

**ORDER**  
**(Pursuant to Chapter 135-5)**

**To: Mr. Arthur D. Puff  
21 Pump House Road  
Cortlandt Manor, NY 10567**

**313 N. James Street  
Peekskill, NY 10566**

**Re: Dangerous Building  
21 Pump House Road  
Cortlandt Manor, NY 10567  
Section 23.6, Block 2, Lot 11**

**Whereas**, members of the public had expressed concern about a structure (the “Structure”) located at 21 Pump House Road (Section 23.6, Block 2, Lot 11) (the “Property”); and

**Whereas**, Martin G. Rogers, PE, the Director of Code Enforcement, submitted a report to the Town Board dated June 26, 2018 evaluating the structure located on the Property and concluded that “[t]he main building meets the criteria set forth in Chapter 135 and should be demolished. All applicable local and state Code for demolition procedures must be followed (i.e. lead and asbestos testing and abatement, pest management, property maintenance, etc....) and a demolition permit obtained through the Code Division”; and

**Whereas**, said report was provided to the Property Owner and publicly posted before the close of the public hearings; and

**Whereas**, the Owner has submitted paperwork for a demolition permit, but has failed to demolish the Structure on his own, despite being given adequate time to do so; and

**Whereas**, the Owner was notified of the August 11, 2020 public hearing via mail and by posting the notice at the Property; and

**Whereas**, a Public Hearing for a determination of a dangerous building was adjourned at the Town Board’s February 11, 2020 meeting and subsequently closed at its August 11, 2020 meeting;

**Now Therefore** it is

**Ordered**, that the Structure located at 21 Pump House Road (Section 23.6, Block 2, Lot 11), is hereby declared a Dangerous Structure in accordance with Town Code Chapter 135; and it is further

**Ordered**, that said Structure be demolished and the Property cleared within 10 days of the service of this Order on the property owner; and be it further

**Ordered**, that upon noncompliance by the owner with this Order, the Director of the Department of Technical Services will retain a contractor to perform said work and lien said property in accordance with Chapter 135.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted August 11, 2020  
At a Regular Meeting  
Held via Zoom**

**DRAFT**

**RESOLUTION**

NUMBER \_\_\_\_\_

**(RE: NEGATIVE DECLARATION RE: A LOCAL LAW WITH RESPECT TO  
REMOVING REDUNDANCIDES IN THE TOWN CODE REGARDING SPRINKLER  
SYSTEMS)**

**WHEREAS**, the Town Board of the Town of Cortlandt has expressed it's intent to consider, after conducting a Public Hearing hereon, to consider REMOVING REDUNDANCIDES IN THE TOWN CODE REGARDING SPRINKLER SYSTEMS; and

**WHEREAS**, in accordance with the requirements of the State Environmental Review Law, the Town Board must make a determination as to the Environmental Impact of this proposed action; and

**WHEREAS**, in accordance with 6 NYCRR, Part 617.6, the Town Board is the only Agency required to approve the proposed action; and

**WHEREAS**, the establishment of Lead Agency is the first step required with respect to the environmental process; and

**WHEREAS**, a short Environmental Assessment Form has been prepared, signed by the Supervisor, and accepted by the Town Board; and

**WHEREAS**, the Town Board has duly considered all of the environmental aspects of the proposed action.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Cortlandt does hereby declare itself to be the Lead Agency with respect to this matter; and

**BE IT FURTHER RESOLVED**, that the Town Board does hereby determine, based upon the Environmental Assessment Form submitted to and reviewed by the Board, that this is a Unlisted Action; and

**BE IT FURTHER RESOLVED**, that based upon the Environmental Assessment Form, the Town Board of the Town of Cortlandt does hereby **ADOPT** the attached **NEGATIVE DECLARATION** with respect to this matter.

**Adopted on August 11, 2020  
At a Regular Meeting  
Held via Zoom**

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**DRAFT**

**RESOLUTION**

**NUMBER \_\_\_\_\_**

**(RE: LOCAL LAW AMENDING TOWN CODE TO REMOVE REDUNDANCIES REGARDING SPRINKLER SYSTEMS)**

**RESOLVED**, that the Town Board of the Town of Cortlandt does hereby adopt Local Law No. "B" of 2020.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on August 11, 2020  
At a Regular Meeting  
Held via Zoom**

**Local Law No. “B” of 2020**

**(Amending Section 131-6 of the Town Code)**

**DRAFT**

**Section 1: Legislative Intent**

Historically, the Town of Cortlandt’s Code has contained sections that are also regulated by New York State’s Building and Energy Codes (“NYS Codes”). The Town intends to remove sections from its Town Code that are already regulated by the NYS Codes. The majority of the contents in the Town’s Sprinkler Ordinance, which is Section 131-6, are duplicative of what is found in the NYS Codes.

