



TOWN OF CORTLANDT

OFFICE OF THE TOWN CLERK

Town Clerk
LAROUÉ R. SHATZKIN

Deputy Town Clerk
AMANDA SHAFIULLAH

Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
P: 914-734-1020 F: 914-734-1102
www.townofcortlandt.com/townclerk

Town Supervisor
RICHARD H. BECKER, MD





Town Board Members
JAMES F. CREIGHTON
CRISTIN JACOBY
ROBERT E. MAYES
JOYCE C. WHITE

NOTICE:

Clickable Agenda from Town Clerk, Laroué Shatzkin

Dear Viewer,

In an effort to make online information easier to access and interact with, the Agenda has been updated to be “Clickable”. You can access these features in two ways.

1. From any device, click directly on the Agenda Item you wish to view, and you will be taken to that page of the packet.
2. If accessing from a computer, through the town website, you will have a Table of Contents and thumbnails available.
 - a. Open your options using this button on the top left of the screen: 
 - b. Thumbnails should automatically appear. To see the table of contents, click this button: 
 - c. and this will pop up: 
 - d. Click the arrow next to the word Agenda, and a fully clickable Table of Contents becomes available.
3. If you have downloaded the Agenda, you can click directly on the Agenda item, or access the table of contents by opening the bookmarks, which look like this: 

I hope you enjoy these features as I continue to work to improve your experience. Please feel free to reach out to me at the office if you have feedback or suggestions.

Warmly,

Laroué Shatzkin



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LAROUÉ R. SHATZKIN

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REGULAR MEETING

TOWN BOARD AGENDA – APRIL 22 , 2025

PLACE:

TOWN HALL

TIME:

7:00 PM

ORDER OF BUSINESS

MEETING CALLED TO ORDER

PLEDGE TO THE FLAG

SUPERVISOR'S PROCLAMATIONS & REPORTS

ROLL CALL

TOWN BOARD REPORTS

APPROVAL OF THE MINUTES

Approve the Minutes for the March 11, 2025 Regular Meeting and the March 24, 2025 Special Meeting.

PUBLIC HEARINGS

1. Public Hearing to Authorize Financing for Various Projects for the Cortlandt Consolidated Water District.
 - a. Open Public Hearing.
 - b. Recognize Action as SEQR Type II.
 - c. Adopt Public Interest Order.
 - d. Adopt Bond Resolution.

2. Public Hearing to Extend the Battery Energy Storage Moratorium.
 - a. Open Public Hearing.
 - b. Receive and File letter from County Planning Board Chair regarding the Battery Energy Storage Systems Moratorium Extension.
 - c. Recognize Action as SEQR Type II.
 - d. Adopt Resolution.

3. Public Hearing to Amend Chapter 15 of the Town Code – Conservation Advisory Council.
 - a. Open Public Hearing.
 - b. Recognize Action as SEQR Type II.
 - c. Adopt Resolution.

HEARING OF CITIZENS – AGENDA ITEMS ONLY

REPORTS

Receive and File the following:

For the month of February 2025 from the Recreation Department.

For the month of March 2025 from the Office of the Aging, Purchasing Department, DOTS-Code Enforcement, Receiver of Taxes and the Town Clerk.

OLD BUSINESS:

Receive and File the following:

NEW BUSINESS

Receive and File the following:

1. Notification from Village of Croton-on-Hudson that Village Local Law 14 of 2024, Consolidating the Village Tax Assessment with the Town of Cortlandt, has been adopted and filed with the State of New York.
2. Petition for Zoning Text Amendment and Application for RRUSP from Zarin & Steinmetz LLC on behalf of BEB Capital LLC regarding property adjacent to Cortlandt Blvd.; Refer to Planning Board.
3. Letter from Resident of 8 Fawn Ridge requesting evaluation of large commercial trucks using Westbrook Drive; refer to DES.
4. Letter from resident of 111 7th Street requesting a Handicap Parking Space; Refer to DES.
5. Letter from resident of 1 Ridge Road requesting safety evaluation of intersection at Lafayette Avenue and Ridge Road; Refer to DES.
6. Resident Commemorative Memorial Policy.

RESOLUTIONS

1. Confirm Participation with approximately 35 other Municipalities in Retaining Counsel for the ongoing ConEd Rate Case.
2. Reappoint Donald Liebman to the Board of Assessment Review.
3. Authorize the Extension of the Municipal Snow and Ice Agreement with NYSDOT through 2029.
4. Authorize Penalty for Non-Compliance with Lead and Copper Testing Requirements.
5. Authorize an Agreement with Westchester County for Oscawana Park.
6. Authorize conveyance of SBL 45.13-2-10 located on Furnace Dock to adjoining resident.
7. Authorize acceptance of parcel for the Furnace Woods Sewer Improvement Area.
8. Approve Settlement of Index No 66596/2024.
9. Authorize a One-Time Leak Adjustment for Resident of 16 Gallows Hill Road.

10. Authorize Planning Staff to apply for the Environmental Bond Act Municipal Parks and Recreation Grant Program for Lighting at Sprout Brook Park.
11. Adopt Resident Commemorative Memorial Policy.
12. Amend Master Fee Schedule.
13. Authorize Purchase of Equipment for Court Holding Area.
14. Award RFP 01-2025 Towing and Flatbed Services.
15. Authorize a Fireworks Permit for July4Ever for June 15, 2025, pending approval by Legal and Code.
16. Authorize a Road Closure for a Block Party on Rita Drive on June 7, 2025 with a rain date of June 8, 2025.
17. Agenda Items for DOTS:
 - a. Award TE Contract 2025.01 – Pocket Park 2134 Albany Post Road.
 - b. Award CCWD 2025.01 – Root Street/Hollowbrook Watermain Replacement Phase 1.
 - c. Award TE Contract 2025.03 – Community Welcome Signs.
 - d. Authorize Extension of Annual Paving Contract to Laura Li Industries.
 - e. Authorize Force Account with Metro North for Repaving of Montrose Station Road.
18. Agenda Items for DES:
 - a. Authorize Leak Detection Survey for Cortlandt Water System.
19. Agenda Items for Mt. Carmel:
 - a. Authorize use of the Town Stage for the Annual Feast.
 - b. Closing of Certain Streets.
 - c. Fireworks Permit, pending approval by Legal and Code.
20. Reappoint George Oros as an Economic Business Development Liaison for one year.
21. Appoint Johnathan Hotz as a Part-Time Messenger at the Senior Center.

22. Appoint Robert Attinelly as a Part-Time Messenger at the Senior Center.
23. Appoint Seasonal Workers in DES.
24. Appoint Seasonal Employees for Camp and Pool in the Recreation Department.
25. Authorize Returning Seasonal Employees in Town Hall.
26. Authorize a Leave of Absence for an Employee in DES – Highway.
27. Schedule a Public Hearing for May 13, 2025 to Amend Chapter 171: Fireworks.
28. Schedule a Public Hearing for May 13, 2025 for a Cable Franchise Renewal Agreement with Verizon New York Inc.
29. Schedule a Public Hearing for June, 10, 2025 to consider revisions to Chapter 307-45 Accessory Apartments.
30. Schedule a Public Hearing for June 10, 2025 to consider the Route 6 Downtown Neighborhood Overlay Zone.

