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LINDA D. PUGLISI
TOWN SUPERVISOR

TOWN OF CORTLANDT

OFFICE OF THE SUPERVISOR
TOWN HALL
1 HEADY STREET
CORTLANDT MANOR, N.Y. 10567-1254
(914) 734-1002
(914) 734-1003 fax
www.townofcortlandt.com

TOWN BOARD
RICHARD H. BECKER
FRANCIS X. FARRELL
ANN LINDAU
JOHN E. SLOAN

REGULAR MEETING

TOWN BOARD AGENDA – FEBRUARY 14, 2012

PLACE:

TOWN HALL

TIME:

7:30 PM

ORDER OF BUSINESS

MEETING CALLED TO ORDER

PLEDGE TO THE FLAG

SUPERVISOR'S PROCLAMATIONS & REPORTS

ROLL CALL

TOWN BOARD REPORTS

APPROVAL OF THE MINUTES

Approve the Minutes for the January 24, 2012 Regular Meeting.

PUBLIC HEARINGS

HEARING OF CITIZENS – AGENDA ITEMS ONLY

BID REPORTS

REPORTS

For the month of November from the Recreation and Conservation Department.

For the month of January from the Purchasing Department, Office for the Aging, Receiver of Taxes, and Town Clerk.

OLD BUSINESS:

Receive and File the following:

1. Quarterly Report from Westchester County dated December, 2011 with respect to the Sprout Brook AshPit.
2. Letter from DES in response to a petition from residents of Tommy Thurber Lane area.

NEW BUSINESS

Receive and File the following:

1. Letter from Insite representing Kings Ferry Park LLC requesting a Residential Reuse Special Permit; and refer to DOTS and the Legal Department.
2. Service Award List from the Cortlandt Community Volunteer Ambulance Corp.
3. Green Building Laws Report from DOTS.

RESOLUTIONS

1. Appoint a Deputy for the Department of Environmental Services, Highway Division.
2. Authorize an Employment Contract with respect to the Deputy Director of DES.
3. Appoint two (2) seasonals for the Department of Environmental Services.
4. Appoint various Committees, Councils and Boards for 2012; and their Chairpersons:
 - a) Cable TV Advisory Board
 - b) Electrical Board
 - c) Plumbing Board
 - d) Fire Advisory Board
 - e) Historic Hudson River Towns Representative
 - f) Hudson Highlands Gateway Task Force Representative
 - g) Open Space Committee
 - h) PRC Advisory Board

5. Authorize an Agreement with respect to the Paramount Center for the Performing Arts.
6. Authorize the development of a policy for a Town Facebook Page.
7. Authorize to seek RFP's with respect to various water district tasks.
8. Authorize redefining procedures with respect to the fleet gas card policy.
9. Authorize improvements to the Town Pool with respect to ADA requirements.
10. Authorize drain line repairs in the area of Croton Avenue and Jacobs Street.
11. Adopt a list of properties with respect to the scheduled In-Rem Sale.
12. Authorize to seek the following bids with respect to the former Martin property:
 - a) playground equipment with an aviation theme
 - b) new boat launch
 - c) benches
13. Authorize extending a contract with respect to design work for Furnace Brook Lake Dam.

ADDITIONS TO THE AGENDA

BUDGET TRANSFERS

REPORTS FROM VARIOUS DEPARTMENTS

REPORTS FROM STANDING & SPECIAL COMMITTEES

SECOND HEARING OF CITIZENS

ADJOURNMENT

NEXT TOWN BOARD MEETING

March 13, 2012 - 7:30 pm
Town Hall Web Site address: www.townofcortlandt.com

RR#32

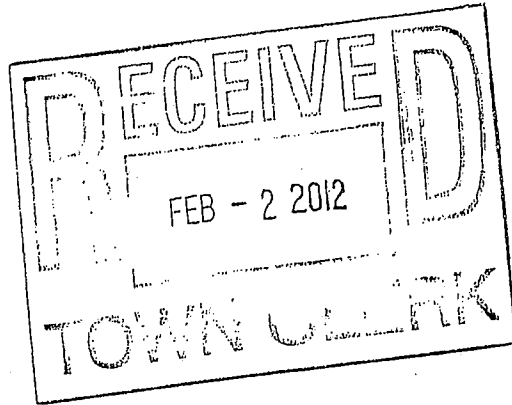
Westchester
gov.com

Robert P. Astorino
County Executive

Department of Environmental Facilities

Thomas J. Lauro, P.E.
Commissioner

January 31, 2012



Ms. JoAnn Dyckman
Town Clerk
Town of Cortlandt
1 Heady Street
Cortlandt Manor, NY 10567

Dear Ms. Dyckman:

Attached please find a copy of the Sprout Brook quarterly report for the period of October, November and December, 2011.

Very truly yours,

Mario A. Barise
Director of Operations
Solid Waste Division

MAP:acb

Attachment

cc: John Testa, County Legislator
(cover letter only)



Division of Solid Waste
Wastewater Treatment
Water Agency



Linda D. Puglisi
Town Supervisor

TOWN OF CORTLANDT

Department of Environmental Services

167 ROA HOOK ROAD
CORTLANDT MANOR, NY 10567-7340
(914) 737-0100
FAX (914) 737-1655
www.townofcortlandt.com



Jeffrey C. Coleman, P.E.
Director

Lee Beauchamp, P.E.
Deputy Director

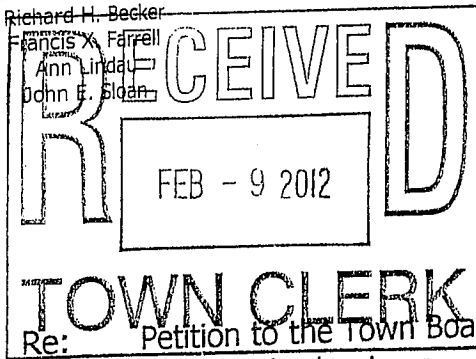
Town Board Members

Richard H. Becker

Francis X. Farrell

Ann Linda

John E. Sigan



February 7, 2012

Dear Resident:

At the November 15th meeting of the Town of Cortlandt Town Board, your petition regarding the condition of Tommy Thurber Lane was formally received and referred to the Highway and Engineering Divisions for their joint evaluation. The evaluation will be completed during the Spring when we have had sufficient time to further evaluate conditions while significant rain events are occurring. The Highway and Engineering divisions will then develop various options with costs estimates and recommendations for the Town Board's consideration.

We thank you for bringing this important issue to our attention and look forward to assisting as best we are able in the near future.

Sincerely,

Jeffrey C. Coleman, PE
Director, D.E.S.

Cc: Town Supervisor and Town Board
Director DOTS

Highway, Water, Sanitation, Parks



TOWN OF CORTLANDT
Department of Environmental Services



Linda D. Puglisi
 Town Supervisor

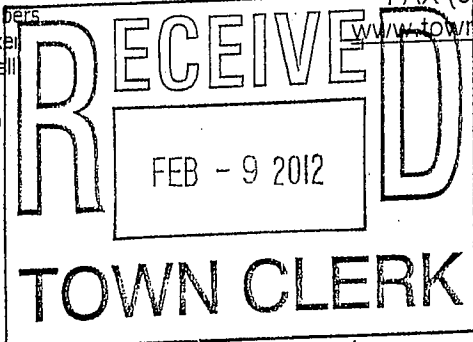
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Jeffrey C. Coleman, P.E.
 Director

Town Board Members
 Richard H. Becker
 Francis X. Farrell
 Ann Lindau
 John E. Sloan

FAX (914) 737-1655
www.townofcortlandt.com

Lee Beauchamp, P.E.
 Deputy Director



February 7, 2012

Re: Petition to the Town Board
 Dogwood Road

Dear Resident:

At the January 24th meeting of the Town of Cortlandt Town Board, your petition regarding speeding and illegal use of Dogwood Road by oversized vehicles was formally received and referred to the Highway and Engineering Divisions for their joint evaluation. The evaluation of the use of speed bumps, speed cushions, and speed tables will be completed during the spring. The Highway and Engineering Divisions will then develop various options with cost estimates and recommendations for the Town Board's consideration.

We thank you for bringing this important issue to our attention and look forward to assisting as best we are able in the near future.

Sincerely,

Jeffrey C. Coleman, PE
 Director, D.E.S.

Cc: Town Supervisor and Town Board
 Director DOTS



TOWN OF CORTLANDT
 Department of Environmental Services



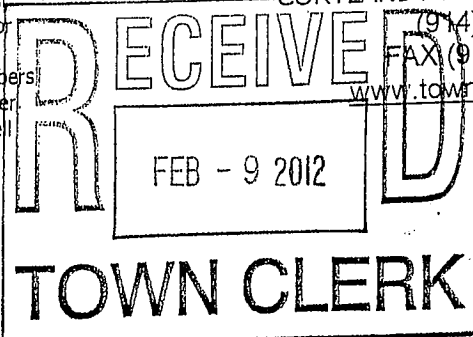
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 CORTLANDT MANOR, NY 10567-7340

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www.townofcortlandt.com

February 7, 2012

Anna N. D'Addona
 60 Baron de Hirsch Road
 Crompond, NY 10517

Re: Petition to the Town Board
 Baron DeHirsh Road

Dear Resident:

At the October 18th meeting of the Town of Cortlandt Town Board, your petition for stormwater improvements in this area was formally received and referred to the Highway and Engineering Divisions for their joint evaluation. The evaluation will be completed during the Spring when we have had sufficient time to further evaluate conditions while significant rain events are occurring. The Highway and Engineering divisions will then develop various options with costs estimates and present recommendations for the Town Board's consideration.

We thank you for bringing this important issue to our attention and look forward to assisting as best we are able in the near future.

Sincerely,

Jeffrey C. Coleman, PE
 Director of D.E.S.

Cc: Town Supervisor and Town Board
 Director DOTS



January 20, 2012

Supervisor Linda D. Puglisi
Town of Cortlandt
Town Hall, 1 Heady Street
Cortlandt Manor, New York 10567

Via Email: lindap@townofcortlandt.com

RE: Kings Ferry Park, LLC
Kings Ferry Road
Tax Map Nos.: 56.06-5-2 & 3

Dear Supervisor Puglisi:

The above-referenced property is a 4.35± acre parcel located in the R-15 Zoning District with frontage on the Hudson River. The property is currently developed with 23 dwelling units (the majority of which are mobile homes) gravel and asphalt driveways, accessory sheds, and a wood dock. These improvements are well worn and beyond feasible upgrade.

The applicant seeks to redevelop the property with new town homes and amenities pursuant to the Residential Reuse Special Permit (RRUSP) provisions of the Town code.

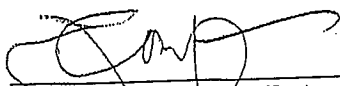
We request that this project be placed on the next available Town Board Work Session agenda for discussion of the project as it relates to the RRUSP and requisite procedure.

Please contact our office at your earliest convenience with the scheduled meeting date.

Very truly yours,

INSITE ENGINEERING, SURVEYING & LANDSCAPE ARCHITECTURE, P.C.

By:


Jeffrey J. Contelmo, P.E.
President/Principal Engineer

JJC/tr

cc: Edward Vergano, P.E., Via Email: edv@townofcortlandt.com
Rocco Triglia, Via Email: rtriglia@aol.com

Insite File No. 11138.100

3 Garrett Place, Carmel, New York 10512 (845) 225-9690 Fax (845) 225-9717
www.insite-eng.com

2011 VOLUNTEER AMBULANCE WORKER SERVICE AWARD PROGRAM RECORDS

ortlandt Community Volunteer Ambulance Corp.

#	Last Name	First Name	M.I.	Date of Birth	Prior Service Credit	Service Credit 2010	Service Credit 2011	Buyback Earned During 2011	Mailing Address 1	Mailing Address 2	Status
1	Barry	Brian		9/16/1980	0	1	0	N/A			Active
2	Boddie	Albert	F.	3/2/1958	5	8	50	N/A	28 Lent Avenue	Montrose, NY 10548	Active
3	Chelner	Catherine	F.	5/24/1936	0	0	0		27 Meadow Road	Montrose, NY 10548	Active
4	Chopyack	Mary		4/28/1957	5	8	50	N/A	117 Coachlight Square	Montrose, NY 10548	Active
5	Cignarale	Diane		8/14/1984	0	1	50	N/A	1200 Jackson Street	Peekskill, NY 10566	Active
6	DeLuca	Anthony		1/30/1973	0	4	50	N/A	144 Broadway	Verplank, NY 10596	Active
7	DeLuca	Melissa		8/19/1974	0	2	50	N/A	229 Tate Avenue	Buchanan, NY 10511	Active
8	Fahey	Barbara		1/29/1954	0	2	50	N/A	218 Coachlight Square	Montrose, NY 10548	Active
9	Ferguson	Robert		2/7/1972	0	0	0		7 Travis Avenue	Montrose, NY 10548	Active
10	Gillio, Jr.	Ken		10/25/1985	0	3	50	N/A	98 McGuire Avenue	Peekskill, NY 10566	Active
11	Harbolic	Melissa		1/18/1982	0	0	0		253 Henry Street	Buchanan, NY 10511	Active
12	Jackson	John	E.	6/19/1946	5	8	50	N/A	7 Oak Road	Montrose, NY 10548	Active
13	Maksoud	Stephan		9/26/1984	0	1	50	N/A	4 Roosa Lane	Ossining, NY 10562	Active
14	Matwijec	Barbara	C.	5/17/1958	0	6	50	N/A	936 Frost Court	Peekskill, NY 10566	Active

Note: Buyback is Service Credit earned prior to the Effective Date of the Program (1/1/2003). Date of birth must be provided for all volunteers.

2011 VOLUNTEER AMBULANCE WORKER SERVICE AWARD PROGRAM RECORDS

Portland Community Volunteer Ambulance Corp.

#	Last Name	First Name	M.I.	mm/dd/yyyy	Date of Birth	Prior Service Credit	Service Credit 2010	Buyback Earned	Points Earned 2011	Mailing Address 1	Mailing Address 2	Status
5	Matwijec	Patrick	J.	3/19/1957	3	8	N/A	50	N/A	936 Frost Court	Peekskill, NY 10566	Active
6	Moray	Angela			0	0		0		7 Norch Hill Road	Croton on Hudson, NY 10520	Active
7	Morello	Gilbert	M.	12/30/1947	5	8	N/A	50	N/A	52 Station Road, P.O. Box 397	Montrose, NY 10548	Active
8	O'Brien	Thomas		4/12/1988	0	2	N/A	50	N/A	129 5th Street	Verplanck, NY 10596	Active
9	O'Brien, Sr.	Daniel	P.	6/18/1966	0	4	N/A	0	N/A	263 Tate Avenue	Buchanan, NY 10511	Active
10	Pappas	Bruce	R.	7/11/1951	3	8	N/A	50	N/A	88 Bleloch Avenue	Peekskill, NY 10566	Active
11	Pappas	Doris	L.	6/14/1961	4	8	N/A	50	N/A	88 Bleloch Avenue	Peekskill, NY 10566	Active
12	Pappas	Krista	A.	3/21/1982	1	8	N/A	0	N/A	88 Bleloch Avenue	Peekskill, NY 10566	Active
13	Pappas	Robert		3/20/1984	0	7	N/A	0	N/A	88 Bleloch Avenue	Peekskill, NY 10566	Active
14	Porter	Trina		4/25/1971	1	2	N/A	50	N/A	7 Lent Avenue	Montrose, NY 10548	Active
15	Raguso	M. Maureen		9/15/1946	0	7	N/A	50	N/A	3098 Albany Post Road	Buchanan, NY 10511	Active
16	Rapping	Keith		3/9/1960	0	1	N/A	50	N/A	2401 Hunter Brook Road	Yorktown, NY 10598	Active
17	Richard	William		1/7/1984	0	4	N/A	0	N/A	187 Westchester Avenue	Buchanan, NY 10511	Active
18	Singer	Eric		10/22/1965	5	8	N/A	50	N/A	64 Riverview Ave., P.O. Box 602	Verplank, NY 10596	Active

Note: Buyback is Service Credit earned prior to the Effective Date of the Program (1/1/2003). Date of birth must be provided for all volunteers.

ortlandt Community Volunteer Ambulance Corp.

#	Last Name	First Name	M.I.	mm/dd/yyyy	Date of Birth	Prior Service Credit 2003-2010 (Buyback)	Service Credit 2010	Buyback Earned During 2011	Points Earned 2011	Mailing Address 1	Mailing Address 2	Status
29	Singer	Patricia	A.	8/31/1960	5	8	0	0	0	64 Riverview Ave., P.O. Box 602	Verplank, NY 10596	Active
30	Small	Stephanie		8/9/1989	0	2	0	0	0	23 Aberdeen Road	Cortlandt Manor, NY 10567	Active
31	Stewart	Katherine	A.	11/6/1960	5	8	0	0	0	171 Lindsey Avenue	Buchanan, NY 10511	Active
32	Strang	Patrick	J.	1/22/1985	0	2	0	0	0	916 Liberty Street	Peekskill, NY 10566	Active
33	Swankie	Mike		5/7/1982	0	2	0	0	0	119 Burke Court	Buchanan, NY 10511	Active
34	Tubbs	Brian	J.	11/23/1958	0	6	0	0	0	13 High Road	Montrose, NY 10548	Active
35	Wisker	Patrick	R.	4/16/1984	0	5	0	0	0	66 Trolley Road	Montrose, NY 10548	Active
36	Callaghan	John	E.	11/21/1946	2	8	0	0	0	35 Scenic Circle	Croton-on-Hudson, NY 10520	Entitled 12/2011
* Note: Only report points earned from 1/1/2011 to 11/30/2011 *												
37	Ferguson	Robert	E.	8/11/1940	5	3	0	0	0	1 Skytop Drive	Croton-on-Hudson, NY 10520	Entitled 1/06
* Note: Not eligible to earn points, please update address or notify of death only *												
38	Povilonis	Marion	E.	5/9/1935	5	2	0	0	0	85 Montrose Pt. Road	Montrose, NY 10548	Entitled 2/05
* Note: Not eligible to earn points, please update address or notify of death only *												
39	Reynolds	Hank		11/9/1929	5	2	0	0	0	194 Cortlandt Street	Crugers, NY 10520	Entitled 2/05
* Note: Not eligible to earn points, please update address or notify of death only *												
40	Lyon	Peter		9/26/1949	5	4	0	0	0	1104 Milton Avenue	Peekskill, NY 10566	Vested/Left Dept. 10
41	Travis	Allison	A.	12/6/1972	5	2	0	0	0	188 Westchester Avenue	Buchanan, NY 10511	Vested/Left Dept. 10
42	Travis	Todd	E.	5/9/1972	5	2	0	0	0	188 Westchester Avenue	Buchanan, NY 10511	Vested/Left Dept. 10

Note: Buyback is Service Credit earned prior to the Effective Date of the Program (1/1/2003). Date of birth must be provided for all volunteers.

