

Local Law No. ___ of 2020**(Omnibus Town Code and Zoning Map Amendments to Facilitate Economic Development and Enhance Residential Property Usage)****Section 1: Legislative Intent**

While enforcing the Town Code, Town staff discovered issues that routinely arise. In order to help Cortlandt get back to work from the effects of the COVID-19 Pandemic, Town staff members have proposed ways to simplify zoning for both residents and potential economic development applicants. The Town has also hired an economic development consultant who has spoken with numerous potential applicants about ways to streamline the approval process. The Town has determined that there are certain applications before the Planning Board and Zoning Board of Appeals, which are effectively pro forma, and are generally approved without many comments from the Board members due to the nature of the applications. While still subject to staff review, these applications will no longer be reviewed by the various Boards. This will reduce the time and costs needed to bring these projects to fruition, and will promote economic development.

Section 2: Modification to Lot Line Adjustment Provisions

Lot line adjustment are when applicants seek to move a property boundary with a neighboring parcel, but do not propose to create a new lot. Currently, lot line adjustments must appear before the Planning Board. To streamline the process, the following changes are made to Section 265-13(D) of the Town Code (additions in **bold**, deletions ~~stricken~~):

Upon receipt of a proper application, ~~and fee for subdivision approval,~~ and a survey illustrating existing and proposed lot lines, a lot line adjustment between two (2) lots, **which does not create a new lot, shall be reviewed internally by the Department of Technical Services, the Town Assessor's Office, and the Town Attorney's Office. Planning Board review shall only be required if any lot increases or decreases in size by more than five (5) acres. All submitted surveys must show existing subsurface sanitary systems and potable wells if not serviced by municipal water.** ~~may be exempted by resolution of the Planning Board from all other procedures and standards otherwise required by this chapter if such adjustment neither creates any additional lot, results in any lot's becoming substandard nor increases or decreases any lot area by more than twenty percent (20%) or twenty thousand (20,000) square feet of its original lot area.~~

Section 3: Modification to Accessory Apartment Provisions

Section 307-45 provides the Special Permit requirements for accessory apartments in the Town. Each time there is a change in ownership or a change in the residence of the owner, there must be a new application before the Planning Board. It is in the community's best interest to have a public hearing on an initial special permit application. Requiring subsequent public hearings on

previously approved applications has not proven to be meritorious. Thus, the following changes are made to Section 307-45(B)(7) of the Town Code (additions in **bold**, deletions ~~stricken~~):

Should there be a change in ownership or a change in the residence of the owner, ~~the special permit use for the accessory apartment shall become null and void~~ **a new application is required to be submitted to the Department of Technical Services to continue the use of the accessory apartment.**

Section 4: Modification to Which Applications Must Receive Planning Board Approval

Due to business cycles, the Town has noticed that stores, such as those in the Cortlandt Town Center, have new tenants from time to time. Currently, whenever a new use is proposed, an applicant must appear before the Planning Board, even if the only changes are internal configurations. These applications are still reviewed by the Department of Technical Services in addition to the Planning Board. In most communities, these types of internal changes are not reviewed by the Planning Board unless actual changes to the site itself are occurring or there is an increase in demand for parking.

Through smart planning, the Town has historically had several thriving shopping centers, primarily located on the Route 6/Cortlandt Boulevard corridor. The Town has a vested interest in maintaining the strength of these shopping centers, and this goal is in conformance with the Town's 2016 Sustainable Comprehensive Plan.