ADDITIONS TO THE AGENDA

BUDGET TRANSFERS - NONE

REPORTS FROM VARIOUS DEPARTMENTS

REPORTS FROM STANDING & SPECIAL COMMITTEES

SECOND HEARING OF CITIZENS

ADJOURNMENT

NEXT TOWN BOARD MEETING

May 13, 2025 at 7:00 pm
Town Hall Web Site address: www.townofcortlandt.com



A **Regular Meeting** of the Town Board of the Town of Cortlandt was conducted on **March 11, 2025** with the following elected officials and appointed staff in attendance:

RICHARD H. BECKER	Supervisor
JOYCE WHITE	Councilmember
CRISTIN JACOBY	Councilmember
ROBERT MAYES	Councilmember
JAMES CREIGHTON	Councilmember

Also present:

TOM WOOD	Town Attorney
MICHAEL CUNNINGHAM	Assistant Town Attorney
LAROUÉ ROSE SHATZKIN	Town Clerk
AMANDA SHAFIULLAH	Deputy Town Clerk
PATRICIA ROBCKE	Comptroller
MICHAEL PREZIOSI	Director, DOTS
CLAUDIA VAHEY	Human Resources Coordinator
STEPHEN FERREIRA	Director, DES - ABSENT
JOE BASSELL	Junior Network Specialist

MEETING CALLED TO ORDER

The meeting was called to order at 7:02 P.M.

PLEDGE TO THE FLAG

Supervisor Becker started the meeting with the Pledge of Allegiance.

SUPERVISOR'S PROCLAMATIONS & REPORTS

Supervisor Becker shared some recent events, including the 12th Annual Senior Academy Awards at Senior Center on _____. On March 7th, 2025 there was also Line Dancing which was also at the community center.

In upcoming events, The Peekskill's St. Patrick's Day Parade is on Saturday March 15th at 3:00 P.M. The Buchanan Parade is Sunday March 16th at 2:00 P.M beginning at Tate Avenue. The Cortlandt Veterans Committee will be holding its monthly meeting on March 26th at 12:00 P.M at Doggology located at 2081 Albany Post Road in Montrose. There will be a Ceremony on

Sunday March 29th for National Vietnam War Veterans Day at the Harmon Firehouse in Croton, located at 30 Wayne Street, 2nd Floor. On Saturday April 5th the Town of Cortlandt Green Team is hosting an Earth Day Hike at 10 A.M at Blue Mountain Reservation, 435 Welcher Avenue in Peekskill. With Spring and Summer approaching its time to get your updated Recreation ID and pool passes at Town Hall during normal business hours or on Thursday April 10th from 4:00 P.M-7:00 P.M. The Mobile Shredder is coming back on Friday April 11th from 10:00 A.M-1:00 P.M. Residents can bring up to four boxes of personal paper to be shred, not including business material or newspapers. On Saturday April 12th at 1:00 P.M the Annual Easter Egg Hunt will occur at the Youth Center, 3 Memorial Drive.

TOWN BOARD REPORTS

Councilperson Robert Mayes gave his report **OF NOTE:**

Councilperson Mayes thanked the Recreation Department's Ken Sherman and Tim Fisher for all their work with the Recreation's Basketball program this past season, he stated it was a great season and the kids are looking forward to the award ceremony tomorrow, March 12th. Little League/Baseball Season is approaching with Opening Days for the following Leagues, Croton on April 5th, Cortlandt American on April 12th, and Cortlandt National/Softball is April 26th. Registration is closed by these leagues but resident can still reach out to the leagues for late registration. On the Agenda tonight, The Town is renewing their Softball/Little League Field Enhancement Programs, which the Town supplies \$10,000 to each Little Leagues to spend to support the leagues. The Town does not have their own in-house league so it is very important to support these non-profit little leagues.

Con Edison has indicated they are increasing their rates significantly and unfortunately the Town does not have a choice of who delivers power but the choice of where the Town's power comes from. The Town did evaluate in the past if they should join Sustainable Westchester but they were not a good fit then but the Town can reexplore this and see if it is a good fit moving forward for the community.

Councilperson Mayes also spoke about his and Councilperson White's Town-wide Facilities Evaluation and how they were joined by staff members and consultants. Councilperson Mayes said he found these walkthroughs very beneficial because it allowed the consultants to see the vision for the properties. The Muriel Morabito Senior Center and Charles J. Cook Pool were their first stops and they plan on touring other facilities this week.

Councilperson Mayes was invited by Councilperson Jacoby to join her during her Paving Review of street in Town of Cortlandt. Paving the town roads is very important tasks because it is needed for snow removal. Councilperson Mayes expressed how excited he is to join this new project.

Councilperson Joyce White gave her report

OF NOTE:

Councilperson White received an update in regards to the Briarcliff-Peekskill Trail that was received from First Deputy Commissioner Peter Tartaglia which is below:

- The design has progressed to 40% completion.
- Permits have been submitted and we awaiting feedback from the permitting agencies.
- A structural engineer has been hired to assist with the structural design of the Boardwalk and it is moving along smoothly.
- Coordination continues with the adjacent property owner since construction access through the site will be through a shared easement.
- Coordination has begun with an underground utility company in the area to avoid any complications with their communications line in the vicinity of the project.
- We will be planning to request bonding for \$1,770,000 for the construction through the BOL in late spring of this year.
- We are currently anticipating going out to bid by the end of August, early September if all goes well.

Councilperson White attended the New York-New Jersey Trail Conference event at Muscoot Farm which was a well-attended event and left information about the meeting and about how become a volunteer with the NYNJ Trail Conference. Councilperson White also wished all women a Happy Women's Month.

Councilperson Cristin Jacoby gave her report

OF NOTE:

Councilperson Jacoby expressed she is excited to talking about the road paving review, it was something she enjoyed doing last year and looks forward to doing it this year. The Town is relaunching the Youth Council in partnership with the school districts, Croton, Hendrick Hudson, and possibility Lakeland. This program is great for students to learn about local government works and also have the students teach the Town Board.

Councilperson Jacoby congratulated Let it Shine Food Pantry in Verplanck on their fifth anniversary this weekend. They provide such an important service to our town and available to residents struggling in the Town, especially with the Food Bank.

Councilperson Jacoby and Dr. Becker visited the Little Kings and Queens Fun Place in Cortlandt. It is a very fun place for families to visit and safe environment for kids to have fun in. and did a segment of the place on Taking Care of Business which is located on The Town of Cortlandt's website.

Councilperson Jacoby wished all women a Happy Women's Month!

Councilperson James Creighton gave his report

OF NOTE:

Councilperson Creighton discussed the upcoming, “I Love My Parks Day” on Saturday May 3rd with a rain date of May 4th at Old Croton Aqueduct which is a day to help clean up and removal of invasive species. Councilperson Creighton spoke about the Old Croton Aqueduct trail in depth.

Councilperson Creighton also thanked Dr. Becker on his solution for the Cortlandt-Peekskill Paramedic Program which has made a huge impact to the community. The employees are very happy and happy to have the Town Board supporting them as well.

APPROVAL OF THE MINUTES

Approve the Minutes for the February 3, 2025 Special Meeting, and the February 11, 2025 Regular Meeting.

Councilperson Mayes made a motion to approve the above Minutes, seconded by Councilperson Jacoby, with all voting **AYE**.

PUBLIC HEARINGS

HEARING OF CITIZENS – AGENDA ITEMS ONLY

No citizens spoke.

REPORTS

Receive and File the following:

MS4 Annual Report April 2023 - December 2024.

2024 Annual Report from DOTS-Code Enforcement.

For the month of January 2025 from the DOTS-Code Enforcement and the Department of Recreation.

For the month of February 2025 from the Office of the Aging, Purchasing Department, DOTS-Code Enforcement, Receiver of Taxes and the Town Clerk.

