

**DRAFT**

Local Law No. \_\_\_ of 2023

**(AMENDING PERMITTED USES IN RESIDENTIAL ZONES AND ADDING NEW  
SEQRA TYPE I ACTIONS)**

**Section 1: Legislative Intent**

Pursuant to Local Law Number 8 of 2022, the Town Board approved the following Moratorium for a period of nine (9) months: “No application shall be considered, nor approvals granted, by the Planning Board, Zoning Board of Appeals, or the Code Enforcement officials of the Town with respect to any applications for Special Permits or subdivisions larger than three (3) lots in R-80 Zones.” Since this time, at the direction of the Supervisor and Town Board, Town staff have reviewed ways to protect sensitive environmental areas and other residential areas of the Town from uses that may not be appropriately sited there.

**Section 2: Changes to the Table of Permitted Uses**

Some uses are permitted in R-160, R-80, and R-40 Zones, but are not permitted in any other residential districts in the Town. The following uses shall **no longer** be permitted in any residential zones, and the Table of Permitted Uses shall be updated accordingly:

1. Kennels
2. Livestock farms

The uses below are permitted in all residential zones. Upon the passage of this local law, the following uses shall **no longer** be permitted in any residential zones, and the Table of Permitted Uses shall be updated accordingly:

1. University, college or seminary
2. Public Golf Course
3. Country Club
4. Tennis club, yacht club or similar sports and recreation club

**Section 3: Pre-Existing, Nonconforming Use Status**

The existing use of any property with a use no longer permitted upon the passage of this Local Law shall be allowed to continue as a pre-existing, nonconforming use pursuant to the relevant provisions of the Town Code.

**Section 4: Amendments to Section 307-59: Hospital or Nursing Home**

Uses in Section 307-59 shall only be permitted in the Medical Oriented District and the table of permitted uses shall be updated accordingly. Applications for parcels located outside of the Medical Oriented District that have received a determination of significance under the State Environmental Quality Review Act prior to the date of passage of this local law shall be permitted

to proceed with their applications. The Table of Permitted Uses shall be updated to reflect this change, and Section 307-59 of the Town Code shall specifically state that:

**Uses that meet the criteria of this special permit are only permitted to be located in the Medical Oriented District and Commercial Districts.**

**Section 5: Section 307-65.3: Private Nature Preserves Open to the Public**

The following provisions shall be added to Section 307-65.3 of the Town Code, but shall not apply to parcels approved by the Planning Board as a Private Nature Preserve Open to the Public prior to the date of adoption of this Local Law:

1. **No overnight lodging shall be permitted.**
2. **The Planning Board shall ensure that all applicants host scheduled, public events open to all members of the Town of Cortlandt at an appropriate size based on the layout of each property.**

**Section 6: Type I Actions**

All other proposed uses excluding: (1) the addition of a new single family home; (2) subdivisions leading to the creation of two (2) or less new, additional lots; (3) the creation of accessory residential uses for (1) or (2), excluding bed and breakfast establishments; or (4) Park and Open Space (Public) shall be deemed Type I actions under SEQRA pursuant to 6 NYCRR 617.4 for all properties located in R-160 and R-80 Zones.

**Section 7: Expiration of Moratorium**

The Moratorium approved pursuant to Local Law Number 8 of 2022 shall expire upon the passage of this Local Law.

**Section 8: Severability**

If any provisions of this local law are held to be unconstitutional or otherwise invalid by any court of competent jurisdiction, the remaining provisions of the local law shall remain in effect.

**Section 9: Effective Date**

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted June 13, 2023  
At a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**NO.**

**DRAFT**

**(AUTHORIZE THE WESTCHESTER COUNTY DEPARTMENT OF PUBLIC SAFETY  
TO USE THE QUARRY IN VERPLANCK FOR TRAINING PURPOSES)**

**WHEREAS**, the Town receives many requests from law enforcement agencies and other first responders to utilize the quarry in Verplanck for training purposes; and

**WHEREAS**, the Westchester County Department of Public Safety has recently requested to use the quarry property due to its unique terrain for live fire drills; and

**WHEREAS**, all participants are highly trained firearms instructors and have sniper credentials from the FBI and New York State; and

**WHEREAS**, all live fire drills would include only angular shooting from an elevated position aimed downwards towards the water and sand; and

**WHEREAS**, the Westchester County Department of Public Safety has held similar drills at the Quarry in Verplanck and at quarries in Rockland and Putnam in the past;

**NOW, THEREFORE, BE IT RESOLVED**, that the Westchester County Police is authorized to use the quarry for training purposes at a to be determined date.

**BE IT FURTHER RESOLVED** that no training shall be permitted to commence until adequate notice is provided to the community.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted June 13, 2023  
At a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

NO.

**DRAFT**

**(AUTHORIZING THE SETTLEMENT OF A  
TAX CERTIORARI  
CONSOLIDATED EDISON OF NEW YORK)**

**WHEREAS**, Consolidated Edison of New York, filed a tax certiorari for the years 2020, 2021, 2022 and 2023; and

**WHEREAS**, after discussions and review with the Town Assessor it was deemed that a reduction in the roll would be appropriate; and

**WHEREAS**, it is necessary to review and approve this reduction;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Attorney be and hereby is authorized to execute a Consent Judgment and Stipulation of Settlement with respect to the above referenced tax certiorari proceedings as follows:

**Parcel 820.--.183:**

<b>Assess. Year</b>	<b>Assessed Valuation</b>		<b>Amount of Reduction</b>
	<b><u>Reduced From</u></b>	<b><u>Reduced To</u></b>	
2020	\$110,820	\$82,000	\$28,820
2021	\$110,820	\$53,600	\$57,220
2022	\$110,820	\$30,000	\$80,820
2023	\$110,820	\$21,140	\$89,680

**BE IT FURTHER RESOLVED**, that upon approval of the Justice of the Supreme Court, all appropriate steps will be taken by the appropriate Town Officials to effectuate the changes herein.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted June 13, 2023  
At a Regular Meeting  
Held at Town Hall**

At a Special Term, Part \_\_ of the  
Supreme Court of the State of New York,  
held in and for the County of  
Westchester, White Plains, New York.

