



LINDA D. PUGLISI  
TOWN SUPERVISOR

# TOWN OF CORTLANDT

OFFICE OF THE SUPERVISOR  
TOWN HALL  
1 HEADY STREET  
CORTLANDT MANOR, N.Y. 10567-1254  
(914) 734-1002  
(914) 734-1003 fax  
www.townofcortlandt.com

TOWN BOARD  
RICHARD H. BECKER  
FRANCIS X. FARRELL  
ANN LINDAU  
JOHN E. SLOAN

## REGULAR MEETING

### TOWN BOARD AGENDA – SEPTEMBER 18, 2012

PLACE:

TOWN HALL

TIME:

7:30 PM

## ORDER OF BUSINESS

MEETING CALLED TO ORDER

PLEDGE TO THE FLAG

SUPERVISOR'S PROCLAMATIONS & REPORTS

ROLL CALL

TOWN BOARD REPORTS

APPROVAL OF THE MINUTES

Approve the Minutes for the August 14, 2012 Regular Meeting.

PUBLIC HEARINGS

HEARING OF CITIZENS – AGENDA ITEMS ONLY

BID REPORTS

**REPORTS**

For the month of August, 2012 from the Office for the Aging, Purchasing Department, the Town Justices, Receiver of Taxes and the Town Clerk.

**OLD BUSINESS:**

**Receive and File the following:**

1. Petition from residents of Dogwood Road in opposition to the City of Peekskill's proposed methadone clinic at Corporate Drive, Peekskill; and the Supervisor's letter with the Town's concerns with respect to same.
2. Report from DES with respect to Dogwood Road; and authorize the purchase of two (2) driver feedback speed signs for Dogwood Road and Kings Ferry Road.
3. Letter from NYS DOT with respect to the Town's request for a barrier along the Bear Mt. Parkway; and the Supervisor's response to same.

**NEW BUSINESS**

**Receive and File the following:**

1. Letter from Arthur Rickey Sr. with respect to a proposed scuba divers training facility and refer to the Legal Department.
2. The 2012 list of Town Achievements from the Supervisor.
3. Letter from David Van Voorhis requesting a License Agreement with respect to a parcel on Susan Lane; and refer same to DOTS and DES and the Legal Department.

**RESOLUTIONS**

1. Authorize a title change for Laura Repicky in accordance with Westchester County Civil Service.
2. Appoint 6 seasonals for the Department of Environmental Services.
3. Authorize a Leave of Absence for two (2) DES and one Town Clerk employee under FMAL.
4. Authorize RFP's with respect to Supplemental Information Technology Services.
5. Authorize the renewal and extension of the Cortlandt Heating Oil Program.

6. Authorize the settlement of two Tax Certioraris with respect to Pike's Plaza and a parcel located in the Village of Croton.
7. Authorize DOTS to evaluate alternate proposals with respect to access to the Sprout Brook Park facilities.
8. Award a Contract with respect to an upgrade to the Cortlandt Ridge sewer pump station.
9. Authorize DOTS to prepare design plans and evaluate locations with respect to a new water storage tank.
10. Authorize DOTS to prepare design plans with respect to the Rt. 6 Cortlandt Blvd. streetscape improvements.
11. Authorize survey services with respect to the Cortlandt Waterfront Park.
12. Authorize the purchase of radios and related equipment to upgrade the Town to FCC License requirements.
13. Authorize a License Agreement with respect to a parcel located on 6<sup>th</sup> Street in Verplanck.
14. Authorize the cancellation of tax liens with respect to property on Watch Hill Road.
15. Authorize a contract amendment with respect to the taping of the Cortlandt "Taking Care of Business" show.
16. Authorize amending the V&T Code and authorize DES to install a stop sign at the intersection of Strang Blvd. and Putnam Road.

**ADDITIONS TO THE AGENDA**

**BUDGET TRANSFERS**

**REPORTS FROM VARIOUS DEPARTMENTS**

**REPORTS FROM STANDING & SPECIAL COMMITTEES**

**SECOND HEARING OF CITIZENS**

**ADJOURNMENT**

**NEXT TOWN BOARD MEETING**

October 16, 2012 at 7:30 pm  
Town Hall Web Site address: [www.townofcortlandt.com](http://www.townofcortlandt.com)

Westchester County Board of Legislators  
148 Martine Ave  
White Plains, NY 10601

AUG 28 AM 9:58

Common Council  
Peekskill City Hall  
840 Main St.  
Peekskill NY 10566

Town of Cortlandt Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567

To Linda Pugliese  
John Testa  
Peekskill City Hall

8/21/12

We the people of Cortlandt Manor wish to let you know that we are  
opposed to the proposed methadone clinic for 3 Corporate Drive, Peekskill, NY.

Enclosed please find a petition signed by several residents of the area.