OLD BUSINESS:

Receive and File the following:

NEW BUSINESS

Receive and File the following:

1. Letter from Village of Croton-on-Hudson in support of Town-Wide Curbside Composting Program; Refer to Legal and DES.
2. Letter from Jeff Canning of the Van Cortlandtville Historical Society requesting replacement of damaged Historical Roadside Markers on Oregon Road. (See Resolution 11)
3. Letter from Friends of the Old Croton Aqueduct requesting parking permission on Quaker Bridge Road for the 30th Annual I Love My Park Day on Saturday, May 3, 2025 with a rain date of Sunday, May 4, 2025. (See Resolution 12)

Councilperson Creighton made a motion to receive and file the above, seconded by Councilperson White, with all voting **AYE**.

Supervisor Becker commented that MS4 is the Town's stormwater that has run off does not pollute the area.

Director of Department of Technical Services, Michael Preziosi explained, annually New York State of Environmental Conservation requires all MS4's, which stands for Municipal Separate Storm Sewer Systems, to document compliance with the annual stormwater requirements and permits which all towns are require to follow. It is the Town's responsibility annually to document and coordinate all requirements for the report and send it to the New York State of Environmental Conservation to show how the Town complies and strives for maintenance of our stormwater systems. This ensures the Town is keeping the community safe.

Supervisor Becker commented it is a very important subject because surrounding areas have been contaminated by PFAs and PFOs that are compounds that are associated with life-harming toxins, such as cancer. It is imperative to keep these out of the water system. Jeff Canning of the Van Cortlandtville Historical Society wrote a letter in regards to two historical markers that were damaged by a car accident so the Town Board agreed to replace the markers.

RESOLUTIONS

RESOLUTION NO. 85-25 RE: Accept the 2024 Member List of Volunteer Ambulance Workers for the Cortlandt Community Volunteer Ambulance Award Program.

RESOLUTION NO. 86-25 RE: Authorize Intermunicipal Agreement with the Village of Buchanan for Animal Control and Licensing Services.

RESOLUTION NO. 87-25 RE: Authorize License Agreement with the Owner of 15 Cobblestone Lane.

RESOLUTION NO. 88-25 RE: Appoint Members to the Climate Smart Task Force.

RESOLUTION NO. 89-25 RE: Renew Softball and Little League Field Enhancement Program.

RESOLUTION NO. 90-25 RE: Authorize Snow Removal Expenditure for Croton Park Colony.

RESOLUTION NO. 91-25 RE: Authorize Contract for Safe and Humane Goose Control for Town of Cortlandt Parks & Fields.

Councilperson Creighton made a motion to adopt the above, seconded by Councilperson White, with all voting **AYE**.

Supervisor Becker commented the Climate Smart Task Force is a group with staff members and a community member, Michelle Piccolo-Hill, who is also on the Planning Board who will help us. The Safe and Humane Goose Control are dogs that will chase the geese away, this is a pilot program that will be being at the Riverfront Park. Attorney, Tom Wood, made a comment the dogs will not attack the geese but create an atmosphere to keep the geese safe ad the parks clean.

RESOLUTION NO. 92-25 RE: Authorize Contract with Enormous Creative for Media Services.

RESOLUTION NO. 93-25 RE: Award Bid 2025-03 for Small Welcome Signs for the Town.

RESOLUTION NO. 94-25 RE: Award Bid 2025-01 for Recreation Planner Printing.

RESOLUTION NO. 95-25 RE: Authorize Purchase and Installation of Two Historical Roadside Markers on Oregon Road.

RESOLUTION NO. 96-25 RE: Authorize Parking on Quaker Bridge Road for I Love My Parks Day on May 3, 2025 with a rain date of May 4, 2025.

Agenda Items for DOTS:

RESOLUTION NO. 97-25 RE: Amend TE Contract 2024.18 for Additional Asbestos Abatement at 78 Locust.

Councilperson White made a motion to adopt the above, seconded by Councilperson Mayes, with all voting **AYE**.

Supervisor Becker commented under Contract 2025-03 the Town Board has approved new signage across Town of Cortlandt. The small blue signs have not been replaced in over 25 years and it is being paid under a grant from Senator Pete Harekham and not costing tax-payers.

RESOLUTION NO. 98-25 RE: Appoint Erin McGuinness provisionally to the title of Program Supervisor – NorWest.

RESOLUTION NO. 99-25 RE: Appoint Melissa Wassil to the title of Recreation Assistant at the Community Center.

RESOLUTION NO. 100-25 RE: Appoint Jeazette Lalchandani to the title of Part-Time Senior Account Clerk in the Office of the Receiver of Taxes.

RESOLUTION NO. 101-25 RE: Appoint Ashley Robertine as a part-time employee at the Youth Center.

RESOLUTION NO. 102-25 RE: Appoint Victor Molino as a part-time employee at the Youth Center.

RESOLUTION NO. 103-25 RE: Authorize a Leave of Absence for an employee in DOTS – Engineering.

RESOLUTION NO. 104-25 RE: Authorize a Leave of Absence for an employee in DES – Parks.

Councilperson Mayes made a motion to adopt the above, seconded by Councilperson Jacoby, with all voting **AYE**.

Supervisor Becker welcomed and congratulated all new employees of Town of Cortlandt.

RESOLUTION NO. 105-25 RE: Schedule a Public Hearing for April 22, 2025 to Extend the Battery Energy Storage Moratorium.

RESOLUTION NO. 106-25 RE: Schedule a Public Hearing for April 22, 2025 to Authorize Financing for Various Projects for the Cortlandt Consolidated Water District.

RESOLUTION NO. 107-25 RE: Schedule a Public Hearing for April 22, 2025 to Amend Chapter 15 of the Town Code.

RESOLUTION NO. 108-25 RE: Schedule a Public Hearing for May 13, 2025 to regarding Creation of Bear Mountain Sewer District along Route 6.

RESOLUTION NO. 109-25 RE: Schedule a Special Meeting for March 24, 2025 to renew Town Insurance Policies.

Councilperson Jacoby made a motion to adopt the above, seconded by Councilperson Creighton, with all voting **AYE**.

Supervisor Becker commented about the Battery Energy Storage and it is a very controversial topic because of the safety precautions. New York State and County of Westchester are coming out with new guidelines and will have to comply with them. The amendment of Chapter 15 of the Town Code, which is our environmental group who would like to appoint students to get them involved in local government. The sewer district along Bear Mountain will allow the hotel to connect into the Peekskill sewer district.

ADDITIONS TO THE AGENDA – NO

BUDGET TRANSFERS – NONE

REPORTS FROM VARIOUS DEPARTMENTS

REPORTS FROM STANDING & SPECIAL COMMITTEES

SECOND HEARING OF CITIZENS

No Citizens Spoke.