The following changes are made to Section 307-66(A) of the Town Code (additions in **bold**, deletions ~~stricken~~):

Site development plan approval by the Planning Board shall be required for the erection or enlargement of all buildings other than one- or two-family residences in all districts; **and** for all commercial, industrial and other nonresidential uses of land where no building is proposed, ~~for changes of use from one manufacturing use to another and for changes in use as defined by this chapter.~~

Changes of use with respect to plans previously approved by the Planning Board do not need to obtain amended site plan approval unless site work is necessary pursuant to state and local codes; the applicant proposes discretionary site work not exceeding 5% of the entire size of the applicant's lot; the proposed application will result in a shortage of parking spaces; or when a committee composed of representatives of the Town's engineering, planning, and legal staff believe that amended site plan approval is necessary based on an increase in the intensity of use or any significant changes to the criteria listed in § 307-73 of the Town Code. Intensity of use as used in this section is when tenant spaces are combined or modified resulting in excess of a

200% increase in gross floor area of a single tenant space. Referral to the Westchester County Department of Health is required on sites serviced by onsite waste water treatment systems.

Section 5: Modification to Non-Conforming Bulk and Use Provisions

Residents of single-family homes on non-conforming lots have often needed to appear before the Zoning Board of Appeals for minor changes to their properties. This led the Town Staff to re-examine the relevant Town Code provisions to assist residents with completing minor work, such as adding decks, which create no additional nonconformities. In addition, the Town Board desires to clarify non-conforming use provisions. The following changes are now made to Article XII “Nonconforming Uses and Structures” of the Zoning Ordinance (additions in **bold**, deletions ~~stricken~~):

§ 307-77. Nonconforming use of land.

Except as otherwise provided in this chapter, the lawful use of land existing at the time of adoption of this chapter or its predecessor may be continued although such use does not conform to the regulations specified by this chapter for the district in which such land is located; provided, however, that no such nonconforming use shall be ~~enlarged or increased, nor shall any nonconforming use be~~ extended to occupy a greater area of land than that occupied by such use at the time of the adoption of this chapter, nor shall any such nonconforming use be moved, in whole or in part, to any other portion of the lot or parcel of land occupied by such nonconforming use at the time of the adoption of this chapter or its predecessor; provided, further, that if any such nonconforming use of land ceases for any reason for any continuous period of ~~not less than~~ **or more**, any subsequent use of such land shall be in conformity with the regulations specified by this chapter for the district in which such land is located.

§ 307-78. Nonconforming use of buildings.

Except as otherwise provided in this chapter, the lawful use of a building existing at the time of the adoption of this chapter or its predecessor or a structure as provided for in § 307-96 of this chapter, although such use does not conform to the regulations specified by this chapter for the district in which such building is located, may be continued. ~~Any such use may be extended throughout any parts of a building which were manifestly arranged or designed for such use at the time of the adoption of this chapter, but no such use shall be extended to occupy any land outside such building. If no structural alterations are made, a nonconforming use of a building may be changed to another nonconforming use which, in the opinion of the~~

~~Zoning Board of Appeals, either by general rule or on a specific finding in a particular case, is of the same or of a more restricted nature. The Zoning Board of Appeals must find that such change of use is not substantially more detrimental to the neighborhood than the existing nonconforming use. In making the finding that the change in use will not be substantially more detrimental, the Zoning Board of Appeals shall consider, without limitation, impacts upon the following: traffic volumes, parking adequacy, traffic congestion, adequacy of municipal water supply and sewer capacity, noise, odor, scale, shading, visual effects and neighborhood character.~~

§ 307-79. Effect of cessation of nonconforming use of building.

If any nonconforming use of a building ceases for any reason for a continuous period of ~~not less than~~ one year **or more** or if the building in or on which such use is conducted or maintained is moved for any distance, then any future use of such building shall be in conformity with the regulation specified by this chapter for the district in which such building is located. If any building in or on which any nonconforming use is conducted or maintained is hereafter removed, the subsequent location and use of any building thereon shall be in conformity with the regulations specified by this chapter for the district in which such land is located.

§ 307-80. Enlargement or alteration of nonconformities ~~prohibited.~~

The enlargement, expansion, or structural alteration of a dimensionally nonconforming building or structure is prohibited, except in circumstances where the alteration does not create any new nonconformities with the Town Code.