2011 VOLUNTEER AMBULANCE WORKER SERVICE AWARDS PROGRAM RECORDS

Orlandt Community Volunteer Ambulance Corp.

#	Last Name	First Name	M.I.	mm/dd/yyyy	Date of Birth	Prior Service Credit (Buyback)	Service Credit 2010	Service Credit 2011	Points Earned	Buyback Earned During 2011	Mailing Address 1	Mailing Address 2	Status
3	Ward	Robert	W.	3/8/1980	1	5	0	N/A			3114 Albany Post Road	Buchanan, NY 10511	Vested/Left Dept. 10

Note: Buyback is Service Credit earned prior to the Effective Date of the Program (1/1/2003). Date of birth must be provided for all volunteers.

DRAFT

TOWN OF CORTLANDT

PROPOSED UPGRADE TO ENERGY REQUIREMENTS FOR NEW
RESIDENTIAL AND COMMERCIAL BUILDINGS

Prepared for:

Linda Puglisi
Ann Lindau
Frank Farrell
Richard Becker
John Sloan

Prepared by:

Ed Vergano, P.E.
Director DOTS

1/29/12

DRAFT 1/29/2012

1. CORTLANDT RESIDENTIAL ENERGY CONSERVATION REQUIREMENTS (PROPOSED):

The intent is to protect the public health, safety and welfare of its residents by mandating that new single and multifamily dwellings to achieve minimum energy conservation performance, as verified through diagnostic testing conducted by independent, certified professional raters, thus ensuring that the dwellings will use considerably less energy than if built to prevailing building standards. Compliance with this section shall be required in addition to compliance with current standards outlined in the Energy Conservation Construction Code of the State of New York (Energy Code).

OPTIONAL FEATURES AND ADVANTAGES OF THESE ENHANCED REQUIREMENTS ARE AS FOLLOWS:

Enhanced Performance

Comfort is ensured with consistent temperatures between and across rooms; indoor air quality is enhanced by reducing dust, pollen, bugs, and excessive humidity; and durability is improved with comprehensive water protection, windows that block damaging sunlight, and better grade equipment.

Environmental Protection

The energy used in our homes often comes from the burning of fossil fuels at power plants. So, by using less energy to operate, these enhanced standards will help to prevent air pollution—an added benefit for today's environmentally-conscious consumer looking for "green" choices.

Thermal Enclosure System

Comprehensive air sealing, properly installed insulation, and high-performance windows work together to enhance comfort, improve durability, reduce maintenance costs, and lower monthly utility bills.

Air Sealing

By using less energy for heating, cooling, and water heating, the building owner can save thousands of dollars in energy and maintenance cost.

Properly Installed Insulation

It's not the amount of insulation; it's the quality of installation that makes all the difference. Proper installation includes careful placement to eliminate gaps, voids, and compression; complete air barriers that prevent air from bypassing the insulation; and building techniques that minimize heat flow through framing. This ensures consistent temperatures throughout the house, reduced energy use, and increased comfort.

High-Performance Windows

Advanced technologies, like protective coatings and improved frames, help keep heat in during winter and out during summer. They also block damaging ultraviolet sunlight that can discolor carpets and furnishings.

Heating and Cooling System

High-efficiency systems are engineered and installed to deliver more comfort, better moisture control, improved indoor air quality, and quieter operation.

Efficient Heating and Cooling Equipment

Look for higher efficiency equipment that delivers premium performance. This equipment uses less energy, operates at reduced noise levels, and often comes with extended warranty coverage.

Proper Design and Quality Installation Practices

The heating and cooling systems in homes are fully engineered and tested, including sizing of equipment and ducts, sealing and testing ductwork, verifying proper refrigerant charge (for central air conditioners and heat pumps), and ensuring room-by-room air flow. This is all done in accordance with best practices established by the leading industry association and equipment manufacturers.

Whole-House Mechanical Ventilation

The living and work space in these buildings have a constant source of fresh, filtered air to remove pollutants from the building.

Water Management System

A comprehensive package of best building practices and materials protects roofs, walls, and foundations from water damage and helps ensure durability and superior indoor air quality.

Water-Managed Construction Details

Tried-and-true building practices, such as flashing, moisture barriers, and heavy-duty membranes, are employed to effectively drain water from the roofs, walls, and foundations of these buildings.

Building Materials

Proper storage and selection of materials helps prevent water- and mold-damaged materials in these buildings.

Energy-efficient Lighting and Appliances

Energy efficient lighting, appliances, and fans will help to reduce monthly utility bills, while providing high-quality performance.

ENERGY STAR Qualified Appliances

Household appliances account for nearly 20 percent of energy use in an average house. A comprehensive package of ENERGY STAR qualified appliances can reduce energy costs, while offering improved performance, quality, and durability. These homes may include ENERGY STAR qualified dishwashers, refrigerators, washing machines, ceiling fans, and ventilation fans.

*****ADD TO TOWN CODE (Comments in Red shall not be included in the Code):

A. No Building Permit shall be issued for any new one or family dwelling or multiple single family dwelling (townhouse) of three stories or less unless the applicant certifies that the dwelling shall:

- (1) Be built to achieve a HERS Index of 70 or less on the Residential Energy Services Network (RESNET) Home Energy Rating System (HERS) as verified by a RESNET certified HERS rater. (Note: A building built to the 2010 Energy Code received a HERS rating of 100. A rating of 70 indicates that the house is 30% more efficient than the code compliant house. Builders can achieve a score of 70 by, for example, reducing the whole house air infiltration from the required 7 ACH to 5 ACH by filling air gaps and/or using blown in insulation. Other procedures may include using higher efficiency appliances, heaters, AC, etc. and improving the air loss from ducts. Other measures include higher performance windows)
- (2) Comply with the combustion safety testing standards promulgated by the Building Performance Institute (BPI) as tested by a certified HERS rater who is BPI certified as a Building Analyst to perform such tests. (Note: This is a safety issue that does not impact energy usage)
- (3) Include a controlled mechanical ventilation system that provides whole house ventilation dilution air at a rate required by the most recently published American Society of Heating, Refrigerating and Air-Conditioning Engineers (ASHRAE) 62.2 standard. (equivalent to Code requirements)

B.. Prior to the issuance of a Certificate of Occupancy the applicant shall be required to demonstrate compliance with §100-20A and the current version of the Energy Conservation Construction Code of New York State (ECCCNYS) by submitting a final report prepared by RESNET certified HERS rater. The HERS rater shall attest that the dwelling complies with the following requirements: (Note: Using a HERS rater is optional in the current Energy Code)

- (1) Achieved a rating of 70 or lower on the HERS Index and have a maximum infiltration rate of 5 ACH at 50 pa. verified by a blower door test.
- (2) Passed the combustion safety testing required by subsection 100-20A paragraph (2)
- (3) Meets the ventilation requirements of subsection 100-20A paragraph (3).
- (4) Complies with both 402.4.2.1 and 402.4.2.2 of the ECCCNYS. (The report prepared by the rater shall include the appropriate declaration of compliance as required by a certified HERS rater.)

- (5) Air Distribution ducts have been sealed per section M1601 of the Residential Code of NYS and subjected to a duct leakage test in accordance with the requirements of the latest RESNET standards and with a maximum Leakage to Outside Rate of 0.06 cfm per square foot of conditioned floor space. (Note: This is an improvement 50% reduction compared to the Code requirement.)
- (6) An Air Conditioning Contractors of America (ACCA) approved Manual J Heating and Cooling load analysis has been performed as defined in § 403.6 of the ECCCNYC and in accordance with section M1401 of the Residential Code of NYS. (This is required by Code but with these proposed changes will require an official sign off by a certified HERS rater.)
- (7) All ducts not within the thermal envelope of the home are insulated per § 405.2 of the ECCCNYC. (This is required by Code but with these proposed changes will require an official sign off by a certified HERS rater.)
- (8) A permanent certificate has been affixed on the electrical panel in accordance with §401.3 of the ECCCNYC, which includes the dwelling's HERS index.

CORTLANDT COMMERCIAL ENERGY CONSERVATION REQUIREMENTS (PROPOSED):

Site plan application review documentation.

****Add Following to Code:

- (1) In conjunction with an application for site plan review, the applicant shall submit documentation indicating the measures to be used to achieve the applicable LEED™ rating. The documentation, which shall be submitted to the Green Building Compliance Official for review, shall also indicate how many credits the covered project will achieve in each category and the level of LEED™ certification that will be met. This documentation shall include:
- (a) The Green Building Project Checklist, which must be filled out by a LEED™ Accredited Professional, must document which points can and cannot be earned, and must include an estimated cost for each point;
 - (b) The Green Building Worksheet with an analysis of each credit claimed; and
 - (c) Any other documentation that may be necessary to show compliance with this chapter.

Requirements for LEED Silver Certification (Example)

LEED is a third-party certification system encouraging sustainable design and construction.

The LEED program is an initiative of the U.S. Green Building Council or USGBC. LEED stands for leadership in energy and environmental design, and focuses on encouraging a more sustainable approach to the way buildings are designed, constructed and operated. For new construction and major renovations, the LEED program has five main categories in which points toward certification can be earned. Each category also has required prerequisites worth no points. To attain LEED silver certification, a project must earn a total of 50 to 59 points.

Minimum Program Requirements

This section consists of the minimum requirements for a project to qualify for a LEED certification of any level. These are perfunctory qualifications; for instance, the building must have a floor area of at least 1,000 feet, exist as a permanent structure and comply with all applicable environmental laws.

Sustainable Sites -- 26 Possible Points

The prerequisite for the Sustainable Sites category aims to curtail pollution and soil erosion that often result from construction. This category also offers points for strategies toward cultivating overall sustainability. For instance, a project wins points for choosing an urban or brownfield site rather than a previously undeveloped area. This category also pertains to the building's direct environmental impact on the immediate area.

Water Efficiency -- 10 Possible Points

The prerequisite here is for the building to use 20 percent less water than the USGBC baseline for buildings of similar size and occupation. A project garners further points for going substantially beyond this 20 percent reduction in water use, as well as implementing further water conservation measures that pertain to landscaping and wastewater technologies.

Energy and Atmosphere -- 35 Possible Points

This category focuses mainly on building commissioning and the energy performance of main systems such as HVAC and Lighting. It entails three prerequisites: the building must be fundamentally commissioned (commissioning a building is the testing and balancing of the main systems to assure optimum performance), use at least 10 percent less energy than the USGBC baseline, and contain systems that do not use any chlorofluorocarbon (CFC) based refrigerants. Extra points go for progressing further than prerequisite dictates in these areas as well as for the use of renewable energy sources for building operation.

Materials and Resources -- 14 Possible Points

This category deals with reuse and recycling of materials, both in the construction and the ongoing operation of the building.

Indoor Environmental Quality -- 15 Possible Points

This category deals mainly with indoor air quality issues including ventilation, off-gassing of materials and thermal comfort. It also deals with the need for lighting systems to be energy efficient as well as adequate for all necessary tasks.

Extra Credit -- 10 Possible Points

There are two categories with no prerequisites where you can garner extra-credit points: Innovation in Design and Regional Priority. Innovation in Design deals with successful and innovative solutions for environmental and sustainable concerns. Regional Priority focuses on the addressing of region-specific environmental issues.

3. MISCELLANEOUS INFORMATION:

HERS INDEX - WHAT IS A HOME ENERGY RATING?

A home energy rating involves an analysis of a home's construction plans and onsite inspections. Based on the home's plans, the Home Energy Rater uses an energy efficiency software package to perform an energy analysis of the home's design. This analysis yields a projected, pre-construction HERS Index.

Upon completion of the plan review, the rater will work with the builder to identify the energy efficiency improvements needed to reduce the HERS Index or to ensure the house will meet certain program guidelines such as ENERGY STAR which are separate from the HERS rating. The rater then conducts onsite inspections, typically including a blower door test (to test the leakiness of the house) and a duct test (to test the leakiness of the ducts). Results of these tests, along with inputs derived from the plan review, are used to generate the HERS Index for the home.

Unlike a Building Performance Audit or a weatherization assessment, a home energy rating is a recognized tool in the mortgage industry. Home energy ratings can be used in a variety of ways in the housing industry. Since a rating quantifies the energy performance of a home, the HERS Index provides an easily understandable means to compare the relative energy efficiency of different homes.

The HERS Index

The **HERS Index** is a scoring system established by the Residential Energy Services Network (RESNET) in which a home built to the specifications of the HERS Reference Home (based on the 2004 International Energy Conservation Code) scores a HERS Index of 100, while a net zero energy home scores a HERS Index of 0. The lower a home's score, the more energy efficient it is in comparison to the HERS Reference Home. Each 1-point decrease in the HERS Index corresponds to a 1% reduction in energy consumption compared to the HERS Reference Home. Thus a home with a HERS Index of

85 is 15% more energy efficient than the HERS Reference Home and a home with a HERS Index of 80 is 20% more energy efficient.

Q: What is a home energy rating?

A: The home energy rating is a standard measurement of the home's energy efficiency. An energy rating allows a home buyer to easily compare the energy costs for the homes being considered.

Q: What is involved in a home energy rating?

A: Home energy ratings involve an on-site inspection by a residential energy efficiency professional - a home energy rater. Home energy raters are trained and certified by a RESNET accredited home energy rating system.

The home energy rater inspects the home and measures its energy characteristics, such as insulation levels, window efficiency, wall-to-window ratios, the heating and cooling system efficiency, and the solar orientation of the home.

Performance testing, such as a blower door test measuring door and duct leakage may be used. The home receives a point score between 1 and 100, depending on its relative efficiency. An estimate of the home's energy costs is also provided. A homeowner who wants to upgrade the energy efficiency can use the energy rating to evaluate and pinpoint specific, cost-effective improvements.

What do the numbers mean?

One measure of a building's air leakage rate is air changes per hour (ACH), which estimates how many times in one hour the entire volume of air inside the building is exchanged with outside air. To determine ACH, the blower door can be used to perform an air tightness test with the house depressurized (or pressurized) to 50 Pascals. A Pascal is a small unit of pressure about equal to the pressure that a pat of butter exerts on a piece of toast — about 0.004 inches water gauge. Fifty Pascals is approximately equivalent to a 20 mile-per-hour wind blowing against all

surfaces of the building. The leakier the house, the higher the number of air changes per hour, the higher the heating and cooling costs, and the greater the potential for moisture, comfort, and health problems (Table 1). Energy efficient builders generally strive for less than 5 air changes per hour at 50 Pascals pressure (ACH50).

Table 1. Typical infiltration rates for home ACH50 (Air changes/hour at 50 Pascals)

New home with special airtight construction and a controlled ventilation system 1.5 – 3.0
Energy efficient home with continuous air barrier system (based on registered ratings) 3.0 – 5.0

Standard new home (based on registered ratings) 5.0 – 7.0

Standard existing home (based on field data) 7.0 – 10.0

Older, leaky home (based on field data) 10.0 – 25.0

To determine ACH50 we first determine the amount of air flow, measured in cubic feet per minute (CFM), exhausted out of the home at a pressure of 50 Pascals (Pa) with respect to the outside. To achieve this, the professional usually takes air flow readings at several house pressure differences, generally between 15 and 60 Pa. These measurements are then entered in a software program to determine the air flow rate at 50 Pa (referred to as

CFM50). To determine ACH50, multiply the CFM50 value by 60 (minutes) and divide this number by the conditioned volume of the house (cubic feet). For example, a home that has 2,000 square feet of living area and 8-foot ceilings has a volume of 16,000 cubic feet (2,000 square feet multiplied times 8 feet). If the blower door measures a CFM50 leakage of 1,333 then the equation would be 1,333 cubic feet per minute times 60 minutes divided by the volume of 16,000 cubic feet to equal 5 air changes per hour. The home therefore has an infiltration rate of 5 ACH50 (5 air changes per hour at 50 Pa test pressure). Given ACH50, a natural infiltration rate (resulting from wind and temperature effects) can be estimated.

NYS STATE ENERGY CODE:

402.4.2.1 Testing option. Building envelope tightness and insulation installation shall be considered acceptable when tested air leakage is less than seven air changes per hour (ACH) when tested with a blower door at a pressure of 1.0 psf (50 Pa) as verified using instruments and procedures specified in ASHRAE/ASTM E779. The test shall be conducted by a qualified person, who shall demonstrate competence to the satisfaction of the code enforcement official for the conduct of such tests. For the purpose of this section, ACH50 shall mean air changes per hour of infiltration into a house as measured with a blower door at 50 pascals of pressure, in accordance with ASHRAE/ASTM E779. Testing shall occur after rough in and after installation of penetrations of the building envelope, including penetrations for utilities, plumbing, electrical, ventilation and combustion appliances.

During testing:

1. Exterior windows and doors, fireplace and stove doors shall be closed, but not sealed;
2. Dampers shall be closed, but not sealed, including exhaust, intake, makeup air, backdraft and flue dampers;
3. Interior doors shall be open;
4. Exterior openings for continuous ventilation systems and heat recovery ventilators shall be closed and sealed;
5. Heating and cooling system(s) shall be turned off;
6. HVAC ducts shall not be sealed; and
7. Supply and return registers shall not be sealed.

Test results shall be provided to the code enforcement official and shall include:

- a. Name and place of business of the tester;
- b. Address of the building which was tested;
- c. Conditioned floor area of dwelling, calculated in accordance with ANSI Z65-1996, except that conditioned floor area shall include areas where the ceiling height is less than 5 feet (1524 mm);
- d. Measurement of ACH50; and
- e. Certification of accuracy of test results and signature of tester.

402.4.2.2 Visual inspection option. Building envelope tightness and insulation installation shall be considered acceptable when the items listed in Table 402.4.2, applicable to the method of construction, are field verified. Where required by the *code enforcement official*,

an *approved* party independent from the installer of the insulation shall inspect the air barrier and insulation.

403.6 Equipment sizing. Heating and cooling equipment shall be sized in accordance with ACCA Manual J or similar section of the *Residential Code of New York State*.

405.2 Mandatory requirements. Compliance with this section requires that the mandatory provisions identified in Section 401.2 be met. All supply and return ducts not completely inside the *building thermal envelope* shall be insulated to a minimum of R-6.