ADJOURNMENT

The closing of this meeting was in honor of Carol Shanesy. Supervisor Becker commented: Carol was born to Dorothy Eberhart Shanesy and Harold Dennis Shanesy and raised in Evanston, Illinois. Her maternal grandfather, A. O. Eberhart, was the 17th Governor of Minnesota. She was very close to her parents and credited them with encouraging her to go to college and pursue a career at a time when that was less common for women. She graduated from Denison University with a degree in Mathematics in 1958 and received a Master's Degree in Mathematics from Northwestern University in 1959. She moved East and started work at IBM Research in 1959. In an interview for the Engineering and Technology History Wiki, Carol described the early days of punch cards, including drives up to Poughkeepsie to run the cards through the machine, and "patching bugs," which meant using more punch cards or chads to fix card errors. From 1969 to 1972, Carol worked for the Rand Corporation, concentrating on projects for the New York City Fire Department. She returned to IBM as a Senior Systems Engineer and early specialist in CICS (important for customer mainframe interaction). Eventually, the New York City Police Department became the main focus of her work at IBM. Throughout her career, Carol was interested in using her work for civic benefit. Carol was integral to a project that computerized fingerprints to enable better search and matching within the NYPD's master fingerprint database; she also worked on a large programming project that automated calls from New York City fire

boxes. She was honored with a Civil Commendation from the NYPD in 1979 for the fingerprint project and was also the recipient of many awards and accolades at IBM before her retirement in 2002.

Carol moved to Croton in 1994 and quickly became involved in Croton activities, including creation of the Jane E. Lytle Memorial Croton Arboretum and establishment of the Croton Housing Network. She was Treasurer of many organizations, including Croton Democrats. In addition, for many years, Carol was a driving force behind Croton's successful blood drives. These activities and many more brought her recognition and devoted friends and admirers. Carol had several beloved cousins and close, lifelong friends from college and her years at IBM, some spread across the country and others living nearby in a tight-knit and supportive community. She and her friends loved to travel and visited many parts of the world. Memorable trips included a freezing cold winter visit to see the Northern Lights in Iceland and a vacation in Turkey, where they took a balloon ride over Cappadocia. She was an extraordinary crossword player and completed the Sunday New York Times Crossword in short order every week. In addition to devoting herself to her family and friends, Carol generously supported many charities and causes, especially Berea College in Kentucky, which drew her because it was a tuition-free school with the mission of educating young people in southern Appalachia who could not otherwise afford to go to college.

Carol will be dearly missed by her family and friends and by her community. She is survived by cousins John Lampe, Ruth Ann Eberhart, Thomas Eberhart, and John Eberhart. A memorial service will be held at 2 PM on Saturday, March 15, at St. Augustine's Episcopal Church in Croton.

Instead of flowers, contributions in her memory may be made to Berea College, the Croton Housing Network, or the Croton Arboretum.

Councilperson Creighton made a motion to adjourn the meeting, seconded by Councilperson White with all voting **AYE**.

The meeting was adjourned at 7:41 P.M.

NEXT TOWN BOARD MEETING

April 22, 2025 at 7:00 P.M
Town Hall Web Site address: www.townofcortlandt.com

Respectfully submitted,

Laroue Rose Shatzkin
Town Clerk

Amanda Shafiullah

Deputy Town Clerk

A **Special Meeting** of the Town Board of the Town of Cortlandt was conducted on **March 24, 2025** with the following elected officials and appointed staff in attendance:

RICHARD H. BECKER	Supervisor
JOYCE C. WHITE	Councilmember
CRISTIN JACOBY	Councilmember
ROBERT MAYES	Councilmember
JAMES CREIGHTON	Councilmember

Also present:

TOM WOOD	Town Attorney
MICHAEL CUNNINGHAM	Deputy Town Attorney
LAROUÉ ROSE SHATZKIN	Town Clerk- ABSENT
AMANDA SHAFIULLAH	Deputy Town Clerk
PATRICIA ROBCKE	Comptroller
MICHAEL PREZIOSI	Director, DOTS- ABSENT
CLAUDIA VAHEY	Human Resources Coordinator- ABSENT
STEPHEN FERREIRA	Director, DES
BRIAN MCINTYRE	General Foreman, DES
JOE BASSELL	Junior Network Specialist

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MEETING CALLED TO ORDER

The meeting was called to order at 6:11 P.M.

PLEDGE TO THE FLAG

Supervisor lead the Pledge of Allegiance.

ROLL CALL

Deputy Town Clerk, Amanda Shafiullah took roll call, and all Town Board members were present.

RESOLUTIONS

RESOLUTION NO. 110-25 RE: Renew Town of Cortlandt Insurance Policies for 2025-2026.

Deputy Town Attorney, Michael Cunningham commented there was a large increase with the Town's insurance. The Town and Insurance broker were able to agree on a 14% increase which in dollar amounts is \$460,000.00, which is about \$60,000.00 above where the Town originally were. Comptroller, Patty Robcke commented it \$28,000.00 over what the Town budgeted for.

Councilperson Mayes made a motion to adopt the above, seconded by Councilperson Jacoby with all voting **AYE**.

RESOLUTION NO. 111-25 RE: Appoint Adrena Ann Daw Hernandez as a Part-Time Assistant Court Clerk in the Justice Court.

Supervisor Becker commented Adrena Ann Daw Hernandez was interviewed by both Town Justices, himself, and Claudia and will be a great fit in the Justice Court.

Councilperson Jacoby made a motion to adopt the above, seconded by Councilperson White with all voting **AYE**.

ADJOURNMENT

Councilperson Mayes made a motion to adjourn the meeting, seconded by Councilperson White with all voting **AYE**.

The meeting was adjourned at 6:15 P.M.

NEXT TOWN BOARD MEETING

April 22, 2025 at 7:00 pm
Town Hall Web Site address: www.townofcortlandt.com

Respectfully submitted,

Laroue Rose Shatzkin
Town Clerk

Amanda Shafiullah
Deputy Town Clerk

RESOLUTION

NUMBER 106-25

At a meeting of the Town Board of the Town of Cortlandt, Westchester County, New York, held at the Town Hall, in Cortlandt Manor, New York in said Town, on March 11, 2025, at 7 o'clock P.M., Prevailing Time.

PRESENT:

Richard H.Becker
Supervisor

James Creighton
Councilperson

Cristin Jacoby
Councilperson

Robert E. Mayes
Councilperson

Joyce C. White
Councilperson

-----;

In the Matter
of
The Increase and Improvement
of Facilities of the Cortlandt Consolidated
Water District in the Town of Cortlandt,
Westchester County, New York

ORDER
CALLING
PUBLIC
HEARING

WHEREAS, the Town Board of the Town of Cortlandt, Westchester County, New York, has caused to be prepared a plan and report, including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the increase and improvement of the facilities of the Cortlandt Consolidated Water

District (the “Water District”) in the Town of Cortlandt, Westchester County, New York, consisting of the replacement of mains and improvements to interconnection and water tanks, at a maximum estimated cost of \$6,000,000; and

WHEREAS, it is now desired to call a public hearing on the question of the increase and improvement of the facilities of the Water District in the matter described above, and to hear all persons interested in the subject thereof, concerning the same, in accordance with the provisions of Section 202-b of the Town Law; NOW, THEREFORE, IT IS HEREBY

ORDERED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. A public hearing will be held at the Town Hall, in Cortlandt, New York, in said Town, on April 22, 2025, at 7 o'clock P.M., Prevailing Time, on the question of the increase and improvement of the facilities of the Cortlandt Consolidated Water District in the Town of Cortlandt, Westchester County, New York, in the manner described in the preambles hereof, and to hear all persons interested in the subject thereof, concerning the same, and to take such action thereon as is required or authorized by law.

Section 2. The Town Clerk is hereby authorized and directed to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the official newspaper, and also to cause a copy thereof to be posted on the sign board of the Town, such publication and posting to be made not less than ten, nor more than twenty, days before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the following form:

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Cortlandt, Westchester County, New York, will meet at the Town Hall, in Cortlandt, New York, in said Town, on April 22, 2025, at 7 o'clock P.M., Prevailing Time, for the purpose of conducting a public hearing in relation to the proposed increase and improvement of the facilities of the Cortlandt Consolidated Water District in said Town, consisting of the replacement of mains and improvements to interconnection and water tanks, at a maximum estimated cost of \$6,000,000.