**P R E S E N T :**

**ANNE E. MINIHAN , J.S.C.**

~~~~~X  
In the Matter of the Application of

CONSOLIDATED EDISON OF NEW YORK,  
by Bleakley Platt & Schmidt, LLP, Agent,

*Petitioner,*

-against-

CORTLANDT, TOWN OF, its ASSESSOR,  
and BOARD OF ASSESSMENT REVIEW,

*Respondents.*

For a Review Under Article 7 of the RPTL.  
~~~~~X

**CONSENT JUDGMENT**

Index Nos.: 60900/2020  
63217/2021  
67066/2022  
/2023

The above Petitioner having heretofore served and filed the petitions and notices to review the tax assessments fixed by the Town of Cortlandt for the assessment years 2020 through 2022 upon certain real property located in the Town of Cortlandt, New York, and designated as Parcel 820.--.183 on the Official Assessment Map of the Town of Cortlandt, and

The issues of these proceedings have duly come on for trial at a Special Tax Certiorari Term of this Court, and the Petitioner having appeared by MARK TULIS, ESQ. of TULIS & GEIGER, LLP and JOHN J. LOVELESS, ESQ. of BLEAKLEY PLATT & SCHMIDT, LLP, and the Respondent having appeared by THOMAS F. WOOD, ESQ., Town Attorney for the Town of Cortlandt, it is

**ORDERED**, that the assessments made against Petitioner's above-referenced properties be and the same hereby are reduced, corrected, and fixed for the assessment years as follows:

Parcel 820.--.183:

**ASSESSED VALUATION**

| <b>Assessment Year</b> | <b>Reduced From</b> | <b>Reduced To</b> | <b>Amount of Reduction</b> |
|------------------------|---------------------|-------------------|----------------------------|
| 2020                   | \$110,820           | \$82,000          | \$28,820                   |
| 2021                   | \$110,820           | \$53,600          | \$57,220                   |
| 2022                   | \$110,820           | \$30,000          | \$80,820                   |
| 2023                   | \$110,820           | \$21,140          | \$89,680                   |

and so reduced and confirmed; it is further

**ORDERED, ADJUDGED and DECREED**, that the officer or officers having custody of said assessment roll and any tax roll upon which the above-mentioned assessments and any taxes levied have been entered, shall correct the said entries in conformity with this Judgment and shall note upon the margin of said rolls opposite said entries, that the same have been corrected by the authorization of this Judgment; and it is further

**ORDERED, ADJUDGED and DECREED**, that there shall be audited, allowed and paid to the Petitioner by the Town of Cortlandt, New York, the amounts, if any, paid by the said Petitioner as Town taxes, fire district taxes, Town light, sewer or water district taxes, library taxes, Town refuse taxes, and any other applicable Town special district taxes against the original assessments in excess of what the said taxes would have been if said assessments had been made as determined by this Judgment (the "tax refunds"), together with any interest or penalties paid by Petitioner in excess of the amount which would have been paid if the original assessments had been made as determined by this Judgment. Payment shall be made payable to Petitioner's attorneys, Tulis & Geiger, LLP, "as attorneys". Payment shall be without interest, except that if payment is not made within 60 days of

service of this Judgment with notice of entry thereof, or within 60 days of written notice of payment of the taxes if such taxes are paid subsequent to the date of service of this Judgment, then payment shall be made with interest in accordance with statute; and it is further

**ORDERED, ADJUDGED and DECREED**, that there shall be audited, allowed and paid to the Petitioner by the Hendrick Hudson Central School District, the amount, if any, paid by the Petitioner as School District Taxes against the original assessments in excess of what the said taxes would have been if said assessments had been made as determined by this Judgment (the “tax refunds”), together with any interest or penalties paid by Petitioner in excess of the amount which would have been paid if the original assessments had been made as determined by this Judgment. Payment shall be made payable to Petitioner’s attorneys, Tulis & Geiger, LLP “as attorneys”. Payment shall be without interest, except if that payment is not made within 60 days of service of this Judgment with notice of entry thereof, or within 60 days of written notice of payment of the taxes if such taxes are paid subsequent to the date of service of this Judgment, then payment shall be made with interest in accordance with statute; and it is further

**ORDERED, ADJUDGED and DECREED**, that there shall be audited, allowed and paid to Petitioner by the County Board of Legislators of the County of Westchester the amounts, if any, paid by Petitioner as state, county, sewer district, refuse district, and any other applicable County special district taxes against the original assessments in excess of what the said taxes would have been if said assessments had been made as determined by this Judgment (the “tax refunds”). Payment of the tax refunds shall be made payable to Petitioner’s attorneys, Tulis & Geiger, LLP “as attorneys”. Payments of the tax refunds shall be without interest, except that if payment of the tax refunds is not made within 60 days of service of this Judgment with notice of entry thereof on the Commissioner of Finance, together with proof of payment of taxes, then payment of the tax refunds shall be made with interest in accordance with statute; and it is further

**ORDERED, ADJUDGED and DECREED**, that all tax refunds hereinabove directed to be made are to be made by check or draft payable to the order of Tulis & Geiger, LLP, 220 White Plains Road, Tarrytown, NY 10591, as attorneys for Petitioner, who are to hold the proceeds as trust funds for appropriate distribution, and who are to remain subject to the further jurisdiction of this Court in regard to their attorney's lien, pursuant to Judiciary Law Section 475; and it is further

**ORDERED, ADJUDGED and DECREED**, upon agreement of the parties, that this Order shall be subject to the provisions of §727 of the Real Property Tax Law ("RPTL") of the State of New York, and it is further

**ORDERED**, that this Judgment hereby constitutes and represents full settlement of each of the tax review proceedings herein, and there are no costs or allowances awarded to, by or against any of the parties, and that upon compliance with the terms of this Judgment, the above-entitled proceedings be and the same are settled and discontinued.

Dated:

**ENTER,**

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ANNE E. MINIHAN, J.S.C.

**SIGNING AND ENTRY OF THE WITHIN  
ORDER IS HEREBY CONSENTED TO:**

TOWN OF CORTLANDT

TULIS & GEIGER, LLP

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By: Thomas F. Wood, Esq.  
*Town Attorney*  
Town Hall - Heady Street  
Cortlandt, NY 10567  
(914) 736-0930

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By: Mark Tulis, Esq.  
*Attorneys for Petitioner*  
220 White Plains Road  
Tarrytown, NY 10591  
(914) 747-4400

John J. Loveless, Esq.  
BLEAKLEY PLATT & SCHMIDT, LLP  
One North Lexington Avenue  
White Plains, NY 10601  
(914) 949-2700



**DRAFT**

**RESOLUTION**

**NUMBER \_\_\_\_\_**

**(RE: AUTHORIZE THE DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT TO APPLY TO THE NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION (NYSDEC) FOR A ROUND 40 HUDSON RIVER ESTUARY GRANT FOR THE PREPARATION OF A NATURAL RESOURCES INVENTORY)**

**WHEREAS**, the Town's Open Space report was completed in 2003, and

**WHEREAS**, the past 20-years have seen significant changes in the character of the Town with significant additional areas of open space protected as well as several parcels being developed, and

**WHEREAS**, the Conservation Advisory Council (CAC) and Planning staff believe it is an appropriate time to update and revise the 2003 Open Space Plan into a more modern Natural Resources Inventory considering advances in mapping technology and a better understanding of the environmental characteristics of the Town, and

**WHEREAS**, funding is available through the NYSDEC for the creation of such an inventory.

**NOW THEREFORE BE IT RESOLVED THAT**, the Planning Department is hereby authorized to apply to the NYSDEC for a 2023 Hudson River Estuary Grant not to exceed \$50,000 with the required Town match to be provided through in-kind services.

