



TOWN OF CORTLANDT

Town Clerk
LAROUÉ R. SHATZKIN

Deputy Town Clerk
CHRISTINE B. COTHREN

OFFICE OF THE TOWN CLERK
Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
P: 914-734-1020 F: 914-734-1102
www.townofcortlandt.com/townclerk

Town Supervisor
RICHARD H. BECKER, MD

Town Board Members
JAMES F. CREIGHTON
FRANCIS X. FARRELL
CRISTIN JACOBY
ROBERT E. MAYES

REGULAR MEETING

TOWN BOARD AGENDA – SEPTEMBER 19, 2023

PLACE:

TOWN HALL

TIME:

7:00 PM

ORDER OF BUSINESS

MEETING CALLED TO ORDER

PLEDGE TO THE FLAG

SUPERVISOR'S PROCLAMATIONS & REPORTS

ROLL CALL

TOWN BOARD REPORTS

APPROVAL OF THE MINUTES

Approve the Minutes for the August 15, 2023 Regular Meeting.

PUBLIC HEARINGS

1. Public Hearing to Consider creating ATV Regulations in the Town of Cortlandt.
 - a. Close Public Hearing
 - b. Adopt Negative Declaration
 - c. Adopt Resolution

HEARING OF CITIZENS – AGENDA ITEMS ONLY

REPORTS

Receive and File the following:

For the month of August 2023 from the Office of the Aging, Purchasing Department, Receiver of Taxes and the Town Clerk.

OLD BUSINESS:

Receive and File the following:

1. Correspondence and video from resident requesting Stop Signs on the corner of Catherine Street and Stevenson Place; Refer to DES.

NEW BUSINESS

Receive and File the following:

RESOLUTIONS

1. Accept Auction Bids for In-Rem Properties.
2. Receive and File 2022 Financial Statement of the Justice Court of the Town of Cortlandt.
3. Authorize purchase and installation of security cameras at the Youth Center on Memorial Drive.
4. Authorize Peekskill DARE program for the 2023-2024 School Year.
5. Authorize application of a Downtown Revitalization Initiative/New York Forward Grant for the downtown areas around Montrose and Verplanck.

6. Authorize purchase of equipment for the New York State Police Barracks located at Memorial Drive.
7. Authorize purchase of materials for Youth Fields.
8. Authorize Lease with Ecogy for Solar Canopies and Electric Charging Stations on Town-owned properties subject to Permissive Referendum.
9. Authorize upgrade of Laserfiche.
10. Authorize upgrade of Network Hardware at Town Hall.
11. Agenda items for DES:
 - a. Authorize contract extension of Bid 22-19 for Tires, Tubes, Repairs and Recaps.
 - b. Authorize contract extension for Bid 21-12 for Portable Toilet Rentals.
12. Authorize Seasonal Employees in DES.
13. Appoint a Part-Time Food Service Helper at the Community Center.

ADDITIONS TO THE AGENDA

BUDGET TRANSFERS - NO

REPORTS FROM VARIOUS DEPARTMENTS

REPORTS FROM STANDING & SPECIAL COMMITTEES

SECOND HEARING OF CITIZENS

ADJOURNMENT

NEXT TOWN BOARD MEETING

October 24, 2023 at 7:00 pm
Town Hall Web Site address: www.townofcortlandt.com



DRAFT

A **Regular Meeting** of the Town Board of the Town of Cortlandt was conducted on **August 15, 2023** with the following elected officials and appointed staff in attendance:

RICHARD H. BECKER	Supervisor
FRANCIS X. FARRELL	Councilmember
CRISTIN JACOBY	Councilmember
ROBERT MAYES	Councilmember
JAMES CREIGHTON	Councilmember

Also present:

TOM WOOD	Town Attorney
MICHAEL CUNNINGHAM	Assistant Town Attorney
LAROUÉ ROSE SHATZKIN	Town Clerk
CHRISTINE B. COTHREN	Deputy Town Clerk
PATRICIA ROBCKE	Comptroller
MICHAEL PREZIOSI	Director, DOTS
CLAUDIA VAHEY	Human Resources Coordinator
STEPHEN FERREIRA	Director, DES
JOE BASSELL	Junior Network Specialist

MEETING CALLED TO ORDER

The meeting was called to order at 7:00 p.m.

PLEDGE TO THE FLAG

SUPERVISOR’S PROCLAMATIONS & REPORTS

Supervisor Becker spoke about the following upcoming events in the Town.

Military and Veteran’s family day event being held at Charles Cook Pool on Wednesday, 8/16/23, 5:00 p.m.

Renaming of the Croton Ave. Pickleball Courts in honor of Charles G. DiGiacomo. Charles DiGiacomo was a former Town of Cortlandt Supervisor in the 1980’s. Sadly, Charlie passed away earlier in 2023.

Family Fun Day will be on Saturday 9/9/2023, 3:00 p.m. at 1 Memorial Dr., Croton. This is the 17th year for this exciting event for the community.

Charles J. Cook Pool will be open for another 2 weeks through Labor Day.

Supervisor Becker mentioned the following Agenda items:

Public Hearing to Remedy Zoning Laws. Zoning laws have evolved over time, and the Code needs to be updated to reflect these changes.

Public Hearing to consider regulating nicotine & tobacco sales in the Town of Cortlandt. Westchester County Police are requesting the Town to strengthen the laws to help prohibit the sale of tobacco and nicotine products to minors.

Resolution #5 regarding the retaining of counsel to represent the Town in litigation regarding AFFF. AFFF is aqueous fire fighting foam which can be potentially contaminating to drinking water. This is a class action lawsuit, but will not cost the Town anything to join in, and will safeguard the Town in case there was ever a need for legal representation regarding this matter.

ROLL CALL

Laroue Rose Shatzkin, Town Clerk took roll call, and all Town Board members were present.

TOWN BOARD REPORTS

Councilperson Robert Mayes gave his report OF NOTE:

Councilperson Mayes spoke about the following:

DOTS Agenda items 13a. Cortlandt Waterfront Performance Stage and Walking Trail, 13b. Pickleball Courts at 3 Memorial Dr., and 13g. Maintenance of Charles Cook Pool Bathhouse. These are all items that are good investments, and the importance of the maintenance of the investments.

Councilperson Mayes wished everyone safe travels, and an enjoyable rest of the summer.