~~No existing building designed, arranged or intended for or devoted to a use not permitted under the regulations specified by this chapter for the district in which such building is located shall be enlarged, extended, reconstructed, structurally altered or moved unless such use is changed to a use permitted under the regulations specified by this chapter for the district in which said building is located; provided, however, that work may be done in any period of 12 months on ordinary repairs or on repairs or replacements of nonbearing walls, fixtures, wiring or plumbing to an extent not exceeding 25% of the full value of the building as determined by applying to the assessed value thereof (according to the assessment thereof by the Assessor of the Town for the year in which such work is done) the ratio of full to assessed value as determined by the Westchester County Tax Commission for equalized valuation; provided that the cubical content of the building as it existed at the~~

~~time of the passage of this chapter shall not be increased and provided, further, that nothing in this chapter shall be deemed to prevent the strengthening or restoring to a safe condition of any building or part thereof declared to be unsafe by the Director of Code Administration and Enforcement and by him ordered to be strengthened or restored to a safe condition, unless such building has been destroyed to an extent of more than 50% of the full value thereof, determined as aforesaid.~~

Section 6: Amendments to the Table of Dimensional Regulations, Residential District (307 Attachment 3)

Certain residential properties are located on corner lots, which means that they likely will have multiple front yards. This severely limits a property owner's ability to use at least two of its yards due to restrictions as to what can be placed in front yards. Certain types of accessory residential structures could be appropriately sited in front yards without any aesthetic detriment to the property. Amending the Town Code would also eliminate certain logical inconsistencies. For example, a detached garage located in a front yard six feet from the house would require a variance. However, if the same resident were to add a six-foot breezeway to connect the detached garage to the principal structure, then the detached garage would now comply with the Code. To ameliorate recurring issues with corner lots and other uniquely configured lots, the following changes are now made to the Table of Dimensional Regulations, Residential District (307 Attachment 3) (additions in **bold**):

In the area of the table for "*All residential*" the minimum front yard for "*Detached building*" and "*Playground equipment*" shall be changed to "**Not permitted in the front yard setback.**"

Section 7: Denoting Transitional Locations on the Zoning Map

A Transitional Location is defined in Section 307-4 of the Zoning Ordinance as, "[a] lot in a residential district whose side lot line is contiguous for at least one-half (1/2) of its length with a lot in a commercial or industrial district or a lot in a residential district whose front lot line is directly across a street for more than one-half (1/2) its length from a commercial or industrial district." (Town Code, § 307-4). In certain zoning districts, two-family dwellings and business or professional offices are permitted in transitional locations pursuant to a special permit. Town staff often receive questions from potential applicants asking if a property is in a transitional location and believe that adding a special denotation for transitional locations on the Zoning Map would be prudent.

The Town Board approves transitional locations receiving their own designation on the Town Zoning Map.

Section 8:

If any provisions of this local law are held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the local law shall remain in effect.

Section 9:

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted October 20, 2020
At a Regular Meeting
Held at Town Hall**

DRAFT

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RESOLUTION

NUMBER____

At a regular meeting of the Town Board of the Town of Cortlandt, Westchester County, New York, held via Zoom on October 20, 2020, at _____ o'clock P.M., Prevailing Time.

PRESENT:

Linda Puglisi
Supervisor

Richard Becker
Councilman

Debra Carter
Councilman

James Creighton
Councilman

Frank Farrell
Councilman

In the Matter of the Increase and Improve- :
ment of the Facilities of the Dickerson :
Pond Sewer District in the Town of :
Cortlandt, Westchester County, New York :
_____:

PUBLIC INTEREST ORDER

WHEREAS, the Town Board of the Town of Cortlandt, Westchester County, New York, has duly caused to be prepared a plan and report including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the increase and improvement of the facilities of the Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, consisting of the purchase of the assets of Valeria Sewerage Works Corporation, being the sewage treatment and collection system and costs incidental thereto; and

WHEREAS, at a meeting of said Town Board duly called and held on September 22, 2020, an order was duly adopted by it and entered in the minutes specifying the said Town Board would meet to consider the increase and improvement of the facilities of the Dickerson Pond Sewer District in said Town at a maximum estimated cost to the District of \$1,900,000 and to hear all persons interested in the subject thereof concerning the same via Zoom on October 20, 2020, at 7:00 o'clock P.M., Prevailing Time; and