**FURTHER BE IT RESOLVED**, the Town Supervisor is hereby authorized to execute all necessary contractual agreements.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2023  
At a Regular Meeting Held  
at the Town Hall**

**RESOLUTION**

**DRAFT**

**NO.**

**(AUTHORIZE DISTRIBUTION OF GRANT FUNDS OBTAINED BY NORWEST FROM THE NYS OFFICE OF PEOPLE WITH DEVELOPMENTAL DISABILITIES IN ACCORDANCE WITH GRANT REQUIREMENTS)**

**WHEREAS**, in February 2023 the Centers for Medicare and Medicaid Services (CMS) approved additional funding to Office of People With Developmental Disabilities (OPWDD) Home and Community Based Services (HCBS); and

**WHEREAS**, in March 2023, Norwest received \$13,752 in pass-through grant funding from NYS OPWDD. This grant covers Phase II of the Workforce Stabilization Initiative to address Support and Clinical staffing shortages stemming from the COVID-19 public health emergency; and

**WHEREAS**, Norwest completed the attestation required to receive such funding; and

**WHEREAS**, grant funds must be distributed according to a Distribution Plan within 180 days of receipt of funding; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board authorizes Norwest to distribute the Grant Funds in accordance with the Grant Guidelines.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted June 13, 2023  
At a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**DRAFT**

**NO.**

**(AUTHORIZE THE SUPERVISOR TO EXECUTE A LICENSE AGREEMENT WITH  
THE OWNER OF 30 DICKERSON ROAD)**

**WHEREAS**, the owner of 30 Dickerson Road applied to Code Enforcement for permits;  
and

**WHEREAS**, during their application process, the owners discovered that a shed located  
near the rear of the property is actually on Town-owned property; and

**WHEREAS**, the Town Board has authorized license agreements for similar situation in  
the past;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Supervisor is authorized to  
execute a license agreement with the owner of 30 Dickerson Road for a shed on Town-owned  
property.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted June 13, 2023  
At a Regular Meeting  
Held at Town Hall**

RESOLUTION

NUMBER     -23

**DRAFT**

**(AUTHORIZE THE PURCHASE AND INSTALLATION OF SECURITY CAMERAS  
AND WIRING AT THE TOWN QUARRY)**

**WHEREAS**, for safety and security reasons it is the desire of the Town Board to have security cameras at the Quarry; and

**WHEREAS**, it is the intent of the Town Board to make the footage of the Quarry available to local law enforcement agencies; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board authorizes the purchase and installation of security cameras and wiring at the Town Quarry at a cost not to exceed \$28,000.; and

**BE IT FURTHER RESOLVED**, the cameras at the Quarry shall have an automatic alert system that will notify local authorities of activity; and

**BE IT FURTHER RESOLVED**, the materials purchased will be compatible with all recently acquired and installed security camera systems; and

**BE IT FURTHER RESOLVED**, the Comptroller is authorized to secure the necessary funds.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted May 16, 2023  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NO.**

**(AUTHORIZE THE PURCHASE OF A VINTAGE SEA PLANE FOR A MONUMENT  
TO BE LOCATED AT CORTLANDT WATERFRONT PARK)**

**WHEREAS**, the Town of Cortlandt received the land where the Cortlandt Waterfront Park is located from James Martin; and

**WHEREAS**, as part of the Town's enhancements to the Park, it would like to include sea plane elements as Mr. Martin was a noted aviation enthusiast; and

**WHEREAS**, the Town has the ability to purchase a vintage sea plane for \$3,500 from Jay Brennan plus transportation costs; and

**WHEREAS**, the Town intends to create a monument using this vintage sea plane;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Supervisor is authorized to execute a bill of sale for \$3,500 for the purchase of the sea plane; and

**BE IT FURTHER RESOLVED** that the Town is authorized to pay for the transfer of the plane in an amount not to exceed \$10,000.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted June 13, 2023  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER \_\_\_\_\_**

**(ADOPTING A MASTER FEE LIST FOR THE TOWN OF CORTLANDT)**

**WHEREAS**, the Town desires to make the massive amount of data and information the Town deals with both functional and easy-to-navigate for Residents; and

**WHEREAS**, currently the fees for various Departments are only found on the web pages for those individual Departments;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board of the Town of Cortlandt does hereby adopt a Master Fee List for the Town of Cortlandt, encompassing all fees for the various departments; and

**BE IT FURTHER RESOLVED**, this Master Fee List shall be posted on the Town's website.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted June 13<sup>th</sup>, 2023  
At a Regular Meeting  
Held at Town Hall.**

**DRAFT**

RESOLUTION

NUMBER \_\_\_\_\_

**RE: (AUTHORIZE THE RELOCATION OF NORWEST TO CORTLANDT CUE)**

**WHEREAS**, currently Norwest Offices are located adjacent to the Charles J. Cook Pool facility and Town's Pine Lake Garage at 293 Furnace Dock Road, Cortlandt Manor, NY 10567; and

**WHEREAS**, in lieu of renovating the existing office space their offices will be relocated to the Cortlandt Cue, located at the Cortlandt Town Center 3131 E. Main Street, Mohegan Lake, NY 10547; and

**WHEREAS**, the existing office space will be demolished with the area to be used for future recreational activities; and

**WHEREAS**, the Director of Technical Services is hereby authorized to

- Obtain proposals for lead and asbestos testing at the current Norwest Offices
- Prepare bid documents to demolish the existing Norwest Offices
- Prepare floor plans for office space for Norwest at the Cortlandt Cue
- Obtain quotes for electrical, HVAC and fire protection system upgrades at the Cortlandt Cue

And;

**WHEREAS**, the Director of Environmental Services is hereby authorized to

- Obtain material price proposals for office layout.
- Construct offices at Cortlandt Cue
- Assist in relocating Norwest furniture and files to Cortlandt Cue

**WHEREAS**, the Director of Information Technology is hereby authorized to obtain proposals with contracted vendor for upgrades of the Cortlandt Cue; and

**NOW THEREFORE BE IT RESOLVED**, that the Town Board of the Town of Cortlandt authorizes the relocation of Norwest to the Cortlandt Cue;

**BE IT FURTHER RESOLVED**, that the Director of Technical Services is authorized to execute agreement related to lead and asbestos testing at a cost not to exceed **Twenty Thousand Dollars** (\$20,000.00).

