

DRAFT

RESOLUTION

NO. _____

(AUTHORIZING TURTLE CROSSING SIGNS)

RESOLVED, that the Town Board of the Town of Cortlandt does hereby authorize the Acting Director of DES to install “Turtle Crossing” cautionary signage on Furnace Dock Road, Maple Avenue and Dickerson Road, in an effort to protect local wildlife during their annual migration across town roadways.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN, TOWN CLERK**

**Adopted April 16, 2019
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

**(RE: AUTHORIZATION TO PERMIT PARKING ALONG THE WEST SIDE OF
QUAKER BRIDGE ROAD ON MAY 4, 2019 AND MAY 5, 2019)**

WHEREAS, the Friends of Old Croton Aqueduct, Inc. plan to remove invasive vines and plants from the Old Croton Aqueduct on May 4, 2019 and May 5, 2019; and

WHEREAS, the Friends of Old Croton Aqueduct, Inc. have requested that parking be permitted between 99 and 124 Quaker Bridge Road on the west side of the street during daylight hours on May 4, 2019 and May 5, 2019; and

WHEREAS, the Department of Environmental Services has evaluated the request and recommends that the request be granted; and

NOW, THEREFORE, BE IT RESOLVED, that parking shall be permitted along the West Side of Quaker Bridge Road between 99 and 125 Quaker Bridge Road between the hours of 7:00 AM and 7:00 PM on May 4, 2019 and May 5, 2019.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
Town Clerk**

**Adopted on April 16, 2019
at a Regular Meeting held
at the Town Hall**

DRAFT

RESOLUTION

NUMBER _____

(RE: RE-APPOINT DAVID M. ROTHMAN TO THE BOARD OF ASSESSMENT REVIEW)

WHEREAS, the Town Board wishes to re-appoint John A. Lentini as member of the Board of Assessment Review;

NOW, THEREFORE, BE IT RESOLVED, that **John A. Lentini, of 124 Allen Street, Cortlandt Manor, NY 10567**, be, and hereby is, reappointed to serve as a member of the **TOWN OF CORTLANDT BOARD OF ASSESSMENT REVIEW** for a term of 5 years terminating on September 30, 2023; and

BE IT FURTHER RESOLVED, that the above appointee shall serve along with the following previously appointed members whose names and terms are outlined below:

DAVID M. ROTHMAN

5 Benjamin Lane

Cortlandt Manor, New York 10567

Term Expires 9/30/2022

JOHN A. LENTINI

124 Allen Street

Cortlandt Manor, New York 10567

Term Expires 9/30/2023

DONALD LIEBMAN

4 Dickerson Road

Cortlandt Manor, New York 10567

Term Expires 9/30/2019

VACANCY

Term Expires 9/30/2020

GLEN MALIA

42 Winthrop Drive

Cortlandt Manor, New York 10567

Term expires 9/30/2021

**Adopted on April 16, 2018
At a Regular Meeting
Held at the Town Hall**

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

DRAFT

RESOLUTION

NUMBER _____

**(RE: AUTHORIZE AN INCREASE TO THE TAX STABILIZATION FUND
BALANCE ACCOUNT WITH RESPECT TO FUTURE LOSS OF REVENUE
AND THE CLOSURE OF INDIAN POINT NUCLEAR POWER PLANT)**

WHEREAS, it is in the best interest of the Town of Cortlandt, and it' s residents to be fiscally conservative, and provide for the future funding of its liabilities as much as possible without putting undue burden upon it' s taxpayers; and

WHEREAS, the Town of Cortlandt currently receives over \$800,000 in annual revenue from Entergy Nuclear Indian Point in accordance with a contract for payments in lieu of taxes (PILOT) signed in 2015, and such revenues are at risk of being diminished upon the closure of the nuclear power plants in future years, and

WHEREAS, the Town of Cortlandt previously designated \$100,000. unreserved fund balances to the tax stabilization fund,

THEREFORE BE IT RESOLVED, that the Town Comptroller is hereby authorized to designate additional unreserved fund balances for future loss of revenues from Entergy Nuclear Indian Point PILOT agreement due to the future closure of the nuclear power plants in 2020 and 2021; and

BE IT FURTHER RESOLVED, that the Comptroller be and hereby is authorized to designate \$100, 000 of unreserved fund balances annually to prepare for the future loss of revenues from the Entergy Nuclear Indian Point PILOT agreement into a separate fund balance account, up to \$800,000.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on March 12, 2019
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

(RE: AUTHORIZE THE SUPERVISOR TO ENTER INTO A CONTRACT WITH SECURITAS USA FOR SECURITY SERVICES)