WHEREAS, said order duly certified by the Town Clerk was duly published and posted as required by law; and

WHEREAS, a public hearing was duly held at the time and place set forth in said notice, at which all persons desiring to be heard were duly heard; NOW, THEREFORE, BE IT

ORDERED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. Upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is in the public interest to make the improvement, to increase and improve the facilities of Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, consisting of the purchase of the assets of Valeria Sewerage Works Corporation, being the sewage treatment and collection system and costs incidental thereto, at a maximum estimated cost to the District of \$1,900,000.

Section 2. This order shall take effect immediately.

The question of the adoption of the foregoing order was duly put to a vote on roll, which resulted as follows:

Supervisor Linda Puglisi VOTING _____

Councilman Richard Becker VOTING _____

Councilwoman Debra Carter VOTING _____

Councilman James Creighton VOTING _____

Councilman Frank Farrell VOTING _____

The order was thereupon declared duly adopted.

* * * * *

DRAFT

RESOLUTION

NUMBER _____

BOND RESOLUTION DATED OCTOBER 20, 2020.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$1,900,000 SERIAL BONDS OF THE TOWN OF CORTLANDT, WESTCHESTER COUNTY, NEW YORK, TO PAY COSTS IN CONNECTION WITH THE INCREASE AND IMPROVEMENT OF THE FACILITIES OF THE DICKERSON POND SEWER DISTRICT IN THE TOWN OF CORTLANDT, WESTCHESTER COUNTY, NEW YORK.

WHEREAS, pursuant to the provisions heretofore duly had and taken in accordance with the provisions of Section 202-b of the Town Law, and more particularly an order dated October 20, 2020, said Town Board has determined it to be in the public interest to increase the facilities of Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, at a maximum estimated cost to the District of \$1,900,000; and

WHEREAS, it is now desired to provide funding for such capital project; NOW, THEREFORE,
BE IT

RESOLVED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. For the specific object or purpose of paying the cost of the increase and improvement of the facilities of Dickerson Pond Sewer District in the Town of Cortlandt, Westchester County, New York, consisting of the purchase of the assets of Valeria Sewerage Works Corporation, being the sewage treatment and collection system and costs incidental thereto, there are hereby authorized to be issued \$1,900,000 serial bonds of said Town pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid specific object or purpose to the District is \$1,900,000 and that the plan for the financing thereof is by the issuance of the \$1,900,000 serial bonds of said Town authorized to be issued pursuant to this bond resolution.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid object or purpose is forty years, pursuant to subdivision 4 of paragraph a of Section 11.00 of the Local

Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said Town of Cortlandt, Westchester County, New York, are hereby irrevocably pledged to the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. To the extent not paid from other sources, there shall be annually assessed upon all the taxable real property within said Dickerson Pond Sewer District in the manner provided by law an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said Town shall be subject to the levy of ad valorem taxes sufficient to pay the principal of and interest on said bonds as the same shall become due.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the Town of Cortlandt, Westchester County, New York, by the manual or facsimile signature of the Supervisor and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the Town Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Supervisor, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he or she shall deem best for the interests of the Town.

Section 8. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing

the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile signature of its Supervisor, providing for the manual countersignature of a fiscal agent or of a designated official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Supervisor.

Section 9. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 10. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 11. This resolution which takes effect immediately shall be published in summary in the official newspaper of said Town, together with a notice of the Town Clerk in substantially the form provided in Section 81 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Supervisor Linda Puglisi VOTING _____

Councilman Richard Becker VOTING _____

Councilwoman Debra Carter VOTING _____

Councilman James Creighton VOTING _____

Councilman Frank Farrell VOTING _____

The resolution was thereupon declared duly adopted.

* * * * *

DRAFT

RESOLUTION

NO.