Sincerely,

*Robert Farmer*

Robert Farmer  
47 Dogwood Road  
Cortlandt Manor, NY

*128/10*

*cc: Town Board, John Testa, Rec'd File 9/16/12*

*rec'd in the City of PK...*

RECEIVED  
AUG 29 2012  
TOWN CLERK





LINDA D. PUGLISI  
TOWN SUPERVISOR

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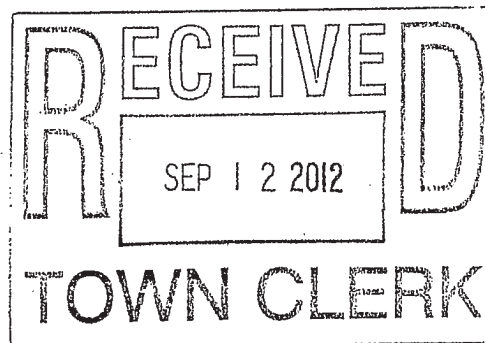
TOWN BOARD

RICHARD H. BECKER  
FRANCIS X. FARRELL  
ANN LINDAU  
JOHN E. SLOAN

September 11, 2012

To: City of Peekskill Planning Commission  
City Hall  
840 Main Street  
Peekskill, NY 10566

From: Town of Cortlandt Supervisor Linda Puglisi



Re: Proposed Methadone Clinic at 3 Corporate Drive, Peekskill, NY

Dear Chairperson and Members,

I would like to follow up on my previous letter (see attached) with additional requests. When the Peekskill Planning Commission is reviewing the application for a proposed Methadone Clinic at 3 Corporate Drive, Peekskill, NY, please consider evaluating the following key issues:

1. Traffic impacts and a need for additional signage and a traffic signal on an already heavily traveled road.
2. Noise level increases due to an increase of vehicle traffic. It has been reported up to 250 more vehicles daily due to this proposal.
3. Study environmental impacts.
4. Consider the impact to nearby residential areas.
5. A DEIS should be required for this application.

Thank you for your consideration.

Linda D. Puglisi

Enclosure

LDP/lr

*HDP/12*  
cc: *Green Board*  
*John Spokeman* *Peekskill*  
*Ch. U...*



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TOWN BOARD  
RICHARD H. BECKER  
FRANCIS X. FARRELL  
ANN LINDAU  
JOHN E. SLOAN

Members of the City of Peekskill Planning Commission  
C/O Susan Colvin, Zoning Coordinator  
City of Peekskill - City Hall  
840 Main Street  
Peekskill, New York 10566

August 13, 2012

Dear Members of the City of Peekskill Planning Commission,

I am writing to you with respect to our concerns with the proposed Methadone Clinic at 3 Corporate Drive. As you know this facility is located immediately adjacent to the Town of Cortlandt. Residents and business owners in the area of Albany Post Road, Dogwood Road and Sprout Brook Road should have been notified of this application. In addition, notification to the Town of Cortlandt is required by Section 277.71 of the Westchester County Administrative Code. To the best of my knowledge no one in the Town of Cortlandt received notification of this application from Peekskill's Planning Commission.

The proposed methadone clinic, while providing an important medical service, has the potential for adverse impacts to the surrounding neighborhood. It is my understanding that as many as 250 patients a day, beginning as early as 6:00 a.m., may visit the facility. This number of patients has the potential for a variety of impacts including traffic increases and impacts to the surrounding area. In addition, the proposed facility is to be located in an industrial park with existing uses such as contractor's yards and offices and other warehouse uses which are incompatible with a medical facility.

I urge the City of Peekskill to re-open this application and carefully review the proposed project to see if it is permitted in this area and to consider Cortlandt's issues. If the City decides to approve this use and application adjacent residents and businesses in the Town of Cortlandt, as well as the Town of Cortlandt offices, should be notified of all meetings and public hearings to allow us the opportunity to voice our concerns and ask our questions. Thank you.

Sincerely,

Linda D. Puglisi  
Town Supervisor

cc: Mayor Mary Foster, City of Peekskill  
Brian Havranek, Acting City Manager, City of Peekskill  
Anthony Ruggiero, Director of Planning, City of Peekskill  
Town Board Members  
Thomas Wood, Esq., Town Attorney



L.P.

cc: Town Board  
Town Clerk  
Jim Wood

9/10/12



Linda D. Puglisi  
Town Supervisor

Town Board Members  
Richard H. Becker  
Francis X. Farrell  
Ann Lindau-Martin  
John E. Sloan

**TOWN OF CORTLANDT**  
**Department of Environmental Services**

167 ROA HOOK ROAD  
CORTLANDT MANOR, NY 10567-7340  
(914) 737-0100  
FAX (914) 737-1655  
[www.townofcortlandt.com](http://www.townofcortlandt.com)



Jeffrey C. Coleman, P.E.  
Director

Lee Beauchamp, P.E.  
Deputy Director

Gary Wulfhop  
Deputy Director

September 10, 2012

To: Linda Puglisi  
Town Supervisor

From: Jeffrey C. Coleman, PE  
Director of DES

Subject: Dogwood Road

In response to the referrals by the Town Board, DES and DOTs have evaluated the conditions along Dogwood Road in an effort to calm traffic. Dogwood Road is approximately 1 mile long connecting Albany Post Road with Oregon Road and Gallows Hill Road (via Pump House Road). The roadway is relatively narrow with double yellow line and white edge line along its length. Guide rail is in place along the downhill side of the roadway for most of its length. There are significant vertical and horizontal curvature to the roadway which makes the installation speed humps impractical.