**BE IT FURTHER RESOLVED**, that Comptroller is hereby authorized to amend the budget accordingly.

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to use American Rescue Plan Act (ARPA) funds to cover portions or all the anticipated expenditure.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2023  
at a Regular Meeting  
Held at the Town Hall**



**DRAFT**

**RESOLUTION**

**NUMBER -23**

**(RE: AUTHORIZE FIREWORKS PERMIT TO OUR LADY OF MT. CARMEL)**

**WHEREAS**, pursuant to Chapter 35 of the Town Code, and pursuant to Section 405.00 of the Penal Law of the State of New York, Our Lady of Mt. Carmel Society, Inc. of Verplanck, New York submitted to the Department of Technical Services - Code Enforcement Division an application for a permit to display fireworks at the following locations and on the specified dates:

At property located at the end of Eighth Street at the Hudson River, Verplanck, New York; and property owned by the Town of Cortlandt located at the end of Ninth Street, Verplanck, New York, intermittently on July 12<sup>th</sup>, 13<sup>th</sup>, 14<sup>h</sup>, and 15<sup>th</sup>; intermittently from 10:45 p.m. to 12:00 Midnight on July 16, 2023; with the alternate date being July 17, 2023 for the same hours; and

**WHEREAS**, the above locations and times of said display is hereby authorized pursuant to the application of Our Lady of Mt. Carmel Society, Inc. and approved by the various agencies outlined below; and

**WHEREAS**, said application has been reviewed and endorsed by the Town Supervisor, Deputy Director of Code Enforcement, Chief of the Verplanck Fire Department, and the Chairman of the Fire Advisory Board; and

**WHEREAS**, in accordance with Section XIII, Paragraph D of the Town Code, authorization for said fireworks display is conditioned upon the licensee's submission to the Town Clerk of the Town of Cortlandt a Certificate of Insurance in the sum of Five Million Dollars naming thereon the Town as additionally insured; which certificate has been approved as to form by the Town Attorney; and upon condition of the approval of the Code Enforcement Division, the Local Fire District and the Fire Advisory Board; and

**WHEREAS**, said Society has submitted to the Town Clerk of the Town of Cortlandt a Hold Harmless Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Cortlandt does hereby **GRANT** a Non-Transferable Permit to Display Fireworks on the 12<sup>th</sup>, 13<sup>th</sup>, 14<sup>th</sup>, and 15<sup>th</sup>, with the full show on the 16<sup>th</sup> day of July, 2023 (**alternate date of July 17<sup>th</sup>, 2023 to be used ONLY if on July 16 the weather does not permit said display**) and at the times specified above to: Our Lady of Mt. Carmel Society, Inc.; Garden State Fireworks, P. O. Box 403, Carlton Road, Millington, New Jersey (07946); and the following persons designated as those discharging the fireworks; Anthony Capicotti, Jr., Michael Letteri, John Mahoney, Brian Snyder, Joseph Letteri, Jason Letteri and Michael Ritornato; and

**OUR LADY OF MT. CARMEL  
FIREWORKS PERMIT 2021  
Page Two**

**BE IT FURTHER RESOLVED**, that said permit shall require a member of the Town of Cortlandt Code Enforcement Department to be present when the fireworks are delivered; and

**BE IT FURTHER RESOLVED**, that the Supervisor be, and hereby is, authorized to execute said permit on behalf of the Town Board provided that all necessary documents have been obtained and all Town staff reviews and sign-offs have been secured at the time of said display; and

**BE IT FURTHER RESOLVED** that Our Lady of Mt. Carmel Society of Verplanck shall follow all health and safety guidance provided by regulatory agencies, and if the Town of Cortlandt has health and or safety concerns related to COVID-19, then it can modify any granted approvals.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2022  
At a Regular Meeting  
Held at the Town Hall**

RESOLUTION

NUMBER -23

**DRAFT**

**(RE: AUTHORIZE A LOAD ONLY FIREWORKS PERMIT TO SANTORE'S WORLD FAMOUS FIREWORKS ON BEHALF OF THE VILLAGE OF TARRYTOWN/VILLAGE OF SLEEPY HOLLOW)**

**WHEREAS**, pursuant to Chapter 35 of the Town Code, and pursuant to Section 405.00 of the Penal Law of the State of New York, Santore's World Famous Fireworks and the Hudson Valley Gateway Chamber of Commerce submitted to the Department of Technical Services - Code Enforcement Division an application for a permit to **load** fireworks onto a barge at the following location on July 4, 2023:

---Madeline Marine, Inc. 28 Madeline Ave., Verplanck, NY 10596

**WHEREAS**, after careful review by the Town of Cortlandt Fire Inspector, said fireworks application has been approved as follows:

- 1. The barge will be loaded on July 4, 2023.**
- 2. There will be NO fireworks stored on land, all fireworks must be off-site or loaded onto the barge.**
- 3. Santore's World Famous Fireworks must provide security.**

**WHEREAS**, said application has been reviewed and endorsed by the Chief of the Local Fire District, The Town of Cortlandt Fire Inspector, the Chairman of the Fire Advisory Board and the Town Supervisor; and

**WHEREAS**, in accordance with Section XIII, Paragraph D of the Town Code, authorization for the loading of said fireworks is conditioned upon the licensee's submission to the Town Clerk of the Town of Cortlandt a Certificate of Insurance in the sum of Five Million Dollars naming thereon the Town as additionally insured; which certificate has been approved as to form by the Town Attorney; and

**NOW, THEREFORE, BE IT RESOLVED**, that on the condition that Santore's World Famous Fireworks operates only on property for which they have written permission, that the Town Board of the Town of Cortlandt does hereby **GRANT** a Non-Transferable Permit to **Load** Fireworks at Madeline Marine, Inc., on July 4, 2023; and

**BE IT FURTHER RESOLVED, that said permit shall require the Fire Inspector of the Town of Cortlandt Code Enforcement Department to be present when the fireworks are loaded;** and

**BE IT FURTHER RESOLVED,** that the Supervisor be, and hereby is, authorized to execute said permit on behalf of the Town Board.