Councilperson Cristin Jacoby gave her report OF NOTE:

Councilperson Jacoby spoke about the following:

Meeting with Wendy Talia, and the CAC regarding the discard of food scraps and their use in composting. She will be exploring this in the near future, and thanked Chris Kehoe, Dir. Of Planning, and Steve Ferreira, Dir. DES for their input as well.

Indian Point Decommissioning meeting was held on 7/31/23 at Cortlandt Town Hall. There is information on the Town website regarding this meeting. The next decommissioning meeting will be held on 9/21/23.

Gratitude to Supervisor Becker, and Claudia Vahey,..... for their responsiveness to the needs of Town of Cortlandt residents, and their hard work on prioritizing requests.

Councilperson James Creighton gave his report
OF NOTE:

Councilperson Creighton spoke about the following:

Pickleball Court dedication to former, late Supervisor Charles DiGiacomo.

Food scrap initiative mentioned by Councilperson Jacoby.

CREST Program, which is with respect to green energy programs. The Town is Expected to receive funding for this PILOT program.

Indian Point decommissioning. Senator Harckam and Assemblywoman Dana Levenberg are in full support of the bill on Governor Hochel regarding the filtration of the radiological water from the spent rods during this process.

Councilperson Francis Farrell gave his report
OF NOTE:

Councilperson Farrell spoke about the following:

New Pickleball Courts at 3 Memorial Dr., and what a great location for such as there are sometimes noise complaints related to this sport.

Kitchen waste, food scraps program, composting.

AFFF litigation retainment.

APPROVAL OF THE MINUTES

Approve the Minutes for the July 26, 2023 Regular Meeting

Councilperson Mayes made a motion to approve the above Minutes, seconded by Councilperson Jacoby with all voting **AYE**.

PUBLIC HEARINGS

Public Hearing to Remedy Zoning Inconsistencies in the Town of Cortlandt.

The Public Hearing was opened at 7:26 P.M.

Christopher Vargo appeared before the Board just clarifying that this was just for housekeeping purposes, and there were no new Zoning laws being proposed.

Supervisor Becker explained again that it was just to correct Zoning inconsistencies because the laws have evolved over time.

- a. Close Public Hearing

RESOLUTION NO. 254-23 RE: Adopt Negative Declaration

RESOLUTION NO. 255-23 RE: Adopt Resolution for Local Law No. 6-2023

Councilperson Jacoby made a motion to Close the Public Hearing, adopt a Negative Declaration, and adopt the Resolution, seconded by Councilperson Creighton, with all voting **AYE**.

The Public Hearing was closed at 7:28 P.M.

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Public Hearing to consider regulating Nicotine & Tobacco Sales in the Town of Cortlandt.

Public Hearing opened at 7:28 P.M.

Mr. John DeBenedictis appeared before the Board. He wanted to know if this was going to have any effect on marijuana dispensaries?

Supervisor Becker explained that this was for nicotine and tobacco products only. The State level regulates the laws for the sale of marijuana.

a. Close Public Hearing

RESOLUTION NO. 256-23 RE: Adopt Negative Declaration

RESOLUTION NO. 257-23 RE: Adopt Resolution for Local Law **No. 7-2023.**

Councilperson Creighton made a motion to Close the Public Hearing, adopt a Negative Declaration, and adopt the Resolution, seconded by Councilperson Farrell, with all voting **AYE**.

The Public Hearing was closed at **7:30** P.M.

HEARING OF CITIZENS – AGENDA ITEMS ONLY

REPORTS

Receive and File the following:

July 2023 Tri-Community Traffic Study.

For the month of June 2023 from the Recreation Department.

For the month of July 2023 from the Office of the Aging, Purchasing Department, Receiver of Taxes and the Town Clerk.

OLD BUSINESS:

Receive and File the following:

NEW BUSINESS

Receive and File the following:

1. Letter from Velocity – Columbia’s Ride to End Cancer, requesting use of Cook Pool Parking Lot on October 7th and 8th of 2023 (See Resolution 11)
2. Letter from Friends of the Old Croton Aqueduct requesting parking along Quaker Bridge Road for a follow-up event to I Love My Parks Day on September 22, 2023. (See Resolution 12)

Councilperson Farrell made a motion to receive and file the above, seconded by Councilperson Mayes with all voting **AYE**.

RESOLUTIONS

RESOLUTION NO. 258-23 RE: Authorize Upgrade of Alarm Panels in Town Hall.

RESOLUTION NO. 259-23 RE: Authorize Renewal of Contract for Town Hall Security Services.

RESOLUTION NO. 260-23 RE: Authorize Upgrade of Financial Software to Springbrook for the Comptroller's Office.

RESOLUTION REMOVED RE: ~~Authorize Lease with Ecogy for Solar Canopies and Electric Charging Stations on Town-owned properties subject to Permissive Referendum.~~

RESOLUTION NO. 261-23 RE: Retain Napoli Shkolnik to represent the Town in Litigation Regarding AFFF.

RESOLUTION NO. 262-23 RE: Authorize a one-year Special Permit Extension for Previously Approved Solar Project on the corner of Lexington Ave and Route 202.

RESOLUTION NO. 263-23 RE: Authorize a renewal and extension of the CHOP program.

RESOLUTION NO. 264-23 RE: Authorize award of Janitorial Services for Town Owned properties.

RESOLUTION NO. 265-23 RE: Authorize a Fireworks Permit for Family Fun Day.

RESOLUTION NO. 266-23 RE: Approve Fee Schedule for Videography for "Taking Care of Business" to promote local businesses in the Town of Cortlandt.

RESOLUTION NO. 267-23 RE: Authorize a cycling fundraiser benefitting Cancer Research to use Charles Cook Pool Complex.

RESOLUTION NO. 268-23 RE: Authorize parking on Quaker Bridge Road on September 22, 2023 for an event for the Friends of the Old Croton Aqueduct.

Supervisor Becker comments that the CHOP program for home heating oil has been in place since 2007, and it is a good way to save some money on expensive oil heating costs.

Councilperson Mayes made a motion to adopt the above, seconded by Councilperson Jacoby with all voting **AYE**.

Agenda items for DOTS:

RESOLUTION NO. 269-23 RE: Award TE Contract 2023.02 – Cortlandt Waterfront Performance Stage and Walking Trail.

RESOLUTION NO. 270-23 RE: Award TE Contract 2023.06 – Pickleball Courts at 3 Memorial Drive.