**Section 2: Modification of Section 131-6 of the Town Code**

This Local Law shall remove all provisions of Section 131-6 except for provision “H”, which reads:

“Records shall be kept in the Office of Code Enforcement of every identifiable complaint of a violation of any of the provisions of the Building Code and the actions taken consequent to each such complaint, which records shall be public records. The Director of Code Enforcement shall report to the Town Board periodically, at intervals of not greater than three months, summarizing for the period since his last previous report all permits and certificates of occupancy issued by the Department and all complaints of violation and the action taken by him. A copy of each such report shall be filed with the Planning Board at the same time that it is filed with the Town Board.”

The Code Enforcement office will continue to maintain records, and this provision shall remain.

**Section 3:**

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted August 11, 2020  
At a Regular Meeting  
Held via Zoom**

**RESOLUTION**

**DRAFT**

**NUMBER \_\_\_\_\_**

**(RE: RECEIVE, FILE AND ACCEPT INDEPENDENT AUDITS OF THE TOWN OF CORTLANDT AND OF THE JUSTICE COURT AS REQUIRED BY LAW)**

**RESOLVED**, that the Town Board of the Town of Cortlandt does hereby Receive, File and Accept independent audits by the firm EFPR Group, Certified Public Accountants with respect to the Town of Cortlandt and the Justice Court of the Town of Cortlandt.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on August 11, 2019  
At a Regular Meeting  
Held via Zoom**

**RESOLUTION**

**DRAFT**

NO.

**(AMEND RESOLUTION NUMBERS 80-20 AND 140-20 TO AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE AN AGREEMENT WITH STARFISH JUNCTION PRODUCTIONS, LLC FOR A CIDER FESTIVAL WITHIN THE TOWN OF CORTLANDT)**

**WHEREAS**, Starfish Junction Productions, LLC (“Starfish”) approached the Town of Cortlandt about conducting a cider festival within the Town of Cortlandt; and

**WHEREAS**, Starfish has presented its proposal before Town officials; and

**WHEREAS**, Starfish has excellent safety and health protocols and has conducted many similar festivals in New York and neighboring states; and

**WHEREAS**, the Town believes that a cider festival will promote economic development and attract people to local restaurants and shops; and

**WHEREAS**, Starfish originally requested that the cider festival be held in June 2020 in the hamlet of Verplanck on Town-owned property; and

**WHEREAS**, Starfish subsequently requested to move the event to August 2020; and

**WHEREAS**, Starfish is now requesting to hold the event on Saturday, September 19, 2020, with setup commencing on Friday, September 18, 2020 and cleanup ending on Sunday, September 20, 2020; and

**WHEREAS**, Starfish will be in charge of setting up the event, cleaning the area, and providing security at no cost to the taxpayers; and

**WHEREAS**, the Town will collect a fee of \$5,000 for this event, and will be able to cancel the event if it deems that holding it is not in the best interest of the residents of the Town; and

**WHEREAS**, the Town believes that the cider festival would showcase the Town’s natural resources, including its unobstructed views of the Hudson River;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Supervisor is authorized to execute an agreement with Starfish Junction Productions, LLC for a cider festival within the Town of Cortlandt.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted August 11, 2020  
At a Regular Meeting  
Held via Zoom**

**DRAFT**

**RESOLUTION**

**NO.**

**(AUTHORIZE THE TOWN ATTORNEY TO RETAIN A TELECOMMUNICATIONS SPECIALIST FOR THE SUM OF \$8,500 TO CONSULT ON THE TOWN'S TELECOMMUNICATIONS ORDINANCE AND TO PROVIDE TRAINING)**

**WHEREAS**, the Town's Department of Technical Services and Legal Department are in the process of updating the Town's telecommunications ordinance; and

**WHEREAS**, as part of this review, the Town will be updating the ordinance to include provisions related to the installation of 5G technology; and

**WHEREAS**, 5G technology will improve speeds for users, and will require the installation of new infrastructure; and

**WHEREAS**, the Town believes it to be in the best interests of the residents to obtain a consultant who specializes in telecommunications law to assist the Town with updating its ordinance, including provisions related to 5G technology; and