**BE IT FURTHER RESOLVED, that said Permit will be granted and issued only upon the completion of all and any required conditions for said Permit by the applicant to the satisfaction of the Town of Cortlandt.**

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2023  
At a Regular Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER -23**

**(RE: AUTHORIZE A LOAD ONLY FIREWORKS PERMIT TO JULY 4 EVER FIREWORKS ON BEHALF OF THE CITY OF PEEKSKILL/PEEKSKILL FIRE DEPARTMENT)**

**WHEREAS**, pursuant to Chapter 35 of the Town Code, and pursuant to Section 405.00 of the Penal Law of the State of New York, July 4 Ever Fireworks and the City of Peekskill/Peekskill Fire Department submitted to the Department of Technical Services - Code Enforcement Division an application for a permit to **load** fireworks onto a barge at the following location on July 4, 2023:

---Madeline Marine, Inc. 28 Madeline Ave., Verplanck, NY 10596

**WHEREAS**, after careful review by the Town of Cortlandt Fire Inspector, said fireworks application has been approved as follows:

- 1. The barge will be loaded on July 4, 2023.**
- 2. There will be NO fireworks stored on land, all fireworks must be off-site or loaded onto the barge.**
- 3. July 4 Ever Fireworks must provide security.**

**WHEREAS**, said application has been reviewed and endorsed by the Chief of the Local Fire District, The Town of Cortlandt Fire Inspector, the Chairman of the Fire Advisory Board and the Town Supervisor; and

**WHEREAS**, in accordance with Section XIII, Paragraph D of the Town Code, authorization for the loading of said fireworks is conditioned upon the licensee's submission to the Town Clerk of the Town of Cortlandt a Certificate of Insurance in the sum of Five Million Dollars naming thereon the Town as additionally insured; which certificate has been approved as to form by the Town Attorney; and

**NOW, THEREFORE, BE IT RESOLVED**, that on the condition that July 4 Ever Fireworks operates only on property for which they have written permission, that the Town Board of the Town of Cortlandt does hereby **GRANT** a Non-Transferable Permit to **Load** Fireworks at Madeline Marine, Inc., on July 4, 2023; and

**BE IT FURTHER RESOLVED, that said permit shall require the Fire Inspector of the Town of Cortlandt Code Enforcement Department to be present when the fireworks are loaded; and**

**BE IT FURTHER RESOLVED, that the Supervisor be, and hereby is, authorized to execute said permit on behalf of the Town Board.**

**BE IT FURTHER RESOLVED, that said Permit will be granted and issued only upon the completion of all and any required conditions for said Permit by the applicant to the satisfaction of the Town of Cortlandt.**

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2023  
At a Regular Meeting  
Held at the Town Hall**

RESOLUTION

NUMBER -23

**DRAFT**

**(RE: AUTHORIZE A LOAD ONLY FIREWORKS PERMIT TO JULY 4 EVER FIREWORKS ON BEHALF OF JEFFREY BUNZEL)**

**WHEREAS**, pursuant to Chapter 35 of the Town Code, and pursuant to Section 405.00 of the Penal Law of the State of New York, July 4 Ever Fireworks and the City of Peekskill/Peekskill Fire Department submitted to the Department of Technical Services - Code Enforcement Division an application for a permit to **load** fireworks onto a barge at the following location on June 24, 2023:

---Madeline Marine, Inc. 28 Madeline Ave., Verplanck, NY 10596

**WHEREAS**, after careful review by the Town of Cortlandt Fire Inspector, said fireworks application has been approved as follows:

1. **The barge will be loaded on June 24, 2023.**
2. **There will be NO fireworks stored on land, all fireworks must be off-site or loaded onto the barge.**
3. **July 4 Ever Fireworks must provide security.**

**WHEREAS**, said application has been reviewed and endorsed by the Chief of the Local Fire District, The Town of Cortlandt Fire Inspector, the Chairman of the Fire Advisory Board and the Town Supervisor; and

**WHEREAS**, in accordance with Section XIII, Paragraph D of the Town Code, authorization for the loading of said fireworks is conditioned upon the licensee's submission to the Town Clerk of the Town of Cortlandt a Certificate of Insurance in the sum of Five Million Dollars naming thereon the Town as additionally insured; which certificate has been approved as to form by the Town Attorney; and

**NOW, THEREFORE, BE IT RESOLVED**, that on the condition that July 4 Ever Fireworks operates only on property for which they have written permission, that the Town Board of the Town of Cortlandt does hereby **GRANT** a Non-Transferable Permit to **Load** Fireworks at Madeline Marine, Inc., on June 24, 2023; and

**BE IT FURTHER RESOLVED, that said permit shall require the Fire Inspector of the Town of Cortlandt Code Enforcement Department to be present when the fireworks are loaded; and**

**BE IT FURTHER RESOLVED, that the Supervisor be, and hereby is, authorized to execute said permit on behalf of the Town Board.**

**BE IT FURTHER RESOLVED, that said Permit will be granted and issued only upon the completion of all and any required conditions for said Permit by the applicant to the satisfaction of the Town of Cortlandt.**

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2023  
At a Regular Meeting  
Held at the Town Hall**



**RESOLUTION**

**NUMBER -23**

**DRAFT**

**(RE: AUTHORIZE FIREWORKS PERMIT TO OUR JULY 4 EVER FIREWORKS ON BEHALF OF MADELINE MARINE, INC)**

**WHEREAS**, pursuant to Chapter 35 of the Town Code, and pursuant to Section 405.00 of the Penal Law of the State of New York, July 4 Ever Fireworks on behalf of Madeline Marine Inc. of Verplanck, New York submitted to the Department of Technical Services - Code Enforcement Division an application for a permit to load and display fireworks at the following locations and on the specified dates:

At property located at 270 6<sup>th</sup> Street, on a 30x 90 barge, located 312 feet from shore, Verplanck, New York; at 9:15pm on June 17, 2023.

**WHEREAS**, the above locations and times of said display is hereby authorized pursuant to the application of July 4 Ever Fireworks, Inc. and approved by the various agencies outlined below; and

**WHEREAS**, said application has been reviewed and endorsed by the Town Supervisor, Deputy Director of Code Enforcement, Chief of the Verplanck Fire Department, and the Chairman of the Fire Advisory Board; and

**WHEREAS**, in accordance with Section XIII, Paragraph D of the Town Code, authorization for said fireworks display is conditioned upon the licensee's submission to the Town Clerk of the Town of Cortlandt a Certificate of Insurance in the sum of Five Million Dollars naming thereon the Town as additionally insured; which certificate has been approved as to form by the Town Attorney; and upon condition of the approval of the Code Enforcement Division, the Local Fire District and the Fire Advisory Board; and

**WHEREAS**, said Society has submitted to the Town Clerk of the Town of Cortlandt a Hold Harmless Agreement.

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Cortlandt does hereby **GRANT** a Non-Transferable Permit to Display Fireworks on the 17<sup>th</sup> day of June, 2023 at the time specified above to: Madeline Marine, Inc.; July 4 Ever Fireworks, 382 Rock Cut Rd, Walden, New York (12586); and the following persons designated as those discharging the fireworks; Rocco Polifrone, Kseniya Golubeva and Jeffrey Wang; and