RESOLUTION NO. 271-23 RE: Authorize DOTS to prepare RFPs for design services and grant assistance for the Root Street Culvert Replacement.

RESOLUTION NO. 272-23 RE: Authorize DOTS to prepare RFPs for design services and grant assistance for the Gallows Hill Culvert Replacement.

RESOLUTION NO. 273-23 RE: Authorize the Supervisor to Execute Wastewater Operator Service Contract for Dickerson Pond Sanitary Treatment Plant (Valeria)

RESOLUTION NO. 274-23 RE: Authorize Flow Monitoring Studies and emergency repair of a portion of Sanitary Infrastructure within the Dickerson Pond Sewer District (Valeria)

RESOLUTION NO. 275-23 RE: Authorize DOTS to design and bid Flooring Enhancements at Charles J. Cook Pool Bathhouse.

Supervisor Becker wanted to thank Michael Preziosi, Dir. DOTS, and Steve Ferreira, Dir. DES for their hard work in maintaining the Dickerson Pond sanitary treatment plant.

Agenda items for DES:

RESOLUTION NO. 276-23 RE: Award Bid 23-13 for Line Painting.

RESOLUTION NO. 277-23 RE: Award Bid 23-11 for Highway Traffic Signs.

Councilperson Jacoby made a motion to adopt the above, seconded by Councilperson Creighton with all voting **AYE**.

ADDITIONS TO THE AGENDA - NONE

BUDGET TRANSFERS- NONE

REPORTS FROM VARIOUS DEPARTMENTS

REPORTS FROM STANDING & SPECIAL COMMITTEES

SECOND HEARING OF CITIZENS

Mr. John DeBenedictis appeared before the Board. He spoke about the harmfulness of toxic chemicals, and how it should not be taken lightly.

Mr. Christopher Vargo appeared before the Board. He thanked Councilperson Creighton for his participation, and impressive statements at the rally in White Plains regarding Indian Point decommissioning.

Mr. Vargo asked about the status of the following projects regarding Quarry in Verplanck:
NYS Health Dept. Water testing, Quarry Sub-Committee, several uses and Proposals for the property.

Supervisor Becker reiterated that the Quarry Sub-Committee would be ultimately responsible for deciding what uses the Quarry property will entertain.

Mr. Warren Smith appeared before the Board. He spoke about the following items:

Quarry use, and potential proposals for the property.
Vape shops opening in the Town.

Supervisor Becker stated that the Vape shop Local Law on this agenda was for tobacco and nicotine shop sales, not cannabis.

Thomas Wood, Town Attorney cited language from the proposed Local Law regarding the location of cannabis dispensaries in the Town of Cortlandt.

Councilperson Mayes reassured Mr. Smith that any decisions regarding the use of the Quarry property are to be made by the Quarry Sub-Committee, and reiterated that Supervisor Becker has been very persistent with his efforts to make sure that the Quarry Sub-Committee was going to make all the decisions on this land use.

ADJOURNMENT

Councilperson Creighton made a motion to adjourn the meeting, seconded by Councilperson Farrell with all voting **AYE**.

The meeting was adjourned at **9:00 PM**.

NEXT TOWN BOARD MEETING

September 19, 2023 at 7:00 pm
Town Hall Web Site address: www.townofcortlandt.com

Respectfully submitted,

Laroue Rose Shatzkin
Town Clerk

Christine B. Cothren
Deputy Town Clerk

Local Law No. ___ of 2023**(A LOCAL LAW ESTABLISHING RESTRICTIONS FOR THE USE OF ALL-TERRAIN VEHICLES (ATVS))****Section 1. Legislative Intent**

The Supervisor and Town Board have noticed an increase in the amount of people illegally riding ATVs, including, but not limited to, quads and dirt bikes. The illegal use of ATVs can create quality of life issues. The Supervisor and Town Board seek additional enforcement mechanisms to protect the welfare of its residents.

Section 2. Definitions**ALL TERRAIN VEHICLE OR ATV**

In this Local Law, “All Terrain Vehicle” or “ATV” shall have the same definition found in Section 2281 of the Vehicle and Traffic Law.

PRIVATE PROPERTY

Property not owned by the Town of Cortlandt or other governmental entity or agency.

PUBLIC PROPERTY

Property owned by the Town of Cortlandt or other governmental entity or agency.

Section 3. Prohibited Acts

The following acts are prohibited:

1. Riding an ATV on public property without the written consent of the governmental entity that owns the public property.
2. To operate an ATV on private property between 8:00 PM and 9:00 AM except for a legitimate business reason, necessary transport, snow removal, emergency, or other nonrecreational purpose.
3. To operate an ATV on private property without the consent of the owner of the property.
4. Fleeing from the employees of the Town of Cortlandt or a law enforcement agency while operating an ATV
5. Operating an ATV within three hundred feet of a residence except for a legitimate business reason, necessary transport, yardwork, snow removal, emergency, agricultural, or other nonrecreational purpose.
6. Operating an ATV in violation of any statues, rules, or regulations promulgated by the Department of Motor Vehicles

Section 4. Impoundment

Law Enforcement officers are authorized to impound an ATV for any violations of this Local Law. Any person wishing to have an ATV released from impoundment shall pay an impoundment

release fee of \$250 and shall reimburse the Town and/or police agencies for any other costs associated with the impoundment. No ATV shall be released from impoundment during an active investigation unless the person requesting the release obtains a Court Order requiring the release of the ATV.

Section 5. Penalties for Offenses

A violation of any provision of this chapter shall be punishable by a fine not to exceed \$350 for a first offense, \$700 for the second offense, and \$1,000 for each subsequent offense or by imprisonment not to exceed fifteen (15) days, or both such fine and imprisonment. These fees shall be in addition to any impoundment fee.

Section 6. Severability

If any clause, sentence, paragraph, subdivision, or part of this Local Law or the application thereof to any person, firm or corporation, or circumstance, shall be adjudged by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair, or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 7. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted September 19, 2023
At a Regular Meeting
Held at Town Hall**

TOWN OF CORTLANDT SENIOR CALENDAR

AUGUST, 2023 "GOLDEN CONNECTION"

SCHEDULE OF EVENTS

BIG BINGO: Scheduled for Wednesday, August 2nd at 12:30pm. Entrance fee is \$7.00 includes a card for each game. Additional cards, daubers and bonus games will be available for purchase the day of event. Must pre-register with payment to secure your spot.

