

February 2, 2023

Vice Chairperson Thomas Bianchi
and Members of the Planning Board
Town of Cortlandt
1 Heady Street
Cortlandt Manor, NY 10567

Re: The Gurdjieff Foundation, Inc.
1065 Quaker Bridge Road East

On behalf of The Gurdjieff Foundation, Inc. (the "Applicant", or "Foundation"), contract-vendee of the above-referenced property, we herein submit the enclosed updated *Sample Annual Calendar and Notes*, which incorporates the additional calendar notes describing the Foundation's anticipated activities and programs open to the public, as discussed with the Board at its January 10 public hearing. Additionally, for each activity with 30 or more participants, the estimated number of vehicles has been added to the Sample Annual Calendar entries.

We appreciate your continued consideration of this application, thank you.

Very truly yours,

DTS PROVIDENT DESIGN ENGINEERING, LLP



Matthew N. Steinberg, AICP
Associate

Enclosure(s)

cc: The Gurdjieff Foundation, Inc; Stenger Diamond & Glass, LLP
File 900

CALENDAR NOTES:

1. As used in the calendar and in the summary information below the term “vehicle” shall mean cars, 2-axle passenger vans, and 2-axle minibuses. The term “maximum vehicles” shall mean the total number of vehicles that can arrive and depart for any given event.
2. Dates and numbers of typical participants shown in the calendar are approximate and intended to show the frequency and intensity of activities during the course of a year.
3. Terms used to set limits such as, but not limited to, maximum number of activities and events, attendees, vehicles, and maximum building size, may not be breached.
4. Numbers of vehicles shown on the calendar are maximums for each event. For activities with no more than 20 participants, the maximum number of vehicles will be the lesser of the number of participants, or 12.
5. There may be an additional one-day event (not shown on the calendar or in the summary of events) with up to 300 people occurring no more than once a year. No more than 50 vehicles will come onto the property during this event.
6. During conferences and weekend or week-long events, participants will be staying overnight. Some attendees may leave the event early or arrive late, but once they have arrived will stay on the property until their departure. A very small number may stay elsewhere overnight, involving at most five vehicles.
7. To the maximum extent practicable, deliveries made to the property for activities and events are limited to AASHTO SU-30 trucks or smaller with a maximum width of 8.5 feet and shall count as part of the maximum vehicle limits set forth below.
8. A log of vehicle trips and types of events, including number of attendees, will be kept and sent to the Town of Cortlandt quarterly. As part of this log, any emergency vehicle trips to the property will also be reported.

Summary of events by month:

	Attendees		Number of events												
	Typ.	Max.	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Meetings	12	20	4	6	5	4	6	3			4	6	6	4	48
	30	50			1			1							2
Days	15	20	1	1											2
	40	50			1	1						1			3
	60	75					1				1		1		3
Weekends	40	50		1										1	2
	60	75			1	1	1				1	2			6
Weeks	40	50								1					1
	60	75						1	1	1					3
	80	100							1	1					2
Conferences	80	100					1						1		2

Activities and hours:

- Meetings:** An hour to an hour and a half between 6:00 and 9:00 PM
- Days:** 8 AM to 5 PM
- Weekends:** Mostly 6:00 PM Friday to Noon Sunday - one or two long weekends
- Weeks:** Usually Saturday to Saturday or Sunday to Sunday - sometimes only 5 days
- Conferences:** Wednesday or Thursday evening until Sunday afternoon

# of Attendees:	# of Activities:	Max. vehicles:
<20 people	50	12
21-50	8	20
51 -75	12	25
76-100	2	30
76-100	2	50

ADDITIONAL NOTES:

- The Foundation will limit new building to 6,000 square feet of solely meeting room, conference room or assembly space; there shall be no residential use or overnight stays, and this space shall not be rented or let out, with or without payment, to a third-party with the below exception.
- Teatown Lake Reservation and similar community organizations shall collectively have the right to conduct a program open to the public up to a maximum of 2 times a month, with a maximum of 5 vehicles and 20 people for each program. These events will last no longer than one day and may not include overnight stays. The Gurdjieff foundation may not unreasonably withhold approval of the organization or the event.