**MADLINE MARINE, INC  
FIREWORKS PERMIT 2023  
Page Two**

**BE IT FURTHER RESOLVED**, that said permit shall require a member of the Town of Cortlandt Code Enforcement Department to be present when the fireworks are delivered; and

**BE IT FURTHER RESOLVED**, that the Supervisor be, and hereby is, authorized to execute said permit on behalf of the Town Board provided that all necessary documents have been obtained and all Town staff reviews and sign-offs have been secured at the time of said display; and

**BE IT FURTHER RESOLVED** that Madeline Marine, Inc and July 4 Ever Fireworks shall follow all health and safety guidance provided by regulatory agencies, and if the Town of Cortlandt has health and or safety concerns, then it can modify any granted approvals.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2023  
At a Regular Meeting  
Held at the Town Hall**

**RESOLUTION**

**DRAFT**

**NO.**

**(AUTHORIZE THE SUPERVISOR TO PETITION THE STATE LEGISLATURE  
REGARDING A HOTEL OCCUPANCY TAX)**

**WHEREAS**, under Article 29 of the New York Tax Law, the State Legislature has added occupancy taxes for dozens of municipal corporations throughout the State, including many in Westchester and the Hudson Valley Region;

**WHEREAS**, there is a current proposal for a hotel on Route 6; and

**WHEREAS**, should the hotel be constructed, the Town wants to ensure it receives the same occupancy revenue that other municipalities receive;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Supervisor is authorized to petition the State Legislature for an occupancy tax for hotels in the Town of Cortlandt.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted June 13, 2023  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER -23**

**(RE: APPOINT 2023 SUMMER SEASONALS)**

**RESOLVED**, pursuant to Town Board Policy adopted on February 11, 1997, that the following be and hereby are appointed as seasonal employees in the Town of Cortlandt Government to work in various departments and divisions. The hourly rate of pay varies with the position. Pool appointments become effective on May 30, 2023 – September 4, 2023, and camp appointments become effective June 26, 2023 – August 4, 2023:

|                 | <b>NAME</b>             | <b>TITLE</b>           | <b>2023 ROP</b> |
|-----------------|-------------------------|------------------------|-----------------|
| <b>DAY CAMP</b> | Boyle, Megan            | Director               | \$26.50         |
|                 | Pisani, Taylor A.       | Drama Specialist       | \$15.50         |
|                 | Birenkrant, Ella J.     | Senior Counselor       | \$13.50         |
|                 | DeFrancesco, Michela    | Senior Counselor       | \$13.50         |
|                 | Fatato, Juliana N.      | Senior Counselor       | \$13.50         |
|                 | Hickey, Kylie           | Senior Counselor       | \$13.50         |
|                 | Jankowski, Brianna      | Senior Counselor       | \$13.50         |
|                 | Mattson, Kara           | Senior Counselor       | \$13.50         |
|                 | Petrosino, Quinn M.     | Senior Counselor       | \$13.50         |
|                 | Russo, Alex             | Senior Counselor       | \$13.50         |
|                 | Russo, Gio              | Senior Counselor       | \$13.50         |
|                 | Rutigliano, Nicole G.   | Senior Counselor       | \$13.50         |
|                 | Servedio, Olivia        | Senior Counselor       | \$13.50         |
|                 | Snell, Cierre           | Maintenance            | \$13.50         |
|                 | Travis, Douglas         | Maintenance            | \$13.50         |
|                 | Birotte, Neyssa         | Senior Counselor       | \$13.00         |
|                 | Hentze, Jillian R       | Senior Counselor       | \$13.00         |
|                 | Rawlins, Naiya          | Senior Counselor       | \$13.00         |
|                 | Weinbaum, Olivia        | Senior Counselor       | \$13.00         |
|                 | Birenkrant, Alden J.    | Intermediate Counselor | \$9.50          |
|                 | Edwards, Daniel         | Intermediate Counselor | \$9.50          |
|                 | Shalhoub, Nicholas      | Intermediate Counselor | \$9.50          |
|                 | DeJesus, Corey          | Intermediate Counselor | \$9.00          |
|                 | Dyer, Eloise            | Intermediate Counselor | \$9.00          |
|                 | Rodrigues, Maria Andrea | Intermediate Counselor | \$9.00          |
|                 | Schinder, Samantha      | Intermediate Counselor | \$9.00          |
|                 | Siller, Wyatt           | Intermediate Counselor | \$9.00          |
|                 | Birotte, Olivier        | Junior Counselor       | \$5.00          |
|                 | Fusilli, Gabe           | Junior Counselor       | \$5.00          |
|                 | Hentze, Jake            | Junior Counselor       | \$5.00          |