(ESTABLISHING A TRI-AREA STUDY TASK FORCE TO PLAN DEVELOPMENT IN THE TRI-AREA (BUCHANAN, VERPLANCK, AND MONTROSE))

WHEREAS, residents from the Tri-Area of Buchanan, Verplanck, and Montrose have taken a strong interest in building upon the historic character of their communities; and

WHEREAS, these residents have shown their strong interest by participating in activities such as the Local Waterfront Revitalization Program (LWRP), which is being completed in conjunction with the Village of Buchanan; and

WHEREAS, there are already robust local groups, such as the Verplanck Residents Association, Montrose Business Association, and Montrose Matters, which would be asked for their opinions as to future development in the Tri-Area and the Town of Cortlandt as a whole; and

WHEREAS, as part of the previous engagements of this group, the Town is currently undertaking a Miniature Master Plan for Montrose to help plan for future development in the hamlet; and

WHEREAS, there are various properties with reuse potential or which are vacant land, and the Tri-Area Committee would be asked to provide suggestions for the development of these properties;

NOW, THEREFORE, BE IT RESOLVED that the Town staff will advertise for nine (9) positions for interested residents to serve on the Tri-Area Study Task Force after appointment by the Town Board.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted October 20, 2020
At a Regular Meeting
Held via Zoom**

DRAFT

RESOLUTION

NO.

**(ACCEPTING THE \$3.2 MILLION ECONOMIC DEVELOPMENT AGENCY GRANT
FOR THE ENHANCEMENT OF ECONOMIC OPPORTUNITIES IN THE
WATERFRONT AREAS OF THE TOWN)**

WHEREAS, the Town was recently informed that it is being awarded a \$3.2 million grant through the U.S. Department of Commerce's Economic Development Administration (EDA) Assistance to Nuclear Closure Communities Program (the "Grant"); and

WHEREAS, the Grant is intended to facilitate economic development within the Town to offset the effects caused by the closure of the Indian Point Energy Center; and

WHEREAS, Congresswoman Nita Lowey and her office were instrumental in helping the Town obtain the Grant, and this is consistent with Congresswoman's history of advocating for the Town of Cortlandt; and

WHEREAS, the Grant money will be used to build infrastructure at the Cortlandt Quarry Park Site and for a Discovery Center; and

WHEREAS, the Town already has an indoor soccer facility and a cider brewery interested in the Quarry Park Site, and the Town is convening a Tri-Area Committee (Verplanck, Montrose, and Buchanan) to advise the Supervisor and Town Board as to what they would like to see developed at the Quarry Park Site;

NOW, THEREFORE, BE IT RESOLVED that the Town of Cortlandt accepts the \$3.2 million Grant from the EDA; and

BE IT FURTHER RESOLVED that the Town Supervisor is authorized to execute any necessary documents needed to accept the Grant.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

**Adopted October 20, 2020
At a Regular Meeting
Held via Zoom**

DRAFT

RESOLUTION

NUMBER _____

(AUTHORIZING TWO DRIVE-IN MOVIE NIGHTS AT THE MURIEL MORABITO COMMUNITY CENTER PARKING LOT ON OCTOBER 23, 2020 AND OCTOBER 30, 2020)

WHEREAS, the Coronavirus Pandemic has necessitated the cancellation of many well-loved seasonal events for health and safety reasons; and

WHEREAS, drive-in movies allow for socially distant and family friendly seasonal entertainment; and

NOW, THEREFORE, BE IT RESOLVED that the Town Board does hereby authorize two Drive-in Movies to happen at the Muriel Morabito Community Center on October 23, 2020 and October 30, 2020 to show the classic Halloween Movie Hocus Pocus; and

BE IT FURTHER RESOLVED, that the Recreation Department will manage pre-registration for the limited spots available for this free community event.