401.2 Compliance. Projects shall comply with Sections 401, 402.2.12, 402.4, 402.5, 402.6, 403 and 404.1 (referred to as the mandatory provisions) and either:

1. Sections 402.1 through 402.3 (prescriptive); or
2. Section 405 (performance).
3. When compliance is demonstrated by computer software, as provided in Section 401.5.1.
4. When a sunroom complies with Section 402.2.11.

401.3 Certificate. A permanent certificate shall be posted on or in the electrical distribution panel. The certificate shall not cover or obstruct visibility of the circuit directory label, service disconnect label or other required labels. The certificate shall be completed by the builder or registered design professional. The certificate shall list the predominant R-values of insulation installed in or on ceiling/roof, walls, foundation (slab, *basement wall*, crawl space wall and/or floor) and ducts outside conditioned spaces; U-factors for fenestration. Where there is more than one value for each component, the certificate shall list the value covering the largest area. The certificate shall list the types and efficiencies of heating, cooling and service water heating equipment. Where a gas-fired unvented room heater, electric furnace, and/or baseboard electric heater is installed in the residence, the certificate shall list "gas-fired unvented room heater," "electric furnace," or "baseboard electric heater" as appropriate. An efficiency shall not be *listed* for gas-fired unvented room heaters, electric furnaces, or electric baseboard heaters.

SECTION M1601 DUCT CONSTRUCTION

SECTION M1401 GENERAL

M1401.1 Installation. Heating and cooling equipment and appliances shall be installed in accordance with the manufacturer's installation instructions and the requirements of this code.

APPENDIX

Cortlandt Home Energy Conservation Affidavit

I, _____, certify that I will personally rate the building or buildings referenced below and that the building(s) will be built to standards set forth in Section of the Code of the Town of Cortlandt, and that I am a certified HERS rater qualified to rate structures and buildings for compliance with Home Energy Rating System. I will submit a copy of my final report to the Town, and I understand that no Certificate of Occupancy can be issued until the final report has been submitted to the Town showing compliance with Section and current version of the Energy Conservation Construction Code of New York State.

Signature

Print Certified HERS Rater Name _____

Accredited HERS Provider _____

Address _____

Telephone _____

Building/Buildings to be rated:

Property Owner: _____

Address: _____

Subject Property: _____

Parcel ID: _____

Building Permit Application No.: _____



LEED for New Construction and Major Renovation 2009 Project Scorecard

Project Name:
Project Address:

Yes ? No

<input type="checkbox"/>	Prereq 1	Storage & Collection of Recyclables	Required
<input type="checkbox"/>	Credit 1	Building Reuse	1 to 3
<input type="checkbox"/>	Credit 1.1	Maintain 55% of Existing Walls, Floors & Roof	1
<input type="checkbox"/>	Credit 1.2	Maintain 75% of Existing Walls, Floors & Roof	2
<input type="checkbox"/>	Credit 1.3	Maintain 95% of Existing Walls, Floors & Roof	3
<input type="checkbox"/>	Credit 1.4	Building Reuse, Maintain 50% of Interior Non-Structural Elements	1
<input type="checkbox"/>	Credit 2.1	Construction Waste Management, Divert 50% from Disposal	1
<input type="checkbox"/>	Credit 2.2	Construction Waste Management, Divert 75% from Disposal	1
<input type="checkbox"/>	Credit 3.1	Materials Reuse, 5%	1
<input type="checkbox"/>	Credit 3.2	Materials Reuse, 10%	1
<input type="checkbox"/>	Credit 4.1	Recycled Content, 10% (post-consumer + 1/2 pre-consumer)	1
<input type="checkbox"/>	Credit 4.2	Recycled Content, 20% (post-consumer + 1/2 pre-consumer)	1
<input type="checkbox"/>	Credit 5.1	Regional Materials, 10% Extracted, Processed & Manufactured Regionally	1
<input type="checkbox"/>	Credit 5.2	Regional Materials, 20% Extracted, Processed & Manufactured Regionally	1
<input type="checkbox"/>	Credit 6	Rapidly Renewable Materials	1
<input type="checkbox"/>	Credit 7	Certified Wood	1

Yes ? No

<input type="checkbox"/>	Prereq 1	Minimum IAQ Performance	Required
<input type="checkbox"/>	Prereq 2	Environmental Tobacco Smoke (ETS) Control	Required
<input type="checkbox"/>	Credit 1	Outdoor Air Delivery Monitoring	1
<input type="checkbox"/>	Credit 2	Increased Ventilation	1
<input type="checkbox"/>	Credit 3.1	Construction IAQ Management Plan, During Construction	1
<input type="checkbox"/>	Credit 3.2	Construction IAQ Management Plan, Before Occupancy	1
<input type="checkbox"/>	Credit 4.1	Low-Emitting Materials, Adhesives & Sealants	1
<input type="checkbox"/>	Credit 4.2	Low-Emitting Materials, Paints & Coatings	1
<input type="checkbox"/>	Credit 4.3	Low-Emitting Materials, Flooring Systems	1
<input type="checkbox"/>	Credit 4.4	Low-Emitting Materials, Composite Wood & Agrifiber Products	1
<input type="checkbox"/>	Credit 5	Indoor Chemical & Pollutant Source Control	1
<input type="checkbox"/>	Credit 6.1	Controllability of Systems, Lighting	1
<input type="checkbox"/>	Credit 6.2	Controllability of Systems, Thermal Comfort	1
<input type="checkbox"/>	Credit 7.1	Thermal Comfort, Design	1
<input type="checkbox"/>	Credit 7.2	Thermal Comfort, Verification	1
<input type="checkbox"/>	Credit 8.1	Daylight & Views, Daylight 75% of Spaces	1
<input type="checkbox"/>	Credit 8.2	Daylight & Views, Views for 90% of Spaces	1

Yes ? No

<input type="checkbox"/>	Credit 1.1	Innovation in Design: Provide Specific Title	1
<input type="checkbox"/>	Credit 1.2	Innovation in Design: Provide Specific Title	1
<input type="checkbox"/>	Credit 1.3	Innovation in Design: Provide Specific Title	1
<input type="checkbox"/>	Credit 1.4	Innovation in Design: Provide Specific Title	1
<input type="checkbox"/>	Credit 1.5	Innovation in Design: Provide Specific Title	1
<input type="checkbox"/>	Credit 2	LEED [®] Accredited Professional	1

Yes ? No

<input type="checkbox"/>	Credit 1.1	Regional Priority Credit: Region Defined	1
<input type="checkbox"/>	Credit 1.2	Regional Priority Credit: Region Defined	1
<input type="checkbox"/>	Credit 1.3	Regional Priority Credit: Region Defined	1
<input type="checkbox"/>	Credit 1.4	Regional Priority Credit: Region Defined	1

Yes ? No

Project Totals (Certification Summary) **10** **Points**

Not Certified

Certified: 40-49 points Silver: 50-59 points Gold: 60-79 points Platinum: 80+ points



LEED for New Construction and Major Renovation 2009 Project Scorecard

Project Name:
Project Address:

Yes ? No

	Prereq 1	Construction Activity Pollution Prevention	Required
	Credit 1	Site Selection	1
	Credit 2	Development Density & Community Connectivity	5
	Credit 3	Brownfield Redevelopment	1
	Credit 4.1	Alternative Transportation, Public Transportation Access	6
	Credit 4.2	Alternative Transportation, Bicycle Storage & Changing Rooms	1
	Credit 4.3	Alternative Transportation, Low-Emitting & Fuel-Efficient Vehicles	3
	Credit 4.4	Alternative Transportation, Parking Capacity	2
	Credit 5.1	Site Development, Protect or Restore Habitat	1
	Credit 5.2	Site Development, Maximize Open Space	1
	Credit 6.1	Stormwater Design, Quantity Control	1
	Credit 6.2	Stormwater Design, Quality Control	1
	Credit 7.1	Heat Island Effect, Non-Roof	1
	Credit 7.2	Heat Island Effect, Roof	1
	Credit 8	Light Pollution Reduction	1

Yes ? No

	Prereq 1	Water Use Reduction, 20% Reduction	Required
	Credit 1.1	Water Efficient Landscaping, Reduce by 50%	2
	Credit 1.2	Water Efficient Landscaping, No Potable Use or No Irrigation	2
	Credit 2	Innovative Wastewater Technologies	2
	Credit 3	Water Use Reduction	2 to 4
		30% Reduction	2
		35% Reduction	3
		40% Reduction	4

	Prereq 1	Fundamental Commissioning of the Building Energy Systems	Required
	Prereq 2	Minimum Energy Performance: 10% New Bldgs or 5% Existing Bldg Renovations	Required
	Prereq 3	Fundamental Refrigerant Management	Required
	Credit 1	Optimize Energy Performance	1 to 19
		12% New Buildings or 8% Existing Building Renovations	1
		14% New Buildings or 10% Existing Building Renovations	2
		16% New Buildings or 12% Existing Building Renovations	3
		18% New Buildings or 14% Existing Building Renovations	4
		20% New Buildings or 16% Existing Building Renovations	5
		22% New Buildings or 18% Existing Building Renovations	6
		24% New Buildings or 20% Existing Building Renovations	7
		26% New Buildings or 22% Existing Building Renovations	8
		28% New Buildings or 24% Existing Building Renovations	9
		30% New Buildings or 26% Existing Building Renovations	10
		32% New Buildings or 28% Existing Building Renovations	11
		34% New Buildings or 30% Existing Building Renovations	12
		36% New Buildings or 32% Existing Building Renovations	13
		38% New Buildings or 34% Existing Building Renovations	14
		40% New Buildings or 36% Existing Building Renovations	15
		42% New Buildings or 38% Existing Building Renovations	16
		44% New Buildings or 40% Existing Building Renovations	17
		46% New Buildings or 42% Existing Building Renovations	18
		48% New Buildings or 44% Existing Building Renovations	19
	Credit 2	On-Site Renewable Energy	1 to 7
		1% Renewable Energy	1
		3% Renewable Energy	2
		5% Renewable Energy	3
		7% Renewable Energy	4
		9% Renewable Energy	5
		11% Renewable Energy	6
		13% Renewable Energy	7
	Credit 3	Enhanced Commissioning	2
	Credit 4	Enhanced Refrigerant Management	2
	Credit 5	Measurement & Verification	3
	Credit 6	Green Power	2

Yes ? No

EXAMPLE

MICHAEL JAMES MONROE
A R C H I T E C T

April 24, 2010

Thomas Madden
Commissioner
Department of Community Development and Conservation
Town of Greenburgh
177 Hillside Ave
White Plains, NY 10607

RE: LEED Checklist Narrative for Catena Motor Cars 543 Tarrytown Road

Dear Mr. Madden:

With regard to your request for a narrative in support of our LEED Checklist, we offer the following:

Sustainable Sites

- 1) Site Selection (credit 1)- Site does not meet any of the inappropriate development criteria and existing building footprint is substantially maintained. (1 point)
- 2) Alternative Transportation, Public Transportation Access (credit 4.1) – Utilizing option 2, Bus Stop Proximity there is more than one bus stop for 2 or more bus lines within ¼ mile walking distance, (approximately 8 stops). (6 points)
- 3) Alternate Transportation, Low Emitting and Fuel-Efficient Vehicles (credit 4.3) Option 4 – One low-emitting or fuel efficient vehicle will be provided for building occupants, BMW Hydrogen 7 zero emission vehicle. (3 points)
- 4) Stormwater Design, quality control, (credit 6.1) (Omitted)
- 5) Heat Island Effect – Roof (credit 7.2) Option 1: We are utilizing Carlilse Sure-white EPDM roofing with a low slope SRI greater than 78. (1 point)
- 6) Light Pollution Reduction (credit 8) Option 1 Power reduction and LED parking lot lights, LZ3 –medium zone. (1 point)

Water Efficiency

- 1) Water Efficient Landscaping (credit 1) Option 2, Path 2, No permanent irrigation is required for the low water use plantings selected. (4 points)
- 2) Innovative Wastewater Technologies (credit 2) reduced potable water use by 30% by using high efficiency fixtures and non-water using urinals. (2 points).

Energy and Atmosphere

- 1) Optimize Energy Performance (credit 1) Option 3, 18.5% energy reduction for renovated buildings. Waste oil heating, LED lighting, HVAC economizer packages, additional core performance. (6 points)
- 2) Green Power (credit 6) Option 2 Estimate Baseline Electricity Use. We will purchase at least 35% of the buildings electricity from renewable sources (2 points).

Materials and Resources

- 1) Building Re-use (credit 1.1) We are maintaining 55 percent of the existing floors, walls and roofs. Most walls and floor are re-used but not the roof areas due to poor construction. (1 point)
- 2) Construction Waste Management (credit 2) We are recycling or salvaging over 50% of construction and demolition debris. Most of the concrete and steel will be recycled and we may achieve an additional point for 75%. We are calculating by weight as allowed. (1 point)
- 3) Recycled content (credit 4) Over 20% of building materials by weight contain post consumer and pre-consumer content. Pre-consumer is counted at half value. (2 points)
- 4) Regional Materials (credit 5) Over 20% of building material by dollar value has been produced within the 500 mile radius. This includes concrete, building steel, and other building components. (1 point)

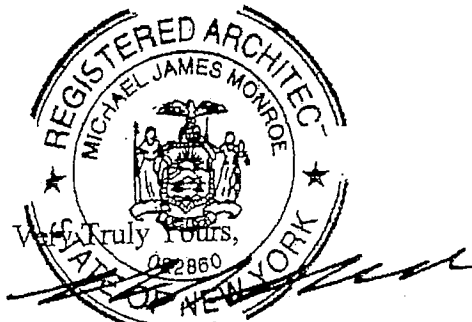
Indoor Environmental Quality

- 1) Low-Emitting Materials – Adhesives and Sealants (credit 4.1) All adhesives and sealants on the building interior comply with rule #1168 and (VOC) limits amended 1/7/05. (1 point)
- 2) Low-Emitting Materials – Paints and Coatings (credit 4.2), All adhesives and sealants will meet (SCAQMD rule #1113) on the building interior. One product used will be polished concrete flooring (1point).
- 3) Low-Emitting Materials - Flooring Systems (credit4.3). All tile flooring will comply with rule #1168 for adhesives and grout and carpeting will comply with Carpet and Rug Institute Green Label Plus program. (1 point)
- 4) Indoor Chemical and Pollutant Source Control (credit 5) A garage vehicle exhaust system is proposed as well as a negative air pressure HVAC system design to prevent air from moving from service area to office areas. A weekly maintained roll-out mat system will be used. (1 point).
- 5) Controllability of Systems – Lighting (credit 6.1 Individual controls are provided for 95% of building occupants. Task lighting systems and occupancy sensors will be used. (1 point).

- 6) Daylight and View – Views (credit 8.2) A direct line of sight view is provided to 95% of building occupants in regularly occupied areas. (1 point)

Innovation and Design Process

- 1) Innovation in Design – Specific Title (LED Site Lighting) (credit 1.1) We are proposing state of the art LED site lighting for most of the property where the energy used will be only a small fraction of conventional lighting and the light source will be more directed. (1 point)
- 2) Innovation in Design – Specific Title (Polished Concrete Floors) (credit 1.2) Dry grinding and sealing of existing concrete floors has a low water use and re-cycles existing materials, minimal byproducts of construction and environmentally beneficial. (1 point)
- 3) LEED Accredited Professional (credit 2) We have a LEED accredited professional on our design team, Seth Mandelbaum.



Michael J. Monroe, R.A.

MJM:

RESOLUTION

NUMBER _____

RE: (APPOINT GARY WULFHOP TO THE POSITION OF DEPUTY/ASSISTANT TO THE DIRECTOR OF THE DEPARTMENT OF ENVIRONMENTAL SERVICES AND AUTHORIZE THE SUPERVISOR TO EXECUTE AN EMPLOYMENT CONTRACT WITH RESPECT TO SAME)

WHEREAS, currently there is a vacancy in a management position in the Department of Environmental Services; and

WHEREAS, the position was advertised and Westchester County Human Resources has been contacted with respect to this position; and

WHEREAS, an interview committee consisting of Supervisor Linda Puglisi, Town Comptroller, Glenn Cestaro, Town Attorney, Thomas Wood, DES Director, Jeff Coleman and Personnel Manager, Claudia Vahey interviewed a number of candidates; and

WHEREAS, the interview committee recommended Mr. Wulfhop to the Town Board and the Town Board interviewed same;

WHEREAS, the Members of the Town Board have offered the position of Deputy/Assistant to the Director of the Department of Environmental Services position;

WHEREAS, Mr. Gary Wulfhop has agreed to this position; and

NOW, THEREFORE, BE IT RESOLVED, that Mr. Gary Wulfhop of 20 Wren Place, Putnam Valley, NY be and hereby is appointed to the title of the Deputy/Assistant to the Director of the Department of Environmental Services at a salary of \$85,000 to become effective on February 27, 2012. Mr. Wulfhop's appointment is subject to the successful completion of reference checks, physical and pre-employment drug screening.

**BY ORDER OF THE TOWN
BOARD OF THE TOWN OF CORTLANDT
Jo - Ann Dyckman
Town Clerk**

**Adopted on February 14, 2012
at the Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER _____

**(RE: AUTHORIZE THE APPOINTMENT OF THE FOLLOWING SEASONALS
EMPLOYEE IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES FOR THE
YEAR 2012)**

NOW THEREFORE BE IT RESOLVED, the following seasonal employees will be appointed effective February 21, 2012 to May 31, 2012 at an hourly rate of \$11.00 in the Department of Environmental Services.

Kenneth Celli
Alex Staino

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JOANN DYCKMAN
Town Clerk**

**Adopted on February 14, 2012
at a Regular Town Board Meeting
Held at Town Hall**

RESOLUTION

NUMBER

(RE: AUTHORIZE THE FOLLOWING EMPLOYMENT CONTRACT)

RESOLVED, that the Supervisor be and hereby is authorized to execute a Contract of employment
Lee Beauchamp, Deputy Director of the Department of Environmental Services
; and

BE IT FURTHER RESOLVED, that the terms of employment shall be fixed for a period
for the year 2012 - 2013.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JO-ANN DYCKMAN
TOWN CLERK**

**Adopted February 14, 2012
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER

**(RE: APPOINT MEMBERS TO THE CABLE ADVISORY BOARD
FOR THE YEAR 2012)**

RESOLVED, that the following be, and hereby are, **appointed as members of the Town of Cortlandt Cable Advisory Board** for the year 2011.