**WHEREAS**, as part of the consulting contract, the consultant would also provide training to Town Staff and Board Members;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Attorney's office is authorized to execute a retainer with Campanelli & Associates, P.C. for \$8,500.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted August 11, 2020  
At a Regular Meeting  
Held via Zoom**



**DRAFT**

**RESOLUTION**

**NO.**

**(AUTHORIZING THE ADOPTION OF TITLE VI ASSURANCES, A LIMITED ENGLISH PROFICIENCY POLICY STATEMENT, AN EQUAL EMPLOYMENT OPPORTUNITY POLICY STATEMENT, A DISADVANTAGED BUSINESS ENTERPRISES POLICY STATEMENT, AND A MINORITY AND WOMEN-OWNED BUSINESS ENTERPRISES POLICY IN CONFORMANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT)**

**WHEREAS**, the Town of Cortlandt has an in-house team that applies for grants;  
and

**WHEREAS**, the Town has been successful in obtaining numerous grants; and

**WHEREAS**, the Town successfully obtained a grant, which included federal financial assistance; and

**WHEREAS**, as a condition of the funding, Town staff were required to attend an informational webinar and to adopt policies in conformance with the Department of Transportation's guidelines;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board adopts the following: (i) Title VI Assurances, (ii) a Limited English Proficiency Policy Statement, (iii) an Equal Employment Opportunity Policy Statement, (iv) a Disadvantaged Business Enterprises Policy Statement, and (v) a Minority and Women-Owned Business Enterprises Policy in conformance with Title VI of the Civil Rights Act (the "Policies").

**BE IT FURTHER RESOLVED THAT** the Town Supervisor and Town staff are permitted to execute these Policies.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted August 11, 2020  
At a Regular Meeting  
Held via Zoom**

**DRAFT**

**RESOLUTION**

**NO.**

**(AUTHORIZE THE RECEIVER OF TAXES TO RESCIND ALL TAX LIENS FOR  
PARCELS SUBJECT TO IN REM FORECLOSURE)**

**WHEREAS**, the Town of Cortlandt filed a notice of petition of foreclosure and notice of foreclosure of tax liens pursuant to index number 1427-19; and

**WHEREAS**, the Town plans to hold an auction for the properties contained on this in rem foreclosure list; and

**WHEREAS**, before holding the auction, the Tax Receiver must rescind all tax liens for these parcels;

**NOW, THEREFORE, BE IT RESOLVED**, that the Tax Receiver is authorized to rescind all tax liens for properties subject to in rem foreclosure under the Judgment entered under the above index number.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted August 11, 2020  
At a Regular Meeting  
Held via Zoom**

**DRAFT**

**RESOLUTION**

**NUMBER \_\_\_\_\_**

**RE: (AUTHORIZE DOTS – DIRECTOR OF TECHNICAL SERVICES TO ENTER INTO AN AGREEMENT WITH KGD ARCHITECTS TO PREPARE A PLANNING STUDY FOR MONTROSE HAMLET)**

**WHEREAS**, a request for proposals was prepared and circulated by the Department of Technical Services – Planning Division and for a planning study for the Montrose Hamlet ; and

**WHEREAS**, the Director of Technical Services and Planning Staff have reviewed the proposals and recommend awarding the consultant contract to KG&D Architects, P.C. with office located at 285 Main Street, Mount Kisco, NY 10549.

**NOW THEREFORE BE IT RESOLVED**, that the Director of the Department of Technical Services is hereby authorized to enter into an agreement with KG&D Architects, P.C. to prepare a planning study for the Montrose Hamlet.

**BE IT FURTHER RESOLVED**, that the total cost of the contract shall not exceed Fifteen Thousand Dollars (\$15,000.00)

**BE IT FURTHER RESOLVED**, that the Town Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ SHATZKIN  
TOWN CLERK**

**Adopted on August 11, 2020  
At a Regular Meeting  
Held via Zoom**

**DRAFT**

**RESOLUTION**

**NUMBER** \_\_\_\_\_

**RE: (AWARD CONTRACT No. TE 2020.04 CORTLANDT WATERFRONT PARK SEA PLANE HANGAR RECONSTRUCTION)**

**WHEREAS**, Nine (9) sealed bids were received on July 30, 2020 for Contract No. TE 2020.04 – Cortlandt Waterfront Park Sea Plane Hangar Reconstruction to install a pre-fabricated structure at 30’ and alternately at 35’ wide in the amounts below:

	<u>30’ Wide</u>	<u>35’ Wide</u>
Con-Tech Construction Technology Inc. 1961 Route 6, Suite R-3, Box 12 Carmel, NY 10512	\$540,413.00*	\$ 574,445.00
Gianfia Corp. 179 Brady Avenue Hawthorne, NY 10532	\$584,600.00	\$ 599,600.00
Vinco Builders, LLC 5 Veschi Lane South Mahopac, NY 10541	\$589,500.00*	\$ 599,800.00*
Aquaworks, Inc. 645 N. Broadway White Plains, NY 10603	\$605,300.00	\$ 611,800.00
Remus Industries, LLC 9 Old Albany Post Road Ossining, NY 10562	\$610,101.00	\$ 648,264.00
Darlind Associates, Inc. 927 Bernard Road Peekskill, NY 10566	\$705,000.00	\$ 729,292.00
R. Pugni & Sons Inc. 25 Bedell Road Katonah, NY 10536	\$915,000.00	\$ 954,000.00
ZN Construction, LLC 278 Broadway, Suite B Elmwood Park, NJ 07407	\$919,000.00	\$ 976,200.00
Steve Giordano Builders Inc. 1340 Baptist Church Road Yorktown, NY 10598	\$917,555.00*	\$1,024,390.00*

\* Computational/Mathematical Correction

; and

**WHEREAS**, the Director of Technical Services has reviewed the bids and recommends awarding the Cortlandt Waterfront Park Sea Plane Hangar Reconstruction Project to Con-Tech Construction Technology Inc., 1961 Route 6, Suite R-3, Box 12, Carmel, NY 10512 in the amount of Five Hundred Forty Thousand Four Hundred Thirteen Dollars Dollars and No Cents (\$540,413.00).

; and

**NOW, THEREFORE, BE IT RESOLVED**, that a variance is hereby granted under Section 237-5 of the Town Code and performance and payment bonds may be accepted in Lieu of the normally required Letter of Credit.

**BE IT FURTHER RESOLVED**, that the contract be awarded to the lowest responsible bidder Con-Tech Construction Technology Inc., 1961 Route 6, Suite R-3, Box 12, Carmel, NY 10512 in the amount of Five Hundred Forty Thousand Four Hundred Thirteen Dollars and No Cents (\$540,413.00).

**BE IT FURTHER RESOLVED**, that the Supervisor is hereby authorized to execute the contract documents subject to approval of the same by the Town Attorney; and

**BE IT FURTHER RESOLVED**, that the Department of Technical Services is authorized to retain the services for Special Testing at a cost not to exceed Fifteen Thousand Dollars (\$15,000.00).

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROU SHATZKIN  
TOWN CLERK**

**Adopted on August 11, 2020  
at a Regular Town Board Meeting  
Held at the Town Hall**

**RESOLUTION**



**NUMBER** \_\_\_\_\_

**RE: (AWARD CONTRACT No. TE 2020.8 DEMOLITION OF 19 CHERRY PLACE, CORTLANDT MANOR, NY 10567)**

**WHEREAS**, Seven (7) sealed bids were received on July 30, 2020 for Contract No. TE 2020.8 – Demolition of 19 Cherry Place, Cortlandt Manor, NY 10567 to demolish and dispose of a dangerous residential structure and remove site debris in the amounts shown below:

Gentile Construction Corp. 451 Old Nepperham Avenue Yonkers, NY 10703	\$28,500.00
Lascon, Inc. 266 White Plains Road Eastchester, NY 10709	\$36,500.00
Costas Construction 401 Saw Mill River Road Yonkers, NY 10701	\$50,000.00
Sky Rise Inc. 927 Bernard Road Peekskill, NY 1056	\$78,254.00
Abatement Unlimited, Inc. 4332 Bullard Avenue Bronx, NY 10466	\$81,400.00
NAC Industries, Inc. 154 East Boston Post Road Mamaroneck, NY 10543	\$103,000.00
Casabella Contracting of NY, Inc. 182 Lindsey Avenue Buchanan, NY 10511	\$123,000.00

; and

**WHEREAS**, the Director of Technical Services has reviewed the bids and recommends awarding the Demolition of 19 Cherry Place, Cortlandt Manor, NY 10567 Project to Gentile Construction Corp., 451 Old Nepperham Avenue, Yonkers, NY 10703 in the amount of Twenty Eight Thousand Five Hundred Fifty Dollars and No Cents (\$28,500.00); and

**NOW, THEREFORE, BE IT RESOLVED**, that a variance is hereby granted under Section 237-5 of the Town Code and performance and payment bonds may be accepted in lieu of the normally

required Letter of Credit; and

**BE IT FURTHER RESOLVED**, that the contract be awarded to the lowest responsible bidder Gentile Construction Corp., 451 Old Nepperham Avenue, Yonkers, NY 10703 in the amount of Twenty Eight Thousand Five Hundred Fifty Dollars and No Cents (\$28,500.00).