PIZZA & MOVIE: Friday, August 4th, 1:00 pm "The Good House" starring Sigourney Weaver and Kevin Kline. A New England Realtor ignites long buried emotions and family secrets when she rekindles a romance with her old high school flame. \$5.00 includes pizza, drink and dessert. Pre-registration is required no later than 1 week prior to movie showing.


ANNUAL SENIOR CITIZEN RECOGNITION

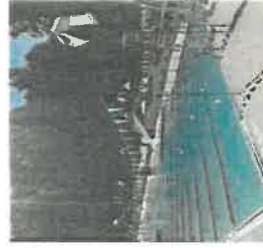
PICNIC: Join us at our annual picnic at Charles Cook Pool on Monday, August 14th, 11:00am-2:00pm. Rain date, August 18th. Choice of hamburger, cheeseburger, or hot dog with French fries, drink and ice cream. Enjoy music and don't forget your bathing suit to cool off with a swim in the pool. Open to Cortlandt Seniors. Please register by August 4th and let us know if you need a bus ride.

MILITARY & VETERANS FAMILY PICNIC: This event is open to all Veterans, active military and their families. Join us on Wednesday, August 16th from 5-8pm at Charles Cook Pool (rain date 8/23) for food, swimming and music. Please register by 8/11 calling 914-734-1002 or RSVP@townofcortlandt.com.

UPCOMING EVENTS:

Tai Chi - Starts Wednesday, September 13th
 Rockin' the Clock - Starts Wednesday, September 13th
 Speaker - Wednesday, September 6th at 10:30am, "Project Lifesaver"
 Drawing Class - Starts Thursday, September 14th
 Flu Shot Day - Friday, September 22nd from 1:30pm - 3:00pm

Monday	Tuesday	Wednesday	Thursday	Friday
 <p>7 Line Dancing 10:30am Drop-In Pickleball 11:45am - 2:30pm Coffee Hour 12:00pm Ceramics 12:30pm</p>	<p>1 Bocce 9:30am Nor-Cort/Cortlandt Meeting 10:30pm Lunch Bingo</p>	<p>2 Zumba Gold w/Barbara 10am Men's Group 12:00pm No Basketball Big Bingo 12:30pm</p>	<p>3 Chair Yoga 10:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong Cards, Canasta 12pm Verplanck Mtg. 10am @Schoolhouse</p>	<p>4 Low Impact 10:15am Zumba Class 12:15pm Pizza & Movie 1pm "The Good House"</p>
<p>14 No Line Dancing Senior Recognition Picnic at Cook Pool 11am - 2pm No Pickleball No Ceramics</p>	<p>8 TRIP OUT - 8:45am Log Cabin Bocce 9:30am Nor-Cort/Cortlandt Meeting 10:30am Lunch Bingo</p>	<p>9 Zumba Gold w/Barbara 10am Men's Group 12:00pm Basketball 1-3pm</p>	<p>10 Chair Yoga 10:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong Cards, Canasta 12pm Verplanck Mtg. 10am @Schoolhouse</p>	<p>11 Low Impact 10:15am Zumba 12:15pm Basketball 1-3pm</p>
<p>21 Line Dancing 10:30am Drop-In Pickleball 11:45am - 2:30pm Coffee Hour 12:00pm Ceramics 12:30pm</p>	<p>15 Bocce 9:30am Nor-Cort/Cortlandt Meeting 10:30am Lunch Bingo</p>	<p>16 Zumba Gold w/Barbara 10am Men's Group 12:00pm Craft Day 12-2pm Basketball 1-3pm Military & Veteran Family Day @ Charles Cook Pool 5 - 8pm</p>	<p>17 Chair Yoga 10:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong Cards, Canasta 12pm Verplanck Mtg. 10am @Schoolhouse</p>	<p>18 Low Impact 10:15am Zumba 12:15pm Basketball 1-3pm</p>
<p>28 Line Dancing 10:30am Drop-In Pickleball 11:45am - 2:30pm Coffee Hour 12:00pm Ceramics 12:30pm</p>	<p>22 Bocce 9:30am Nor-Cort/Cortlandt Meeting 10:30am Lunch Bingo</p>	<p>23 Zumba Gold w/Barbara 10am Men's Group 12:00pm Basketball 1-3pm</p>	<p>24 No Chair Yoga Wii Bowling 11:45am Mahjong/Chinese Mahjong Cards, Canasta 12pm Verplanck Mtg. 10am @Schoolhouse</p>	<p>25 Low Impact 10:15am Zumba 12:15pm Basketball 1-3pm</p>
<p>29 Line Dancing 10:30am Drop-In Pickleball 11:45am - 2:30pm Coffee Hour 12:00pm Ceramics 12:30pm</p>	<p>29 Bocce 9:30am Nor-Cort/Cortlandt Meeting 10:30am Lunch Bingo</p>	<p>30 Zumba Gold w/Barbara 10am Men's Group 12:00pm Swing Dance 1:30-3:00pm No Basketball</p>	<p>31 No Chair Yoga Wii Bowling 11:45am Mahjong/Chinese Mahjong Cards, Canasta 12pm Verplanck Mtg. 10am @Schoolhouse</p>	<p>NOTE: Calendar Subject to Change Without Prior Notice Revised—7/13/23</p>



30 Westbank Dr., Cortlandt, NY 10517
 914-734-1002



Town Supervisor
RICHARD H. BECKER, MD

Town Board Members
JAMES F. CREIGHTON
FRANCIS X. FARRELL
CRISTIN JACOBY
ROBERT E. MAYES

TOWN OF CORTLANDT
DEPARTMENT OF RECREATION AND CONSERVATION
OFFICE FOR SENIOR SERVICES

MURIEL H. MORABITO COMMUNITY CENTER
29 WESTBROOK DRIVE
CORTLANDT MANOR, NY 10567
MAIN PHONE: 914-528-1572
FAX: 914-528-1585
www.townofcortlandt.com/seniors



DAWN J. MAHONEY
Director
OFFICE FOR SENIOR SERVICES
DAWNM@TOWNOFCORTLANDT.COM

August 31, 2023

To: Town Clerk Laroue Rose Shatzkin

Re: Senior Citizen Monthly Attendance

Enclosed are the statistics related to the programs conducted at the Muriel Morabito Community Center, during the month of August, for the senior citizens of the Town of Cortlandt under my direction.