JANUARY

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
26	27	28	29	30	31	01
02	03 Meetings 6:00 - 9:00 PM 12 people	04	05	06	07	08
09	10	11	12	13	14	15
16	17	18 Meetings 6:00 - 9:00 PM 12 people	19	20 Meetings 6:00 - 9:00 PM 12 people	21	22
23	24 Meetings 6:00 - 9:00 PM 12 people	25	26	27	28 Day-long Workshop 8:30 AM - 5:00 PM 18 people	29
30	31	01	02	03	04	05

FEBRUARY

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
30	31	01 Meetings 6:00 - 9:00 PM 12 people	02	03	04	05
06	07 Meetings 6:00 - 9:00 PM 12 people	08	09	10 Meetings 6:00 - 9:00 PM 18' people	11 Day-long Workshop 8:30 AM - 5:00 PM 20 people	12
13	14	15 Meetings 6:00 - 9:00 PM 12 people	16	17	18	19
20	21 Meetings 6:00 - 9:00 PM 12 people	22	23 Meetings 6:00 - 9:00 PM 12 people	24	25 - 26 Weekend Seminar 8:00 AM Friday - 4:00 PM Sunday 40 people/20 vehicles	
27	28	01	02	03	04	05
06	07	08	09	10	11	12

MARCH

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
27	28	01 Meetings 6:00 - 9:00 PM 12 people	02	03	04	05
06	07 Meetings 6:00 - 9:00 PM 12 people	08	09	10 Meetings 6:00 - 9:00 PM 30 people/20 vehicles	11 Day-long Workshop 8:30 AM - 5:00 PM 40 people/20 vehicles	12
13 Meetings 6:00 - 9:00 PM 12 people	14	15 Meetings 6:00 - 9:00 PM 12 people	16	17	18	19
20	21 Meetings 6:00 - 9:00 PM 12 people	22	23	24 - 26 Weekend Seminar 6:00 PM Friday - 2:00 PM Sunday 60 people/25 vehicles		
27	28	29	30	31	01	02
Spring Recess - No on-site activities						
03	04	05	06	07	08	09

APRIL

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
27	28	29	30	31	01	02
03	04	05	06	07	08	09
Spring Recess - No on-site activities						
10	11	12 Meetings 6:00 - 9:00 PM 12 people	13	14	15	16 Day-long Workshop 8:30 AM - 5:00 PM 40 people/20 vehicles
17	18 Meetings 6:00 - 9:00 PM 12 people	19	20 Meetings 6:00 - 9:00 PM 12 people	21	22	23
24	25	26 Meetings 6:00 - 9:00 PM 12 people	27	28 - 30 Weekend Seminar 6:00 PM Friday - 2:00 PM Sunday 60 people/25 vehicles		
01	02	03	04	05	06	07

MAY

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
01	02	03	04	05	06	07
	Meetings 6:00 - 9:00 PM 12 people		Conference 5:00 PM Wednesday - 2:00 PM Sunday 80 people/30 vehicles			
08	09	10	11	12	13	14
		Meetings 6:00 - 9:00 PM 12 people		Meetings 6:00 - 9:00 PM 20 people	Day-long Workshop 8:30 AM - 5:00 PM 60 people/25 vehicles	
15	16	17	18	19	20	21
	Meetings 6:00 - 9:00 PM 12 people			Weekend Seminar 6:00 PM Friday - 2:00 PM Sunday 60 people/25 vehicles		
22	23	24	25	26	27	28
Meetings 6:00 - 9:00 PM 12 people						
29	30	31	01	02	03	04
	Meetings 6:00 - 9:00 PM 12 people					
05	06	07	08	09	10	11

JUNE

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
29	30	31	01	02 Meeting 7:00 - 9:00 PM 30 people/20 vehicles	03	04
05	06 Meetings 6:00 - 9:00 PM 20 people	07	08 Meetings 6:00 - 9:00 PM 16 people	09	10	11
12	13 Meetings 6:00 - 9:00 PM 20 people	14	15	16	17	18
19	20	21	22	23	24	25
Weeklong Workshop 6:00 PM Saturday - Noon Saturday 70 people/25 vehicles						
26	27	28	29	30	01	02
03	04	05	06	07	08	09