**BE IT FURTHER RESOLVED**, that the Supervisor is hereby authorized to execute the contract documents subject to approval of the same by the Town Attorney; and

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ SHATZKIN  
TOWN CLERK**

**Adopted on August 11, 2020  
at a Regular Town Board Meeting  
Held via Zoom**



**RESOLUTION**

**NUMBER** \_\_\_\_\_

**RE: (AWARD CONTRACT No. TE 2020.7 DEMOLITION OF 21 PUMP HOUSE ROAD, CORTLANDT MANOR, NY 10567)**

**WHEREAS**, Six (6) sealed bids were received on July 30, 2020 for Contract No. TE 2020.7 – Demolition of 21 Pump House Road, Cortlandt Manor, NY 10567 to demolish and dispose of a dangerous residential structure and remove site debris in the amounts shown below:

Lascon, Inc. 266 White Plains Road Eastchester, NY 10709	\$38,350.00
Gentile Construction Corp. 451 Old Nepperham Avenue Yonkers, NY 10703	\$43,499.00
Abatement Unlimited, Inc. 4332 Bullard Avenue Bronx, NY 10466	\$90,140.00
NAC Industries, Inc. 154 East Boston Post Road Mamaroneck, NY 10543	\$115,000.00
Sky Rise Inc. 927 Bernard Road Peekskill, NY 10566	\$115,346.00
Costas Construction 401 Saw Mill River Road Yonkers, NY 10701	\$203,000.00

; and

**WHEREAS**, the Director of Technical Services has reviewed the bids and recommends awarding the Demolition of 21 Pump House Road, Cortlandt Manor, NY 10567 Project to Lascon, Inc., 266 White Plains Road, Eastchester, NY 10579 in the amount of Thirty Eight Thousand Three Hundred Fifty Dollars and No Cents (\$38,350.00); and

**NOW, THEREFORE, BE IT RESOLVED**, that a variance is hereby granted under Section 237-5 of the Town Code and performance and payment bonds may be accepted in lieu of the normally required Letter of Credit; and

**BE IT FURTHER RESOLVED**, that the contract be awarded to the lowest responsible bidder Lascon, Inc., 266 White Plains Road, Eastchester, NY 10579 in the amount of Thirty Eight Thousand Three Hundred Fifty Dollars and No Cents (\$38,350.00).



**BE IT FURTHER RESOLVED**, that the Supervisor is hereby authorized to execute the contract documents subject to approval of the same by the Town Attorney; and

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ SHATZKIN  
TOWN CLERK**

**Adopted on August 11, 2020  
at a Regular Meeting  
Held via Zoom**

**DRAFT**

**RESOLUTION**

**NUMBER** \_\_\_\_\_

**(RE: AUTHORIZE THE DEPARTMENT OF TECHNICAL SERVICES TO APPLY FOR AN ECONOMIC DEVELOPMENT AGENCY (EDA) GRANT FOR INFRASTRUCTURE IMPROVEMENTS TO THE QUARRY PARK PROPERTY LOCATED IN THE HAMLET OF VERPLANCK)**

**WHEREAS**, the Town acquired 99-acre Quarry property in the hamlet of Verplanck in 2016, and

**WHEREAS**, the Town is desirous of encouraging appropriately scaled recreational uses and waterfront and tourism related uses of the property to provide needed tax revenue and job creation given the closure of the Indian Point Nuclear Power Plant, and

**WHEREAS**, the Department of Technical Services has developed conceptual plans and cost estimates for required infrastructure improvements including road, water and site preparation to serve the site that will permit future development of the property.