In addition to a detailed report of attendance, I have explained the program's fluctuations.

Sincerely,

Dawn Mahoney
Director of Senior Services

Senior Citizen Clubs:

We had 5 large club meetings this month with an average of 100+ in attendance at each. This month we had our biggest yet annual picnic at the pool with about 195 people. Verplanck Seniors continue to meet at the Schoolhouse each week.

Nutrition Program:

The Home Delivered Meal Program is sporadic in nature, due in part to the fragile health of those involved. August yielded a few new additions to the program.

The Congregate Meal Program varies in accordance with the menu as put forth by Westchester County Senior Programs and Services. We continued and increased the number of congregate meals this month, in addition to the GRAB & GO meal service.

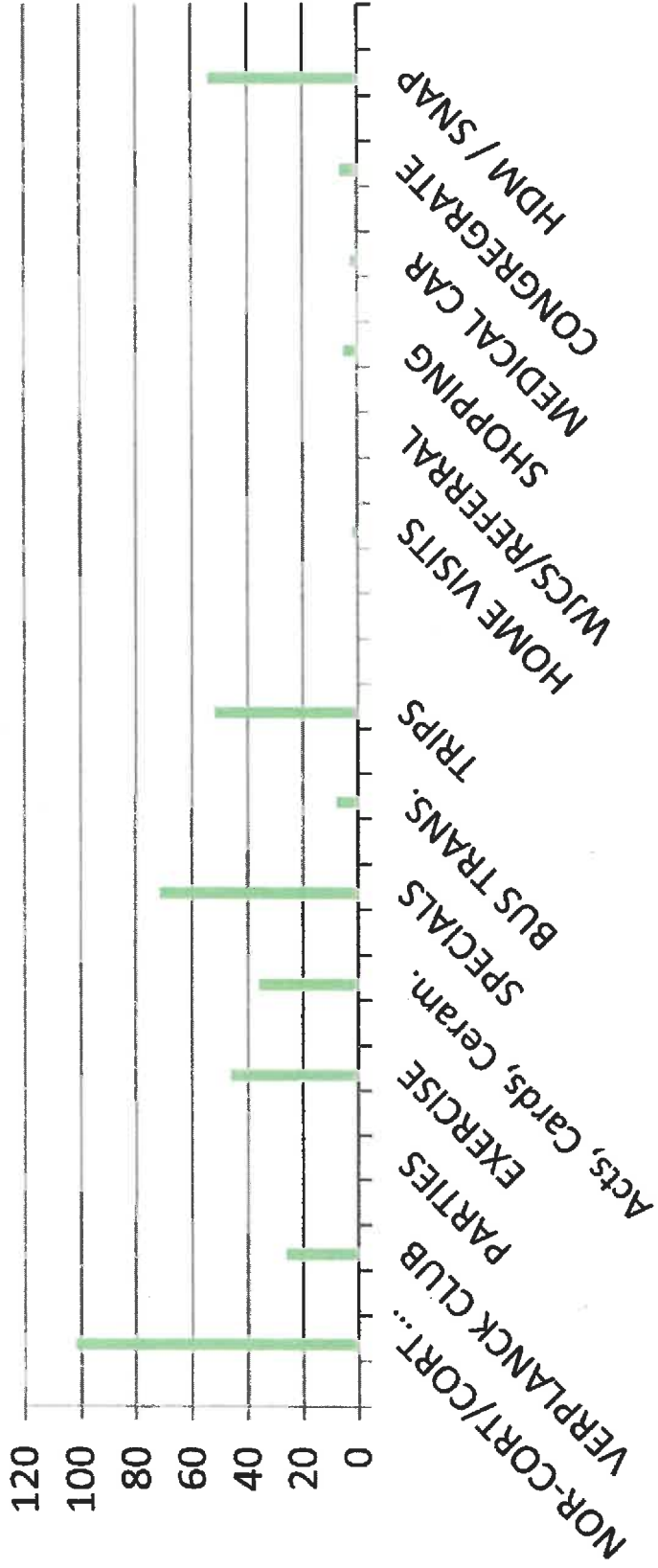
Other Services:

I've attached our monthly August calendar so you can reference all the other offerings at the Center. In addition, to our regularly scheduled programs, we had a trip to Massachusetts for a County Show/Lunch and a Veteran's Picnic at the pool.

2023-AUGUST

Activity	# of sessions	Totals	Avg/ session
NOR-CORT/CORT CLUB	5	510	102
VERPLANCK CLUB	5	131	26.2
PARTIES	n/a	n/a	n/a
EXERCISE	14	648	46.29
Acts, Cards, Ceram.	9	286	36.11
SPECIALS	4	288	72
BUS TRANS.	9	72	8
TRIPS	1	52	52
HOME VISITS	2	4	2
WJCS/REFERRAL	23	88	3.83
SHOPPING	7	36	5.14
MEDICAL CAR	17	45	2.65
CONGREGATE	23	153	6.65
HDM / SNAP	23	1243	54.05

Senior Citizen Activities for August 2023



TOWN OF CORTLANDT



RICHARD H. BECKER
Town Supervisor

Purchasing Department
Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
914-734-1046

Town Board Members
JAMES F. CREIGHTON
FRANCIS X. FARRELL
CRISTIN JACOBY
ROBERT E. MAYES

Purchasing Director
Jennifer Glasheen

PURCHASING DEPARTMENT

REPORT TO THE TOWN BOARD

MONTH OF AUGUST 2023

<i>PURCHASE ORDERS PROCESSED</i>	222
<i>APPROXIMATE PURCHASING VOLUME</i>	\$162,468

AWARDED BIDS/RFP

Extended Bid # 22-19 Corsi Tire Second Year

Extended Bid #21-12 Portable Toilets – Final Year (2022,2023,2024)

SCHEDULED BIDS/RFP'S

RFP: Vending Machine

BID#22-23 Snow Plowing -Oct 2024

Sincerely,

Jennifer S. Glasheen
Purchasing Director





TOWN OF CORTLANDT

Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
Main #: 914-734-1030

DEBRA A CARTER
RECEIVER OF TAXES

September 1, 2023

Honorable Richard Becker
Supervisor, Town of Cortlandt
Town Hall
1 Heady Street
Cortlandt Manor, NY 10567

Dear Supervisor Becker:

Pursuant to Chapter 283, Section 281 of the Westchester County Administrative Code 1948, I herewith submit this statement of all monies collected by the Tax Office for the month of August 2023.