While the traffic volumes (less than 300 vehicles per day) are relatively low for a collector type roadway, there is a high incidence of speeding.

The three "E"'s of traffic calming can be applied to this roadway as follows:

1. **Education** - Signs relating to the prohibition of truck traffic and the speed limit are prominently posted at both ends of the roadway and along its length. The Smart Machine has limited use along this roadway due to the size of the trailer and the limited safe areas for stationing it. However, it was installed in the driveway for 53 Dogwood on two occasions.

It is recommended that a permanently fixed (utility pole mounted) driver feedback sign on Dogwood Road by be considered. The cost of these signs is approximately \$5,000 each (purchase and installation). They have a life span of approximately 10 years. Optimum location (and direction) would need to be determined. An additional sign may be needed for the opposite direction at a future date.

2. **Engineering** - Engineered traffic calming measures are typically installed on wide straight roads where there is little driver discomfort due to abrupt horizontal or vertical changes. Speed humps would do little to change the overall speed of vehicles on this road.

There may be the ability to dead end this roadway in an effort to eliminate cut-through traffic. However, this would inconvenience both the residents and those utilizing the roadway for through travel. This would also push traffic onto neighboring streets. Therefore

we do not consider this as a viable option at this time.

3. *Enforcement* – The Westchester County Police report that they have been actively writing tickets and patrolling Dogwood Road at the request of the Town Supervisor and residents. Westchester County reports that over 30 tickets have been written on that roadway alone and that patrolmen are instructed to utilize that roadway when traveling from the precinct at Town Hall to areas along Route 9.

Given the foregoing, I recommend that the Town Board entertain the purchase of a driver feedback sign for one direction on Dogwood Road. A second sign (for the opposite direction) may be necessary in the future. We also recommend the continued increased enforcement.

Cc: Town Engineer  
Deputy Director, DES  
Chairman, TSAC  
File

**RESOLUTION**

**NUMBER** \_\_\_\_\_

**RE: (AUTHORIZE THE PURCHASE AND INSTALLATION OF DRIVER FEEDBACK SIGNS)**

**WHEREAS**, The Town Board has received notice of frequent vehicle speeding on both Kings Ferry Road and Dogwood Road; and

**WHEREAS**, the Departments of Environmental Services and Technical Services have inspected, investigated and analyzed the traffic conditions along both roadways; and

**WHEREAS**, Given the need to maintain through traffic along both roadways, traditional traffic calming methods are inappropriate; and

**WHEREAS**, In an effort to provide continuous driver education along these roadways, the installation of driver feedback signs are recommend;

**NOW, THEREFORE, BE IT RESOLVED**, that the Director of Department of Environmental Services is directed to install one driver feedback sign along Kings Ferry Road and one driver feedback sign along Dogwood Road, in the predominate direction of speeding at a cost of not to exceed \$10,000 and the Comptroller is authorized to amend the budget accordingly; and

**BE IT FURTHER RESOLVED**, that the Director of Environmental Services is directed to evaluate the need for additional signage along said roadways once the driver feedback signs are operational.

**BY ORDER OF THE TOWN  
BOARD OF THE TOWN OF CORTLANDT  
Jo - Ann Dyckman  
Town Clerk**

**Adopted on September 18, 2012  
at a regular Town Board Meeting  
held at Town Hall.**

AUG 28 AM 9:58

**CORTLANDT SCUBA DIVER'S TRAINING FACILITY**

**PROPOSE:** that a SCUBA DIVER'S TRAINING FACILITY be developed in the CLAYHOLE Town of Cortlandt Property Riverview Ave.

I believe that this Pond could be develop into a wonderful useful facility for all Fire Department's and Police RESCUE SQUADS in our local Area.

Eighty years ago I did a lot of swimming and diving in the old Clay hole over near Cortland Yacht Club. We made diving helmets in High School when we got older. I remember taking a 5 gallon bucket of rocks and jumping in the deep water to hit bottom to get the soft clay to put on to bake in the sun. I remember Freddy Johansen dredging out his boat Basin with his Crane.

I believe that perhaps a Diving Team of a Fire Dept. could CHART THE CLAY HOLE FOR DEBRI, TREES AND FIND OUT THE DEPTH. We need volunteers to do the base work.