BE IT FURTHER RESOLVED, that the cost of said Drive-in Movies is not to exceed \$3000.; and

BE IT FURTHER RESOLVED, that the Comptroller is authorized to amend the budget as necessary.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted October 20, 2020
At a Regular Meeting
Held via Zoom**

DRAFT

RESOLUTION

NUMBER ~~20-20~~

RE: (AUTHORIZE A LICENSE AGREEMENT WITH THE COUNTY OF WESTCHESTER FOR THE AREA KNOWN AS MAPLE AVENUE PARK)

BE IT RESOLVED, that the Town Board of the Town of Cortlandt does hereby authorize a License Agreement with the County of Westchester for the area known as Maple Avenue Park, to operate and maintain 2.5 acres of County Parkland, including a playground.

BE IT FURTHER RESOLVED, said agreement will expire on October 31, 2024.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted October 20, 2020
At a Regular Meeting
Held via Zoom**

DRAFT

RESOLUTION

NUMBER _____

RE: (EXTEND SERVICE CONTRACT WITH NORTHWIND KENNELS, LLC FOR ANIMAL CARE SERVICES)

WHEREAS, the Town Board Resolution 267-18 authorized professional services with Northwind Kennels, LLC for animal care; and

WHEREAS, Northwind Kennels has provided exceptional service to the Town of Cortlandt and is willing to extend services through December 31, 2021, and

WHEREAS, this is not an exclusive contract and the Town of Cortlandt may seek additional veterinary services as required; and

WHEREAS, the Town Attorney's Office has reviewed the terms of the extension.

NOW THEREFORE BE IT RESOLVED, that the contract be extended through 2021 in accordance with the provisions of Purchasing Department RFP 3-18 in the base amount of Twenty Five Thousand Dollars (\$25,000.00).

BE IT FURTHER RESOLVED, that the Supervisor is hereby authorized to execute the contract documents subject to approval of the same by the Town Attorney

BE IT FURTHER RESOLVED, that the Comptroller is hereby authorized to amend the budget as required with respect to the above.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on October 21, 2020
at a Regular Meeting
Held via Zoom**

DRAFT

RESOLUTION

NUMBER _____

RE: (AUTHORIZE DOTS TO ENTER INTO AN AGREEMENT WITH WESTON AND SAMPSON FOR CONSULTING SERVICES FOR THE ENVIRONMENTAL AND STRUCTURAL ANALYSIS OF 3 LOCUST AVENUE)

WHEREAS, New York Presbyterian Hudson Valley Hospital is negotiating with the Town the transfer of property (tax lot 34.5-2-6) for use as the new headquarter for the Cortlandt Peekskill Regional Paramedics; and

WHEREAS, the Department of Technical Services has received a proposal from Weston and Sampson to provide an environmental and structural analysis of the existing building in the amount of \$\$.

NOW THEREFORE BE IT RESOLVED, the Director of the Department of Technical Services is hereby authorized to enter into an agreement with Weston and Sampson in the amount specified above.

BE IT FURTHER RESOLVED, that an additional Ten Thousand Dollars (\$10,000) be appropriated as contingency.

BE IT FURTHER RESOLVED, that the Town Comptroller is hereby authorized to amend the budget regarding the same.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

**Adopted on October 21, 2020
at a Regular Meeting
Held via Zoom**

DRAFT

RESOLUTION

NUMBER _____

RE: (AUTHORIZE DOTS TO REQUEST PROPOSALS FOR SURVEYING SERVICES FOR VARIOUS PROJECTS)

WHEREAS, the Town of Cortlandt adopts annually a 5-year capital improvement project list; and

WHEREAS, survey information is often required to complete design; and

WHEREAS, the Director of the Department of Technical Services is authorized to request proposal(s) for surveying services for the following projects:

Montrose Business Association Sewers
Cortlandt Boulevard East Sewer District Expansion
Cortlandt Boulevard Central Sewer District Expansion
Cortlandt Peekskill Regional Paramedics Headquarters

NOW THEREFORE BE IT RESOLVED, the Director of the Department of Technical Services is hereby authorized to request proposals for surveying services.