Sincerely,

Debra A Carter

Receiver of Taxer



TOWN OF CORTLANDT
RECEIVER OF TAXES

August 1, 2023 to August 31, 2023

COLLECTION	OPENING BALANCE	COLLECTION	UNAPPLIED	CREDIT CARD FEES	MEMO/CHK FEES	MISC	OVER/SHORT	CLOSING BALANCE
School Taxes 2023-24 *								
Croton Harmon*	40,669,413.99	539,297.83						40,130,116.16
Hendrick Hudson *	44,256,144.72	409,565.80						43,846,578.92
Lakeland *	48,319,274.20	354,523.04						47,964,751.16
Putnam*	3,807,616.23	30,309.65						3,777,306.58
Yorktown*	1,555,780.30	12,392.29						1,543,388.01
Total School Taxes	138,608,229.44	1,346,088.61						137,262,140.83
School Penalty 2023-2024								
Town & County 2023	488,985.03	100473.44						
Town & County 2023 Penalty	-	7,005.80						
Total		1,453,567.85						
Liens	2,524,075.02	178,219.49						2,345,855.53
Lien Interest		25,004.58						
Installment Plan	33,299.24							33,299.24
Installment Plan Interest								
Total Lien & Interest		203,224.07						
TOTALS Base & Interest	-	1,656,791.92	-	1,862.41	60.00	1,800.00	0.08	1,660,514.41

* School levy amounts billing started in August
\$1800 misc is for legal postings foreclosure 22.12-2-46, 22.12-2-47

Account#	Account Description	Fee Description	Qty	Local Share
	Marriage License	marriage license	23	402.50
	TOWN CLERK FEES	Birth Certificates	109	1,090.00
		Death Certificates	316	3,160.00
		Dog Release Fee	1	25.00
		EZPass	8	200.00
		Genealogy	2	44.00
		Marriage Copy	9	90.00
		Misc. Cash	3	75.00
		Sub-Total:		\$5,086.50
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	29	261.00
		Female, Unspayed	2	30.00
		Male, Neutered	20	180.00
		Male, Unneutered	4	60.00
		Sub-Total:		\$531.00
Total Local Shares Remitted:				\$5,617.50
Amount paid to: NYS Ag. & Markets for spay/neuter program				67.00
Amount paid to: Nystatedept. For Marriage Lic.				517.50
Total State, County & Local Revenues:		\$6,202.00	Total Non-Local Revenues:	
			\$584.50	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laroue Rose Shatzkin, Town Clerk, Town of Cortlandt, during the period stated above, in connection with my office, excepting only such fees and monies the application of which are otherwise provided for by law.

F. Chad H. Beer

Supervisor

9/5/2023

Date

JR Shatzkin

Town Clerk

09/05/2023

Date

From: Pam Zicca <pamzicca@gmail.com>
Sent: Thursday, August 17, 2023 1:24 PM
To: supervisor <supervisor@townofcortlandt.com>
Subject: Watch "Stevenson intersection !" on YouTube

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

<https://youtu.be/MSvjXNIxs8g>

Dear Dr Becker

I hope this email finds you well. Following up per our conversation on Tuesday afternoon in the lobby of Town Hall.

How was the retirement party?

Attached is a video depicting exactly the intersection I'm speaking about.

Before an accident happens let's be proactive .

With kind regards

Pam

--

Sent from Gmail Mobile

--

Sent from Gmail Mobile



DRAFT

RESOLUTION

NO.

(AUTHORIZE CONVEYANCE OF AUCTIONED PROPERTIES PREVIOUSLY ACQUIRED BY THE TOWN THROUGH IN REM FORECLOSURE)

WHEREAS, the Town Board authorized the Town Attorney’s Office to retain Absolute Auctions & Realty, Inc. to auction properties that the Town obtained title to through in rem foreclosure proceedings; and

WHEREAS, the auction included three properties; and

WHEREAS, Absolute Auctions and the Town heavily advertised the foreclosure sale; and

WHEREAS, the successful bidders were as follows:

0 Hudson River, Route 9	SBL 78.16-1- 1.85	Paul Grayson	MIDAC LLC	\$39,000.00
266 White Street	SBL 43.16-2-9	Antonio Carbone		\$78,000.00
432 Furnace Dock Road	SBL 45.9-4-27	Dwayne Reith		\$316,000.00

NOW, THEREFORE, BE IT RESOLVED that the Town is authorized to convey the parcels described above to the winning bidders.

BE IT FURTHER RESOLVED that the Supervisor is authorized to sign all necessary documents to convey these parcels.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN, TOWN CLERK**

**Adopted September 19, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -23

(RE: RECEIVE, FILE AND ACCEPT INDEPENDENT AUDIT OF THE TOWN OF CORTLANDT JUSTICE COURT AS REQUIRED BY LAW)

RESOLVED, that the Town Board of the Town of Cortlandt does hereby Receive, File and Accept an independent audit by the firm EFPR Group, Certified Public Accountants with respect to the Town of Cortlandt Justice Court.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

**Adopted on September 19, 2023
At a Regular Meeting
Held at Town Hall**

TOWN OF CORTLANDT, NEW YORK

Town Justice Court

Statement of Cash Receipts,
Cash Disbursements and Cash Balances

December 31, 2022

INDEPENDENT AUDITORS' REPORT

The Honorable Supervisor and Town Board
of the Town of Cortlandt
Cortlandt, New York

Report on the Audit of the Financial Statements

Opinion

We have audited the statement of cash receipts, cash disbursements and cash balances of the Town Justice Court of the Town of Cortlandt, New York (the Court), as of and for the year ended December 31, 2022, and the related note to financial statement, which collectively comprise the Court's financial statement as listed in the table of contents.

In our opinion, the financial statement referred to in the first paragraph presents fairly, in all material respects, the cash receipts, cash disbursements and cash balances of the Town Justice Court of the Town of Cortlandt, New York, as of December 31, 2022 and for the year then ended, in accordance with the cash basis of accounting described in the note to financial statement.

Basis for Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the Court and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis of Accounting

We draw attention to the note to financial statement, which describes the basis of accounting. The financial statement is prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statement in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statement that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statement as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statement.