Just think the CLEAR WATER ideal for diving and the depth would be ideal to practice RESCUE or RETREVEAL WORK. This could be used the year around. Ice rescue in the winter, we are in an area where other than a pool is as ideal.

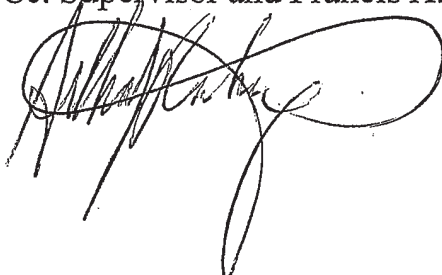
Lake Meahagh, is too shallow, and doesn't freeze in the winter because of COACH LIGHT run off. If a dock or other facility were built on shore. A section of one of the Hangars could be use for storage or office space. Such a facility would have to have a schedule to use. It could be available to Verplanck, Montrose, Buchanan, Peekskill, Croton, and Police.

If frozen in the winter it could also be used for Ice skating. I know I heard too deep, but if the ice is safe so what you can drown in a bath tub. Then to Stock with fish It would be an ideal fishing pond.

THIS IS A VALUBLE ASSET to the TOWN, I'm sure it is not TOO BIG A JOB Volunteers and the cooperation of a Fire Department would be very valuble.

RESPECTFULLY SUBMITTED  
ARTHUR J. RICKEY Sr.

Cc. Supervisor and Francis X. Farrell



8/28/12 L.P.  
cc:

John Board  
John Palmiotto  
Tom Wood

John Boardman Rec'd File letter  
for referral 9/11/12 LP  
TB



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JOHN E. SLOAN

## 2012 Achievements January - August 2012 with more to come

*"We are very proud of our team effort to have these accomplishments completed while still in a difficult economy and at the same time continued our fiscal conservative practices for our town"*  
-Linda Puglisi

- Cortlandt went Facebook – “Like Us” on Cortlandt Facebook.
- Continued to keep our Town taxes low (in 21 years Town taxes all together are less than 1%) and we’ve never had a deficit with a surplus every year.
- We met the New York State tax cap of 2% (for tax levy).
- Named the “Cortlandt Waterfront Park” on the Hudson River (town owned land).
- Veteran’s Memorial Park built along the Hudson River and dedicated July 31, 2012.
- Contributed to the 9/11 Memorial with our two Villages and a 9/11 Volunteer Foundation.
- “Hoops 4 U” basketball court constructed and dedicated June 19, 2012 (in Northern Cortlandt).
- Renovated and painted the hangars at Cortlandt Waterfront Park for storage purposes.
- Completed 1.2 million dollars of paving (\$600,000, more than 2011).
- “Energize Cortlandt” a plan for a free energy audit of your home (see our website).
- Enhancement Plans with our residents:
  1. REP – Round-a-bout area, planning beginning in September 2012.
  2. MEP – Montrose hamlet area planning.
  3. VEP – Verplanck hamlet area planning.
- New street lamps on the Cortlandt Boulevard (Rte. 6) with hanging flower baskets (paid for by the private sector).
- Saved the V.A. by fighting the Department of Veteran’s Affairs plan to downsize and reduce services at our V.A. Our Veterans fought for us and now we fought to save their necessary services. Note: We will continue to monitor to ensure that a similar downsize plan is not initiated.
- Constructed an aviation theme playground and picnic area at the Cortlandt Waterfront Park next to the Hudson River (in the hamlet of Verplanck) on town owned property. The playground is named after Mr. Jim Martin who transferred this land to the Town. Dedication took place August 23, 2012.

- Started a new television program entitled "Cortlandt Chats" with Linda (Supervisor Linda Puglisi) to feature groups, organizations and individuals in our community.
- Continued our "Taking Care of Business" television shows to showcase our local Cortlandt businesses.
- Completed over 300 small projects throughout the Town in D.E.S. (highway, parks, water, etc.).
- Continued to beautify our community and started an "Adopt a Street Corner and Island" program.
- Supervisor Puglisi proudly received a prestigious Purple Heart Award from Purple Heart Veterans for her work to assist Veterans and to Save the V.A. services.
- Continue overseeing the road betterment improvement project at Lafayette Avenue/Rte. 202/Conklin Avenue/Hospital exit paid for by New York State D.O.T. (traffic signals/turning lanes). **Note:** To be completed by the summer of 2013.
- Completed engineering plans to repair Furnace Dock Lake Dam (paid for by Con Edison) to be completed in 2013/2014. The lake and watershed is now owned by the Town of Cortlandt.
- "Shop and Do Business Week" in Cortlandt (however, every day shop in Cortlandt).
- Put up Preserved Open Space Signs to show the community some of the key areas that the Town of Cortlandt has saved land from over-development. During this administration (21 years) we have added 3,000 acres to our open space and preserved land inventory.
- Established G.I.S. – Geographic Information System and added technology to make our government even more efficient for our residents.
- Welcomed new businesses in Cortlandt: Curry Subaru/Hyundai car dealership, Table 9 Restaurant (formerly The Reef), DSW and Five Guys in the Cortlandt Town Center, The Yellow Jug Hamburger Restaurant off Rte. 9A, Gasland, Monteverde Caterers reopened and Big Lots which will open in early 2013 (formerly Circuit City) with more to come. These businesses alone provided for 270 jobs.
- The Grand Opening of the Cortlandt Train Station (in total a \$55 million project funded by Metro North/MTA) which includes a pedestrian walkway over the tracks, was dedicated February 2012.
- Held many Veteran's Ceremonies, events and monthly Cortlandt Veteran's meetings and an annual Veteran's picnic to honor the men and women who have defended and served our Country.
- Won the honor of having the best tasting water contest in Westchester County for 2012.
- Continued to lobby the State D.O.T. through a petition effort for a barrier/median on the Bear Mountain Parkway (a New York highway) and for other necessary improvements.