Mr. Glen Bucher, Chairman

19 High Street

Mohegan Lake, New York 10547

528-3793

Mr. Michael Leff

306 Lafayette Ave.

Cortlandt Manor, New York 10567

739-0700

Mr. Robert Foley

93 Lockwood Road

Cortlandt Manor, New York 10567

528-5192

Mr. Norman Jacknis

39 Mountainside Trail

Cortlandt Manor, New York 20567

737-9271

Mr. Warren W. Spellman

2 Harmony Hill

Cortlandt Manor, New York 10567

737-9147

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JO-ANN DYCKMAN
TOWN CLERK**

**Adopted on February 14, 2012
at a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER

(RE: APPOINT MEMBERS TO THE TOWN ELECTRICAL BOARD FOR THE YEAR 2012)

RESOLVED, that the following be, and hereby are, **appointed as members of the Town of Cortlandt Electrical Board**, in compliance with the Suburban Town Law:

ETTORE PANZANARRO, III, Chairman
40 Waterbury Parkway
Cortlandt Manor, New York 10567

CLAUDIO CRESENZA
3029 Lexington Avenue
Mohegan Lake, NY 10547

VINCENT TALLERICO
278 Lafayette Avenue
Cortlandt Manor, NY 10566

PHILIP M. ARTESE
111 Linda Place
Cortlandt Manor, NY 10567

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JO-ANN DYCKMAN
Town Clerk**

Adopted on February 14, 2012
At a Regular Meeting
Held at the Town Hall

RESOLUTION

NUMBER

**(RE: APPOINT MEMBERS TO THE TOWN PLUMBING BOARD
FOR THE YEAR 2012)**

RESOLVED, that the following be, and hereby are, **re-appointed as members of
the Town of Cortlandt Plumbing Board** to serve for the year 2012.

DANIEL DONDERO
John Dorsey Drive
Cortlandt Manor, New York 10567

VACANCY

ROBERT PUFF
Revolutionary Road
Cortlandt Manor, New York 10567

AND, BE IT FURTHER RESOLVED, that the above named members shall serve
for a period of one (1) year commencing on January 1, 2012 and terminating on
December 31, 2012.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JO-ANN DYCKMAN
Town Clerk**

**Adopted on February 14, 2012
At a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER

**(APPOINT THE MEMBERS TO THE FIRE ADVISORY COMMITTEE FOR
THE YEAR 2012)**

RESOLVED, that the Town Board of the Town of Cortlandt does hereby appoint the members and Chairperson of the Fire Advisory Committee for the year 2012. The membership shall be comprised of the sitting Chief of all Fire Departments within the Town of Cortlandt, the Director of the Advanced Life Support Program and any other first responder personnel deemed appropriate.

Raymond Stretz, Chairperson

Holly Haight, Staff Advisor

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JO-ANN DYCKMAN
TOWN CLERK**

Adopted February 14, 2012
At a Regular Meeting
Held at Town Hall

RESOLUTION

NUMBER

(RE: APPOINT REPRESENTATIVE TO THE HISTORIC RIVERTOWNS
OF WESTCHESTER FOR THE YEAR 2012)

RESOLVED, that SUPERVISOR LINDA D. PUGLISI, be, and hereby is,
appointed as representative to the Historic Rivertowns of Westchester to serve
for a term commencing on January 1, 2012 and terminating on December 31, 2012.

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JO-ANN DYCKMAN
TOWN CLERK

Adopted on February 14, 2012
At a Regular Meeting
Held at the Town Hall

RESOLUTION

NUMBER

**(RE: APPOINT MEMBERS TO THE HUDSON HIGHLANDS
GATEWAY TASK FORCE FOR THE YEAR 2012)**

WHEREAS, the Town of Cortlandt has established the Hudson Highlands Gateway Task Force with the adoption of Resolution 399-00; and

THEREFORE BE IT FURTHER RESOLVED, that Lesley Bornstein/Recreation Division of DES be and hereby is, designated as the Town's liaison to said task force.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JO-ANN DYCKMAN
TOWN CLERK**

**Adopted on February 14, 2012
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER

(REAPPOINT MEMBERS AND CHAIRPERSON TO THE OPEN SPACE
COMMITTEE)

RESOLVED, that the Town Board of the Town of Cortlandt does hereby Re-Appoint
the following members and Chairperson to the Open Space Committee for the year 2012:

David Douglas (Chairman)	36 Wooddale Ave., Croton, NY 10520
Councilwoman Ann Lindau	Town Board Liaison
Chris Kehoe	Staff Advisor
Sue McDonnell	19 Susan Lane, Cortlandt Manor, NY
Karen Bernard	529 E. Quaker Br. Road, Croton, NY
Robert Cusick	18 Greenlawn Road, Cortlandt Manor

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JO-ANN DYCKMAN
TOWN CLERK

Adopted on February 14, 2012
At a Regular Meeting
Held at Town Hall

RESOLUTION

NUMBER

(RE: REAPPOINT MICHAEL HUVANE, ANDREW MOSS AND RICHARD BOYLE MEMBERS OF THE PRC BOARD)

NOW THEREFORE, BE IT RESOLVED, that Michael Huvane, Andrew Moss and Richard Boyle are Re-Appointed as members of the PRC Board; and James Creighton is re-appointed as the Chairman and Michael Huvane is re-appointed as the Vice Chairman.

Members:

MICHAEL HUVANE, 18 Dimond Ave., Cortlandt	to 12/31/2014*Vice Chairman
ANDREW MOSS, 8 Milford Moss, Cort.Mnr.	to 12/31/2014
RICHARD BOYLE, 8 Pheasant Run, Buchanan	to 12/31/2014
PAMELA BUSH DENENBERG, 9 John Alexander Rd.	to 12/31/2012
VACANCY	to 12/31/2012
JAMES CREIGHTON, 334 Alpine Drive, Cortlandt	to 12/31/2013*Chairman
TINO MARTIN, 11 Arlington Court, Montrose	to 12/31/2013

Youth Members:

STEPHANIE SMITH, 32 Ridge Road, Cortlandt to	6/30/2012 (student)
CONNOR BRIGGI, 58 Laurel Hill Road, Croton to	6/30/2012 (student)
TOM MARINO, 18 Whittier Ave., Cortlandt to	6/30/2012 (student)

Adopted on February 14, 2012
At a Regular Meeting
Held At Town Hall

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JO-ANN DYCKMAN
TOWN CLERK

RESOLUTION

NUMBER

(RE: AUTHORIZE EXECUTION OF A CULTURAL SERVICES LETTER AGREEMENT FOR THE YEAR 2012 WITH THE PARAMOUNT CENTER FOR THE PERFORMING ARTS)

RESOLVED, that the Supervisor, be, and she hereby is, authorized to execute a CULTURAL SERVICES LETTER AGREEMENT FOR THE YEAR 2012 between the Town of Cortlandt, and the Paramount Center for the Performing Arts of Peekskill, New York; said Agreement to cover the Town's total contribution of TEN THOUSAND DOLLARS (\$10,000.00) for the year 2012 period which will terminate on December 31, 2012.

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JO-ANN DYCKMAN
Town Clerk

Adopted on February 14, 2012
At a Regular Meeting
Held at the Town Hall

RESOLUTION

NUMBER _____

(AUTHORIZING THE DEVELOPMENT OF A TOWN FACEBOOK PAGE)

WHEREAS, Facebook is a media service of wide use for businesses and individuals throughout the World; and

WHEREAS, it is the desire of the Town Board to establish a Town of Cortlandt Facebook Page/Wall; and

WHEREAS, prior to initiating this, the Town Board needs to review the criteria and policy for the establishment of said Wall;

NOW, THEREFORE, BE IT RESOLVED, that the Director of Purchasing, as the head of the IT Unit of the Town shall prepare and submit to this Board for its consideration, a policy with respect to developing a Town Facebook Page/Wall; and

BE IT FURTHER RESOLVED, that said policy shall be reviewed and adopted by the Town Board prior to the establishment of any Facebook Page/Wall.

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JO-ANN DYCKMAN, TOWN CLERK

Adopted February 14, 2012
At a Regular Meeting
Held at Town Hall

RESOLUTION

NUMBER _____

RE: (AUTHORIZATION TO SEEK PROPOSALS FOR VARIOUS WATER DISTRICT TASKS)

RESOLVED, that the Director of Department of Environmental Services and the Director of Technical Services are hereby directed to seek proposals for various Cortlandt Consolidated Water District tasks as determined to be appropriate.

BY ORDER OF THE TOWN
BOARD OF THE TOWN OF CORTLANDT
Jo - Ann Dyckman
Town Clerk

Adopted on February 14, 2012
at a regular Town Board Meeting
held at Town Hall.

RESOLUTION

NUMBER _____

(ESTABLISHING A GAS CARD PURCHASE POLICY)

WHEREAS, over the last few years the Town has, pursuant to competitive bidding, utilized a gasoline credit card system for the purchase of gasoline for the Town vehicles; and

WHEREAS, this system allowed the Town to avoid the cost of installing new underground gasoline storage tanks at its facilities; and

WHEREAS, this system allows for greater control of the gasoline in Town vehicles; and

WHEREAS, the Town Board previously had established procedures for the use of said cards and now wishes to redefine them and change the process to provide for greater controls;

NOW, THEREFORE, BE IT RESOLVED, that the following be and hereby is adopted as the Town's Fleet Card Policy, with respect to the gasoline purchases, and that said policy attached hereto shall be adhered to and implemented by all departments of the Town within Thirty (30) days of the adoption of this Resolution; and

BE IT FURTHER RESOLVED, that the Director of Purchasing be and hereby is designated as the responsible department head for the administration of said process and the Town Comptroller be and hereby is hereby responsible for the audit of said system on an ongoing basis; and

BE IT FURTHER RESOLVED, that all employees having access to utilize a Town gasoline credit card shall first sign an agreement in a form, approved by the Town Attorney, in which they acknowledge their responsibility and obligations with respect to their use of said card.

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JO-ANN DYCKMAN, TOWN CLERK

Adopted _____, 2012
At a Regular Meeting
Held at Town Hall

GASOLINE CREDIT CARD USE POLICY

Administration

All cards and driver identification numbers shall be assigned by the Purchasing Director. At the time of the assignment of identification numbers, each employee being given access to the system, shall sign a statement acknowledging their obligations and responsibility with respect to the use of the gasoline credit card purchase system. The Director of Purchasing shall assign a gasoline card for every vehicle in the Town and will, on a random basis, verify that the correct cards are maintained in the vehicles to which they were assigned.

Only those employees who are required, as a regular part of their official duties, to utilize a Town vehicle will be assigned a driver identification number. The gas cards, once assigned to a vehicle, shall be maintained in the glove box of each vehicle.

Driver Responsibility

Each driver will be responsible for creating an individual driver identification number following their signing of an acknowledgement of their responsibilities under this policy. The driver will acknowledge that the use of the card is solely for municipal purposes and that the gasoline shall only be purchased by Town vehicles, unless otherwise directed by the Town Supervisor in the case of an emergency.

It will be the responsibility of each driver to verify upon entering the vehicle, that there is a gas card for that vehicle. Should they discover that the gas card is missing; the driver will report the same to their supervisor and the purchasing department immediately. All drivers are responsible to keep their driver identification numbers confidential.

Drivers are responsible for ensuring accurate input of odometer readings from the vehicle. If an odometer is broken, 999999 will be entered and a report of a broken odometer shall be made to the appropriate mechanical staff. Drivers are responsible for turning in all receipts obtained by them following the purchase of gasoline on a regular basis, but at least weekly.

System Requirements

The credit card system shall be programed so as to require the entry of an employee pin number, a card number and the odometer reading.

Supervisor Responsibility

Each department head who supervises employees, who have been given access to the Towns Fleet Card System, shall be responsible for monitoring the fuel usage of their drivers. Individual department heads shall designate staff to be responsible for reconciling receipts with billing statements on a monthly basis. One year of records shall be maintained by the department of the gasoline reconciliations or such greater number of years as the Town Comptroller may determine. The Department of Environmental Services will be responsible for distributing billing statements to department heads or division leaders monthly. Department of Environmental Services shall be responsible for authorizing payment to the vendor for all gasoline charges. Any discrepancy will be investigated immediately by the department head. If no resolution is reached, it shall be reported to the Town Comptroller and Town Supervisor immediately.

Gas Cans

All gas cans shall be assigned a unique number. Upon filling the gas can, the can number shall be inputted in lieu of odometer reading.

Audit

The Town Comptroller will be responsible to regularly audit the use of the credit cards at least six (6) times per year. The Town Purchasing Director shall be responsible for auditing on a regular monthly basis that the proper cards are kept within the vehicles. All mechanics employed by the Town, when servicing a Town vehicle, will check that the proper gasoline card is within the vehicle.

Safeguards

The Director of Purchasing shall ensure with the vendor that a cut off maximum be placed on all credit cards so that within a seven (7) day period an amount in excess of Five Hundred Dollars (\$500.00) may not be purchased on any one card. Provision will be made in times of emergency for supervisory override of said limit within the system.

Annual Report

The Town Comptroller and the Town Purchasing Director shall, on an annual basis, provide a report to the Town Board verifying the number of audits they have conducted, the results thereof and the remedy of any discrepancy encountered by them.

RESOLUTION

NUMBER

**(RE: AUTHORIZE IMPROVEMENTS TO THE CHARLES COOK POOL WITH
RESPECT TO ADA REQUIREMENTS)**

RESOLVED, that the Town Board of the Town of Cortlandt does hereby Authorize the necessary improvements to the Charles Cook Pool to bring the Town up to date with the current American Disabilities Act requirements.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JO-ANN DYCKMAN
TOWN CLERK**

**Adopted on February 14, 2012
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER _____

RE: (AUTHORIZATION FOR REPAIR OF STORM DRAIN ALONG CROTON AVENUE)

WHEREAS, The Director of the Department of Environmental Services has investigated the storm drain system along Croton Avenue and has determined that the storm drain that conveys stormwater from Croton Avenue at Mountain View Road to the stream behind 427 Croton Avenue requires replacement; and

WHEREAS, The drain located on 427 Croton Avenue has been in continuous service for more than ten years and serves the public function of draining stormwater from Croton Avenue, a public roadway.

NOW, THEREFORE, BE IT RESOLVED, that the Director of Department of Environmental Services is hereby authorized to replace the existing storm drain at 427 Croton Avenue, upon the execution of a Right of Entry agreement by the property owner, at a cost not to exceed \$10,000.

BY ORDER OF THE TOWN
BOARD OF THE TOWN OF CORTLANDT
Jo - Ann Dyckman
Town Clerk

Adopted on February 14, 2012
at a regular Town Board Meeting
held at Town Hall.

RESOLUTION

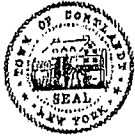
NUMBER

(RE: ADOPT THE 2012 DRAFT TOWN OF CORTLANDT IN-REM PROPERTY LIST)

RESOLVED, that the Town Board of the Town of Cortlandt does hereby Adopt the attached Draft Town of Cortlandt In-Rem Property List, subject to review and modification.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JO-ANN DYCKMAN
TOWN CLERK**

Adopted on February 14, 2012
At a Regular Meeting
Held at Town Hall



TOWN OF CORTLANDT
Assessor's Office

Town Hall
1 Heady Street, Cortlandt Manor, NY 10567
914 734-1040
914 862-3370 Fax

Thomas J. Waitkins, IAO
Assessor

Linda D. Puglisi
Town Supervisor

Richard H. Becker
Francis X. Farrell
Ann Lindau
John E. Sloan
Town Board

Town of Cortlandt In Rem Property List

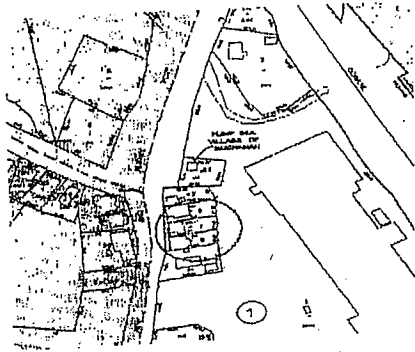
February, 2012

DRAFT FORM SUBJECT TO REVIEW & MODIFICATION

Rec 2/10/12 JP

DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #1	Section-Block-Lot 3215 Albany Post Rd.	43.12-1-7 Buchanan
	Property Class:	220 - Two Family
	Upset Price	\$50,000



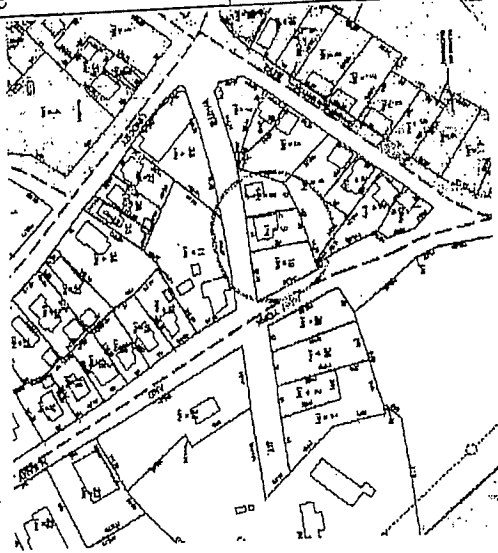
Tax Map Location



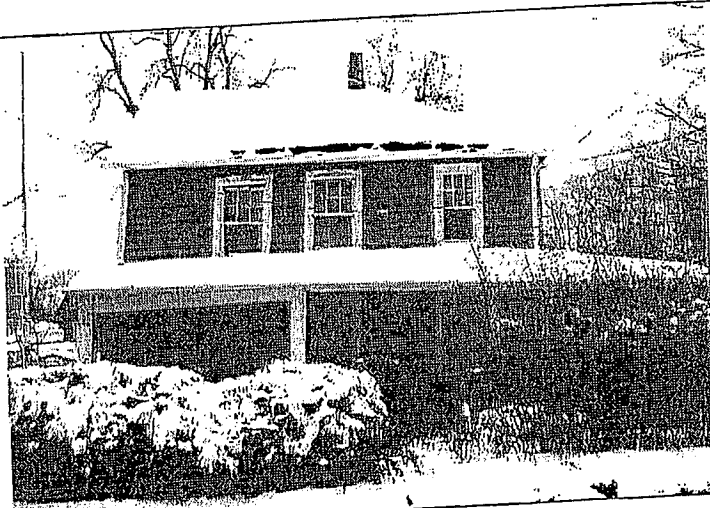
DRAFT - SUBJECT TO REVIEW & MODIFICATION

DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #2	Section-Block-Lot	43.16-2-9
	266 White St.	Buchanan
	Property Class:	220 - Two Family
	Upset Price	\$50,000



