

TOWN OF CORTLANDT

DEPARTMENT OF TECHNICAL SERVICES

Code Enforcement Division

Town Hall, 1 Heady Street, Cortlandt Manor, NY 10567

914-734-1010 FAX 914-293-0991

<http://www.townofcortlandt.com>

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Demolition Permit Checklist

1. Building permit application
2. Asbestos Inspection Report – Inspection report by a licensed third party certifying there is no Asbestos present in the structure(s) prior to demolition or remediation plan show location of effected areas.
3. Planning or Zoning Board of Appeals approvals, if required
4. Sign off from Electrical company and Water Department.
5. Two (2) copies of current Plot plan sealed by surveyor or engineer, identifying all Existing to remain and all structures to be demolished.

The following must be included on the plot plan:

- Show all dimensions of all property lines
- Identify scale used
- Name of all adjacent roads and driveway location.
- Easements for utilities including overhead
- All existing structures (including pools) shown and labeled as to their use and the distance from proposed structure and property lines.
- Condition of site after demolition is complete.

NO WORK CAN COMMENCE UNTIL A PERMIT IS ISSUED AND POSTED AT THE WORK SITE.

Check list completed by:

(Print or type name here)

(Title)

(Signature)

(Date)

(Do not write below this line – for official use only)

Checklist reviewed by:

(Print or type name here)

(Title)

(Signature)

(Date)