*Remember to always Recycle and Conserve Energy.  
Please view our Town website [www.townofcortlandt.com](http://www.townofcortlandt.com) and  
"Like Us" on the new Cortlandt FACEBOOK.  
Thank you!*

Supervisor Linda Puglisi  
and Town Board:  
Richard Becker, Frank Farrell, Ann Lindau-Martin, John Sloan

David Van Voorhis  
27 Susan Lane  
Cortlandt Manor, NY 10567

August 12, 2012

AUG 17 AM 9:15

Supervisor Linda D. Puglisi  
Members of the Town Board  
Town of Cortlandt  
One Heady Street  
Cortlandt Manor, NY 10567

I am in receipt of a letter from Ken Hock of the Code Enforcement Division of the Town that informs me that the driveway pillars, garbage can bin and part of a fence at the entrance to my property are in the Town's Right of Way. And further that I will require a license agreement with the Town to allow these structures to remain.

When I purchased the property all of these structures were already in existence. They are noted on the survey done in 1995, and have not been altered, only reinforced during the past seventeen years. In the past I have asked town officials if the garbage bin is appropriately placed and there has been no problem.

Therefore, I ask you now for more information and the proper procedures for obtaining an agreement in order to allow me to leave the parts at issue in place.

Sincerely,

*David Van Voorhis*  
David Van Voorhis

9/10/12  
cv  
8/20/12 J.P.

cc:

*Town Board*  
*Town Clerk* ✓  
*Jeff Coleman*  
*Tom Wood*

*Ed Ueyand*  
*Ken Hock*

**RESOLUTION**

NUMBER \_\_\_\_\_

**RE: (AUTHORIZE A TITLE CHANGE FOR LAURA REPICKY)**

**NOW, THEREFORE, BE IT RESOLVED**, In accordance with Westchester County Human Resources, that Ms. Laura Repicky of 35 Honeymoon Lane, Poughkeepsie, NY be and hereby is appointed to the titles of Assistant Court Clerk –PT on a provisional basis effective retroactive to August 20, 2012 and Senior Office Assistant (Automated Systems) – PT on a probationary basis effective September 19, 2012. This change in title will not include a change in salary.

**BY ORDER OF THE TOWN  
BOARD OF THE TOWN OF CORTLANDT  
Jo - Ann Dyckman  
Town Clerk**

**Adopted on September 18, 2012  
at the Regular Meeting  
Held at Town Hall**



**RESOLUTION**

NUMBER \_\_\_\_\_

**(RE: AUTHORIZE THE APPOINTMENT OF THE FOLLOWING SEASONALS  
EMPLOYEE IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES FOR THE  
YEAR 2012)**

**NOW THEREFORE BE IT RESOLVED**, the following seasonal employees will be appointed effective September 18, 2012 to December 31, 2012 at an hourly rate of \$11.00 in the Department of Environmental Services. This appointment is subject to completion of drug screening.

Ken Celli  
Jesse Connor  
Peter Goldberg  
Jay Lynch  
Matthew Mallory  
Rawlin (Travis) Criddle  
John Pikoulas

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
JOANN DYCKMAN  
Town Clerk**

**Adopted on September 18, 2012  
at a Regular Town Board Meeting  
Held at Town Hall**

**RESOLUTION**

**NUMBER \_\_\_\_\_**

**(RE: AUTHORIZE A TWELVE WEEK LEAVE OF ABSENCE WITH  
RESPECT TO AN EMPLOYEE IN THE DEPARTMENT OF  
ENVIRONMENTAL SERVICES)**

RESOLVED, that Mr. Arthur Harkins be and hereby is GRANTED a leave of absence from his position in the Department of Environmental Services as per the request to the Town Board under FMLA effective retroactive to August 24, 2012 – November 30, 2012.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
JOANN DYCKMAN  
Town Clerk**