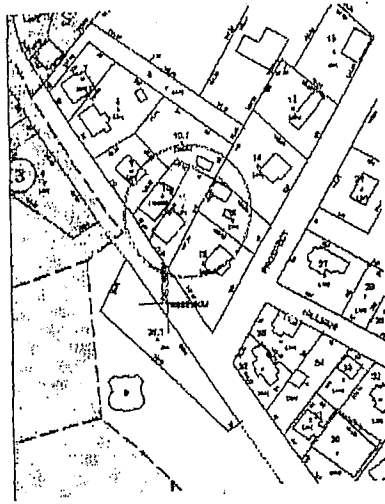
Tax Map Location



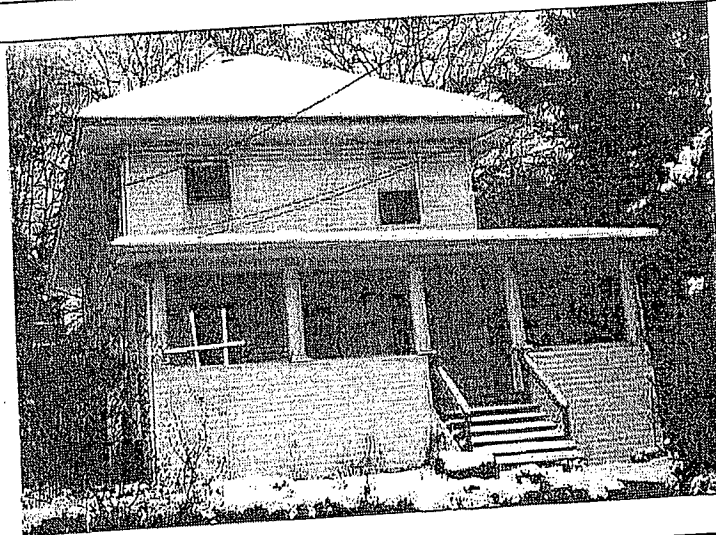
DRAFT - SUBJECT TO REVIEW & MODIFICATION

DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #3	Section-Block-Lot	67.20-4-11
	117 North Riverside Ave.	Croton-on-Hudson
	Property Class:	210 - One Family
	Upset Price	\$200,000

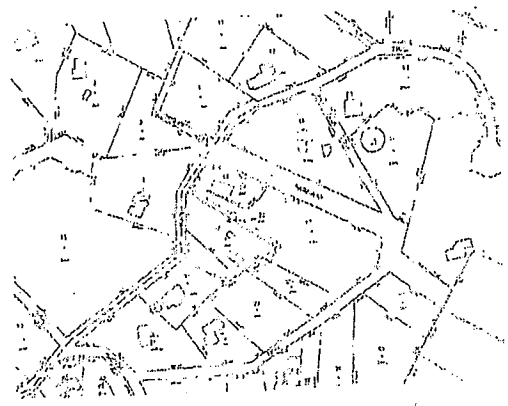


Tax Map Location



DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #4	Section-Block-Lot	68.13-3-21
	Park Trail	Croton-on-Hudson
	Property Class:	311 - Vacant Land
	Property Size:	0.09 acre +/-
	Upset Price	\$1,000

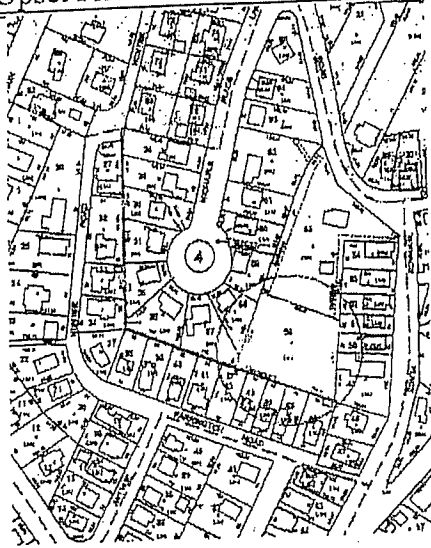


Tax Map Location

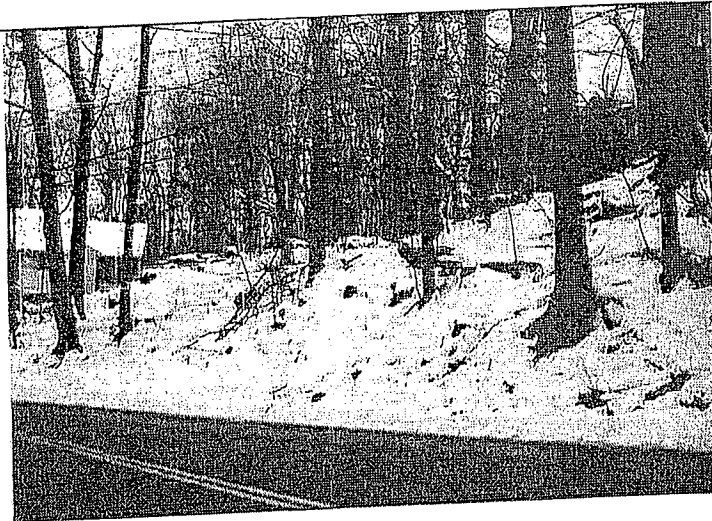


DRAFT – SUBJECT TO REVIEW & MODIFICATION

T.O.C. #5	Section-Block-Lot	78.8-4-56
	Old Post Road	Croton-on-Hudson
	Property Class:	311 – Vacant Land
	Property Size:	0.60 acre +/-
	Upset Price	\$5,000



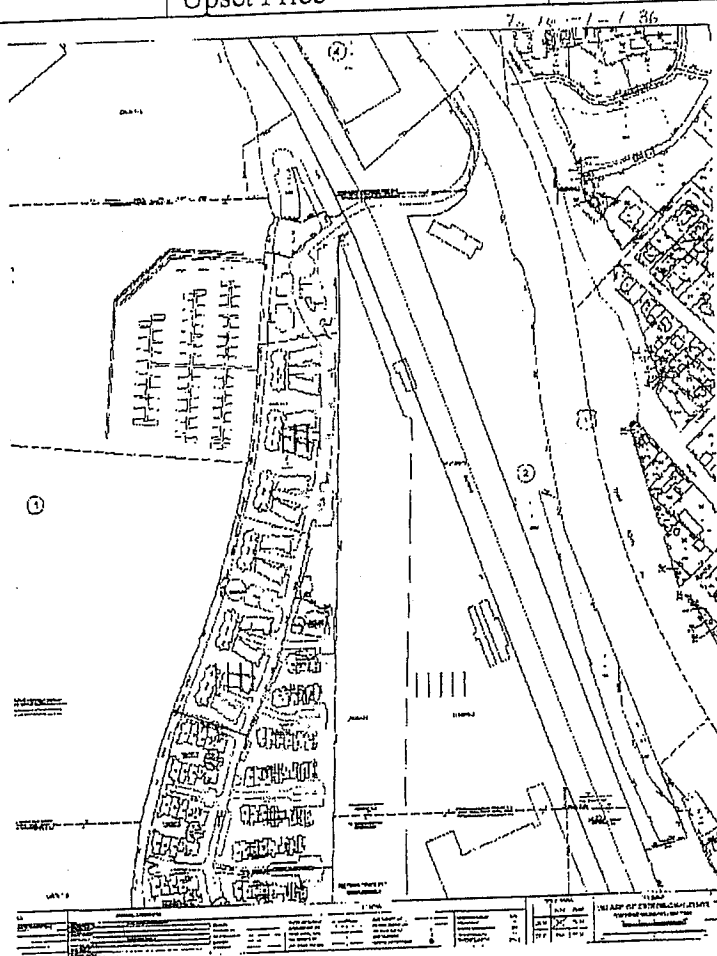
Tax Map Location



DRAFT – SUBJECT TO REVIEW & MODIFICATION

DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #6	Section-Block-Lot	78.16-1-1.36
	Half Moon Bay Dockominium	
	Property Class:	480 - Marina
	Property Size:	Not available
	Upset Price	\$50,000



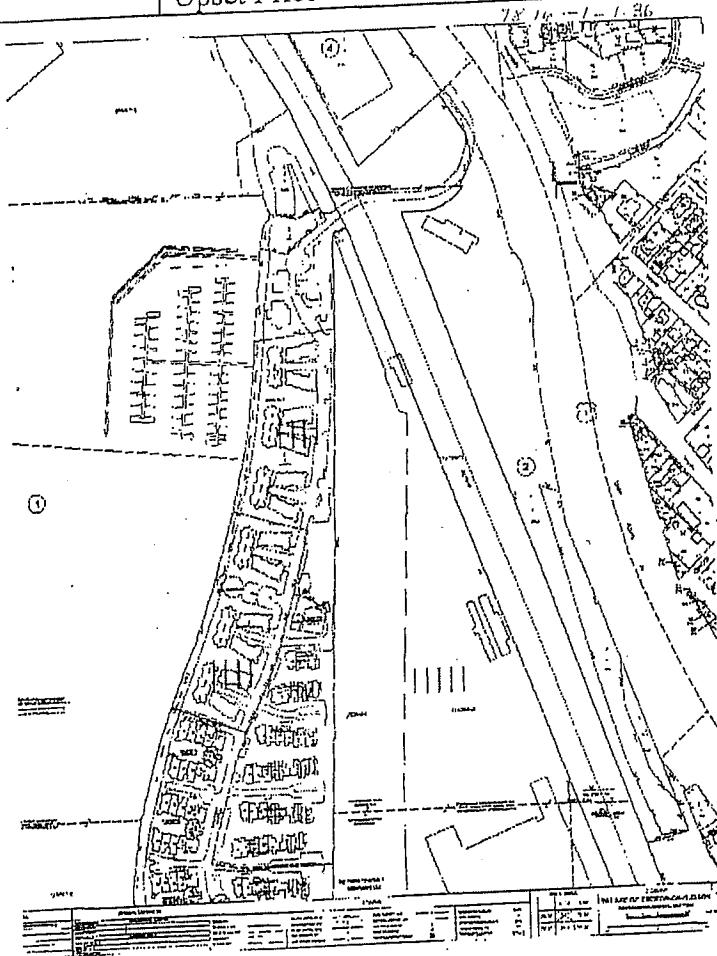
Tax Map Location

Photo not Available

DRAFT - SUBJECT TO REVIEW & MODIFICATION

DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #7	Section-Block-Lot	78.16-1-1.40
	Half Moon Bay Dockominium	
	Property Class:	480 - Marina
	Property Size:	Not available
	Upset Price	\$50,000



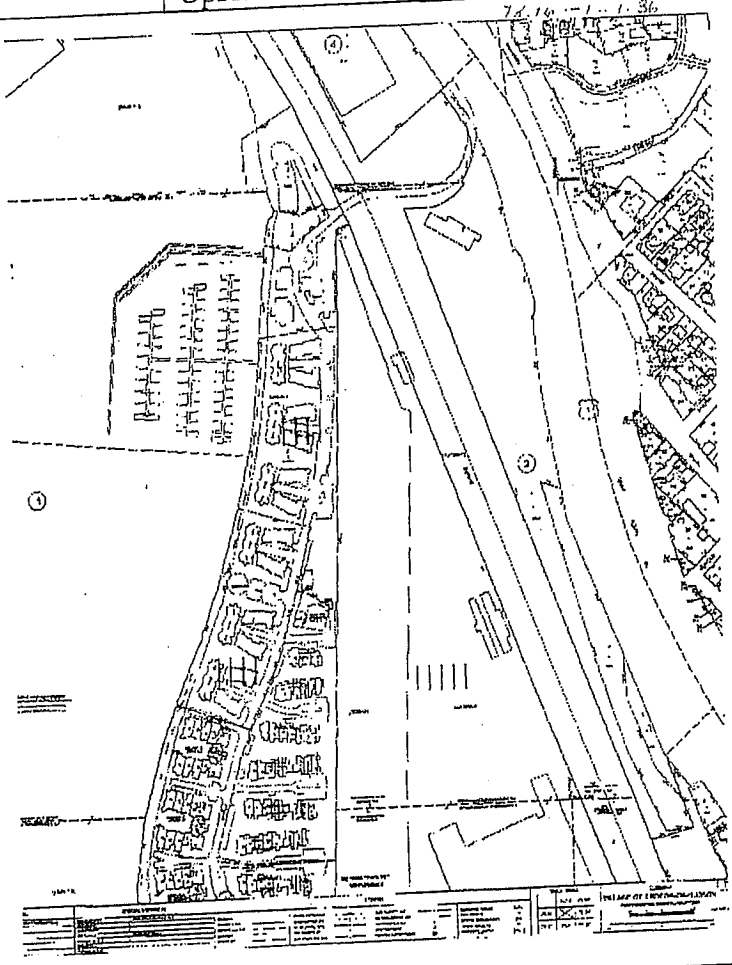
Tax Map Location

Photo not Available

DRAFT - SUBJECT TO REVIEW & MODIFICATION

DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #8	Section-Block-Lot	78.16-1-1.74
	Half Moon Bay Dockominium	
	Property Class:	480 - Marina
	Property Size:	Not available
	Upset Price	\$50,000



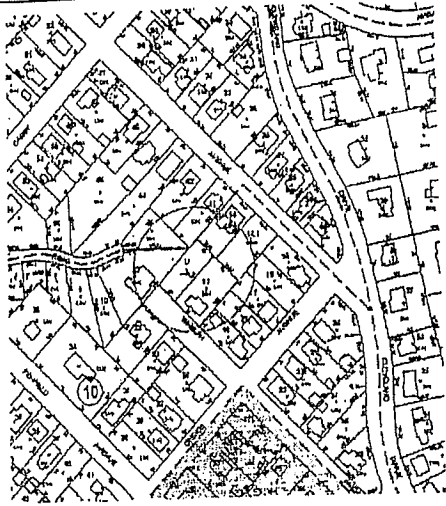
Tax Map Location

Photo not Available

DRAFT - SUBJECT TO REVIEW & MODIFICATION

DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #9	Section-Block-Lot	79.9-10-12
	60 Whalen Ave.	Croton-on-Hudson
	Property Class:	311 - Vacant Land
	Property Size:	50 x 125 (0.14 acre +/-)
	Upset Price	\$5,000



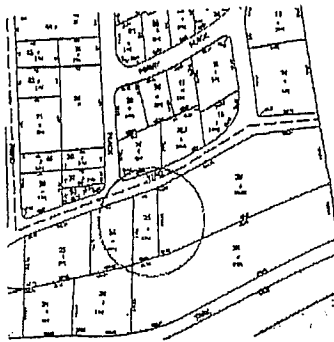
Tax Map Location



DRAFT - SUBJECT TO REVIEW & MODIFICATION

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T.O.C. #10	Section-Block-Lot	12.12-1-25
	Cedar Road	Cortlandt Manor
	Property Class:	311 - Vacant Land
	Property Size:	0.2 acre +/-
	Upset Price	\$1,000



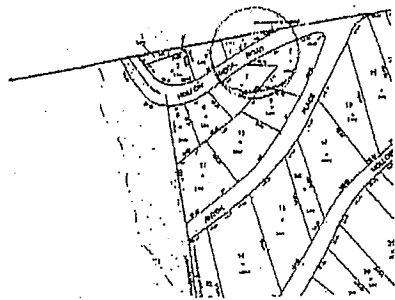
Tax Map Location



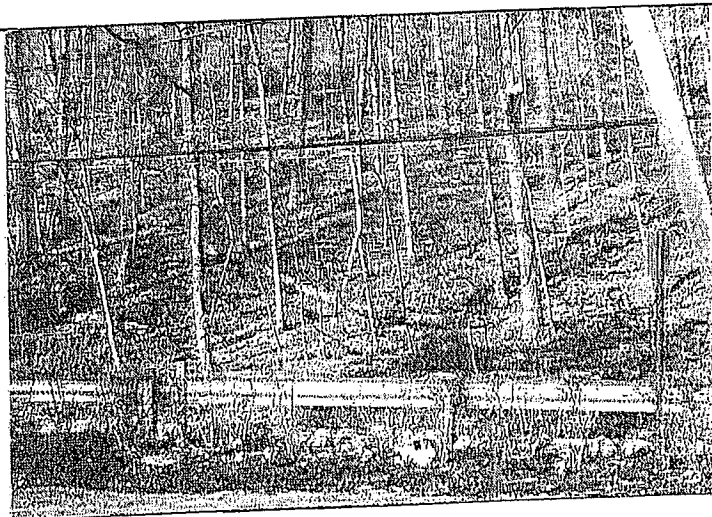
DRAFT - SUBJECT TO REVIEW & MODIFICATION

DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #11	Section-Block-Lot	13.9-1-4
	90 Hollow Brook Road	Cortlandt Manor
	Property Class:	311 - Vacant Land
	Property Size:	0.10 acre +/-
	Upset Price	\$1,000

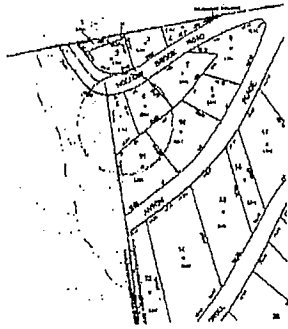


Tax Map Location

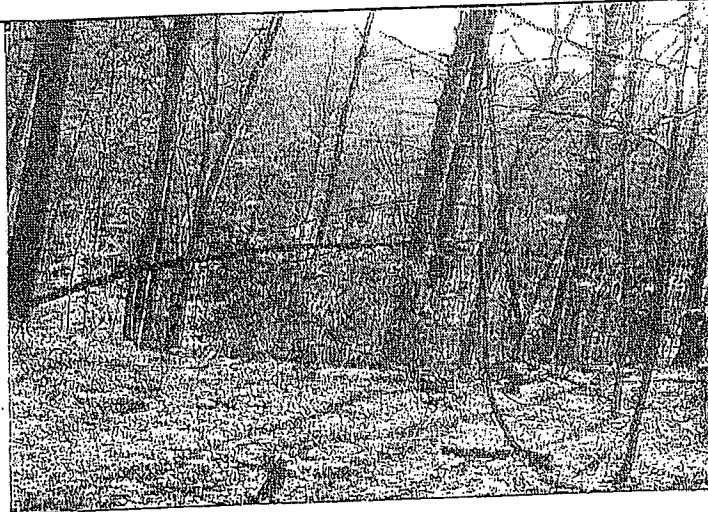


DRAFT – SUBJECT TO REVIEW & MODIFICATION

T.O.C. #12	Section-Block-Lot	13.9-1-5
	Hollow Brook Road	Cortlandt Manor
	Property Class:	311 – Vacant Land
	Property Size:	0.10 acre +/-
	Upset Price	\$1,000