|                        |                         |                          |                 |
|------------------------|-------------------------|--------------------------|-----------------|
|                        | Jankowski, Emily        | Junior Counselor         | \$5.00          |
|                        | Russo, Tea              | Junior Counselor         | \$5.00          |
|                        | Zerrle, Madelyn         | Junior Counselor         | \$5.00          |
|                        | Daoud, Sofia            | Junior Counselor         | \$5.00          |
|                        | Jones, Sophia           | Junior Counselor         | \$5.00          |
|                        | Scozza Fava, Salavotore | Junior Counselor         | \$5.00          |
|                        | Zerrle, Madelyn         | Junior Counselor         | \$5.00          |
|                        | Birenkrant, Hailey      | CIT                      | \$1.00          |
|                        | Carbone, Angelina       | CIT                      | \$1.00          |
|                        | Romero, Alexander       | CIT                      | \$1.00          |
|                        | Smith, MacKinley        | CIT                      | \$1.00          |
|                        | CarraCappa, Jet         | CIT                      | \$1.00          |
|                        | Corcoran, Harleigh      | CIT                      | \$1.00          |
|                        | Corcoran, Lexi          | CIT                      | \$1.00          |
|                        | Fatato, Emma            | CIT                      | \$1.00          |
|                        | Philbin, Michael        | CIT                      | \$1.00          |
|                        | Philbin, Ryan           | CIT                      | \$1.00          |
|                        | Pichardo, Gabriella     | CIT                      | \$1.00          |
|                        | Ridder, Henry           | CIT                      | \$1.00          |
|                        | Romero, Alexander       | CIT                      | \$1.00          |
|                        | Socorro, Michael        | CIT                      | \$1.00          |
|                        | Weinbaum, Piper         | CIT                      | \$1.00          |
| <b>5, 6 GRADE CAMP</b> | <b>NAME</b>             | <b>TITLE</b>             | <b>2023 ROP</b> |
|                        | Rawlins, Shawn J.       | Director                 | \$26.50         |
|                        | Sherman, Kelsey J.      | Assistant Director       | \$21.00         |
|                        | Riefenhauser, Heather   | Arts & Crafts Specialist | \$16.00         |
|                        | Bleakley, Jessica       | Senior Counselor         | \$13.50         |
|                        | Cordero, Diana          | Senior Counselor         | \$13.50         |
|                        | Hodge, Quintin          | Senior Counselor         | \$13.50         |
|                        | Yeboah, Afua            | Senior Counselor         | \$13.50         |
|                        | Carter, Chazsiti        | Senior Counselor         | \$13.00         |
|                        | Cordone, Isabella       | Senior Counselor         | \$13.00         |
| <b>7, 8 GRADE CAMP</b> | <b>NAME</b>             | <b>TITLE</b>             | <b>2023 ROP</b> |
|                        | Sherman, Kamryn J.      | Assistant Director       | \$19.50         |
|                        | Skelly, Keira           | Arts & Crafts Specialist | \$14.00         |
|                        | Hodge, Taryn            | Senior Counselor         | \$13.50         |
|                        | Ogbonna, Emmanuel       | Senior Counselor         | \$13.50         |
|                        | Pearson, Hailey         | Senior Counselor         | \$13.50         |
|                        | Spencer, Hailey         | Senior Counselor         | \$13.50         |
|                        | Tresgallo, Kayla        | Senior Counselor         | \$13.50         |
|                        | Bencosme, Rudy          | Senior Counselor         | \$13.00         |
| <b>PLAYGROUNDS</b>     | <b>NAME</b>             | <b>TITLE</b>             | <b>2023 ROP</b> |
|                        | Cinquina, Kristen       | Senior Counselor         | \$14.50         |
|                        | Kopfensteiner, Nicole   | Director                 | \$13.00         |
|                        | Lent, Ashley            | Senior Counselor         | \$13.00         |
|                        | Walters, Shelldon       | Intermediate Counselor   | \$10.00         |
| Cinquina, Jill         | Intermediate Counselor  | \$9.00                   |                 |

|  |                 |                  |        |
|--|-----------------|------------------|--------|
|  | Delima, Lucas   | Junior Counselor | \$5.00 |
|  | McNamee, Andrew | Junior Counselor | \$5.00 |

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2023  
at a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER     -23**

**(RE: AUTHORIZE THE APPOINTMENT OF THE FOLLOWING SEASONAL EMPLOYEES  
IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES FOR THE YEAR 2023)**

**NOW THEREFORE BE IT RESOLVED**, the following seasonal employees will be appointed in the Department of Environmental Services, with a start date of (See Below) and an end date of 09/22/2023. This appointment is subject to completion of drug screening.

|                   | <b>NAME</b>     | <b>START DATE</b> |
|-------------------|-----------------|-------------------|
| <b>SANITATION</b> | Connor Harbolic | 06/14/2023        |
|                   | Malcom Owens    | 06/14/2023        |

**BE IT FURTHER RESOLVED**, all temporary employees in the Department of Environmental Services shall be compensated at an hourly rate of pay of \$18.00.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2023  
at a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER -23**

**(RE: APPOINT 2023 SUMMER SEASONALS)**

**RESOLVED**, pursuant to Town Board Policy adopted on February 11, 1997, that the following be and hereby are appointed as seasonal employees in the Town of Cortlandt Government to work in various departments and divisions with a start date of June 14, 2023 and an end date of September 5, 2023.

|                  | <b>NAME</b>       | <b>DEPARTMENT</b> |
|------------------|-------------------|-------------------|
| <b>TOWN HALL</b> | Cesarini, Sydney  | Clerk/Assessor    |
|                  | Pereira, Sofia    | Clerk             |
|                  | Jones, Paige      | Justice Court     |
|                  | Kelley, Veronica  | Comptroller       |
|                  | Logerfo, Lily     | Planning          |
|                  | Paolucii, Matthew | Planning          |

**BE IT FURTHER RESOLVED**, all temporary seasonal employees in Town Hall shall be compensated at an hourly rate of pay of \$18.00.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2023  
at a Regular Meeting  
Held at Town Hall**



**RESOLUTION**

**DRAFT**

**NUMBER   -23**

**RE: (APPOINT THOMAS BRADY TO THE TITLE OF TEMPORARY SENIOR CLERK IN THE OFFICE OF THE TOWN CLERK)**

**WHEREAS**, the Clerk's Office currently has a staff member on extended leave, and in accordance with Civil Service, the Senior Clerk list was canvassed and interviews were conducted by Town Clerk, Laroue Shatzkin, Deputy Town Clerk Christine Cothren, and Director of Operations/HR, Claudia Vahey; and

**WHEREAS**, the interview committee has asked the Town Board to consider appointing Mr. Thomas Brady to the title of Temporary Senior Clerk for the time period commencing June 14, 2023 and ending October 6, 2023; and

**WHEREAS**, the Cortlandt Town Board has agreed to this request; and

**NOW, THEREFORE, BE IT RESOLVED**, that Mr. Thomas Brady of 12 Windsor Lane, Scarsdale, NY 10583 be and hereby is appointed to the title of Temporary Senior Clerk in the Office of the Town Clerk. This appointment is subject to a drug screening and background check. Mr. Brady will be paid at the hourly rate of \$29.3825 5WC-Step 1.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROE ROSE SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2023  
at a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**DRAFT**

**NUMBER   -23**

**RE: (APPOINT KEVIN BELL TO THE TITLE OF MOTOR EQUIPMENT OPERATOR  
IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES)**

**WHEREAS**, the position of Motor Equipment Operator (MEO) was posted in accordance with the Collective Bargaining Agreement and interviews were conducted with an interview committee consisting of Supervisor Dr. Richard Becker, Director of DES, Steve Ferreira and Director of Operations/HR, Claudia Vahey; and

**WHEREAS**, the interview committee has asked the Town Board to consider appointing Mr. Kevin Bell to the title of MEO; and

**WHEREAS**, the Cortlandt Town Board has agreed to this request; and

**NOW, THEREFORE, BE IT RESOLVED**, that Mr. Kevin Bell of 22 Sniffen Mountain Rd., Cortlandt Manor, NY be and hereby is appointed to the title of MEO in the Department of Environmental Services. This is a probational appointment and Mr. Bell will be paid at the hourly rate of \$40.50 8BC-Step 5 (\$84,564)

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2023  
at a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER -23**

**RE: (APPOINT ROBERT WARD TO THE TITLE OF MOTOR EQUIPMENT OPERATOR IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES)**