**NOW THEREFORE BE IT RESOLVED THAT**, the Department of Technical Services is hereby authorized to apply for an FY 2020 EDA Public Works and Economic Adjustment Assistance Programs including CARES Act Funding grant in the amount of \$6,400,000, with a required 50% Town match of \$3,200,000, for infrastructure improvements to serve the Quarry property.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE SHATZKIN  
Town Clerk**

**Adopted on August 11, 2020  
At a Regular Meeting  
Held via Zoom**

**RESOLUTION**



**NUMBER** \_\_\_\_\_

**(RE: AUTHORIZE THE PURCHASE AND INSTALLATION OF AIR EXCHANGE UNITS FOR TOWN HALL AND ROA HOOK IN RESPONSE TO COVID-19)**

**WHEREAS**, on March 11, 2020 the Novel Coronavirus (COVID-19) was declared a pandemic by the World Health Organization and on March 13, 2020 the United States declared a National Emergency regarding the COVID-19 outbreak, and

**WHEREAS**, as part of the response the COVID-19, the U.S. Centers for Disease Control and Prevention (CDC) recommended a COVID-19 Workplace Health and Safety Plan that included when possible - increasing the percentage of outdoor air, as well as increasing total air flow supply to occupied spaces, and

**WHEREAS**, the Supervisor and Town Board established a Re-entry to Town Buildings Committee that included the Directors of DOTS and DES which extensively discussed all aspects of increasing safety for Town employees as they re-entry Town-owned buildings during the pandemic, and

**WHEREAS**, the Director of DES and Purchasing have been asked to pursue researching the purchase of air exchange units for facilities at Town Hall and Roa Hook,

**NOW THEREFORE BE IT RESOLVED**, that the Director of DES and Purchasing are hereby authorized to proceed with the purchase of air exchange units to be installed by DES staff with assistance by Morabito Electric, at a cost not to exceed \$25,000.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
Town Clerk**

**Adopted on August 11, 2020  
At a Regular Meeting  
Held via Zoom**

**RESOLUTION**

**DRAFT**

**NUMBER** \_\_\_\_\_

**(RE: AUTHORIZE THE PURCHASE AND INSTALLATION OF A REPLACEMENT STORAGE SHED IN THE REAR OF TOWN HALL)**

**WHEREAS**, the existing wood storage shed located behind Town Hall has become badly rotted due to age, and

**WHEREAS**, the Director of DES is recommending the Town Board authorize a replacement with a new storage shed

**NOW THEREFORE BE IT RESOLVED**, that the Director of DES is hereby authorized to proceed with the purchase and installation of a new storage shed at a cost not to exceed \$7,500.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
Town Clerk**

**Adopted on August 11, 2020  
At a Regular Meeting  
Held via Zoom**

**DRAFT**

**RESOLUTION**

**NUMBER** \_\_\_\_\_

**(RE: AUTHORIZE THE PURCHASE AND INSTALLATION OF A REPLACEMENT STORAGE CONTAINER WITH 3 ROLL UP DOORS AT THE CHARLES J. COOK POOL)**

**WHEREAS**, the existing shed that currently stores pool chemicals at the Charles J. Cook Park is in need of replacement, and

**WHEREAS**, the Director of DES (in consult with the Directors of DOTS and Recreation) is recommending the purchase and installation of a new storage container which will include 3 roll-up doors and will be used to store pool chemicals and other appurtenances,

**NOW THEREFORE BE IT RESOLVED**, that the Director of DES is hereby authorized to proceed with the purchase and installation of a pool chemical storage container at a cost not to exceed \$8,500.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
Town Clerk**

**Adopted on August 11, 2020  
At a Regular Meeting  
Held via Zoom**

**DRAFT**

**RESOLUTION**

**NUMBER** \_\_\_\_\_

**(RE: AUTHORIZE THE PURCHASE AND INSTALLATION OF SMALL STEEL STRUCTURE TO BE LOCATED ADJACENT TO THE YOUTH CENTER AT 3 MEMORIAL DRIVE)**

**WHEREAS**, the Town owns and operates at our Youth Center facility at 3 Memorial Drive (near the Cortlandt Train Station) which is the location of several major Town events each year including Family Fun Day and Winter Wonderland, and

**WHEREAS**, the Director of DES (in consult with the Director of Recreation) has determined that there is a need for additional storage at this site to host these events and is recommending the purchase and installation of an approximately 16 X 30 steel structure, and

**WHEREAS**, the Director of DES has indicated that the structure and concrete slab will be constructed by DES staff,

**NOW THEREFORE BE IT RESOLVED**, that the Director of DES and Purchasing are hereby authorized to proceed with the purchase of an approximate 16X30 steel structure to be installed by DES staff adjacent to the Youth Center at a cost not exceed \$10,500.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
Town Clerk**

**Adopted on August 11, 2020  
At a Regular Meeting  
Held via Zoom**