

RESOLUTION

NUMBER 262-18

**(RE: INCREASE ANNUAL FEE FOR PEEKSKILL COMMUNITY VOLUNTEER
AMBULANCE CORPS)**

Whereas, the Peekskill Volunteer Ambulance Corps currently provides vital services to the Town of Cortlandt, covering Continental Village, Bear Mountain Bridge Road, half of the Bear Mountain Bridge, Camp Smith, Anthony's Nose, and part of 9D; and

Whereas, Peekskill Volunteer Ambulance Corps currently receives \$17,500. annually for its services to the Town; and

Whereas, Peekskill Volunteer Ambulance Corps has formally requested an increase of \$2,500. annually; and

Whereas, the Town Board of the Town of Cortlandt has reviewed this request with the Comptroller and finds it reasonable;

Now Therefore Be It Resolved, the Peekskill Volunteer Ambulance Corps is granted their requested increase, bringing the total annual fee to \$20,000. for their vital services; and

Be It Further Resolved, that this new contract price shall commence on January 1, 2019.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

**Adopted October 23, 2018
At a Regular Meeting
Held at Town Hall**

RESOLUTION

Number 263-18

TO: Town Board Members
FROM: Supervisor Linda D. Puglisi
RE: Town Board Work Sessions and Official Meetings for **2019**

MONDAY WORK SESSION 7:00 PM	MONDAY WORK SESSION 7:00 PM	MONDAY WORK SESSION (ISSUES ONLY) 7:00 PM	TUESDAY TOWN BOARD MEETING <u>7:00 PM</u>
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January 7	January 14	January 28	January 15
February 4	February 11	February 25	February 12
March 4	March 11	March 18	March 12
April 8	April 15	April 22	April 16
May 6	May 13	May 20	May 14
June 3	June 10	June 17	June 11
July 8	July 15	--	July 16
August 5	August 12	--	August 13
September 9	September 16	September 23	September 17
October 7	October 21	October 28	October 22
November 4*	November 18	November 25	November 19
December 2	December 9	--	December 10**

All meetings will take place in the Vincent F. Nyberg General Meeting Room of the Town Hall, unless notified in advance of a change of location.

* Special Town Board Meeting to Receive & File 2020 proposed budget

** Town Board Meeting and Budget Public Hearing for 2020 budget

Linda D. Puglisi
Supervisor

Adopted October 23, 2018
At a Regular Meeting
Held at Town Hall

RESOLUTION

NUMBER 264-18

(RE: AUTHORIZE SERVICE CONTRACTS WITH RESPECT TO SNOW PLOWING AND ICE CONTROL FOR THE 2018-2019 SEASON, BID#18-15)

WHEREAS, the Purchasing Director previously advertised for bids for **SNOW PLOWING AND ICE CONTROL**; and

WHEREAS, said bids were received and opened by the Purchasing Director on **SEPTEMBER 27TH, 2018** from the following companies:

Griffins Landscaping
1234 Lincoln Terrace
Peekskill, N.Y. 10567

Manzer's Landscape Design
6 Winchester Ave.
Peekskill, N.Y. 10567

and,

WHEREAS, it is the recommendation of the Department that the bid be awarded to both bidders and services utilized by the Department based on cost, seasonal availability of equipment, and equipment proposed;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be, and hereby is, authorized to execute a contracts in accordance with the bid specifications previously prepared; and

BE IT FURTHER RESOLVED, that the Town Supervisor may authorize future extensions to the contract in accordance with the specifications; and

BE IT FURTHER RESOLVED, that the Comptroller is authorized to amend the budget as needed.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted October 23, 2018
At a Regular Meeting
Held at Town Hall**

Snow Plowing/Ice Control
Bid Opening: September 27, 2018 at 2:00PM
Bid Number: 18-15
Summary Sheet

	Company Name	Company Name	Company Name
	Manzers	Griffin's	
Description			
<i>Part A:</i>			
Cost per hour/per truck	123.00	111.00	
Note			
<i>Part B:</i>			
Cost per hour/per truck (spreader)	135.00	120.90	
Note			
<i>Part C:</i>			
Cost per hour/per 27,000 GVWR	NA	225	
Note			
	Company Name	Company Name	Company Name
Description	Amount	Amount	Amount
<i>Part A:</i>			
Cost per hour/per truck			
<i>Part B:</i>			
Cost per hour/per truck (spreader)			
<i>Part C:</i>			
Cost per hour/per 27,000 GVWR			

*Disclaimer: This bid tabulation sheet, derived from the public bid opening and distributed to anyone present, is preliminary. As required by General Municipal Law, § 103, subd. 2 "All bids shall be publicly opened and read at the time and place so specified"

RESOLUTION

NUMBER 265-18

**RE: (AUTHORIZE A CONTRACT WITH RESPECT TO THE NEW YORK STATE
THRUWAY AUTHORITY – EZ-PASS ON-THE-GO PROGRAM)**

WHEREAS, the Town of Cortlandt's Office of the Town Clerk wishes to retail E-ZPass Tags through the New York State Thruway Authority's E-ZPass On-the-Go Program; and

