

ALGONQUIN GAS TRANSMISSION, LLC
252 Shunpike Road
Cromwell, CT 06416
860.632.6868 office
860.635.2632 fax

CC: Supervisor
Ed
Rosomany



September 17, 2013

To Whom It May Concern,

You are cordially invited to attend a meeting with representatives of Algonquin Gas Transmission, LLC, Iroquois Gas Transmission System LP and other public officials from your area, to discuss response procedures to emergencies on Algonquin's natural gas pipeline and Iroquois' natural gas pipeline located in your area.

The U.S. Department of Transportation, Part 192.615, Emergency Plans, require that:

Each operator shall establish and maintain liaison with appropriate fire, police and other public officials to:

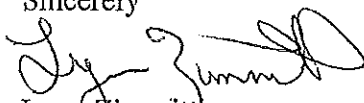
1. Learn the responsibility and resources of each government organization that may respond to a gas pipeline emergency;
2. Acquaint the officials with the operator's ability in responding to a gas pipeline emergency;
3. Identify the type of gas pipeline emergencies of which the operator notifies the officials; and
4. Plan how the operator and officials can engage in mutual assistance to minimize hazards to life and property.

It is imperative that you attend this meeting so that public officials and emergency response members in your community, and Algonquin Gas Transmission, LLC, can reach a greater understanding of what assistance would be required in case of an emergency situation on the pipeline.

This year's meeting will be held at the **Starr Ridge Banquet and Conference Center** located at **38 Starr Ridge Road in Brewster, NY** on **Tuesday Nov 6, 2013**.

Please return the enclosed reply card by **Friday October 18, 2013** and include the names of any of your colleagues or associates who will be attending this important meeting. If there are other organizations or people which you feel would benefit from this presentation, please extend an invitation to them. Please provide them with our telephone number, 860-894-1601, or address 252 Shunpike Road Cromwell, CT 06416, so they may reply.

Sincerely


Lynn Zimmitt
Administrative Assistant



September 17, 2013

To Whom It May Concern,

In regards to the November 6th liaison meeting at the Star Ridge Banquet and Conference Center in Brewster NY, the following is a brief agenda for the day:

8:30 AM -9:00 AM	Continental Breakfast
9:00 AM – 12:00 PM	Liaison Meeting
12:00 PM – 1:00 PM	Lunch

Also included are directions to the banquet hall. When arriving please register at the sign-in table and receive some handouts.

Hope to see you there.

SHEETMETAL WORKERS L.U. 38

Craft Training Fund

P.O. Box 119

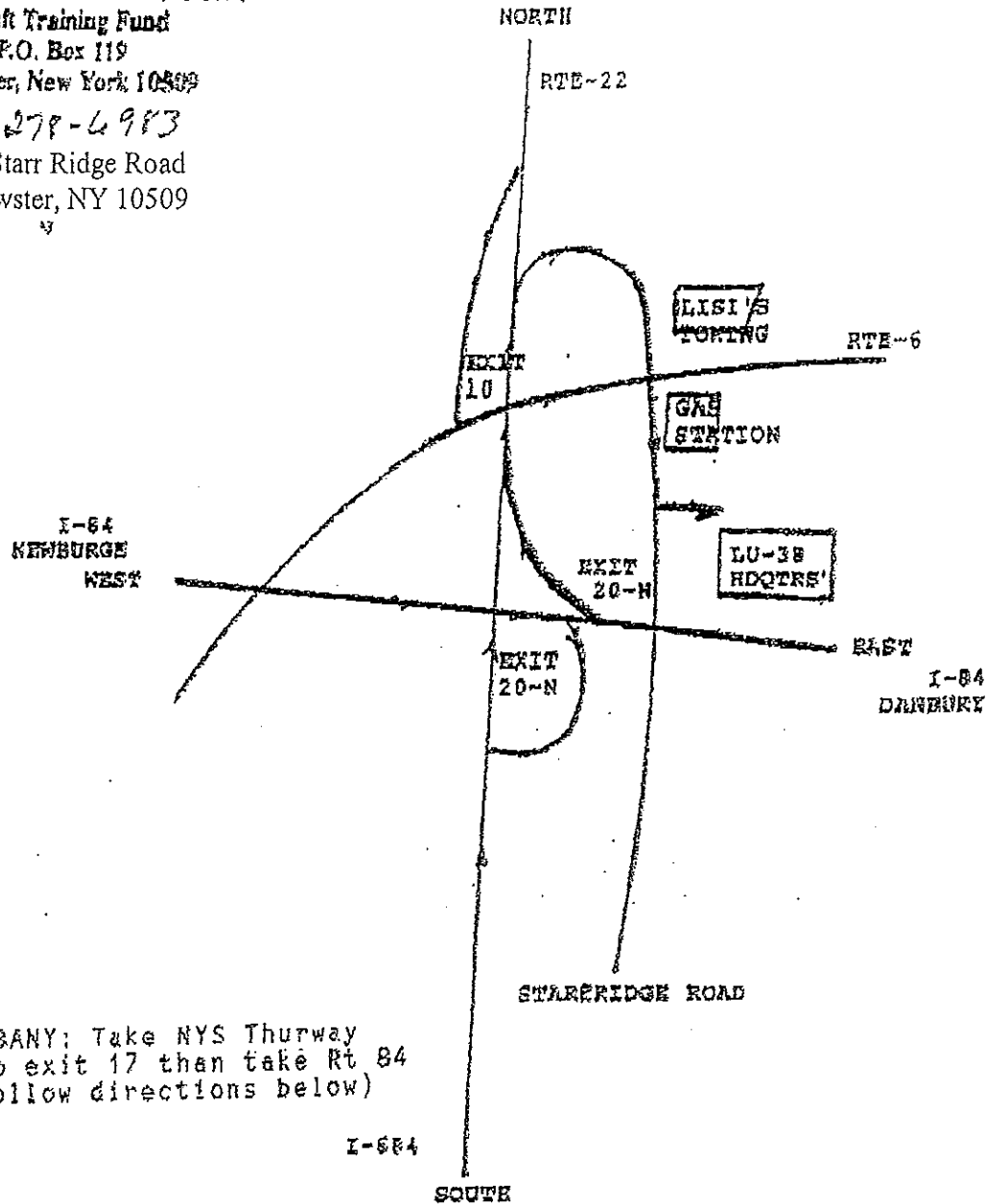
Brewster, New York 10509

(914) 278-6983

38 Starr Ridge Road

Brewster, NY 10509

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** FROM ALBANY: Take NYS Thruway South to exit 17 than take Rt 84 East (follow directions below)

- From 684 North - Take Exit 10 Brewster. Go straight through light. Take first left - approx. 1/2 mile, before bridge.
- From I-84 East - Take Exit 20N to Route 22. Less than 1 mile, take Exit 10 (Rte 2 & 202). Go straight through light. Take first left - approx. 1/2 mile, before bridge.
- From I-84 West - Take Exit 21 (Route 121). At end of ramp, take a right at stop sign. At next stop sign make a left onto Route 6. At first traffic light make a left. Take first left - approx. 1/2 mile, before bridge.

PLEASE REPLY BY: Friday Oct. 18, 2013

I will attend () will not attend ()

The Liaison Meeting being held on November 6, 2013

Name: _____

Address: _____

Associates who will attend:

Please let us know if name, title, or business address needs to be corrected.