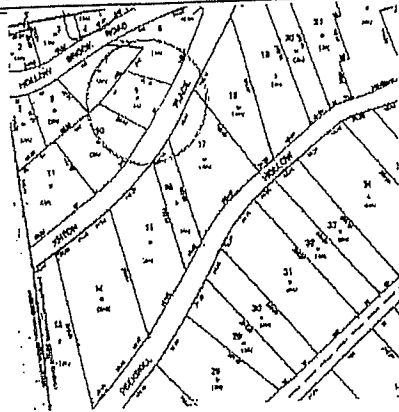
Tax Map Location



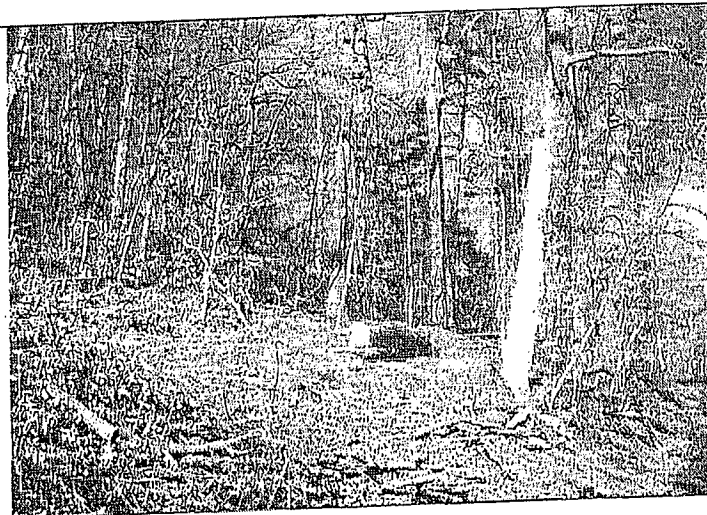
DRAFT – SUBJECT TO REVIEW & MODIFICATION

DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #13	Section-Block-Lot	13.9-1-9
	Anton Place	Cortlandt Manor
	Property Class:	311 - Vacant Land
	Property Size:	0.20 acre +/-
	Upset Price	\$1,000



Tax Map Location



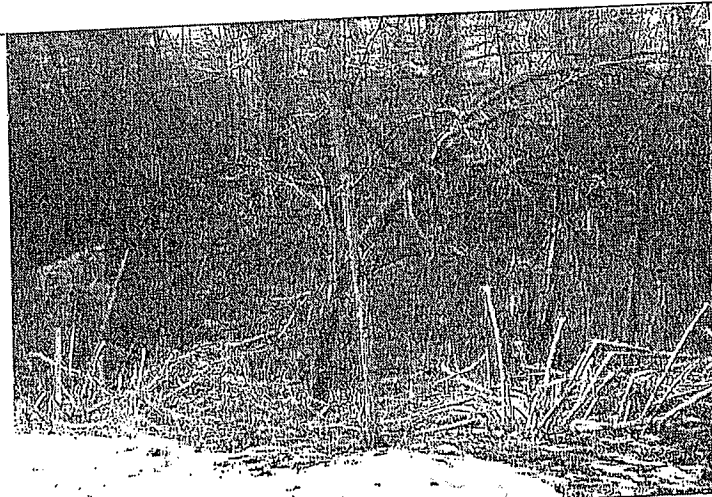
DRAFT - SUBJECT TO REVIEW & MODIFICATION

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T.O.C. #14	Section-Block-Lot	13.17-2-2
	Jordan Street	Cortlandt Manor
	Property Class:	311 – Vacant Land
	Property Size:	0.20 acre +/-
	Upset Price	\$1,000



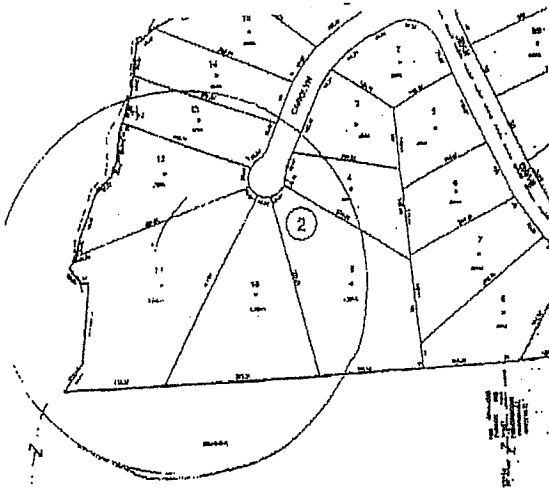
Tax Map Location



Approximate Location

DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #15	Section-Block-Lot	22.7-2-11
	85 Carolyn Drive	Cortlandt Manor
	Property Class:	311 - Vacant Land
	Property Size:	1.48 acre +/-
	Upset Price	\$10,000



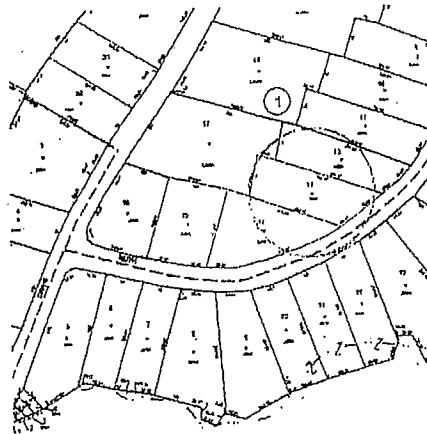
Tax Map Location



DRAFT - SUBJECT TO REVIEW & MODIFICATION

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T.O.C. #16, 17 & 18	Section-Block-Lot	22.8-1-13, 14 & 15
	31 Ruth Road	Cortlandt Manor
	Property Class:	311 – Vacant Land
	Property Size (combined):	1.58 acre +/-
	Upset Price	\$10,000



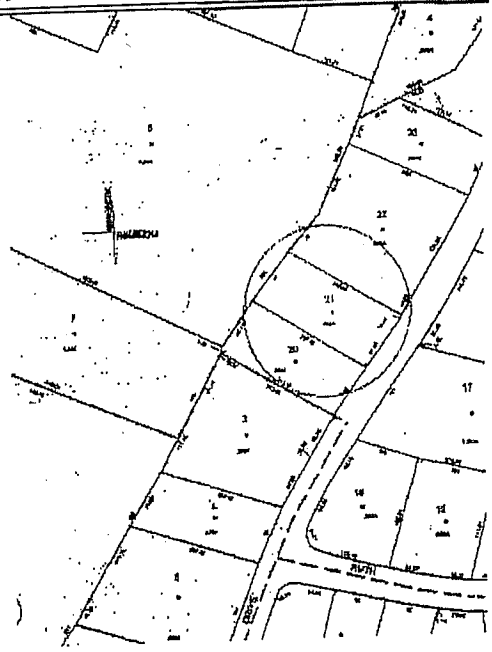
Tax Map Location



DRAFT – SUBJECT TO REVIEW & MODIFICATION

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T.O.C. #19	Section-Block-Lot	22.8-1-21
	Carolyn Drive	Cortlandt Manor
	Property Class:	311 – Vacant Land
	Property Size:	0.46 acre +/-
	Upset Price	\$5,000



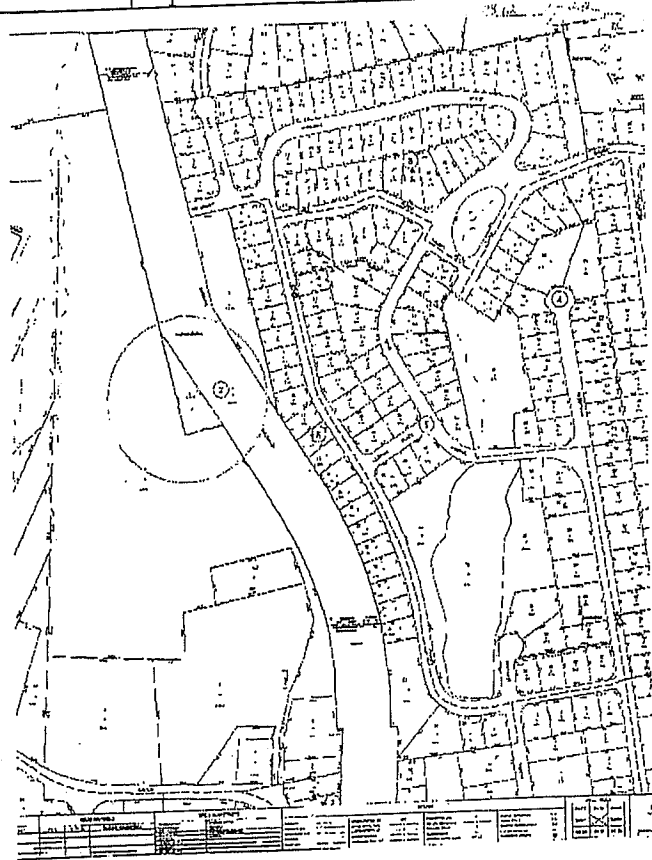
Tax Map Location



DRAFT – SUBJECT TO REVIEW & MODIFICATION

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T.O.C. #20	Section-Block-Lot	23.12-2-2
	Catskill Aqueduct	
	Property Class:	311 – Vacant Land
	Property Sizes:	0.73 acre +/-
	Upset Price	\$1,000



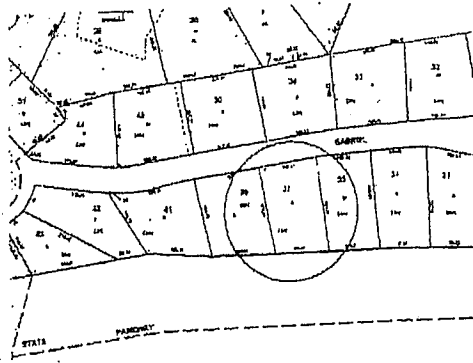
Tax Map Location

Photo not Available

DRAFT – SUBJECT TO REVIEW & MODIFICATION

DRAFT – SUBJECT TO REVIEW & MODIFICATION

T.O.C. #21	Section-Block-Lot	23.16-1-37
	29 Gabriel Drive	Cortlandt Manor
	c. 1972 Raised Ranch	Approx 2,100 s.f. finished
Lakeland Schools	Property Class:	210 – Single Family
	Property Size:	0.45 acre +/-
	Upset Price	\$200,000



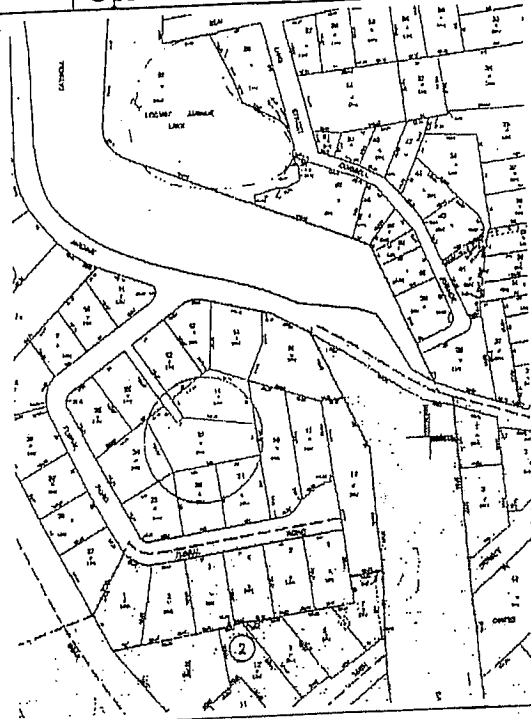
Tax Map Location



DRAFT – SUBJECT TO REVIEW & MODIFICATION

DRAFT – SUBJECT TO REVIEW & MODIFICATION

T.O.C. #22 & 23	Section-Block-Lot	23.16-4-19 & 20
	Floral Road	
	Property Class:	311 – Vacant Land
	Property Size:	0.29 & 0.53 acre +/-
	Upset Price	\$5,000



Tax Map Location

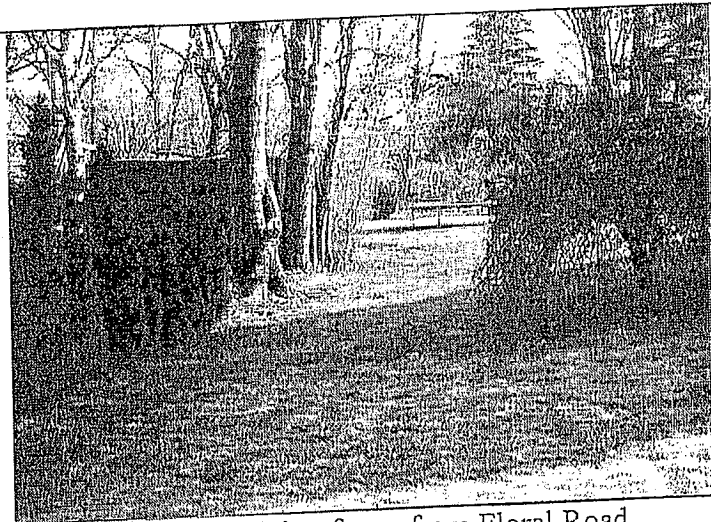


Photo is of right of way from Floral Road

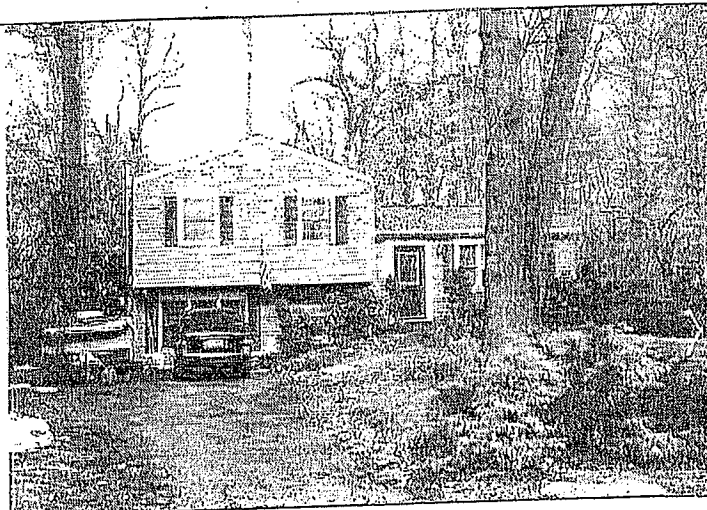
DRAFT – SUBJECT TO REVIEW & MODIFICATION

DRAFT – SUBJECT TO REVIEW & MODIFICATION

T.O.C. #24	Section-Block-Lot	24.5-2-21
	539 Westbrook Drive	Cortlandt Manor
	c. 1960 Contemporary	Approx 1,700 s.f. finished
Lakeland Schools	Property Class:	210 – Single Family
	Property Size:	0.50 acre +/-
	Upset Price	\$300,000



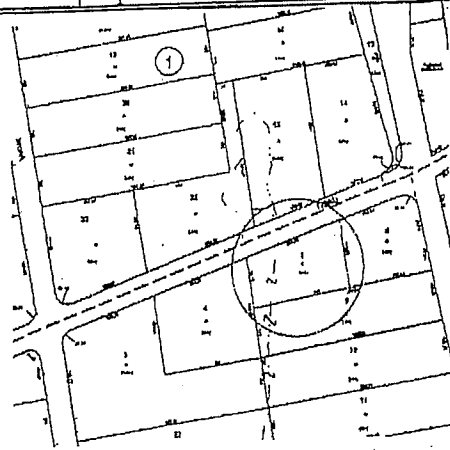
Tax Map Location



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T.O.C. #25	Section-Block-Lot	24.15-2-5
	9 Townsend Road	Cortlandt Manor
	Property Class:	311 - Vacant Land
	Property Size:	0.60 acre +/-
	Upset Price	\$5,000



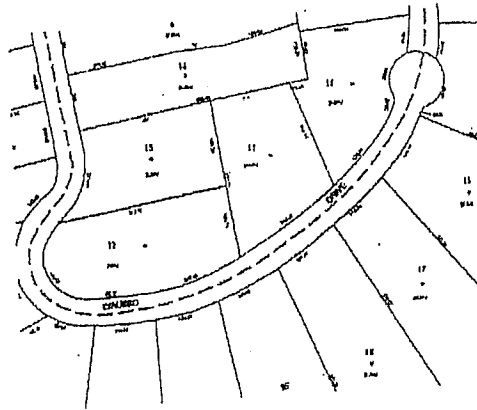
Tax Map Location



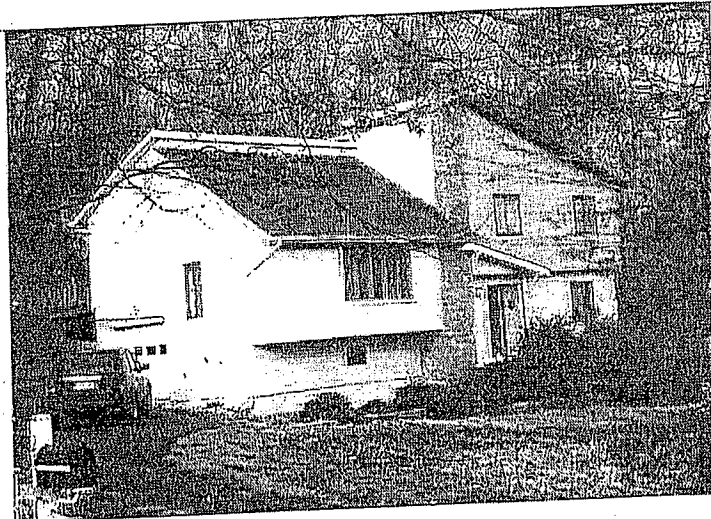
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T.O.C. #26	Section-Block-Lot	24.17-3-11
	28 Di Rubbo Drive	Cortlandt Manor
	c. 1979 Contemporary	Approx 2,100 s.f. finished
Lakeland Schools	Property Class:	210 - Single Family
4-Bedroom	Property Size:	1.00 acre +/-
	Upset Price	\$300,000



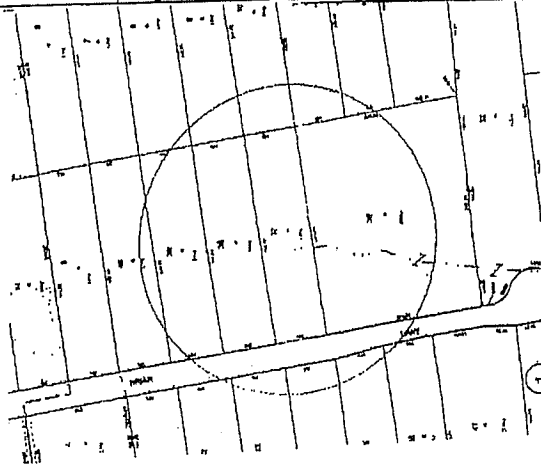
Tax Map Location



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T.O.C. #27	Section-Block-Lot	24.19-1-37
	25 Briar Lane	Cortlandt Manor
	Property Class:	312 - Vacant Land
	Property Size:	0.90 acre +/-
	Upset Price	\$5,000