At said public hearing said Town Board will hear all persons interested in the subject matter thereof.

Dated: Cortlandt, New York,
March 11, 2025.

BY ORDER OF THE TOWN BOARD OF
THE TOWN OF CORTLANDT,
WESTCHESTER COUNTY, NEW YORK

Laroue Rose Shatzkin
Town Clerk

Section 4. This Order shall take effect immediately. The question of the adoption of the foregoing Order was duly put to a vote on roll call, which resulted as follows:

Supervisor Richard H. Becker	VOTING	X
Councilperson James F. Creighton	VOTING	X
Councilperson Cristin Jacoby	VOTING	X
Councilperson Robert E. Mayes	VOTING	X
Councilperson Joyce C. White	VOTING	X

The order was thereupon declared duly adopted.

* * * * *

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROU SHATZKIN
TOWN CLERK**

**Adopted on March 11, 2025
at a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER X-25

**RE: (RECOGNIZE THE FINANCING FOR VARIOUS PROJECTS FOR THE
CORTLANDT CONSOLIDATED WATER DISTRICT AS A TYPE II ACTION
UNDER SEQR)**

Whereas, the proposed action is the replacement of water mains and improvements to the interconnection and water tanks within the facilities of the Town of Cortlandt Consolidated Water District; and

WHEREAS, no new disturbance or expansion to the existing footprint of the facility is proposed; and

WHEREAS, according to State Environmental Quality Review (SEQR) Part 617., “Replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading buildings to meet building or fire codes (6 N.Y.C.R.R. § 617.5[c][2])” and “Street openings and right-of-way openings for the purpose of repair or maintenance of existing utility facilities (6 N.Y.C.R.R. § 617.5[c][5])” are considered Type II actions under SEQR; and

WHEREAS, Type II actions are not subject to review under State Environmental Quality Review (SEQR) Part 617 and have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Conservation Law (ECL), article 8.

NOW, THEREFORE, BE IT RESOLVED, that the proposed improvements to the Town of Cortlandt Consolidated Water District as described above are Type II actions under SEQR and no further review under SEQR is required.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
at a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER X-25

At a regular meeting of the Town Board of the Town of Cortlandt, Westchester County, New York, held at the Town Hall, in Cortlandt Manor, New York in said Town, on April 22, 2025, at 7 o'clock P.M., Prevailing Time.

PRESENT:

Richard H. Becker
Supervisor

James F. Creighton
Councilman

Cristin Jacoby
Councilwoman

Robert E. Mayes
Councilman

Joyce C. White
Councilwoman

: In the Matter of the Increase and Improve-
: ment of the Facilities of the Consolidated
: Water District in the Town of Cortlandt,
: Westchester County, New York
: _____
:

PUBLIC INTEREST ORDER

WHEREAS, the Town Board of the Town of Cortlandt, Westchester County, New York, has duly caused to be prepared a plan and report including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the increase and improvement of the facilities of the Consolidated Water District in the Town of Cortlandt, Westchester County, New York, consisting of the replacement of mains and improvements to interconnection and water tanks; and

WHEREAS, at a meeting of said Town Board duly called and held on March 11, 2025, an order was duly adopted by it and entered in the minutes specifying the said Town Board would meet to consider the increase and improvement of the facilities of the Consolidated Water District in said Town at a maximum estimated cost to the District of \$6,000,000 and to hear all persons interested in the subject thereof concerning the same at the Town Hall, 1 Heady Street, in Cortlandt Manor, New York, in said Town, on April 22, 2025, at 7:00 o'clock P.M., Prevailing Time; and

WHEREAS, said order duly certified by the Town Clerk was duly published and posted as required by law; and

WHEREAS, a public hearing was duly held at the time and place set forth in said notice, at which all persons desiring to be heard were duly heard; NOW, THEREFORE, BE IT

ORDERED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. Upon the evidence given at the aforesaid public hearing, it is hereby found and determined that it is in the public interest to make the improvement, to increase and improve the facilities of the Consolidated Water District in the Town of Cortlandt, Westchester County, New York, consisting of the replacement of mains and improvements to interconnection and water tanks, at a maximum estimated cost to the District of \$6,000,000.

Section 2. This order shall take effect immediately.

The question of the adoption of the foregoing order was duly put to a vote on roll, which resulted as follows:

Supervisor Richard H. Becker	VOTING	X
Councilman James F. Creighton	VOTING	X
Councilwoman Cristin Jacoby	VOTING	X
Councilman Robert E. Mayes	VOTING	X
Councilwoman Joyce C. White	VOTING	X

The order was thereupon declared duly adopted.

* * * * *

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROU SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
At a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER X-25

BOND RESOLUTION DATED APRIL 22, 2025.

A RESOLUTION AUTHORIZING THE ISSUANCE OF \$6,000,000 SERIAL BONDS OF THE TOWN OF CORTLANDT, WESTCHESTER COUNTY, NEW YORK, TO PAY COSTS IN CONNECTION WITH THE INCREASE AND IMPROVEMENT OF THE FACILITIES OF THE CONSOLIDATED WATER DISTRICT IN THE TOWN OF CORTLANDT, WESTCHESTER COUNTY, NEW YORK.

WHEREAS, pursuant to the provisions heretofore duly had and taken in accordance with the provisions of Section 202-b of the Town Law, and more particularly an order dated April 22, 2025, said Town Board has determined it to be in the public interest to increase the facilities of Consolidated Water District in the Town of Cortlandt, Westchester County, New York, at a maximum estimated cost to the District of \$6,000,000; and

WHEREAS, it is now desired to provide funding for such capital project; NOW, THEREFORE,
BE IT

RESOLVED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. For the specific object or purpose of paying the cost of the increase and improvement of the facilities of Consolidated Water District in the Town of Cortlandt, Westchester County, New York, consisting of the replacement of mains and improvements to interconnection and water tanks, including costs incidental thereto, there are hereby authorized to be issued \$6,000,000 serial bonds of said Town pursuant to the provisions of the Local Finance Law.

Section 2. It is hereby determined that the maximum estimated cost of the aforesaid objects or purposes to the District is \$6,000,000 and that the plan for the financing thereof is by the issuance of the \$6,000,000 serial bonds of said Town authorized to be issued pursuant to this bond resolution.

Section 3. It is hereby determined that the period of probable usefulness of the aforesaid objects or purpose is 40 years, pursuant to subdivision 1 of paragraph a of Section 11.00 of the Local Finance Law. It is hereby further determined that the maximum maturity of the serial bonds herein authorized will exceed five years.

Section 4. Subject to the provisions of the Local Finance Law, the power to authorize the issuance of and to sell bond anticipation notes in anticipation of the issuance and sale of the serial bonds herein authorized, including renewals of such notes, is hereby delegated to the Supervisor, the chief fiscal officer. Such notes shall be of such terms, form and contents, and shall be sold in such manner, as may be prescribed by said Supervisor, consistent with the provisions of the Local Finance Law.

Section 5. The faith and credit of said Town of Cortlandt, Westchester County, New York, are hereby irrevocably pledged to the payment of the principal of and interest on such obligations as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such obligations becoming due and payable in such year. To the extent not paid from other sources, there shall be annually assessed upon all the taxable real property within said Consolidated Water District in the manner provided by law an amount sufficient to pay the principal and interest on said bonds as the same become due, but if not paid from such source, all the taxable real property in said Town shall be subject to the levy of ad valorem taxes sufficient to pay the principal of and interest on said bonds as the same shall become due.

