



Linda D. Puglisi
Town Supervisor
Town Board Members
Richard H. Becker
Debra A. Costello
Francis X. Farrell
Seth M. Freach

TOWN OF CORTLANDT
Water Division
167 ROA HOOK ROAD
CORTLANDT MANOR, NY 10567-7340
(914) 737-1026
FAX (914) 737-1655
www.townofcortlandt.com

Jeffrey C. Coleman, P.E.
Director
Stephen J. Ferreira, P.E.
Deputy Director
Christina Edwards
Deputy Director - Administration

Water Service Application

Application Date: _____
Property Address: _____ Tax ID# _____ Sec: _____ Blk: _____ Lot: _____
Owner's Name: _____ Phone: _____
Owner's Mailing Address: _____
(City, State, Zip)
Contractor: _____ Phone: _____
Contractor's address: _____
(City, State, Zip)

New Service Other

Type of Service: Residential Non-Residential Irrigation

Application Fee: Residential (\$375.00) Non-Residential (\$375.00/Tap) Received by: _____

Main Tap Required? YES NO *Name of responsible contractor _____

Road Opening Permit? YES NO Phone _____

Name of responsible plumber _____

Phone _____

Service Size (circle one): (STD.) 3/4' 1' 1 1/4' 1 1/2' 2' Other: _____

Meter Pit Required? YES NO

Meter Size (circle one): (STD.) 5/8' 3/4' 1' 1 1/2' 2' Other: _____

*Site Plan: Attached

Signature Required: _____ Signature Required: _____

Printed Required: _____
(Owner)

Printed Required: _____
(Contractor)

***Site plan, contractors insurance and application fee must be submitted for application to be accepted. Site plan to include property line information, water main, water service line and shutoff location. (Meter pit if applicable)**

DO NOT WRITE BELOW THIS LINE

Permit # _____

Director/Deputy Director Date

Approved Contact

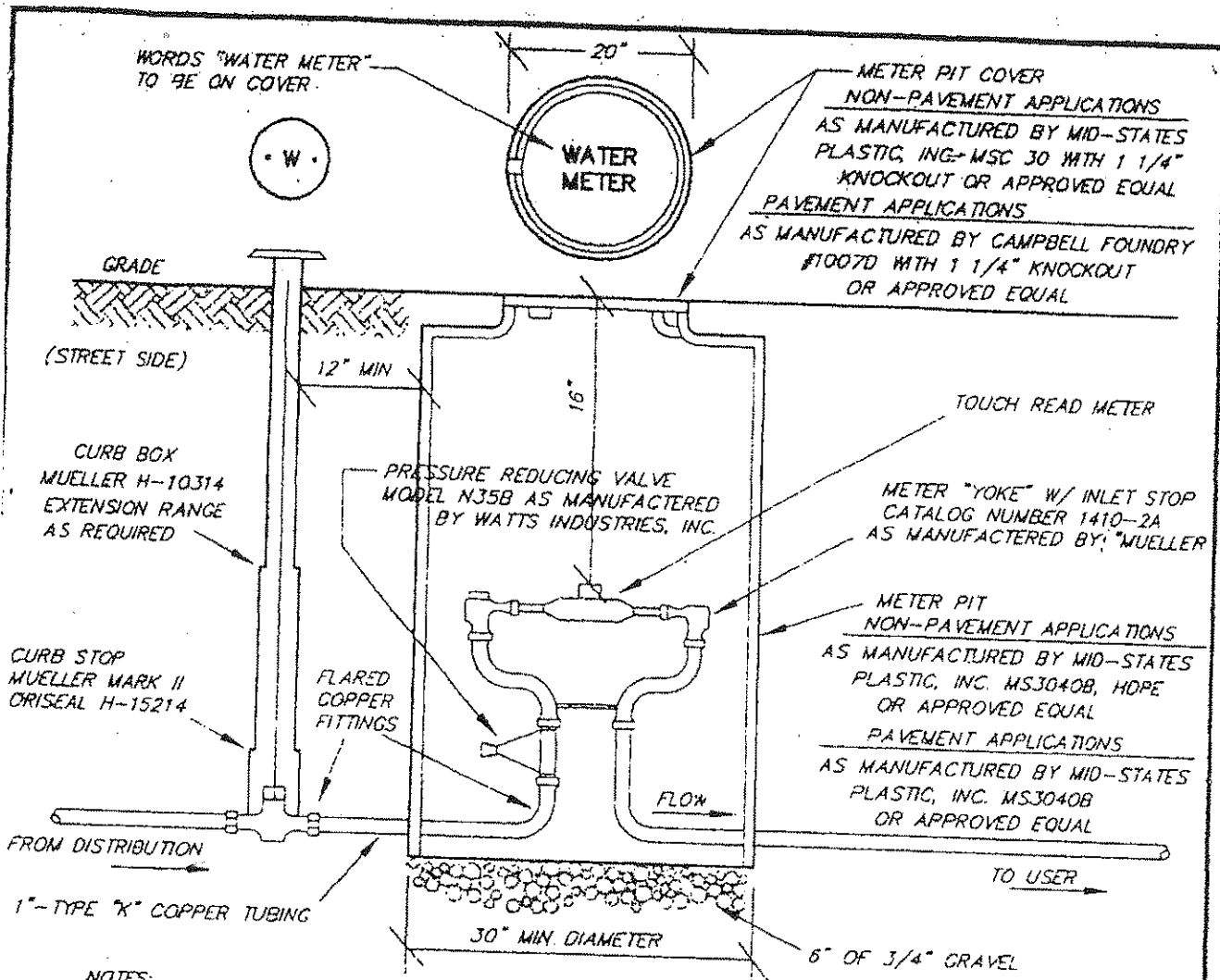
Trench Inspection Date _____ Inspected by: _____
Contractor: _____
Contractor as built: _____

WATER TAP SPECIFICATIONS

1. Tap Application. (No work to start until approved by the Town of Cortlandt.)
2. Inter office approvals.
3. Account set up, with book number.
4. Tap and Trench inspection (24 hours prior notice).
 - a. Trench detail attached
5. Request for Water Meter (24 hour prior notice required)
 - a. Flare valve (ball valve)
 - b. Pressure reducer
 - c. Meter
 - d. Ball valve
 - e. Check valve

No sweat fittings are allowed before the water meter, also no compression fittings are permitted.

If the home is located more than One Hundred feet off the road a meter pit is required. (Detail attached)



NOTES:

- PIT SHALL BE INSTALLED SUCH THAT SURFACE WATER SHALL NOT POND AROUND THE UNIT.
- PIT COVERS ARE TO BE READILY ACCESSABLE.
- ANY DEVIATION FROM THE ITEMS SPECIFIED ABOVE SHALL RECEIVE PRIOR APPROVAL FROM THE DESIGN ENGINEER
- METER PIT MANUFACTURED BY MID-STATES PLASTIC, INC. OR EQUAL 30" Ø.

WATER METER PIT DETAIL

N.T.S.