**Adopted on September 18, 2012  
at the Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**NUMBER \_\_\_\_\_**

**(RE: AUTHORIZE A TWELVE WEEK LEAVE OF ABSENCE WITH  
RESPECT TO AN EMPLOYEE IN THE DEPARTMENT OF  
ENVIRONMENTAL SERVICES)**

RESOLVED, that Mr. Rodney White be and hereby is GRANTED a leave of absence from his position in the Department of Environmental Services as per the request to the Town Board under FMLA effective retroactive to September 7, 2012 – November 30, 2012.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
JOANN DYCKMAN  
Town Clerk**

**Adopted on September 18, 2012  
at the Regular Meeting  
Held at Town Hall**



**TOWN OF CORTLANDT**  
**PURCHASING DEPARTMENT**

**LINDA D. PUGLISI**  
TOWN SUPERVISOR  
**TOWN BOARD**  
RICHARD H. BECKER  
FRANCIS X. FARRELL  
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-email: [peterm@townofcortlandt.com](mailto:peterm@townofcortlandt.com)

**PETER H. McMILLAN**  
DIRECTOR OF PURCHASING, CPPB

**MEMO TO:** Linda D. Puglisi, Town Supervisor  
**FROM:** Peter H. McMillan, Director of Purchasing - PM  
**DATE:** August 27, 2012  
**RE:** RFP for Supplemental IT Services

Our current contract with Sullivan Data Management Services is due to expire December 31<sup>st</sup>, 2012. The contract has proven to be essential to the IT Department and we would like to begin the Request for Proposal process as soon as possible so that we have a contractor in place for the 2013 year.

I would like to make the following recommendation for a Town Board Resolution:

**(AUTHORIZE THE DIRECTOR OF PURCHASING AND TECHNOLOGY TO SOLICIT REQUESTS FOR PROPOSALS FOR SUPPLEMENTAL INFORMATION TECHNOLOGY (IT) SERVICES)**

RESOLVED, that the Town Board of the Town of Cortlandt does hereby authorize the Director of Purchasing and Technology be and hereby is authorized to solicit RFP's for supplemental IT Services to be used by the Town of Cortlandt.

cc: Glenn Cestaro, Town Comptroller  
JoAnn Dyckman, Town Clerk



**TOWN OF CORTLANDT**  
**PURCHASING DEPARTMENT**

**LINDA D. PUGLISI**  
TOWN SUPERVISOR  
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(914)-734-1047  
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<http://www.townofcortlandt.com>  
email: [peterm@townofcortlandt.com](mailto:peterm@townofcortlandt.com)

**PETER H. McMILLAN**  
DIRECTOR OF PURCHASING, CPPB

**MEMO TO:** Linda D. Puglisi, Town Supervisor  
**FROM:** Peter H. McMillan, Director of Purchasing *PM*  
**DATE:** August 24, 2012  
**RE:** CHOP RESOLUTION

AUTHORIZING A RENEWAL AND EXTENSION OF THE CORTLANDT HEATING OIL PROGRAM

WHEREAS, in the winter of 2008/2009, the Town established the Cortlandt Heating Oil Program; and

WHEREAS, said program was highly successful in that over 1,700 residents of the Town of entered and maintained membership into said program; and

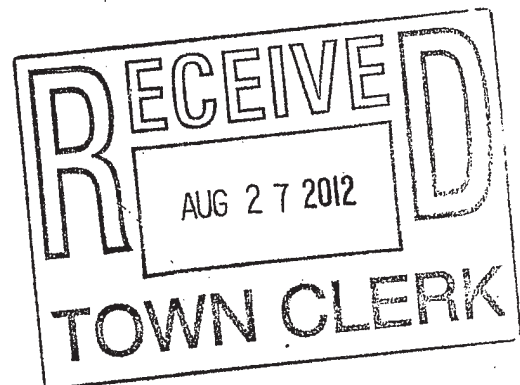
WHEREAS, it is the desire of the Town Board to allow said program to continue for an additional year;

NOW, THEREFORE, BE IT RESOLVED, that the Cortlandt Heating Oil Program as previously established for the 2011/2012 year shall be extended and continued for the 2012/2013 heating season; and

BE IT FURTHER RESOLVED, that anyone who has previously signed up and joined the program will not need to re-register and their names will be carried over without further cost or charge; and

BE IT FURTHER RESOLVED, that the Town Supervisor and Town Attorney be and hereby are authorized to execute memorandums of understanding with said companies participating in said program.

cc: Glenn Cestaro, Town Comptroller  
Thomas Wood, Town Attorney  
JoAnn Dyckman, Town Clerk