Section 6. Such bonds shall be in fully registered form and shall be signed in the name of the Town of Cortlandt, Westchester County, New York, by the manual or facsimile signature of the Supervisor and a facsimile of its corporate seal shall be imprinted or impressed thereon and may be attested by the manual or facsimile signature of the Town Clerk.

Section 7. The powers and duties of advertising such bonds for sale, conducting the sale and awarding the bonds, are hereby delegated to the Supervisor, who shall advertise such bonds for sale, conduct the sale, and award the bonds in such manner as he or she shall deem best for the interests of the Town.

Section 8. All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds having substantially level or declining debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile signature of its Supervisor, providing for the manual countersignature of a fiscal agent or of a designated official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Supervisor.

Section 9. The validity of such bonds and bond anticipation notes may be contested only if:

- 1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- 2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with,

and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication, or

- 3) Such obligations are authorized in violation of the provisions of the Constitution.

Section 10. This resolution shall constitute a statement of official intent for purposes of Treasury Regulations Section 1.150-2. Other than as specified in this resolution, no monies are, or are reasonably expected to be, reserved, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the object or purpose described herein.

Section 11. This resolution which takes effect immediately shall be published in summary form in the official newspaper of said Town, together with a notice of the Town Clerk in substantially the form provided in Section 81 of the Local Finance Law.

The question of the adoption of the foregoing resolution was duly put to a vote on roll call, which resulted as follows:

Supervisor Richard H. Becker	VOTING	X
Councilman James F. Creighton	VOTING	X
Councilwoman Cristin Jacoby	VOTING	X
Councilman Robert E. Mayes	VOTING	X
Councilwoman Joyce C. White	VOTING	X

The order was thereupon declared duly adopted.

* * * * *

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
At a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER 105-25

(SCHEDULE A PUBLIC HEARING FOR APRIL 22, 2025 TO EXTEND THE BATTERY ENERGY STORAGE MORATORIUM)

WHEREAS, the Town Board approved a 9-month Battery Energy Storage Moratorium at its meeting on January 23, 2024; and

WHEREAS, that Moratorium was extended on October 22, 2024; and

WHEREAS, the technology for Battery Energy Storage Systems continues to rapidly evolve, and the Town Board believes that an extension of the Moratorium through the end of 2025 will allow the Town additional time to speak with industry experts and for the State and County to issue further guidance; and

WHEREAS, many other local municipalities currently have moratoria in place;

NOW, THEREFORE, BE IT RESOLVED that a Public Hearing is scheduled for April 22, 2025 at 7:00 PM at Town Hall, 1 Heady Street, Cortlandt Manor, New York 10567 for an extension of the Battery Energy Storage Moratorium.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted March 11, 2025
At a Regular Meeting
Held at Town Hall**

Kenneth W. Jenkins
Westchester County Executive

April 1, 2025

Chris Kehoe, AICP, Director of Planning
Cortlandt Town Hall
1 Heady Street
Cortlandt Manor, NY 10567-1254

**County Planning Board Referral File CTD 25-003 – Battery Energy Storage Systems
Moratorium Extension**

Dear Mr. Kehoe:

The Westchester County Planning Board has received a proposed local law that would implement an extension to the existing moratorium on the review and approval of applications for Battery Energy Storage Systems (BESS) within the Town of Cortlandt until December 31, 2025. The original January 23, 2024 moratorium was previously extended after nine months, for which we reviewed referral submissions and provided comment letters dated January 8, 2024 and October 7, 2024.

The intent of the moratorium extension is to provide further time for the Town Board to develop a local law regarding the regulation of BESS facilities within Cortlandt. The Town is awaiting the upcoming recommendations that are expected to be provided by New York State agencies regarding fire safety, as well as the County's BESS notification law.

We have reviewed the proposed moratorium extension under the provisions of Section 239 L, M and N of the General Municipal Law and Section 277.61 of the County Administrative Code. We note that moratoria should be enacted with specific intent and purpose and should not extend beyond a reasonable time frame. While we would normally caution against moratoria extending beyond a year, we understand that the safety issues concerning BESS are driving extended discussion, and we believe that incorporating the expected State guidance is an important factor in establishing BESS regulations.

We note that the County Board of Legislators recently adopted the BESS notification legislation. Guidance to municipalities on the notification process will be forthcoming.

Please inform us of the Town's decision so that we can make it a part of the record.

Thank you for calling this matter to our attention.

Respectfully,
WESTCHESTER COUNTY PLANNING BOARD



Bernard Thombs
Chair, Westchester County Planning Board

BT/mv

cc: Blanca Lopez, Commissioner, Westchester County Department of Planning
Susan Spear, Deputy Commissioner, Westchester County Department of Emergency Services

RESOLUTION

NUMBER X-25

**RE: (RECOGNIZE THE BATTERY ENERGY STORAGE MORATORIUM AS A
TYPE II ACTION UNDER SEQR)**

WHEREAS, an extension of the Battery Energy Storage Moratorium has been proposed;
and

WHEREAS, according to State Environmental Quality Review (SEQR) Part 617.,
“Adoption of a moratorium on land development or construction (6 N.Y.C.R.R. §
617.5[c][36])” is considered a Type II action under SEQR; and

WHEREAS, Type II actions are not subject to review under State Environmental Quality
Review (SEQR) Part 617 and have been determined not to have a significant impact on the
environment or are otherwise precluded from environmental review under Environmental
Conservation Law (ECL), article 8;

NOW, THEREFORE, BE IT RESOLVED, that the proposed Battery Energy Storage
Moratorium as described above is a Type II action under SEQR and no further review under
SEQR is required.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
at a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER X-25

(RE: EXTENDING A MORATORIUM FOR NEW BATTERY ENERGY STORAGE SYSTEMS)

RESOLVED, that the Town Board of the Town of Cortlandt does hereby adopt Local Law No. X of 2025.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROE ROSE SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
At a Regular Meeting
Held at Town Hall**

Local Law No. ___ of 2025

(A Local Law Extending a Moratorium for New Battery Energy Storage Systems)

Section 1. Legislative Intent

The Town has received significant interest from Battery Energy Storage developers about potentially installing Battery Energy Storage infrastructure in Cortlandt. Currently, the Town Code is devoid of provisions directly related to Battery Energy Storage. The Town originally enacted a moratorium pursuant to Local Law Number 2-2024. Thereafter, the Town convened a committee to work on a Local Law. The Town's committee made great progress on a Local Law related to Battery Energy Storage Systems, and the Town Board adopted Local Law Number 10-2024 extending the Moratorium to allow the progress to continue.

Since this extension, the County Board of Legislators recently adopted notification legislation for Battery Energy Storage Systems with further guidance to the municipalities forthcoming. Other communities in Westchester have either passed moratoria or are considering passing moratoria in 2025. The Town Board believes it to be prudent to allow the County to pass legislation and to allow the State to issue additional guidance.

Section 2. Moratorium

No application shall be considered, nor approvals granted, by the Planning Board, Zoning Board of Appeals, or the Code Enforcement officials of the Town with respect to any applications for new Battery Energy Storage Systems.

Section 3. Duration

The moratorium herein shall be extended through December 31, 2025 unless terminated earlier.