In performing an audit in accordance with GAAS, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statement, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statement.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Court's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statement.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the Court's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

EFPR Group, CPAs, PLLC

Williamsville, New York
August 9, 2023

TOWN OF CORTLANDT, NEW YORK
Town Justice Court
Statement of Cash Receipts, Cash Disbursements and Cash Balances
Year Ended December 31, 2022

	Justice Fugaro-Norton Fine <u>Account</u>	Justice Ragazzo Fine <u>Account</u>	Joint Bail <u>Account</u>
Cash receipts:			
Bail	\$ -	-	82,229
Fines, fees and other	<u>215,362</u>	<u>321,075</u>	<u>-</u>
Total cash receipts	<u>215,362</u>	<u>321,075</u>	<u>82,229</u>
Cash disbursements:			
Remittances to Town of Cortlandt:			
Dispositions	195,995	306,864	-
Interest earnings	-	77	-
Remittances to other governments	-	-	2,581
Bail refund and bail applied to fines and forfeitures	<u>-</u>	<u>-</u>	<u>26,699</u>
Total cash disbursements	<u>195,995</u>	<u>306,941</u>	<u>29,280</u>
Excess/(deficiency) of cash receipts over cash disbursements	19,367	14,134	52,949
Cash balances at beginning of year	<u>5,162</u>	<u>15,512</u>	<u>41,224</u>
Cash balances at end of year	<u>\$ 24,529</u>	<u>29,646</u>	<u>94,173</u>
Cash balances represented by:			
Amounts due to Town - December dispositions	24,529	29,646	-
Undisposed cases	<u>-</u>	<u>-</u>	<u>94,173</u>
Total cash balances - December 31, 2022	<u>\$ 24,529</u>	<u>29,646</u>	<u>94,173</u>

The accompanying note is an integral part of the financial statement.

TOWN OF CORTLANDT, NEW YORK

Town Justice Court

Note to Financial Statement

December 31 2022

(1) Summary of Significant Accounting Policies

(a) Basis of Accounting

This financial statement was prepared on the cash basis of accounting in conformity with the accounting principles prescribed in the New York State Handbook for Town and Village Justices, which is a comprehensive basis of accounting other than generally accepted accounting principles.

(b) Deposits and Risk Disclosures

The Town Justice Court's deposits and investment policies follow the Town of Cortlandt, New York's (the Town) policies. The Town's investment policies are governed by state statutes. The Town has adopted its own written investment policy which provides for the deposit of funds in Federal Deposit Insurance Corporation insured commercial banks or trust companies located within the state. The Town is authorized to use demand deposit accounts, time deposit accounts and certificates of deposit. Permissible investments include obligations of the U.S. Treasury, U.S. Agencies and obligations of New York State or its political divisions, and accordingly, the Town's policy provides for no credit risk on investments.

Collateral is required for demand deposit accounts, time deposit accounts and certificates of deposit at 105% of all deposits not covered by Federal deposit insurance. The Town has entered into custodial agreements with the various banks which hold their deposits. These agreements authorize the obligations that may be pledged as collateral. Such obligations include, among other instruments, obligations of the United States and its agencies and obligations of the State and its municipal and school district subdivisions.

Custodial credit risk is the risk that in the event of a bank failure, the Town's deposits may not be returned to it. Governmental Accounting Standards Board Statement No. 40 directs that deposits be disclosed as exposed to custodial credit risk if they are not covered by depository insurance and the deposits are either uncollateralized, collateralized by securities held by the pledging financial institution or collateralized by securities held by the pledging financial institution's trust department but not in the Town's name. The Town's aggregate bank balances that were not covered by depository insurance were not exposed to custodial credit risk at December 31, 2022.

The Town was invested only in the above mentioned obligations and, accordingly, was not exposed to any interest rate or credit risk.

DRAFT

RESOLUTION

NUMBER -23

**(RE : AUTHORIZE THE PURCHASE AND INSTALLATION OF SECURITY
CAMERAS AT THE YOUTH CENTER)**

WHEREAS, the camera system at the Youth Center on Memorial Drive was purchased in 2016 and needs updating; and

WHEREAS, the Director of Recreation and the Director of IT have recommended the purchase and installation of 9 new, standardized cameras at a cost not to exceed \$15,000.;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cortlandt does hereby authorize the purchase and installation of said cameras; and

BE IT FURTHER RESOLVED, that the Comptroller will secure the necessary funds.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on September 19, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -23

**(RE : AUTHORIZE THE SUPERVISOR TO EXECUTE AN AGREEMENT WITH
THE CITY OF PEEKSKILL POLICE DEPARTMENT REGARDING THE DARE
PROGRAM)**

RESOLVED, that the Supervisor be, and hereby is, authorized to execute an agreement with the City of Peekskill Police Department regarding the DARE program for the 2023-2024 Season for \$37,194., plus supplies to be purchased directly by the Town of Cortlandt.

**BY ORDER OF THE TOWN BOARD
O F THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on September 19, 2023
At a Regular Meeting
Held at Town Hall**

RESOLUTION**NUMBER -23**

(RE: RESOLUTION AUTHORIZING THE DEPARTMENT OF PLANNING AND COMMUNITY DEVELOPMENT STAFF TO APPLY FOR A DOWNTOWN REVITALIZATION INITIATIVE (DRI)/NEW YORK FORWARD (NYF) GRANT FROM NEW YORK STATE FOR THE DOWNTOWN AREAS AROUND MONTROSE AND VERPLANCK)

WHEREAS, the Downtown Revitalization Initiative (DRI) and New York Forward (NYF) are competitive New York State grant programs that award up to \$10,000,000 or \$4,500,000 respectively as part of the Consolidated Funding Application (CFA) program, to plan for and fund a variety of projects to improve downtown areas, and

WHEREAS, the Town submitted a DRI/NYF grant application in 2022 and did not receive funding; and

WHEREAS, communities are eligible to submit to both grant programs and based on the application, the Mid-Hudson Regional Economic Development Council (REDC) will determine which program is a better fit for the community; and

WHEREAS, the Town intends to reapply for DRI/NYF Funding with an application deadline of September 29, 2023; and

WHEREAS, a successful DRI application requires public outreach to develop a list of projects to be considered for funding if the Town is awarded DRI or NYF funds; and

WHEREAS, the Town held a DRI/NYF public outreach meeting on September 7, 2023 in Town Hall; and

WHEREAS, the Town has already completed several studies and projects in both Montrose and Verplanck that will form the basis for the DRI/NYF grant application; and

NOW THEREFORE BE IT RESOLVED, that the Department of Planning and Community Development is hereby authorized to do the following:

- a) Apply to New York State for both the \$10,000,000 Downtown Revitalization Initiative and the \$4,500,000 New York Forward programs.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on September 19, 2023
At a Regular Meeting Held
at the Town Hall**

DRAFT

RESOLUTION

NUMBER _____

RE: (AUTHORIZE Purchase of Gym Equipment for NYS Troopers Memorial Drive Location.)