WHEREAS, a Request for Proposal entitled “RFP for Security Services” was authorized by the Town Board on December 11, 2018; and

WHEREAS, Multiple Town Officials and Department Heads have recommended this contract for professional services be awarded to Securitas Security Services, USA, Inc., 9 Campus Drive, Parsippany, New Jersey, based on the evaluative criteria set forth in the RFP; and

WHEREAS, the awarded contract will be implemented at a pro-rated annual amount not to exceed; Town Hall Meetings (\$15,000), Armed Court Officer (\$30,000), Regular Daily Town Hall Officer (\$70,000) and additional per diem may be required as per proposal;

NOW THEREFORE BE IT RESOLVED, that the Town Supervisor is hereby authorized to execute the contract documents (subject to the approval of the same by the Town Attorney), with Securitas Security Services, Inc.,

BE IT FURTHER RESOLVED, that the Town Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
Town Clerk**

**Adopted on April 16, 2019
At a Regular Meeting Held
at the Town Hall**

DRAFT

RESOLUTION

NO.

(AUTHORIZING THE TOWN TO ENTER INTO AN INTERMUNICIPAL AGREEMENT (“IMA”) TO ENHANCE THE SAFETY OF THE CROTON RIVER AREA)

WHEREAS, the Croton River traverses the Towns of Cortlandt and Ossining and the Village of Croton-on-Hudson (the “Communities”); and

WHEREAS, over the last few years, the use of the Croton River Gorge Park and other access points to the River have created safety concerns for the Park users as well as the residents whose properties abut the River; and

WHEREAS, the aforementioned Communities have worked collaboratively to provide more patrols to keep the area safe; and

WHEREAS, the Communities wish to continue this work and formalize their commitment;

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is authorized to enter into an IMA with the Village of Croton-on-Hudson and the Town of Ossining to enhance the safety of the area surrounding the Croton River and pay the cost for additional County Park Ranger time.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 16, 2019
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NO.

**(AUTHORIZING THE TOWN TO ENTER INTO A FIVE YEAR LEASE RENEWAL
WITH THE NEW YORK STATE POLICE FOR 1 MEMORIAL DRIVE)**

WHEREAS, the Town of Cortlandt entered into a lease agreement dated March 17, 1998 with the State of New York, Executive Department, on behalf of the New York State Police (“State Police”) for use of a building located at 1 Memorial Drive by the State Police (“Lease”); and

WHEREAS, the original Lease term was for twenty (20) years; and

WHEREAS, pursuant to the Lease, the State Police had the option to renew for two (2) additional periods of five (5) years each; and

WHEREAS, the State Police has indicated its desire enter into its first five-year renewal term (“Renewal”); and

WHEREAS, the Town of Cortlandt is also desirous of entering into this Renewal;

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is authorized to enter into a five-year lease renewal with the State Police for the State Police building located at 1 Memorial Drive.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 16, 2019
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NO.

**(AUTHORIZING THE TOWN OF CORTLANDT TO ACCEPT PROPERTY LOCATED
AT 38 JEAN DRIVE)**

WHEREAS, the Epstein Trust owns property located at 38 Jean Drive (SBL 22.8-2-51) (“Property”); and

WHEREAS, representatives of the Epstein Trust approached the Town about donating the Property to the Town; and

WHEREAS, it is the desire of the Town to accept the Property donated by the Epstein Trust;

NOW, THEREFORE, BE IT RESOLVED, that the Town Supervisor is authorized to accept the donated Property subject to a permissive referendum.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted April 16, 2019
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

RE: (ESTABLISH FEES FOR SOLAR ENGERGY SYSTEMS)

NOW THEREFORE BE IT RESOLVED, the Town Board of the Town of Cortlandt enacts the following fees for Solar Energy Systems as defined in Town Code Chapter 255;

Tier 2	Planning Board Special Permit Application Fee	\$500.00
	Escrow Deposit	\$2500.00
Tier 3	Town Board Special Permit Application Fee	\$2,500.00 / MW
	Escrow Deposit	\$15,000.00

BE IT FURTHER RESOLVED, Tier 1, 2 and 3 solar energy systems shall all be required to obtain a building permit and pay building permit fees as established under master fee schedule for residential and commercial properties.