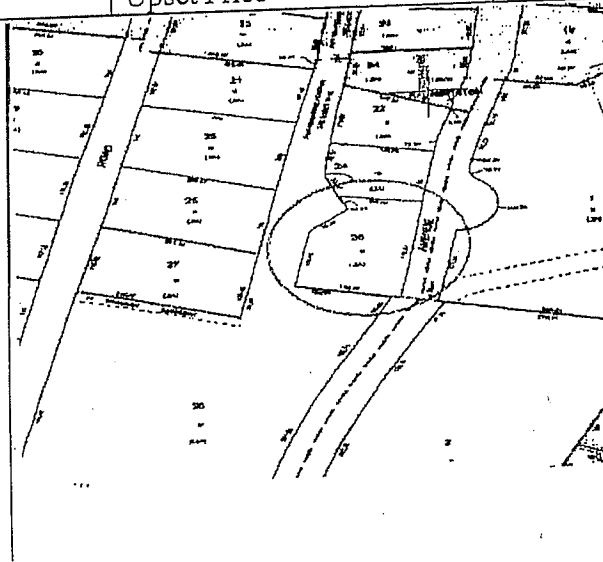
Tax Map Location



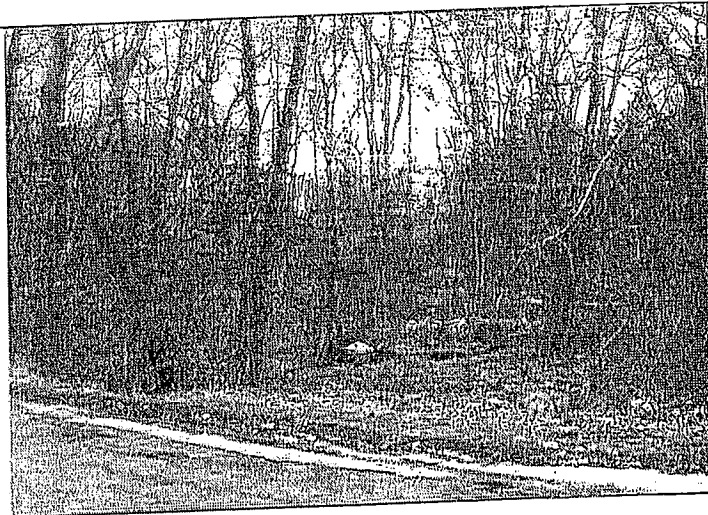
DRAFT - SUBJECT TO REVIEW & MODIFICATION

DRAFT – SUBJECT TO REVIEW & MODIFICATION

T.O.C. #28	Section-Block-Lot	33.12-3-26
	Dimond Avenue	Cortlandt Manor
	Property Class:	311 – Vacant Land
	Property Size:	0.50 acre +/-
	Upset Price	\$5,000



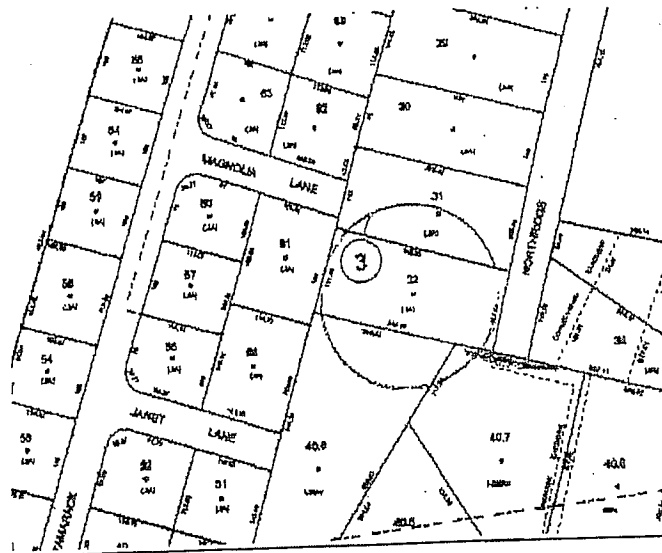
Tax Map Location



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T.O.C. #29	Section-Block-Lot	33.12-3-32
	Northridge Road	Cortlandt Manor
	Property Class:	311 - Vacant Land
	Property Size:	0.61 acre +/-
	Upset Price	\$5,000



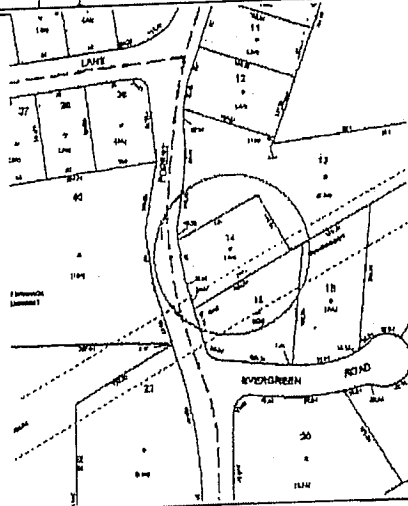
Tax Map Location



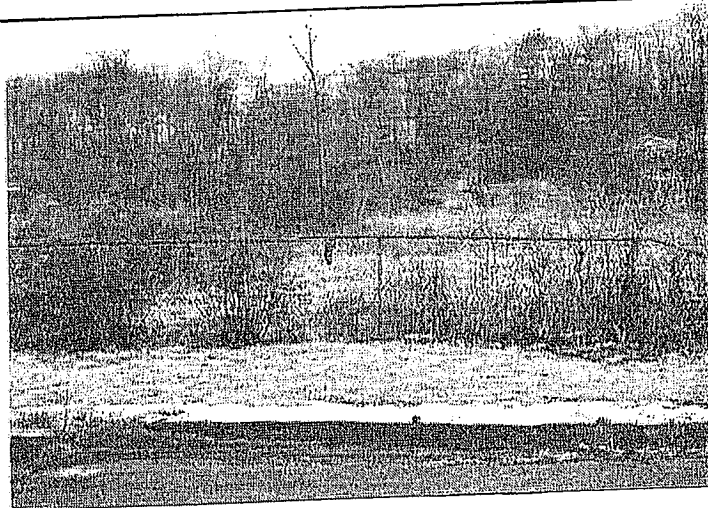
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T.O.C. #30	Section-Block-Lot	34.9-3-14
	Forest Avenue	Cortlandt Manor
	Property Class:	311 - Vacant Land
	Property Size:	0.90 acre +/-
	Upset Price	\$5,000



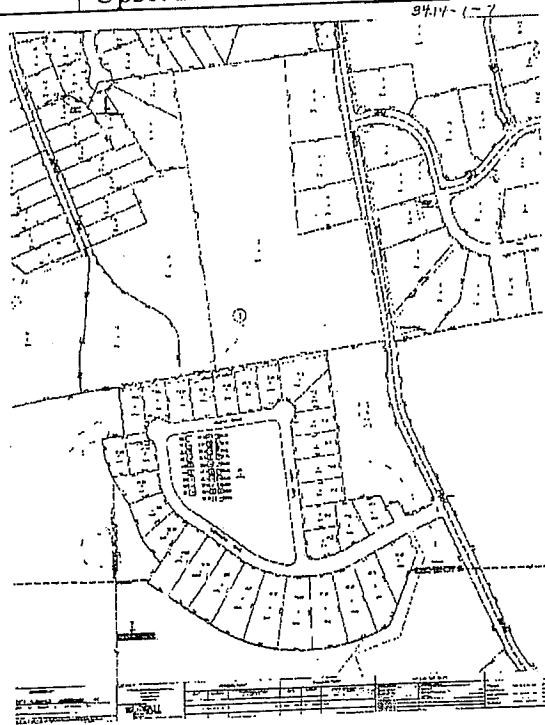
Tax Map Location



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DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #31	Section-Block-Lot	34.14-1-7
	Croton Avenue	
	Property Class:	311 - Vacant Land
	Property Size:	14.20 acres +/-
	Upset Price	\$500,000

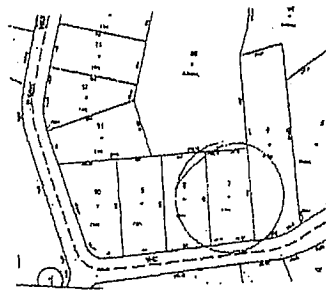


Tax Map Location

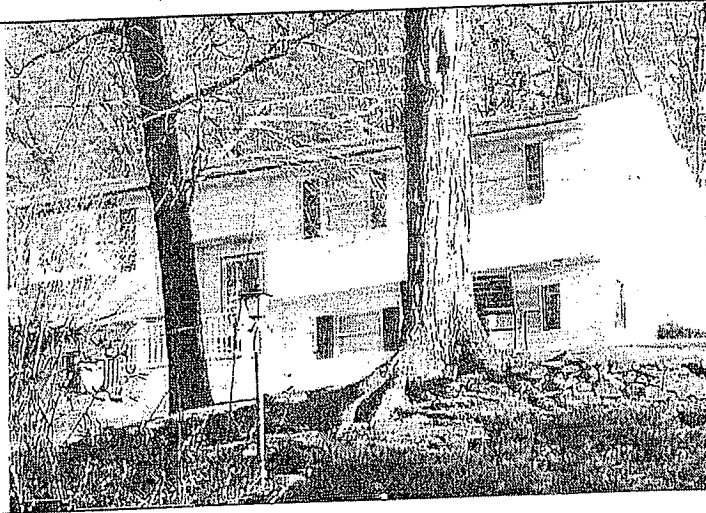


DRAFT - SUBJECT TO REVIEW & MODIFICATION

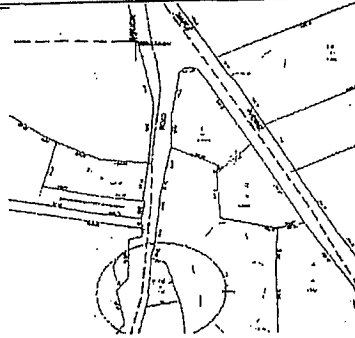
T.O.C. #32	Section-Block-Lot	34.17-1-9
	44 The Cross Rd.	
	c.	
Hendrick Hudson Schools	Property Class:	210 – Single Family
	Property Size:	0.50 acre +/-
	Upset Price	\$350,000



Tax Map Location



T.O.C. #33	Section-Block-Lot	44.8-6-16
	Montrose Station Road	
	Property Class:	311 – Vacant Land
	Property Size:	0.10 acre +/-
	Upset Price	\$1,000

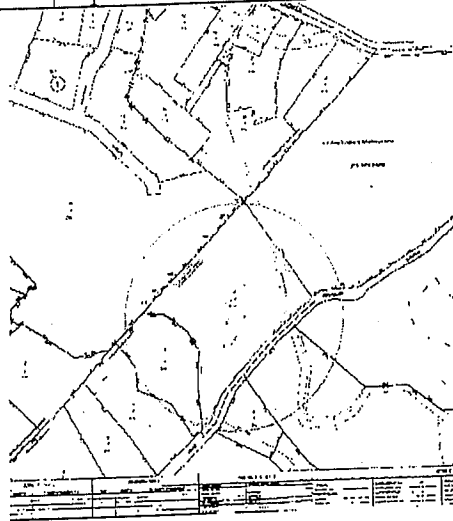


Tax Map Location



DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #34	Section-Block-Lot	44.13-1-24
	Montrose Station Road	
	Property Class:	314 - Vacant Land
	Property Size:	5.50 acres +/-
	Upset Price	\$50,000

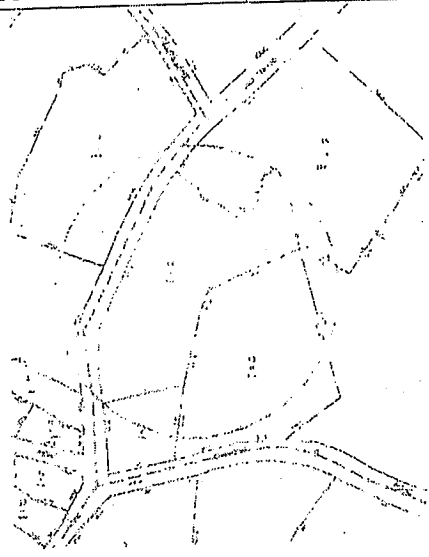


Tax Map Location

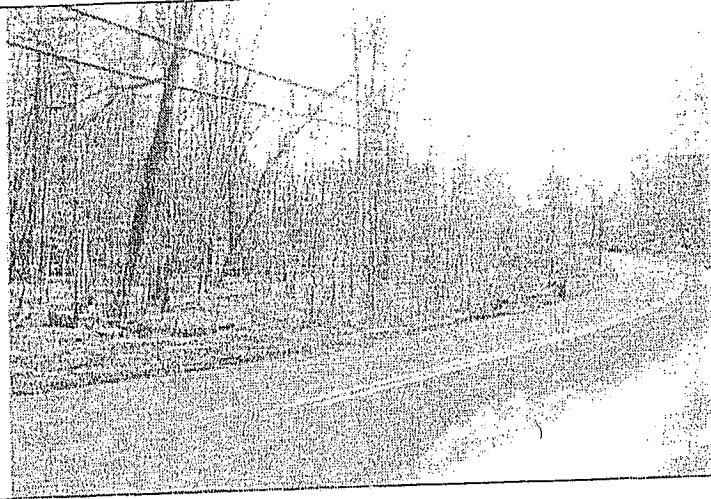


DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #35	Section-Block-Lot	44.17-1-24
	57 Montrose Station Rd.	Montrose
	Property Class:	314 - Vacant Land
	Property Size:	1.80 acres +/-
	Upset Price	\$5,000



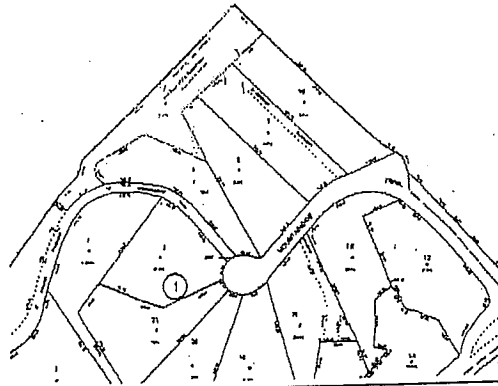
Tax Map Location



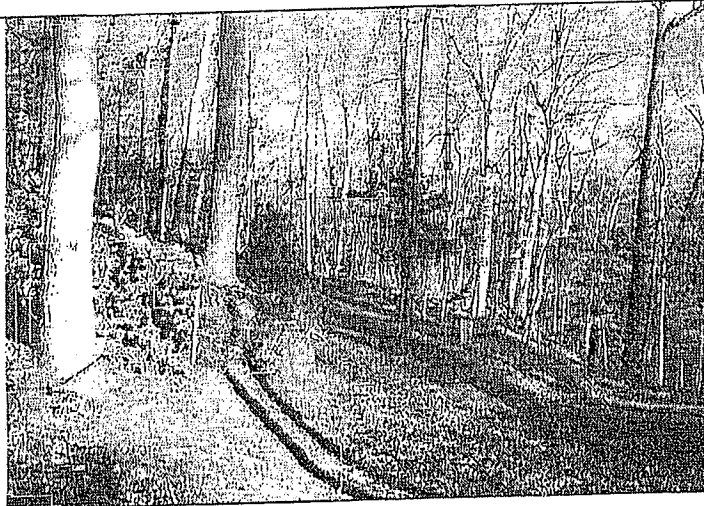
DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #36	Section-Block-Lot	44.19-1-7
	Mountainside Trail	
	Property Class:	311 - Vacant Land
	Property Size:	1.06 acres +/-
	Upset Price	\$5,000

BLUE MOUNTAIN RESERVATION
(COUNTY PARK)

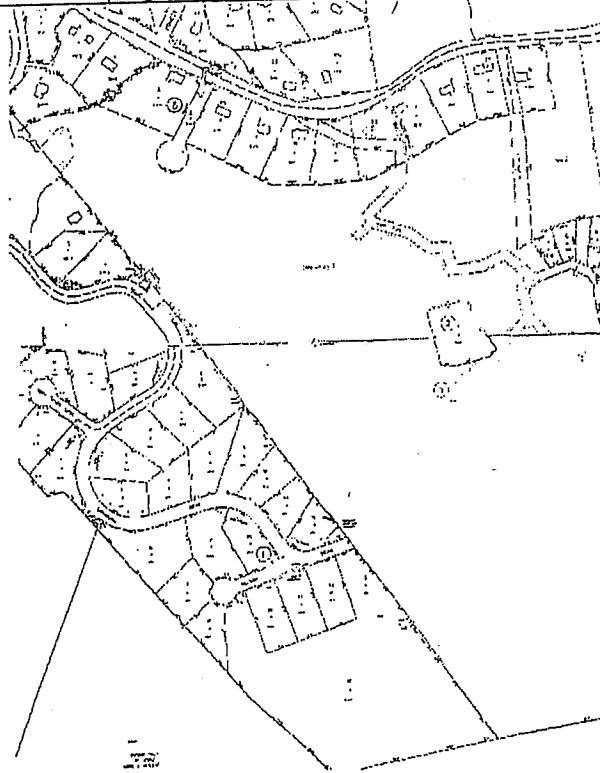


Tax Map Location

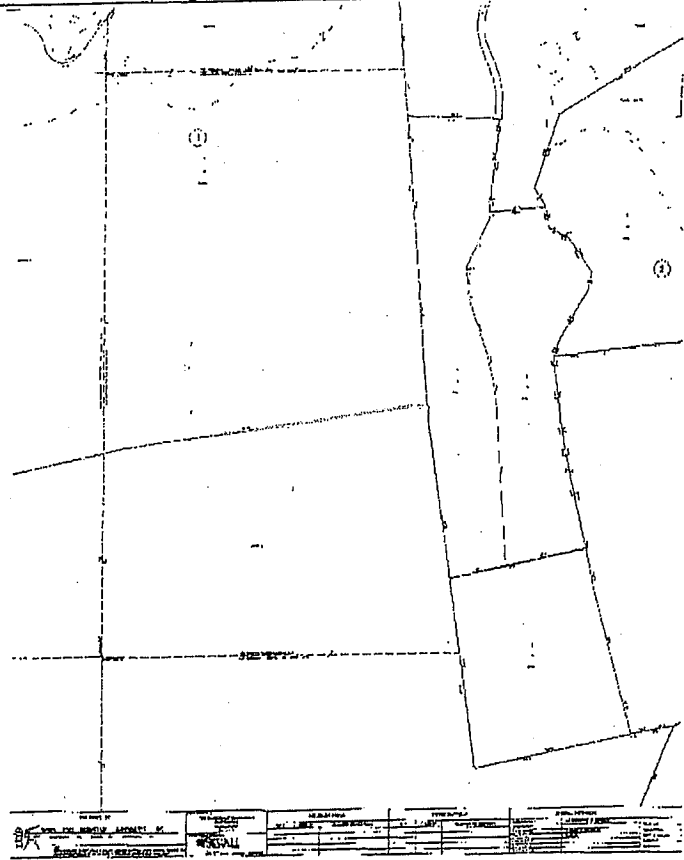


DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #37, #40 & #41	Section-Block-Lot(s)	45.10-2-1 &
	Maple Avenue	45.14-3-1 &
		45.45-1-1
	Property Class:	311 - Vacant Land
	Property Sizes:	3.20 acres; 71.76 acres & 53.95 acres +/- (128.91 ac)
	Upset Price	\$1,000,000