**WHEREAS**, the position of Motor Equipment Operator (MEO) was posted in accordance with the Collective Bargaining Agreement and interviews were conducted with an interview committee consisting of Supervisor Dr. Richard Becker, Director of DES, Steve Ferreira and Director of Operations/HR, Claudia Vahey; and

**WHEREAS**, the interview committee has asked the Town Board to consider appointing Mr. Robert Ward to the title of MEO; and

**WHEREAS**, the Cortlandt Town Board has agreed to this request; and

**NOW, THEREFORE, BE IT RESOLVED**, that Mr. Robert Ward of 129 Meadow Lane, Poughkeepsie, NY be and hereby is appointed to the title of MEO in the Department of Environmental Services. This is a probational appointment and Mr. Ward will be paid at the hourly rate of \$40.50 8BC-Step 5 (\$84,564)

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2023  
at a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**DRAFT**

**NUMBER   -23**

**RE: (APPOINT MIKE MILBURY TO THE TITLE OF ASSISTANT FOREMAN IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES – PARKS DIVISION)**

**WHEREAS**, the position of Assistant Foreman – Parks Division was posted in accordance with the Collective Bargaining Agreement and interviews were conducted with an interview committee consisting of Supervisor Dr. Richard Becker, Director of DES, Steve Ferreira and Director of Operations/HR, Claudia Vahey; and

**WHEREAS**, the interview committee has asked the Town Board to consider appointing Mr. Mike Milbury to the title of Assistant Foreman – Parks Division; and

**WHEREAS**, the Cortlandt Town Board has agreed to this request; and

**NOW, THEREFORE, BE IT RESOLVED**, that Mr. Mike Milbury of 33 Tiger Rd., Hopewell Junction, NY be and hereby is appointed to the title of Assistant Foreman – Parks Division in the Department of Environmental Services. This is a probational appointment and Mr. Milbury will be paid at the hourly rate of \$44.08 11aBC-Step 6 (\$92,039)

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2023  
at a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER   -23**

**RE: (APPOINT WILLIAM SEABOLDT TO THE TITLE OF MAINTENANCE  
MECHANIC REPAIR IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES –  
PARKS DIVISION)**

**WHEREAS**, the position of Maintenance Mechanic Repair – Parks Division was posted in accordance with the Collective Bargaining Agreement and interviews were conducted with an interview committee consisting of Supervisor Dr. Richard Becker, Director of DES, Steve Ferreira and Director of Operations/HR, Claudia Vahey; and

**WHEREAS**, the interview committee has asked the Town Board to consider appointing Mr. William Seiboldt to the title of Maintenance Mechanic Repair – Parks Division; and

**WHEREAS**, the Cortlandt Town Board has agreed to this request; and

**NOW, THEREFORE, BE IT RESOLVED**, that Mr. William Seiboldt of 5 Gilbert St., Cortlandt Manor, NY be and hereby is appointed to the title of Maintenance Mechanic Repair – Parks Division in the Department of Environmental Services. This is a probational appointment and Mr. Seiboldt will be paid at the hourly rate of \$42.33 11aBC-Step 5 (\$88,385)

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2023  
at a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**DRAFT**

**NUMBER -23**

**RE: (APPOINT NANCY SINCHI TO THE TITLE OF ADMINISTRATIVE INTERN IN THE JUSTICE COURT)**

**WHEREAS**, in the past few years the Town of Cortlandt has hired administrative interns to work in various Town Departments and Offices; and

**WHEREAS** there is a need for additional staff in the Justice Court and interviews were conducted; and

**WHEREAS**, it is the desire of the Town Board of the Town of Cortlandt to appoint Ms. Nancy Sinchi to the title of Administrative Intern for a one year term; and

**NOW, THEREFORE, BE IT RESOLVED**, Ms. Nancy Sinchi of 286 Bleakley Avenue, Buchanan, NY be and hereby is appointed as an administrative intern in the Town of Cortlandt at for a 35 hour work week at Salary of 4WC Step 1 \$48,969.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2023  
At a Regular Meeting  
held at Town Hall.**

**RESOLUTION**

**NUMBER -23**

**RE: (AUTHORIZE A SALARY INCREASE FOR FRANK GODERRE – TOLLHOUSE ATTENDANT)**

**RESOLVED**, that retroactively effective to June 1, 2023, Mr. Frank Goderre shall be paid a salary of \$21.00 per hour.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on June 13, 2023  
At a Regular Meeting  
held at Town Hall.**

**DRAFT**

**RESOLUTION**

**NUMBER     -23**

**(AUTHORIZE A LEAVE OF ABSENCE FOR AN EMPLOYEE IN THE DEPARTMENT  
OF ENVIRONMENTAL SERVICES - SANITATION)**

**RESOLVED**, that the following employee is hereby approved for a leave of absence under the FMLA effective the following dates:

Employee ID# - 212550 Effective June 27, 2023 - August 27, 2023

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted June 13, 2023  
At a Regular Meeting  
Held at Town Hall**



**DRAFT**

**RESOLUTION**

**NO.**

**(SCHEDULE A PUBLIC HEARING REGARDING ATV RESTRICTIONS)**

**WHEREAS**, the Supervisor and Town Board have been receiving an increasing number of complaints related to illegal ATV usage in Town; and

**WHEREAS**, ATV's are meant to be operated at appropriate times and in appropriate areas, not on public lands or public streets; and

**WHEREAS**, the Town Board believes an updated ordinance pertaining to ATV's could help to improve the quality of life for residents throughout the Town;

**NOW, THEREFORE, BE IT RESOLVED** that a public hearing is scheduled for July 18, 2023 at 7:00 PM at Town Hall: 1 Heady Street, Cortlandt Manor, New York 10567 for a Local Law for restrictions pertaining to ATV usage.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted June 13, 2023  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NO.**

**(SCHEDULE A PUBLIC HEARING REGARDING ZONING INCONSISTENCIES IN THE TOWN CODE)**

**WHEREAS**, from time to time the Supervisor and Town Board direct staff to review the Code and to propose omnibus zoning amendments; and

**WHEREAS**, during other times, more targeted zoning amendments are appropriate for other issues; and

**WHEREAS**, recently the Town Board has become aware of certain zoning inconsistencies that should be rectified in the immediate future;

**NOW, THEREFORE, BE IT RESOLVED** that a public hearing is scheduled for August 15, 2023 at 7:00 PM at Town Hall: 1 Heady Street, Cortlandt Manor, New York 10567 for a proposed Local Law to correct zoning inconsistencies.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted June 13, 2023  
At a Regular Meeting  
Held at Town Hall**