**RESOLUTION**

**NUMBER**

**(AUTHORIZING SETTLEMENT OF TAX CERTIORARI)**

**WHEREAS**, property owners have the right under New York State Law to challenge the assessment on their property; and

**WHEREAS**, property owners file these proceedings in the Supreme Court of Westchester County; and

**WHEREAS**, the Town Attorney and the Town Assessor attend Court Conferences in attempt to resolve the matter; and

**WHEREAS**, the Town Assessor and Town Attorney now bring to the Board a tax certiorari which they are recommending to them together with the Attorney for the Croton School District;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board does hereby authorize the Town Attorney to settle the actions referenced below on the terms and conditions set forth herein:

Andrew Buxton  
Section 79.13, Block 1, Lot 14  
Assessment Year 2010 – Reduced assessment from \$8, 465.00 to \$6500.00 for a  
Total Reduction of \$1,965.00  
Assessment Year 2011 – Reduced assessment from \$8, 465.00 to \$6500.00 for a  
Total Reduction of \$1,965.00

**BE IT FURTHER RESOLVED**, that the Town Attorney be and hereby is authorized to execute a Stipulation of Settlement with respect to said proceedings; and

**BE IT FURTHER RESOLVED**, that upon receipt of an Order of the Supreme Court authorizing said reduction, the Town Assessor, Tax Receiver, and Town Comptroller shall implement said reduction in accordance with the provisions of the Real Property Tax Law.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
JO-ANN DYCKMAN, TOWN CLERK**

**Adopted** , 2012  
**At a Regular Meeting**  
**Held at Town Hall**

**RESOLUTION**

**NUMBER**

**(AUTHORIZING SETTLEMENT OF TAX CERTIORARI PIKE PLAZA)**

**WHEREAS**, Pike Plaza Assoc., LLC commenced a tax certiorari proceeding for years 2009, 2010 and 2011; and

**WHEREAS**, said matters have been pending in the Supreme Court, Westchester County with respect to these; and

**WHEREAS**, several conferences have been held with the petitioners attorney, the attorney for the Lakeland School District, the Town Attorney and Town Assessor; and

**WHEREAS**, a review of the records and rent rolls have revealed that a slight adjustment in the assessment may be appropriate and necessary in this matter;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Attorney be and hereby is authorized to execute a Stipulation of Settlement settling the matters of Pike Plaza Assoc., LLC vs. the Town of Cortlandt in the following manner:

Assessment Year 2009 – Reduced assessment from \$89,600.00 to \$87,360.00

Assessment Year 2010 – Reduced assessment from \$89,600.00 to \$86,020.00

Assessment Year 2011 – Reduced assessment from \$89,600.00 to \$85,120.00

Assessment Year 2012 – Reduced assessment from \$89,600.00 to \$85,120.00

**BE IT FURTHER RESOLVED**, that the Town Assessor be and hereby is authorized upon receipt of an Order entered in the Supreme Court of the State of New York to change the assessment roll; and

**BE IT FURTHER RESOLVED**, that upon receipt of an Order of the Supreme Court authorizing said reduction, the Tax Receiver and Town Comptroller shall implement said reduction in accordance with the provisions of the Real Property Tax Law.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
JO-ANN DYCKMAN, TOWN CLERK**

Adopted \_\_\_\_\_, 2012  
At a Regular Meeting  
Held at Town Hall

RESOLUTION

NUMBER \_\_\_\_\_

**(RE: AUTHORIZE THE DIRECTOR OF TECHNICAL SERVICES TO EVALUATE  
OPTIONS TO ACCESS TO THE SPROUT BROOK PARK FACILITIES)**

**RESOLVED**, that the Department of Technical Services is hereby authorized to evaluate options with respect to accessing the Sprout Brook Park facilities; said evaluation shall include developing cost estimates for each option.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
JO-ANN DYCKMAN  
Town Clerk**

**Adopted on September 18, 2012  
At a Regular Meeting  
Held at the Town Hall**



RESOLUTION

NUMBER \_\_\_\_\_

**(RE: AUTHORIZE THE DIRECTOR OF TECHNICAL SERVICES TO EVALUATE LOCATIONS WITH RESPECT TO A NEW WATER STORAGE TANK AND TO PREPARE DESIGN PLANS)**

**RESOLVED**, that the Department of Technical Services is hereby authorized to evaluate locations with respect to a new water storage tank in the Furnace Dock Road area and to prepare design plans.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
JO-ANN DYCKMAN  
Town Clerk**

**Adopted on September 18, 2012  
At a Regular Meeting  
Held at the Town Hall**

RESOLUTION

NUMBER \_\_\_\_\_

**(RE: AUTHORIZE THE DIRECTOR OF TECHNICAL SERVICES TO PREPARE  
DESIGN PLANS WITH RESPECT TO THE ROUTE 6 CORTLANDT  
BOULEVARD STREETScape IMPROVEMENTS)**

**RESOLVED**, that the Department of Technical Services is hereby authorized to prepare design plans & reports with respect to the Rout 6 Cortlandt Boulevard streetscape improvements in accordance with NYSDOT procedures.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
JO-ANN DYCKMAN  
Town Clerk**