Section 4. Hardship

The Town Board retains unto itself the right to consider variances to this Local Law and to make all determinations with respect to its applicability and interpret and determine the same. Any issues with respect to the interpretation of and variances from this Law shall be determined by the Town Board upon written request of a property owner. This supersedes § 267 of the New York State Town Law as to variance process.

Section 5. Severability

If any section, subdivision, paragraph, clause, or phrase of this law shall be adjudged invalid or held unconstitutional by any court of competent jurisdiction, any judgment made thereby shall not affect the validity of this law as a whole or any part thereof other than the part or provision so adjudged to be invalid or unconstitutional.

Section 6. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN, TOWN CLERK**

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER 107-25

**(SCHEDULE A PUBLIC HEARING FOR APRIL 22, 2025 TO CONSIDER AMENDING
CHAPTER 15 OF THE TOWN CODE RELATED TO THE CONSERVATION
ADVISORY COUNCIL)**

WHEREAS, the Conservation Advisory Council has provided sound advice to the Town Board on all matters related to Conservation; and

WHEREAS, there are many qualified student members of the community who wish to serve on the Conservation Advisory Council; and

WHEREAS, to accommodate these applicants, the Town Board wishes to amend the Code to expand the number of members of the community that can serve on the CAC as well as utilize the opportunity for any other updates that may be pertinent;

NOW, THEREFORE, BE IT RESOLVED that the Town Board will schedule a Public Hearing for a local law amending provisions of the Town Code related to the CAC for April 22, 2025 at 7:00 PM at Town Hall located at 1 Heady Street, Cortlandt Manor, New York 10567.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted March 11, 2025
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

RE: (RECOGNIZE THE AMENDMENT OF CHAPTER 15 OF THE TOWN CODE – CONSERVATION ADVISORY COUNCIL AS A TYPE II ACTION UNDER SEQR)

WHEREAS, the proposed action is amendments to Chapter 15 of the Town Code – Conservation Advisory Council; and

WHEREAS, according to State Environmental Quality Review (SEQR) Part 617., “Routine or continuing agency administration and management, not including new programs or major reordering of priorities that may affect the environment (6 N.Y.C.R.R. § 617.5[c][26])” is considered a Type II action under SEQR; and

WHEREAS, Type II actions are not subject to review under State Environmental Quality Review (SEQR) Part 617 and have been determined not to have a significant impact on the environment or are otherwise precluded from environmental review under Environmental Conservation Law (ECL), article 8;

NOW, THEREFORE, BE IT RESOLVED, that the proposed amendments to Chapter 15 of the Town Code – Conservation Advisory Council as described above is a Type II action under SEQR and no further review under SEQR is required.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
at a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER X-25

**(RE: AMENDING CHAPTER 15 OF THE TOWN CODE – CONSERVATION
ADVISORY COUNCIL)**

RESOLVED, that the Town Board of the Town of Cortlandt does hereby adopt Local
Law No. X of 2025.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROE ROSE SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
At a Regular Meeting
Held at Town Hall**

Local Law No. ___ of 2025

(A Local Law Amending Chapter 15 of the Town Code: Conservation Advisory Council)

Section 1. Legislative Intent

Chapter 15: Conservation Advisory Council was originally adopted by the Town Board pursuant to Local Law Number 1 of 1975. The CAC has functioned highly for decades and has attracted interest from new members. The Town Board seeks to update the provisions to encourage participation from qualified members of the community.

Section 2. Amendments to Section 15-3(A): Membership

The current text of Section 15-3(A): Membership shall be updated to read as follows:

- A. The Cortlandt CAC shall consist of up to eleven (11) members appointed by the Town Board for terms of two (2) years plus up to another two (2) student members whose terms shall last one (1) year. Persons residing within the Town of Cortlandt who are interested in the improvement and preservation of environmental quality shall be eligible for appointment as members of the Cortlandt CAC. Vacancies on the Cortlandt CAC shall be filled in the same manner as the original appointment, except that a vacancy occurring other than by the expiration of term of office shall be filled only for the remainder of the unexpired term.**

The text of Section 15-3(B) shall remain unchanged.

Section 3. Severability

If any section, subdivision, paragraph, clause, or phrase of this law shall be adjudged invalid or held unconstitutional by any court of competent jurisdiction, any judgment made thereby shall not affect the validity of this law as a whole or any part thereof other than the part or provision so adjudged to be invalid or unconstitutional.

Section 4. Effective Date

This local law shall take effect immediately upon filing with the Secretary of State.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUE ROSE SHATZKIN, TOWN CLERK**

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall**



TOWN OF CORTLANDT
DEPARTMENT OF RECREATION AND CONSERVATION



Town Supervisor
 RICHARD H. BECKER, MD

Town Board Members
 JAMES F. CRUGHTON
 CRISTIN JACOBY
 ROBERT E. MAYES
 JOY F.C. WHITE

Town Hall
 1 Heady Street
 Cortlandt Manor, NY 10567
 MAIN PHONE: 914-734-1050
 FAX: 914-734-1059
www.townofcortlandt.com/rec
tocrec@townofcortlandt.com

Director
 KEN SHERMAN
 914-734-1058
 Deputy Director
 LESLEY POPKIN
 914-734-1057

February 26, 2025

TO: Supervisor Richard H. Becker

RE: ATTENDANCE REPORT – JANUARY 2025 - RECREATION

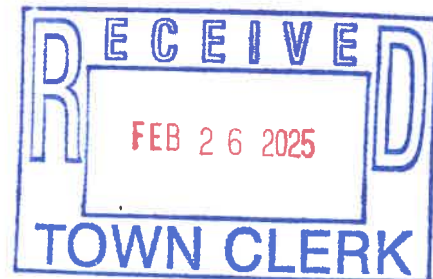
Attached for your information are various reports compiled by the Cortlandt Recreation Division.

1. Indicates the total monthly attendance in our programs beginning January 2016.
2. Provides a detailed attendance report for our YOUTH recreation programs conducted during the month of January 2025.
3. Provides a detailed attendance report for our ADULT recreation programs conducted during the month of January 2025.
4. The summary sheet analyzes the figures reported and explains the reasons why there was an increase or decrease in attendance.

Sincerely,

Kenneth Sherman
 Director, Recreation & Conservation

attend/cover-jl



MONTHLY ATTENDANCE REPORT

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
JANUARY	9,159	8,329	10,343	10,193	9,309	727	6,026	8,135	7,192	6,062
FEBRUARY	10,045	9,166	9,179	9,061	10,044	948	6,334	7,396	8,284	
MARCH	7,620	6,787	6,087	7,046	3,500	1,092	4,420	6,163	6,034	
APRIL	12,792	9,437	7,699	8,448	8,027	3,708	2,392	11,347	12,097	
MAY	14,267	15,092	12,887	11,480	110	8,696	8,755	10,951	10,717	
JUNE	18,065	18,196	15,840	12,541	54	13,769	10,754	12,700	13,932	
JULY	21,151	31,056	29,060	38,686	3,003	20,742	29,166	33,781	41,938	
AUGUST	16,242	14,485	14,944	17,904	5,196	10,445	14,751	14,322	22,543	
SEPTEMBER	10,614	9,449	9,208	8,968	5,391	8,000	10,001	10,731	13,751	
OCTOBER	15,129	12,515	13,401	12,183	7,237	10,056	10,899	18,401	20,238	
NOVEMBER	7,764	7,645	6,793	7,084	1,866	4,441	6,601	7,032	8,721	
DECEMBER	4,109	4,047	3,765	3,575	720	3,161	4,457	4,412	3,962	
TOTAL	146,957	146,204	139,206	147,169	54,457	85,785	114,556	145,371	169,409	6,062