WHEREAS, proposals were received for Universal, Treadmill and Vertical Weight Storage; and

WHEREAS, the Town Comptroller and the Town Comptroller have reviewed the prices and recommend said purchases;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is hereby authorized to execute the contract documents and the Town Comptroller will secure necessary funds.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on September 19, 2023
At a Regular Meeting
Held at the Town Hall**

DRAFT

RESOLUTION

NO.

(AUTHORIZE PURCHASE OF MATERIALS FOR YOUTH FIELDS)

WHEREAS, the Town has a vested interest in ensuring that its youth have access to safe, reliable fields; and

WHEREAS, fields require maintenance and new materials periodically; and

WHEREAS, the Town has the opportunity to buy field materials, such as clay for baseball fields, at a reasonable price by piggybacking on a State contract; and

WHEREAS, improvements to fields used by Little Leagues in Town have already been in the Town's budget pursuant to Resolution number 163-21;

NOW, THEREFORE, BE IT RESOLVED that the purchasing director is authorized to purchase materials to be used for youth fields owned or leased by the Town in an amount not to exceed \$16,500.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted September 19, 2023
At a Regular Meeting
Held at Town Hall**

RESOLUTION

DRAFT

NUMBER -23

(RE : AUTHORIZE UPGRADE OF LASERFICHE SOFTWARE)

WHEREAS, the Town has in recent years been protecting, preserving, and digitally managing records by migrating them into a software called Laserfiche; and

WHEREAS, more departments are migrating to digital records and the Town Clerk and Director of IT are recommending both a change of Service Provider as well as an upgrade to a newer version of Laserfiche;

WHEREAS, this upgraded version of Laserfiche will not only improve functions internally but also make documents more easily accessible to the Public at large;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cortlandt does hereby authorize the purchase and installation of an upgraded version of Laserfiche at a cost not to exceed \$70,000.; and

BE IT FURTHER RESOLVED, the Town Board authorizes the use of American Rescue Plan Act funding to cover such costs; and

BE IT FURTHER RESOLVED, that the Comptroller will secure the necessary funds.

**BY ORDER OF THE TOWN BOARD
O F THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on September 19, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -23

(RE : AUTHORIZE UPGRADE OF NETWORK HARDWARE AT TOWN HALL)

WHEREAS, the Network Hardware at Town Hall is in need of an upgrade; and

WHEREAS, the Director of IT is recommending the purchase and installation of two upgraded servers that will replace eight aging servers;

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cortlandt does hereby authorize the purchase and installation of \$120,000.; and

BE IT FURTHER RESOLVED, the Town Board authorizes the use of American Rescue Plan Act funding to cover such costs; and

BE IT FURTHER RESOLVED, that the Comptroller will secure the necessary funds.

**BY ORDER OF THE TOWN BOARD
O F THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on September 19, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -23

RE: AUTHORIZE CONTRACT EXTENSION FOR BID#22-19 TIRES, TUBES REPAIRS AND RECAPS

WHEREAS, an agreement was received on August 10, 2023 to continue contract and term extension for a second year to CORSI TIRE, 200 South Highland Ave, Ossining, NY 10562 from September 23, 2023- September 24, 2024; and

WHEREAS, the Town Comptroller and the Director of DES have reviewed the contract and recommends awarding with all pricing to remain the same;

NOW, THEREFORE, BE RESOLVED, the Supervisor is hereby authorized to execute the contract documents and the Town Comptroller will secure necessary funds.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on September 19, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -23

RE: AUTHORIZE CONTRACT EXTENSION FOR BID # 21-12 PORTABLE TOILET RENTALS

WHEREAS, agreement was received August 25, 2023 to continue contract and term extension for third and final year extension to, Got to Go, Inc, 2 Bayview Road, Cortlandt Manor, NY 10567 from September 15, 2023- September 16, 2024; and

WHEREAS, the Town Comptroller and the Director of DES have reviewed the contract and recommends awarding with all pricing to remain the same;

NOW, THEREFORE, BE IT RESOLVED, the Supervisor is hereby authorized to execute the contract documents and the Town Comptroller will secure necessary funds.

**BY ORDER OF THE TOWN BOARD
O F THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on September 19, 2023
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -23

**(RE: AUTHORIZE THE APPOINTMENT OF THE FOLLOWING SEASONAL EMPLOYEES
IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES FOR THE YEAR 2023)**

NOW THEREFORE BE IT RESOLVED, the following seasonal employees will be appointed in the Department of Environmental Services, with a start date of (See Below) and an end date four months thereafter. This appointment is subject to completion of drug screening.

	NAME	START DATE
SANITATION	Shemar Barnett	09/20/2023
	Paul Speid	09/20/2023
	Peter Merz	10/02/2023

BE IT FURTHER RESOLVED, all temporary employees in the Department of Environmental Services shall be compensated at an hourly rate of pay of \$18.00.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROU ROSE SHATZKIN
TOWN CLERK**

**Adopted on September 19, 2023
at a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER -23

RE: (APPOINT A PART-TIME FOOD SERVICE HELPER FOR THE COMMUNITY CENTER)

WHEREAS, due to a retirement, there is a position available as a Part-Time Food Service Helper; and

WHEREAS, Ms. Dawn Mahoney, Director of Muriel H. Community Center has asked the Town Board to appoint one individual to this position; and

WHEREAS, the Town Board have agreed to this recommendation;

NOW, THEREFORE, BE IT RESOLVED, that Ms. Lori Tetro be and hereby is appointed to the title of Part-Time Food Service Helper. Ms. Tetro will be paid \$18 per hour and this appointment will become effective upon the completion of a pre-employment drug screening and driving test.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on September 19, 2023
At a Regular Meeting
Held at Town Hall.**