BE IT FURTHER RESOLVED, as required, consultant services required to complete review shall be paid for by the Applicant through escrow and subject to a 10% Town Administration Fee.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on April 16, 2019
at a Regular Meeting
Held at the Town Hall**

DRAFT

RESOLUTION

NUMBER _____

RE: (AUTHORIZE THE DIRECTOR OF TECHNICAL SERVICES TO ENTER INTO AN AGREEMENT WITH AN ENGINEERING CONSULTANT TO PROCEED WITH DESIGN OF THE FURNACE WOODS SEWER DISTRICT)

WHEREAS, the Town Board Resolution 290-18 authorized the Town’s preliminary intent to proceed with a grant for the Furnace Woods Sewer District and authorized the retention of a Consulting Engineer; and

WHEREAS, proposal were let on January 31, 2019, received and opened by DOTS on February 22, 2019; and

WHEREAS, four (3) proposals were received in the following amounts;

Consultant	Phase I	Phase II	Phase III	Total Bid
Woodard & Curran P.A.,P.C., 709 Westchester Ave., Suite L2 White Plains, NY 10604	\$48,700.00	\$46,300.00	\$238,300.00	\$333,300.00
Ciarcia Engineering, P.C. 360 Underhill Ave., Yorktown Heights, NY 10598	\$32,500.00	\$67,500.00	\$227,450.00	\$327,450.00
GHD One Remington Park Dr., Casenovia, NY 13035	\$100,000.00	\$150,590.00	\$349,410.00	\$600,000.00

and

WHEREAS, after reviewing the proposals, the Director of Technical Services recommends awarding the consultant service contract to the Woodard and Curran P.A., P.C., 709 Westchester Avenue, Suite L2, White Plains, NY 10604.

NOW THEREFORE BE IT RESOLVED, that the Town Supervisor or Director of Technical Services is hereby authorized to execute the contract for consulting services with Woodard and Curran in the amount shown above for the various phases.

BE IT FURTHER RESOLVED, that the cost for said services shall be paid from the grant.

BE IT FURTHER RESOLVED, that the Comptroller is hereby authorized to amend the budget as required with respect to the above.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on April 16, 2019
at a Regular Meeting
Held at the Town Hall**

DRAFT

RESOLUTION

NUMBER _____

RE: (AUTHORIZE THE DIRECTOR OF TECHNICAL SERVICES TO SOLICIT PROPOSALS FOR ENGINEERING CONSULTING SERVICES FOR NYS PIN 8760.94 – CORTLANDT BOULEVARD)

WHEREAS, NYSPIN 8760.94 – Cortlandt Boulevard is a locally administered federal aid project.

BE IT RESOLVED, that the Director of the Department of Technical Services is hereby authorized to solicit proposals to secure an Engineering Consultant for the advancement of this project in accordance with the NYSDOT Procedures for Locally Administered Federal Aid Projects Manual.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on April 16, 2019
at a Regular Meeting
Held at the Town Hall**

DRAFT

RESOLUTION

NUMBER _____

**(RE: AUTHORIZE THE TOWN CLERK TO ATTEND THE ANNUAL
NEW YORK STATE TOWN CLERK'S ASSOCIATION CONFERENCE
AND TRAINING IN SYRACUSE FROM MAY 5TH THROUGH MAY 8TH,
2019**

RESOLVED, that the Town Clerk, be and hereby is, authorized

to attend the Annual New York State Town Clerk's Association Conference and Training,

held in Syracuse, New York from May 5 through May 8, 2019.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
Town Clerk**

**Adopted on April 16, 2019
at a Regular Meeting held
at the Town Hall**

DRAFT

RESOLUTION

NUMBER _____

RE: (RELOCATE JAMIE BUCCI FROM THE YOUTH CENTER TO THE RECREATION DEPARTMENT AS A SENIOR RECREATION LEADER)

NOW, THEREFORE, BE IT RESOLVED, that Ms. Jamie Bucci will be relocated to the Office of the Department of Recreation and Conservation to fill a vacancy.

BE IT FURTHER RESOLVED, this relocation will become effective upon her replacement being hired in the Youth Center – Department of Recreation and Conservation.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
Laroue Rose Shatzkin
Town Clerk**

**Adopted on April 16, 2019
at a regular Town Board Meeting
held at Town Hall.**

DRAFT

RESOLUTION

NUMBER _____

**RE: (APPOINT IVAN WARD TO THE TITLE OF LEAD MAINTENANCE MECHANIC
(AUTOMOTIVE))**

WHEREAS, there is a vacancy in the position of lead maintenance mechanic (automotive) in the Department of Environmental Services; and

WHEREAS, the vacancy was posted within the Town government in accordance with the AFSCME Collective Bargaining Agreement; and

WHEREAS, Mr. Ivan Ward was interviewed for the Lead Maintenance Mechanic (Automotive) position within the Department of Environmental Services; and

WHEREAS, Mr. Ivan Ward was interviewed by Councilman Richard Becker, Acting Director of DES, Stephen Ferreira and Claudia Vahey, Personnel Manager; and