**Adopted on September 18, 2012  
At a Regular Meeting  
Held at the Town Hall**

RESOLUTION

NUMBER \_\_\_\_\_

**(RE: AUTHORIZE DOTS TO UPDATE EXISTING TOPOGRAPHIC SURVEY RELATIVE TO  
CORTLANDT WATERFRONT PARK AND REVISE PARK GRANT PLAN)**

**RESOLVED**, that the Department of Technical Services is hereby authorized to update the topographic survey at the Cortlandt Waterfront Park and revise the park concept plan for the area to be funded by a \$175,000 matching grant from NYS Parks.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
JO-ANN DYCKMAN  
Town Clerk**

**Adopted on September 18, 2012  
at a Regular Meeting  
Held at the Town Hall**

**RESOLUTION**

**NUMBER** \_\_\_\_\_

**RE: (AUTHORIZE THE PURCHASE, REPROGRAMMING AND INSTALLATION OF TWO-WAY RADIOS)**

**WHEREAS**, The Federal Communications Commission has mandated the industry wide replacement of all two-way radios such that they operate on narrowbanded frequencies in 2013; and

**WHEREAS**, Since the mandate was instituted by the FCC, the Town has purchased only FCC complaint radios; and

**WHEREAS**, the Department of Environmental Services has reviewed the Town's stock of portable radios, mobile radios, repeaters and base stations and determined which radios require replacement or reprogramming to be compliant with FCC regulations; and

**WHEREAS**, New York State and other municipal contracts are available to reduce the cost of such services and allow for cost effective procurement.

**NOW, THEREFORE, BE IT RESOLVED**, that the Director of Department of Environmental Services is authorized to purchase, reprogram and install two-way radios, base stations, repeaters from State or other municipal contracts at an overall cost of not to exceed \$75,000 as necessary for compliance and that the Comptroller is authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN  
BOARD OF THE TOWN OF CORTLANDT  
Jo - Ann Dyckman  
Town Clerk**

**Adopted on September 18, 2012  
at a regular Town Board Meeting  
held at Town Hall.**

**RESOLUTION**

**NUMBER**

**(AUTHORIZING A LICENSE AGREEMENT)**

**WHEREAS**, Brian Curry, a property owner in the Verplanck has requested permission to have part of a retaining wall for his property encroached on the Town right-of-way; and

**WHEREAS**, the prior retaining wall which recently collapsed had encroached on the Town right-of-way; and

**WHEREAS**, the Town Engineer has determined that the placement of the wall in the right-of-way will not have any impact on the Town's right-of-way; and

**WHEREAS**, it would appear that the only way in which this property owner can reconstruct the wall to support his yard would be to build it in such a way as to encroach on his right-of-way;

**NOW, THEREFORE, BE IT RESOLVED**, that the Supervisor be and hereby is authorized to execute the Town's standard License Agreement allowing Brian Curry, et al, to reconstruct the retaining wall joining their premises on Fifth Street in such manner as to slightly encroach into the Town right-of-way;

**BE IT FURTHER RESOLVED**, that said License Agreement requires a copy of the Homeowner's Insurance and continuation of the same insurance be kept in full force and effect

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
JO-ANN DYCKMAN, TOWN CLERK**

**Adopted September 18, 2012  
At a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**NUMBER**

**(CANCELLING CERTAIN TAX CLAIMS)**

**WHEREAS**, Edward Gable previously worked with the Westchester Land Trust and dedicated two parcels of land to the Town subject to a Conservation Easement held by the Westchester Land Trust; and

**WHEREAS**, at the time of the subdivision one lot was retained by him for development purposes and the other two conveyed to the Town; and

**WHEREAS**, at the time of the filing of the subdivision map, tax adjustments were done between the Town and Mr. Gable; and

**WHEREAS**, certain taxes were expended against all of the lots, including those of the Town; and

**WHEREAS**, the open tax liens should be cancelled;

**NOW, THEREFORE, BE IT RESOLVED**, that the Receiver of Taxes be and hereby is authorized and directed to cancel the tax liens which were extended on Section 55 Block 6 Lot 1

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
JO-ANN DYCKMAN, TOWN CLERK**

**Adopted September 18, 2012  
At a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**NUMBER**

**(RE: AUTHORIZE A CONTRACT AMENDMENT WITH RESPECT TO THE  
TAPING OF "TAKING CARE OF BUSINESS")**

**RESOLVED**, that the Town Board of the Town of Cortlandt does hereby authorize a Contract amendment which will increase the compensation of the taping of the Cortlandt show "Taking Care of Business" in the amount of \$100.00 per month.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
JO-ANN DYCKMAN  
TOWN CLERK**

**Adopted on September 18, 2012  
At a Special Meeting  
Held at Town Hall**