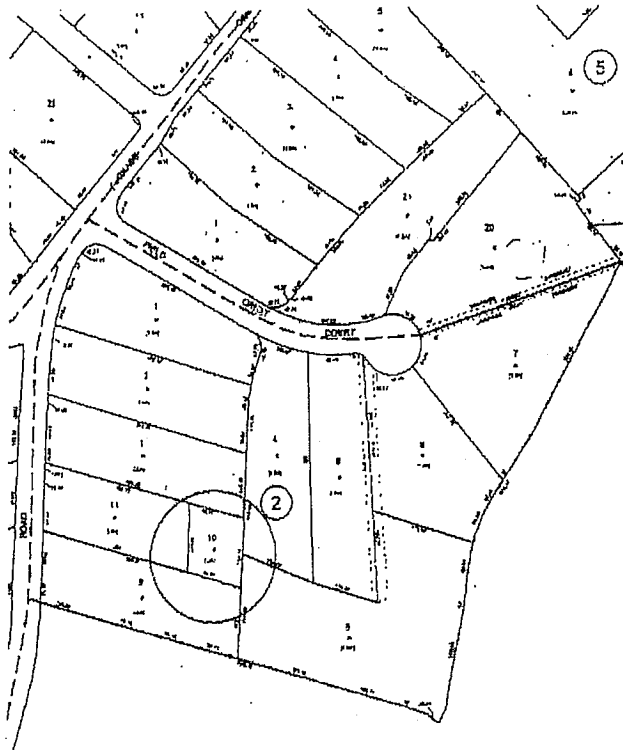


T.O.C. #37, #40 & #41	Section-Block-Lot(s)	45.10-2-1 &
	Maple Avenue	45.14-3-1 &
		45.45-1-1
	Property Class:	311 – Vacant Land
	Property Sizes:	3.20 acres; 71.76 acres & 53.95 acres +/- (128.91 ac)
	Upset Price	\$1,000,000



DRAFT – SUBJECT TO REVIEW & MODIFICATION

T.O.C. #38	Section-Block-Lot	45.13-2-10
	Furnace Dock Road	
	Property Class:	312 – Vacant Land
	Property Size:	0.27 acre +/-
	Upset Price	\$1,000

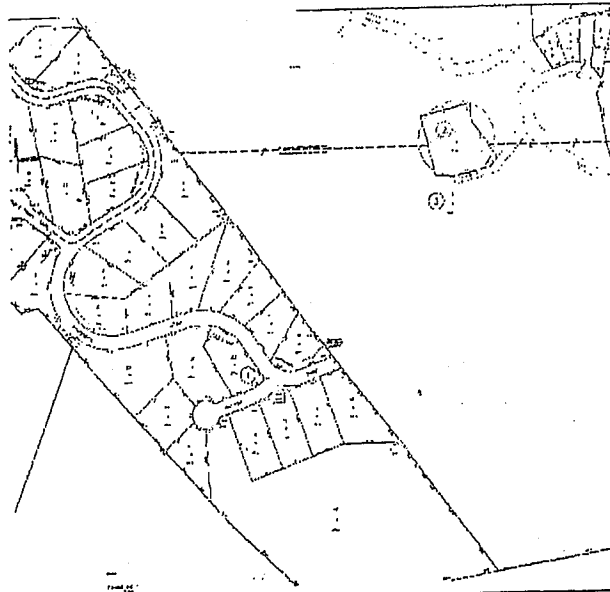


Tax Map Location

Photograph not Available

DRAFT – SUBJECT TO REVIEW & MODIFICATION

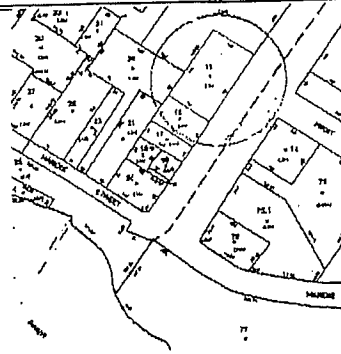
T.O.C. #39	Section-Block-Lot	45.14-2-1
	Maple Avenue	
(Note: see #37, #40 & #41)		
	Property Class:	311 – Vacant Land
	Property Sizes:	1.17 acre +/-
	Upset Price	\$1,000



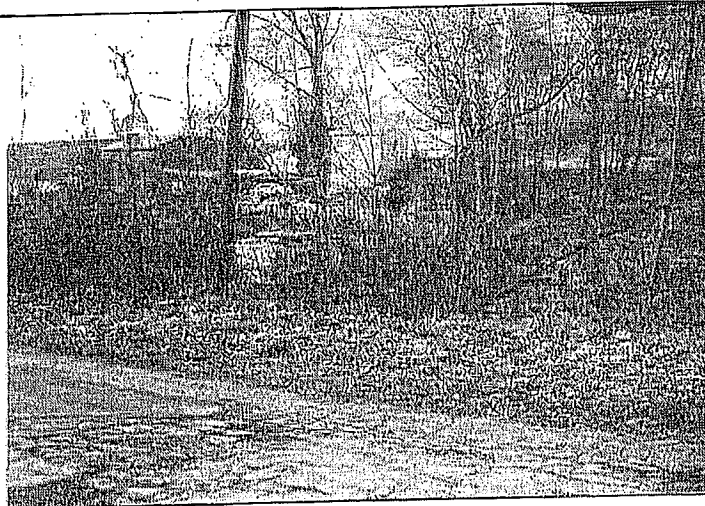
Tax Map Location

Photo not Available

T.O.C. #43, 44 & 45	Section-Block-Lot	54.3-3-15, 16 & 17
	Broadway	Verplanck
	Property Class:	311 - Vacant Land
	Property Size:	0.61 acre +/-
	Upset Price	\$10,000

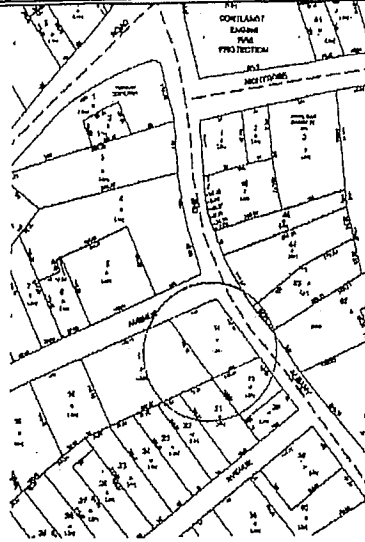


Tax Map Location



DRAFT – SUBJECT TO REVIEW & MODIFICATION

T.O.C. #46	Section-Block-Lot	54.8-3-18
	2134 Albany Post Rd	Montrose
	Property Class:	432 – Service & Gas Stations
	Property Size:	0.33 acre +/-
	Upset Price	\$200,000



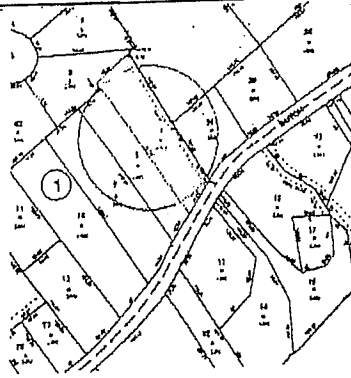
Tax Map Location



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T.O.C. #47	Section-Block-Lot	54.16-1-7
	95 Dutch Street	Montrose
	c. 1905 Colonial	Approx 1,900 s.f. finished
Lakeland Schools	Property Class:	210 – Single Family
	Property Size:	0.55 acre +/-
	Upset Price	\$175,000



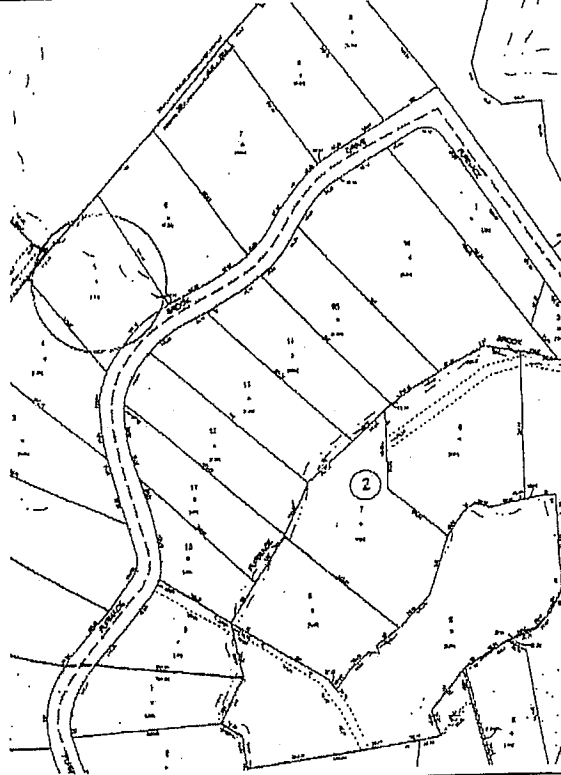
Tax Map Location



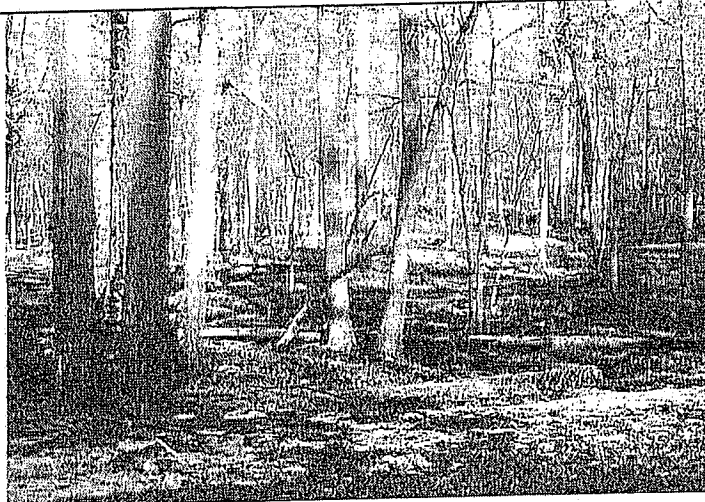
DRAFT – SUBJECT TO REVIEW & MODIFICATION

DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #48	Section-Block-Lot	55.8-1-5
	Furnace Brook Drive	
	Property Class:	311 - Vacant Land
	Property Size:	1.06 acres +/-
	Upset Price	\$5,000

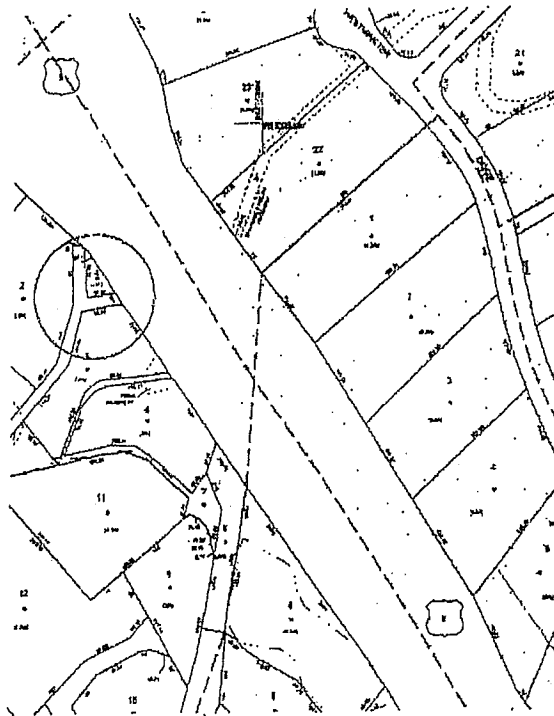


Tax Map Location



DRAFT - SUBJECT TO REVIEW & MODIFICATION

T.O.C. #49	Section-Block-Lot	55.13-2-4
	Ferris Lane	
	Property Class:	311 - Vacant Land
	Property Size:	0.05 acre +/-
	Upset Price	\$500



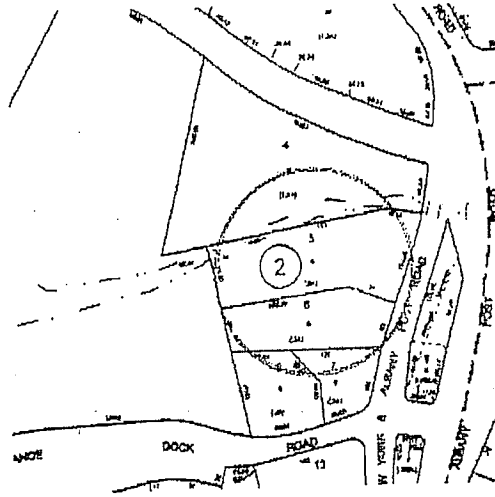
Tax Map Location

Photograph not Available

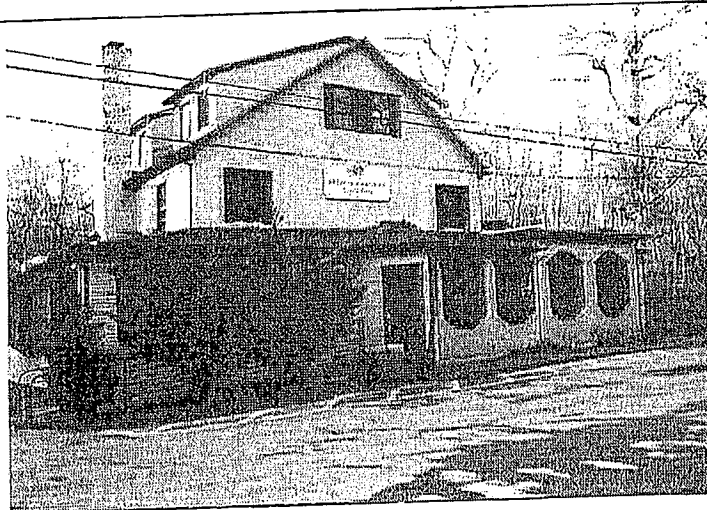
DRAFT - SUBJECT TO REVIEW & MODIFICATION

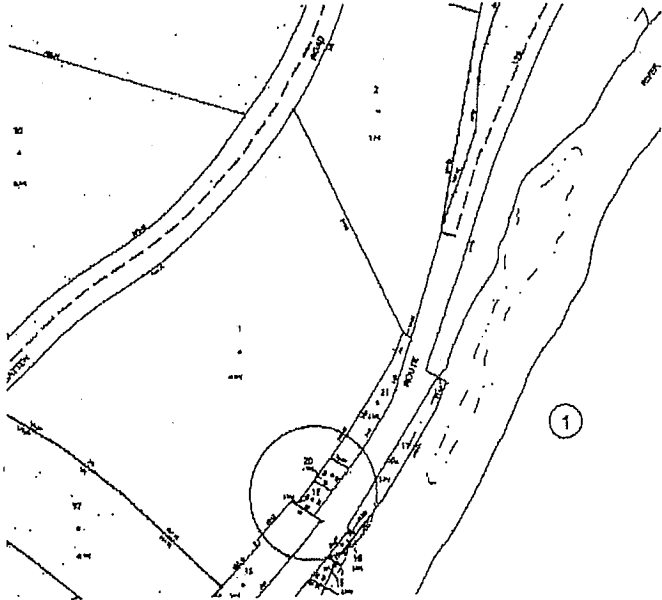
DRAFT – SUBJECT TO REVIEW & MODIFICATION

T.O.C. #50 & 51	Section-Block-Lots	67.6-2-5 & 9
	2016 Albany Post Rd (Restaurant & Parking Lot)	Croton-on-Hudson
	Property Class:	421 – Restaurants 438 – Parking lot
	Property Size:	0.33 acre +/-
	Upset Price	\$500,000



Tax Map Location



T.O.C. #52	Section-Block-Lot	68.11-1-19
	Yorktown Rd. (Rte 129)	Croton-on-Hudson
	Property Class:	311 – Vacant Land
	Property Sizes:	0.04 acre +/-
	Upset Price	\$1,000
		
Tax Map Location		
Photo not Available		

RESOLUTION

NUMBER

(RE: AUTHORIZE THE DIRECTOR OF TECHNICAL SERVICES TO SEEK
BIDS WITH RESPECT TO THE FORMER MARTIN PROPERTY)

RESOLVED, that the Town Board of the Town of Cortlandt does hereby Authorize the Director of Technical Services to seek bids with respect to the former Martin property for the following: a) playground equipment with an aviation theme; b) new boat launch; c) benches.

BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JO-ANN DYCKMAN
TOWN CLERK

Adopted on February 14, 2012
At a Regular Meeting
Held at Town Hall

RESOLUTION

NUMBER _____

**(RE: AUTHORIZE DOTS TO EXTEND A PROFESSIONAL SERVICE
CONTRACT WITH FRENCH & PERILLO WITH RESPECT TO FINAL
DESIGN WORK FOR THE FURNACE BROOK LAKE DAM)**

RESOLVED, that the Town Board hereby authorizes DOTS to extend a Professional Service Contract with French & Perrillo with respect to final design work for the Furnace Brook Lake Dam for a sum not to exceed \$65,450. Said sum is to be reimbursed by Con Edison.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
JO-ANN DYCKMAN
Town Clerk**

**Adopted on February 14, 2012
at a Regular Meeting
Held at the Town Hall**