WHEREAS, Stephen Ferreira, Acting Director of DES has asked the Town Board to consider appointing Mr. Ward to the title of Lead Maintenance Mechanic (automotive); and

WHEREAS, the Town Board has agreed to said request; and

NOW, THEREFORE, BE IT RESOLVED, that Mr. Ivan Ward of P.O. Box 665, 264 Westchester Avenue, Verplanck, NY 10596 be and hereby is appointed to the title of Lead Maintenance Mechanic (automotive). Mr. Ward will be paid an annual salary of \$85,497 Grade 14 – Step 5. This is a probationary appointment.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
Laroue Rose Shatzkin
Town Clerk**

**Adopted on April 16, 2019
at a regular Town Board Meeting
held at Town Hall.**

DRAFT

RESOLUTION

NUMBER _____

RE: (APPOINT A SUBSTITUTE KITCHEN WORKER AT THE MURIEL H. MORABITO COMMUNITY CENTER)

NOW, THEREFORE, BE IT RESOLVED, that Ms. Michelle Nigro be and hereby is appointed to the title of Substitute Kitchen Worker at the Muriel H. Morabito Community Center. Ms. Nigro will be paid \$15 per hour and his appointment will become effective upon the completion of a pre-employment drug screening.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
Laroue Rose Shatzkin
Town Clerk**

**Adopted on April 16, 2019
at a regular Town Board Meeting
held at Town Hall.**

DRAFT

RESOLUTION

NUMBER _____

RE: (APPOINT INGA COLBRAN FROM THE CIVIL SERVICE LIST FOR THE TITLE OF SENIOR ACCOUNT CLERK)

WHEREAS, Ms. Colbran has taken the exam for the title of Senior Account Clerk; and

WHEREAS, the Receiver of Taxes, Mary Breining has asked the Town Board to appoint Ms. Colbran to the title from the Civil Service list; and

WHEREAS, the Town Board has agreed to said request; and

NOW, THEREFORE, BE IT RESOLVED, that Ms. Inga Colbran of 77 Hastings Avenue, Croton-on-Hudson, NY, be and hereby is appointed to the title of Senior Account Clerk. Ms. Colbran will be paid an annual salary of Grade 6WC – Step 3 \$57,018. This is a probationary appointment in accordance with Westchester County Civil Service.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
Laroue Rose Shatzkin
Town Clerk**

**Adopted on April 16, 2019
at a regular Town Board Meeting
held at Town Hall.**

DRAFT

RESOLUTION

NUMBER _____

(RE: APPOINT ALL 2019 SUMMER SEASONALS)

RESOLVED, pursuant to Town Board Policy adopted on February 11, 1997, that the following be and hereby are appointed as seasonal employees in the Town of Cortlandt Government to work in various departments and divisions. The hourly rate of pay varies with the position and all appointments become effective on May 1, 2019 – August 30, 2019:

Name	ROP	Position
Christian Halstead	\$13.50	ID's & Office Staff
Elvia Sinchi	\$13.50	ID's & Office Staff
Emily Cothren	\$12.00	ID's
Kim Sherman	\$11.25	ID's
Matt Glashoff	\$13.00	ID's
Megan Boyle	\$13.00	ID's
Sharon Irving	\$16.82	ID's
Cami Basso	\$20.00	Office Staff

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
Laroue Rose Shatzkin
Town Clerk**

**Adopted on April 16, 2019
at the Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER _____

(RE: AUTHORIZE THE APPOINTMENT OF THE FOLLOWING SEASONAL EMPLOYEE IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES FOR THE YEAR 2019)

NOW THEREFORE BE IT RESOLVED, the following seasonal employee will be appointed effective May 20, 2019 - September 20, 2019 in the Department of Environmental Services. This appointment is subject to completion of drug screening.

Parks

Peter Gennarelli
Jacob Travis
Ryan Mansell
Daniel Cunningham
Avalon Garrick

Highway

Alan Porter - Jackson
Zackaria Saad
Chris Callinan
Kieran Outhouse
Dylan Fraser
Luke Luciano
Daquan Brickhouse
Thomas Kirby

Sanitation

Daniel Lieske
Austin Giglio
Jacob Anstett
Keith Staton
Bernard Walker
Shane Mason
Ryan Scully
James Boonstra
Matthew Imbimbo

Water

Thomas Dalton

Anthony Rossi
Jeremy Keefe

BE IT FURTHER RESOLVED, all temporary employees in the Department of Environmental Services shall be compensated at an hourly rate of pay of \$14.14.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
Laroue Rose Shatzkin
Town Clerk**

**Adopted on April 16, 2019
at a Regular Town Board Meeting
Held at Town Hall**