

November 15, 2016

Town Board Meeting

A Regular Meeting of the Town Board of the Town of Cortlandt was conducted on November 15, 2016 in the Vincent F. Nyberg Meeting Room of the Cortlandt Town Hall located at One Heady Street, Cortlandt Manor, NY (10567) with the following elected official and appointed staff in attendance:

<b>LINDA D. PUGLISI</b>	<b>Supervisor</b>
<b>FRANCIS X. FARRELL</b>	<b>Councilmember</b>
<b>DEBRA COSTELLO</b>	<b>Councilmember</b>
<b>RICHARD BECKER</b>	<b>Councilmember</b>
<b>SETH FREACH</b>	<b>Councilmember</b>

Also present:

<b>JO-ANN DYCKMAN</b>	<b>Town Clerk</b>
<b>TOM WOOD, ESQ</b>	<b>Town Attorney</b>
<b>CHRISTINE B. COTHREN</b>	<b>Deputy Town Clerk</b>
<b>PATRICIA ROBCKE</b>	<b>Comptroller</b>
<b>JEFFREY COLEMAN</b>	<b>Director, DES</b>
<b>MICHAEL PREZIOSI</b>	<b>Director, DOTS</b>
<b>CLAUDIA VAHEY</b>	<b>Human Resources Coordinator</b>

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**MEETING CALLED TO ORDER**

Supervisor Puglisi called the meeting to order at 7:00 p.m.

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**PLEDGE TO THE FLAG**

Supervisor Puglisi led all in attendance in a Pledge to the Flag.

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**SUPERVISOR’S PROCLAMATIONS AND REPORTS**

**Supervisor Puglisi** reminded everyone that last week was Veteran’s Day and there were several ceremonies throughout the community. The **Supervisor** attended one in Croton-on-Hudson and then hosted the Town of Cortlandt ceremony at the Community Center. She commented how important it is to remember our Veterans all these years.

The Pearl Harbor Day Ceremony will be held in Croton this year on December 7<sup>th</sup>. More information is on the Town’s website.

The Town will be recognizing two special youth groups tonight. One is the Cortlandt 7<sup>th</sup> grade girls travel basketball team and the other is the Youth and Recreation Center youth who attended a walk a thon for “Strides Against Breast Cancer”. Tim Fisher and John Palmietto of the Cortlandt Recreation Department were called to present the certificates to the girl’s basketball team. John Palmietto congratulated them and stated how he ran that program for a long time and spoke of the tournaments they won and how great it is that this team is undefeated. Tim Fisher thanked the coaches for putting in so much time and effort and went

**SUPERVISOR'S REPORTS, (cont.)**

14-0 in the regular system and won at the County Center Tournament. He congratulated the girls for their hard work. The following were given certificates by the Town Board members:

**Supervisor Puglisi** then introduced Kathleen Sclafani, Director of the Youth Recreation Center and Assistant Director Offit Porter to discuss what their group, ASAP (Always Striving, Always Positive) leadership club and friends accomplished. Ms. Sclafani stated that when asked to participate in the 5 mile walk, the kids were very excited to fund raise. They created slogans for all their marketing and their initial goal was \$5000. In a 2 month period, 27 of them joined together to run many fundraisers, sell merchandise and by other means to ultimately raise a total of \$ 4,734. **Supervisor Puglisi** then announced that she and the Town Board will chip in to bring the total to \$5000. Mr. Porter commented that every child put something into this project, stating that this group started late and he urged the group never to underestimate their power as a team. Certificates were presented to all.

The **Supervisor** stated that they have been honoring different departments and Boards every month and this month they will be honoring the Town Clerk's Office and the Legal Department. JoAnn Dyckman, Town Clerk, was presented a certificate for her service of 19 years and certificates were presented to Christine Cothren, Judy Hermes, and Tina Toback. Councilmember Farrell commented how he can call the office for a document and how easily it is retrieved from the office. Ms. Dyckman commented that the most valuable asset in any office is their staff and how her girls do a terrific job in representing the Town.

**Supervisor Puglisi** introduced the Legal Department, chaired by the Town Attorney, Tom Wood and his assistant Debra Paul. Councilmember Farrell stated that Mr. Wood has been with the Town for 30 years and that his steady advise, institutional memory, his thoughtfulness and familiarity of all issues is amazing. He presented him with a certificate and then Councilmember Becker presented to Debra Paul. Tom Wood thanked the Board stating he has had a wonderful career working with the Board and all the employees in the Town. He thanked Debbie for all her work with him.

The **Supervisor** mentioned a few events she attended this past month:

- Dedication of the new hiking trail behind the Hollow brook Golf Course
- Ground breaking for the new shopping mall on Cortlandt Boulevard/Route 6, the Cortlandt Crossing owned by Arcadia, the same owners of the Town Center Mall bringing more revenue and more jobs.
- Several Halloween parties were held and one that was special was the first ever costume dog parade with over 30 participants
- Attended forums to protest the U.S. Coast Guard's plan to add 10+ anchors in the Hudson River. The Town is opposed to this plan and they will continue to fight to stop it
- Fire Departments held open houses and fire truck inspections. The **Supervisor** said they are very grateful to the firefighters volunteers who keep us safe

**SUPERVISOR’S REPORTS, (cont.)**

- The Cortlandt Coalition chaired by Colleen Anderson held another forum for substance abuse protection which continues our commitment to educate and make awareness on this serious matter
- Town of Cortlandt recently had the distinction of being the only municipality in the region to receive a grant award of \$50,000 from NY State for Hudson River access and estuary protection. Much has been done already and more will be done.