BE IT FURTHER RESOLVED, that the Director of Technical Services is hereby authorized to execute contracts regarding the same in accordance with Town Policy.

BE IT FURTHER RESOLVED, that the Town Comptroller is hereby authorized to amend the budget regarding the same.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on October 21, 2020
at a Regular Meeting
Held via Zoom**

DRAFT

RESOLUTION

NUMBER _____

**(RE: AUTHORIZING THE DIRECTOR OF DES AND PURCHASING TO ACQUIRE
GPS UNITS WITH INSTALLATION FOR DES TOWN VEHICLES)**

WHEREAS, the Director of DES presented a report post Tropical Storm Isaias to the Town Board that included a recommendation that the Town add Global Positioning Systems (GPS) to Town DES Fleet vehicles, and

WHEREAS, the Director of DES has begun researching various GPS vehicle tracking systems to aid the Department of Environmental Services with both daily efficiency as well as emergency storm response and

WHEREAS, the initial installation of GPS into 20 of vehicles this year. The anticipated cost for these units will be \$20 per unit per month, with anticipated ongoing annual costs for these services to be \$4,800 per year,

WHEREAS, the Director of Purchasing are hereby authorized to solicit bids from vendors for an annual contract to provide and install the GPS units in the trucks as selected by the DES Director;

NOW, THEREFORE, BE IT RESOLVED, that the Department of Environmental Services is authorized to purchase the equipment with installation at a cost not to exceed **\$4,800 per year**; and,

BE IT FURTHER RESOLVED, that the Town Comptroller is hereby authorized to amend the budget accordingly, if necessary.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on October 20, 2020
At a Regular Meeting Held
at the Town Hall**

DRAFT

RESOLUTION

NUMBER

(RE: AMEND RESOLUTION 241-20 AUTHORIZING INSTALLATION OF A NEW HANDICAPPED PARKING SPACE)

WHEREAS, The Director of the Department of Environmental Services has evaluated the request for one handicapped space from the resident at 140 Westchester Avenue; and

WHEREAS, after an evaluation, the Department has no objection to providing one handicapped designated space as requested at their driveway entrance; and

WHEREAS, Resolution 241-20 is being amended here to show that the parking space will exist on 7th Street, and not on 6th Street as previously indicated;

NOW, THEREFORE, BE IT RESOLVED, that the Department of Environmental Services is authorized to install new pavement markings and signage as required.

ALSO BE IT RESOLVED, that the Town Comptroller is authorized to amend the 2020 budget to fund the project as deemed necessary.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

**Adopted on October 20, 2020
at a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER __

RE: (AMEND RESOLUTION 232-20 AND RE-AFFIRM THE APPOINT OF DANIEL BIZZOCO TO THE TITLE OF ASSISTANT ASSESSMENT CLERK IN THE OFFICE OF THE TOWN ASSESSOR)

DRAFT

WHEREAS, the Office of the Town Assessor has a vacancy; and

WHEREAS, Councilman Richard Becker, Thomas Waitkins, Town Assessor and Claudia Vahey, Personnel Manager conducted an interview with Mr. Daniel Bizzoco; and

WHEREAS, Mr. Thomas Waitkins, Town Assessor has asked the Town Board to appoint Mr. Daniel Bizzoco to the title of PT Assistant Assessment Clerk; and

WHEREAS, the Town Board has agreed to said request; and

WHEREAS, Resolution 232-20 is being amended here to show that Mr. Bizzoco's hourly rate is \$28.53 and not \$24.46 as previously indicated;

NOW, THEREFORE, BE IT RESOLVED, that Mr. Daniel Bizzoco of 5 Rome Court, Cortlandt Manor, NY be and hereby is appointed to the title of Assistant Assessment Clerk. Mr. Bizzoco will be paid an hourly rate of \$28.53 (3WC-Step 4) and he will work 17 hours per week. Mr. Bizzoco is not a union employee. This appointment remains subject to the successful completion of drug screening and background check.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on October 20, 2020
at a Regular Meeting
held Via Zoom**