JULY

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
26	27	28	29	30	01	02
03	04	05	06	07	08	09
10	11	12	13	14	15	16
Weeklong Workshop 6:00 PM Saturday - Noon Saturday 90 people/50 vehicles						
17	18	19	20	21	22	23
24	25	26	27	28	29	30
Workshop 4:00 PM Wednesday - Noon Sunday 60 people/25 vehicles						
31	01	02	03	04	05	06

AUGUST

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
31	01	02	03	04	05	06
07	08	09	10	11	12	13
Weeklong Workshop 6:00 PM Saturday - Noon Saturday 45 people/20 vehicles						
14	15	16	17	18	19	20
Weeklong Workshop 6:00 PM Saturday - Noon Saturday 90 people/30 vehicles						
21	22	23	24	25	26	27
Weeklong Workshop 6:00 PM Saturday - Noon Saturday 60 people/25 vehicles						
28	29	30	31	01	02	03
04	05	06	07	08	09	10

SEPTEMBER

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
28	29	30	31	01	02	03
04	05	06 Meetings 6:00 - 9:00 PM 12 people	07	08	09	10
11	12 Meetings 6:00 - 9:00 PM 12 people	13	14	15	16	17 Day-long Workshop 8:30 AM - 5:00 PM 70 people/25 vehicles
18	19	20 Meetings 6:00 - 9:00 PM 12 people	21	22	23	24
25	26 Meetings 6:00 - 9:00 PM 12 people	27	28	29	30	01
				Weekend Seminar 6:00 PM Friday - 2:00 PM Sunday 60 people/25 vehicles		
02	03	04	05	06	07	08

OCTOBER

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
25	26	27	28	29	30	01
				Weekend Seminar 6:00 PM Friday - 2:00 PM Sunday 60 people/25 vehicles		
02	03	04	05	06	07	08
		Meetings 6:00 - 9:00 PM 12 people		Meetings 6:00 - 9:00 PM 20 people		
09	10	11	12	13	14	15
	Meetings 6:00 - 9:00 PM 12 people				Day-long Workshop 8:30 AM - 5:00 PM 45 people/20 Vehicles	
16	17	18	19	20	21	22
Meetings 6:00 - 9:00 PM 12 people		Meetings 6:00 - 9:00 PM 12 people				
23	24	25	26	27	28	29
	Meetings 6:00 - 9:00 PM 12 people			Weekend Seminar 6:00 PM Friday - 2:00 PM Sunday 70 people/25 vehicles		
30	31	01	02	03	04	05

NOVEMBER

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday	
30	31	01 Meetings 6:00 - 9:00 PM 12 people	02	03 Meetings 6:00 - 9:00 PM 20 people	04 Day-long Workshop 8:30 AM - 5:00 PM 70 people/25 vehicles	05	
06	07 Meetings 6:00 - 9:00 PM 12 people	08 National/International Conference 4:00 PM Wednesday - 10:00 AM Sunday 80 people/50 vehicles					12
13	14	15 Meetings 6:00 - 9:00 PM 12 people	16	17	18	19	
20 Meetings 6:00 - 9:00 PM 12 people	21	22	23	24	25	26	
27	28 Meetings 6:00 - 9:00 PM 12 people	29	30	01	02	03	
04	05	06	07	08	09	10	

DECEMBER

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
27	28	29	30	01 Meeting 7:00 - 9:00 PM 20 people	02	03
04 Meetings 6:00 - 9:00 PM 12 people	05	06 Meetings 6:00 - 9:00 PM 12 people	07	08 - 10 Weekend Seminar 6:00 PM Friday - 2:00 PM Sunday 40 people/20 vehicles		
11	12 Meetings 6:00 - 9:00 PM 12 people	13	14	15	16	17
18	19	20	21	22	23	24
Winter Break - No on-site activities						
25	26	27	28	29	30	31
Winter Break - No on-site activities						
01	02	03	04	05	06	07