WHEREAS, the Town of Cortlandt's Office of the Town Clerk will purchase E-ZPass tags for the cost of \$21.00 per Tag from the Thruway Authority and sell the Tags at a cost of \$25.00 per Tag, allowing the Town to keep \$4.00 per sale;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor of the Town of Cortlandt is hereby authorized to enter into an agreement with the New York State Thruway Authority to sell E-ZPass Tags provided all legal requirements are complied with.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted October 23, 2018
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER 266-18

(RE: RESOLUTION AUTHORIZING THE USE OF PROPERTY WITHIN THE TOWN OF CORTLANDT BY NYU STUDENT FOR THE PURPOSE OF FILMING)

WHEREAS, the Town Board of the Town of Cortlandt has received a request from a student currently studying at New York University - Tisch School of the Arts – Film and Television, to film on location in the Town of Cortlandt, and

WHEREAS, New York University will provide a requested certificates of insurance prior to filming, and

WHEREAS, the scope, timing, and location fees of filming is yet to be determined,

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cortlandt does hereby authorize the Attorney to develop a contract with New York University and said student, and the Supervisor to sign said contract for the purpose of conducting filming with dates, cost and parameters to be determined, and

BE IT FURTHER RESOLVED, that no filming will take place prior to original copies of said signed contract being in possession of both parties.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted October 23, 2018
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER 267-18

RE: (ENTER INTO AN AGREEMENT WITH NORTHWIND KENNELS, LLC FOR ANIMAL CARE SERVICES IN ACCORDANCE WITH PURCHASING RFP 3-18).

WHEREAS, the Purchasing Department released RFP 3-18 for Animal Care Services;
and

WHEREAS, a proposal was received in the amount shown below

Northwind Kennels, LLC	\$25,000
402 Old Post Road	
Bedford, NY 10506	

; and

WHEREAS, the Director of Technical Services has reviewed the proposal and recommends awarding the service contract.

NOW THEREFORE BE IT FURTHER RESOLVED, that a contract, be awarded to Northwind Kennels, LLC, in the amount of Twenty-Five Thousand Dollars and Zero Cents (\$25,000.00); and

BE IT FURTHER RESOLVED, that the Supervisor or Director of Technical Services is hereby authorized to execute the contract documents subject to approval of the same by the Town Attorney; and

BE IT FURTHER RESOLVED, that the Town Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROU SHATZKIN
TOWN CLERK**

**Adopted on October 23, 2018
at a Special Meeting
Held at the Town Hall**

RESOLUTION

NUMBER 268-18

RE: (AUTHORIZE THE DIRECTOR OF TECHNICAL SERVICES TO ENTER INTO A CONTRACT FOR FULLY STRUCTURAL UV CURED IN PLACE FIBERGLASS LINING FOR DRAINAGE PIPES WITHIN UTILITY EASEMENTS AT 2005/2007 ALBANY POST ROAD "AMBERLANDS / FOOD TOWN PARKING LOT)

WHEREAS, the Department of Technical Services requested a proposal from Precision Industrial Maintenance, who are on State Contract via a "Piggy Back" clause contained in Bid 8714/Contract ID No. 3089 through the County of Onondaga, State of New York in the amount of One Hundred Fourteen Thousand Three Hundred Dollars and no cents (\$114,300.00).

WHEREAS, the Director of Technical Services has reviewed the proposal and recommends awarding the fully structural UV cured in place fiberglass lining for drainage pipes contract to Precision Industrial Maintenance, a/dba Precision Trenchless, LLC., 1710 Erie Blvd, Schenectady, NY 12308 for the Contract Sum listed above.

WHEREAS, a contingency of Twenty Thousand Dollars (\$20,000.00) is also being requested to be used in the event of unforeseen field conditions.

NOW THEREFORE BE IT RESOLVED, the Director of Technical Services is hereby authorized to execute the contract with Precision Industrial Maintenance, LLC., a/dba Precision Trenchless, LLC., in the amount of One Hundred Fourteen Thousand Three Hundred Dollars and no cents (\$114,300.00) with an additional Twenty Thousand Dollars \$20,000.00 appropriated for contingencies.

BE IT FURTHER RESOLVED, that the Comptroller is hereby authorized to amend the budget with respect to the above.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROU SHATZKIN
TOWN CLERK**

**Adopted on October 23, 2018
at a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER 269-18

RE: (AUTHORIZE THE DIRECTOR OF TECHNICAL SERVICES TO SOLICIT PROPOSALS FOR INSPECTION AND CONSTRUCTION MANAGEMENT SERVICES FOR THE ROUTE 9A SIDEWALKS – KINGSFERRY ROAD TO ROUNDTREE LANE NYSDOT PIN 8130.50)

WHEREAS, the Route 9A Sidewalks – Kingsferry Road to Roundtree Lane NYSDOT PIN 8130.50, Hamlet of Montrose, Town of Cortlandt, Westcheter County NY, is a locally administered federal aid project; and

BE IT RESOLVED, that the Director of the Department of Technical Services is hereby authorized to solicit proposals for inspection and construction management services for the Route 9A Sidewalks, Kingsferry Road to Roundtree Lane in accordance with NYSDOT Locally Administered Federal Aid Project Manual.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE SHATZKIN
TOWN CLERK**

**Adopted on Oct. 23, 2018
at a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER 270-18

RE: (AUTHORIZE THE DEPARTMENT OF TECHNICAL SERVICES TO PREPARE PLANS AND A PROJECT ESTIMATE FOR DECORATIVE STREET LIGHTING ALONG ALBANY POST ROAD FROM KINGSFERRY ROAD TO TRAVIS AVENUE).