**Supervisor Puglisi** wished everyone a Happy Thanksgiving.

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**ROLL CALL**

On a roll call attendance taken by Town Clerk Dyckman all Town Board members indicated their presence.

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**TOWN BOARD REPORTS**

**Councilmember Farrell:** no report. Wished everyone a Happy Thanksgiving

**Councilmember Freach:** Thanked everyone in the Supervisor’s office for organizing the Veteran’s Day Ceremony held at the Cortlandt Community Center. Councilmember Freach also was enthused to see the Cortlandt 5K at the Waterfront Park and it has continued success with so many families running together.

**Councilmember Becker:** no report

**Councilmember Costello:** Congratulated the Youth Center for raising \$5000 for breast cancer and also congratulated the girl’s basketball team for an undefeated season. Councilmember Costello also congratulated the staff for organizing the successful 5K, all the Halloween parades and the Veteran’s ceremony which was enjoyed by all.

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**APPROVAL OF THE MINUTES**

Councilmember Costello moved that the regular minutes of October 18, 2016 be approved as presented by Town Clerk Dyckman. Councilmember Becker seconded the motion.

All voted **AYE**

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**PUBLIC HEARINGS**

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**HEARING OF CITIZENS, (AGENDA ITEMS ONLY)**

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Councilmember Becker moved that the following reports be received and ordered filed.  
Councilmember Freach seconded the motion

**BID REPORTS**

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**REPORTS**

For the month of September, 2016 from the Office for the Aging, Purchasing Department, Receiver of Taxes and the Town Clerk.

**OLD BUSINESS**

**Receive and File the Following:**

1. Quarterly Report from Westchester County with respect to the Sprout Brook Ash pit.
2. Report from DES with respect to parking issues on Taylor Avenue.

**NEW BUSINESS**

**none**

All voted **AYE**

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**RESOLUTIONS**

**(All resolutions adopted at this meeting are to be found attached to the end of the original document.)**

Councilmember Freach moved that the following resolutions be adopted, seconded by Councilmember Farrell

**RESOLUTION NO.271-16 RE: Authorize a Leave of Absence under FMLA for a DES employee.**

**RESOLUTION NO.272-16 RE: Authorize a Leave of Absence under FMLA for a DES employee.**

**RESOLUTION NO.273-16 RE: Authorize amending the Temporary Service list.**

**RESOLUTION NO.274-16 RE: Appoint Taylor Prokapiak as a student member of the PRC.**

**RESOLUTION NO.275-16 RE: Adopt the Capital Improvement Program.**

**RESOLUTION NO.276-16 RE: Authorize a contract for 2017 with respect to the SPCA of Westchester.**

**RESOLUTION NO.277-16 RE: Authorize seeking RFP's with respect to Auditing Services and Worker's Compensation Insurance.**

**RESOLUTIONS, (cont.)**

**RESOLUTION NO.278-16 RE: Authorize the purchase of a Hydro Excavator (VacAll) for DES.**

**RESOLUTION NO.279-16 RE: Authorize DES to seek RFP's for emergency repairs to a section of Town Hall roof.**

**RESOLUTION NO.280-16 RE: Authorize DOTS to obtain a consultant to review the Sprout Brook Ash Pit Reports from Westchester County.**

**RESOLUTION NO.281-16 RE: Authorize Tax Certiorari's with respect to Hudson Valley Home Builders Inc.**

**RESOLUTION NO.282-16 RE: Authorize Tax Certiorari's with respect to Yorkcon Properties Inc.**

**RESOLUTION NO.283-16 RE: Authorize parking on certain Town owned property from November 14 thru November 25, 2016.**

**RESOLUTION NO.284-16 RE: Schedule a Public Hearing for the January 2017 Town Board meeting to consider amending the Table of Permitted Uses to include a M1A Zone with respect to recycling.**

Discussion: none

All voted **AYE**

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**ADDITIONS TO THE AGENDA**

Councilmember Farrell moved that the following Resolution be adopted. Councilmember Costello seconded the motion.

**RESOLUTION NO.285-16 RE: Authorize the purchase and installation of cable broadcast equipment.**

Discussion: none

All voted **AYE**

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**BUDGET TRANSFERS**

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November 15, 2016

Town Board Meeting

**REPORTS FROM VARIOUS DEPARTMENTS**

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**REPORTS FROM STANDING & SPECIAL COMMITTEES**

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**SECOND HEARING OF CITIZENS**

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**ADJOURNMENT**

The meeting was adjourned at 7:45 p.m. on a motion by Councilmember Becker, seconded by Councilmember Freach.

All voted **AYE**

Respectfully submitted,

**JO-ANN DYCKMAN,  
Town Clerk**