NOW THEREFORE BE IT RESOLVED, that the Department of Technical Services is hereby authorized to prepare plans and an estimate for decorative street lighting along Albany Post Road from Kingsferry Road to Travis Avenue.

BE IT FURTHER RESOLVED, that the Department of Technical Services is hereby authorized to solicit proposals for the installation of electrical conduit along Albany Post Road from Kingsferry Road to Travis Avenue.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on October 23, 2018
at a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER 271-18

**(AUTHORIZING THE SETTLEMENT OF A TAX
CERTIORARI WITH SHOPRITE SUPERMARKETS, INC. #282)**

WHEREAS, Shoprite Supermarkets, Inc. #282 filed a tax certiorari for the years 2012 through 2017; and

WHEREAS, after discussions and review with the Town Assessor it was deemed that a reduction in the roll would be appropriate; and

WHEREAS, it is necessary to review and approve this reduction;

NOW, THEREFORE, BE IT RESOLVED, that the Town Attorney be and hereby is authorized to execute a Consent Judgment and Stipulation of Settlement with respect to the above referenced tax certiorari proceedings as set forth on attached Schedule A; and

BE IT FURTHER RESOLVED, that upon approval of the Justice of the Supreme Court, all appropriate steps will be taken by the appropriate Town Officials to effectuate the changes herein.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted October 23, 2018
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER 272-18

(AUTHORIZING THE TOWN TO ENTER INTO A SETTLEMENT WITH ANTIA J. PEÑA-OCAMPO)

WHEREAS, Ms. Antia J. Peña-Ocampo filed a notice of claim with the Town of Cortlandt on April 16, 2018 for damages to her property located at 80 Cordwood Road caused by a water main break and fire hydrant malfunction; and

WHEREAS, employees from the Town directed contractors to assess the damages incurred to Ms. Peña-Ocampo's Property; and

WHEREAS, the parties have agreed that a payment of \$21,900 to settle this matter would be in the best interests of both parties and would obviate the need for litigation;

NOW, THEREFORE, BE IT RESOLVED, that the Town is authorized to settle with Ms. Antia J. Peña-Ocampo for \$21,900.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted October 23, 2018
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER 273-18

(RE: AUTHORIZE THE APPOINTMENT OF THE FOLLOWING SEASONAL EMPLOYEE IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES FOR THE YEAR 2018)

NOW THEREFORE BE IT RESOLVED, the following seasonal employee will be appointed effective October 23, 2018 to February 22, 2018 in the Department of Environmental Services. This appointment is subject to completion of drug screening.

Employee Name	Division	Start Date
Mackenzie Carney	Sanitation	October 24, 2018

BE IT FURTHER RESOLVED, all temporary employees in the Department of Environmental Services shall be compensated at an hourly rate of pay of \$13.86.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
Laroue Rose Shatzkin
Town Clerk**

**Adopted on October 23, 2018
at a Regular Town Board Meeting
Held at Town Hall**

RESOLUTION

NUMBER 274-18

**(RE: AUTHORIZING A LEAVE OF ABSENCE FOR VARIOUS TOWN
EMPLOYEES)**

RESOLVED, that the following employees be granted a leave of absence under FMLA:

Employee ID # 103750 – Effective October 24, 2018 – Intermittent

Employee ID #539700 – Effective retroactive October 16, 2018 – December 11, 2018

Employee ID # 897630 – Effective October 24, 2018 – Intermittent

Employee ID #722580 – Effective retroactive September 17, 2018 – December 10, 2018.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
Town Clerk**

**Adopted on October 23, 2018
at the Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER 275-18

**(RE: SCHEDULE A PUBLIC HEARING FOR NOVEMBER 13, 2018
TO CONSIDER ADOPTING A SOLAR ENERGY LAW)**

RESOLVED, that the Town Board of the Town of Cortlandt, Westchester County, New York will conduct **PUBLIC HEARING** on the 13th day of November, 2018 at 7:00 o'clock P.M., prevailing time, or as soon thereafter as possible, in the Vincent F. Nyberg General Meeting Room of the Town Hall located at One Heady Street, Cortlandt Manor, New York to consider adopting the Solar Energy Law.

All persons interested in this proposed action will be heard at this time, date and place specified above, and written comments in regard thereto should be submitted to the Town Clerk no later than 4:00 pm, of the day of said Public Hearings to be included in the transcript of the proceedings of this hearing.

The Town Hall is a handicapped accessible facility.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
Town Clerk**

**Adopted October 23, 2018
At a regular Meeting held
at the Town Hall**