**TOWN OF CORTLANDT RECREATION
MONTHLY ATTENDANCE REPORT
YOUTH ACTIVITY - 2025**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2025 Daily
	Jan. '25	Jan. '25	Jan. '24	Jan. '24	Jan. '25-Jan. '24	Average
Babysitting Skills					0	#DIV/0!
Baseball Camp					0	#DIV/0!
Baseball-Travel Tryout					0	#DIV/0!
Baseball-Travel Practice					0	#DIV/0!
Baseball-Travel Ruth Games					0	#DIV/0!
Basketball-Trav Scrimmage					0	#DIV/0!
Basketball-Boys Trav Team Games	6	210	8	280	-70	35
Basketball-Trav Team Tryouts-Boys					0	#DIV/0!
Basketball- Trav Team Boys Prac	8	80	12	120	-40	10
Basketball-Girls Trav Team Game	0	0	3	105	-105	35
Basketball-Girls Trav Team Tryouts					0	#DIV/0!
Basketball-Girls Trav Team Prac	0	0	4	38	-38	9.5
Basketball-League Meetings					0	#DIV/0!
Basketball-Midget Girls Games					0	#DIV/0!
Basketball-Midget Girls Practice					0	#DIV/0!
Basketball-Midget Girls Tryouts					0	#DIV/0!
Basketball-Pee Wee Games	3	675	4	900	-225	225
Basketball-Pee Wee Practice	24	312	14	352	-40	25.14285714
Basketball-Pee Wee Tryouts					0	#DIV/0!
Basketball-Cub Boys Games	3	675	4	900	-225	225
Basketball-Cub Boys Praticce	24	288	14	326	-38	23.28571429
Basketball-Cub Boys-Tryouts					0	#DIV/0!
Basketball-Jr Boys Games					0	#DIV/0!
Basketball-Jr Boys Practice					0	#DIV/0!
Basketball-Jr Boys-Tryouts					0	#DIV/0!
Basketball-9th/10th-Practice					0	#DIV/0!
Basketball-9th/10th-Games					0	#DIV/0!
Basketball-11th/12th-Practice					0	#DIV/0!
Basketball-11th/12th-Games					0	#DIV/0!
Basketball-Cub/Midget Girls Games					0	#DIV/0!
Basketball-Cub Girls-Tryouts					0	#DIV/0!
Basketball-Cub/Midget Girls Practice					0	#DIV/0!
Basketball-Cub Girls-Games	3	450	4	600	-150	150
Basketball-Midget Girls-Practice	12	155	14	224	-69	16
Basketball-Midget Girls-Games	3	450	4	600	-150	150
Basketball-Cub Girls-Practice	12	144	14	212	-68	15.14285714
Basketball Camp-Sailors					0	#DIV/0!
Basketball-Jr Girls Games					0	#DIV/0!
Basketball-Jr Girls Practice					0	#DIV/0!
Basketball-Jr Girls Tryout					0	#DIV/0!
Basketball-Free Play FGL					0	#DIV/0!
Basketball-Free Play FW	3	38	4	48	-10	12
Basketball - Free Play 6-10 grade-Winter					0	#DIV/0!
Basketball - Free Play 3-5 grade-Winter					0	#DIV/0!
Basketball Clinic (1st & 2nd Grade)	3	183	4	256	-73	64
Basketball Camp - Derek					0	#DIV/0!
Basketball Camp-Red Devil					0	#DIV/0!
Basketball-Dinners					0	#DIV/0!
Bowling-After School	3	6	4	28	-22	7
Bowling-Bumper Bowl	3	18	4	20	-2	5
Cheerleading Camp					0	#DIV/0!
CPR\for Prof. Rescuer					0	#DIV/0!
Game Café at the CUE					0	#DIV/0!
Parents Night (Camp)					0	#DIV/0!
Camp Orientation					0	#DIV/0!
C.I.T. Seminar					0	#DIV/0!
Day Camp-(1-4)					0	#DIV/0!
Day Camp-(7,8)					0	#DIV/0!

**TOWN OF CORTLANDT RECREATION
MONTHLY ATTENDANCE REPORT
YOUTH ACTIVITY - 2025**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2025 Daily
	Jan. '25	Jan. '25	Jan. '24	Jan. '24	Jan. '25-Jan. '24	Average
Day Camp- (5,6)					0	#DIV/0!
Day Camp-Day Play					0	#DIV/0!
Environ. Prog.-mommy, daddy & me					0	#DIV/0!
Environ. Prog.-Hidden Signs of Animals					0	#DIV/0!
Environ. Prog.-Pond Study					0	#DIV/0!
Environ. Prog.-Things, creep crawl & fly					0	#DIV/0!
Environ. Prog.-Trailblazers					0	#DIV/0!
Explorers					0	#DIV/0!
First Aid					0	#DIV/0!
Football - Clinic - Flag					0	#DIV/0!
Football-Punt, Pass & Kick					0	#DIV/0!
Football Coaches Meeting					0	#DIV/0!
Football Tryouts - Juniors					0	#DIV/0!
Football Tryout - Seniors					0	#DIV/0!
Football League-Games					0	#DIV/0!
Football League-Practice					0	#DIV/0!
Football League-Uniforms					0	#DIV/0!
Football-Cranberry Bowl-Coach Wolff					0	#DIV/0!
Football-Dinner					0	#DIV/0!
Flute Choir					0	#DIV/0!
Golf					0	#DIV/0!
Guitar Lessons					0	#DIV/0!
Halloween - Parade					0	#DIV/0!
Halloween - Party					0	#DIV/0!
Ice Skating	12	180	9	174	6	19.33333333
Inline Skating Lessons					0	#DIV/0!
Junior Explorers					0	#DIV/0!
Karate					0	#DIV/0!
Kraffy Kids					0	#DIV/0!
Lacrosse Camp					0	#DIV/0!
Lacrosse Clinic					0	#DIV/0!
Lacrosse 5 & 6 Grade Team					0	#DIV/0!
Lacrosse Elem.League Practice					0	#DIV/0!
Lacrosse Elem. League Games					0	#DIV/0!
Lacrosse League - Summer League					0	#DIV/0!
Lacrosse League-Tryouts					0	#DIV/0!
Lacrosse Intramurals					0	#DIV/0!
Learn to Skateboard					0	#DIV/0!
Lego-Oh!					0	#DIV/0!
Lifeguard Test					0	#DIV/0!
Lifeguard Training					0	#DIV/0!
Mad Science					0	#DIV/0!
Moms & Toddlin Tots					0	#DIV/0!
Movie Night					0	#DIV/0!
Mini-Multi Sports Camp					0	#DIV/0!
Multi Sports Camp					0	#DIV/0!
Music,Movement & Crafts					0	#DIV/0!
Nor-West	10	82	4	31	51	7.75
National Youth Sports Coaches -Clinic					0	#DIV/0!
Painting/Drawing					0	#DIV/0!
Piano					0	#DIV/0!
Playgrounds-FG Lindsey					0	#DIV/0!
Playgrounds-West Brook					0	#DIV/0!
Playtime					0	#DIV/0!
Sailor Fitness					0	#DIV/0!
Sailor Softball Camp					0	#DIV/0!
Skate Park					0	#DIV/0!
Skateboard Camp					0	#DIV/0!

**TOWN OF CORTLANDT RECREATION
MONTHLY ATTENDANCE REPORT
YOUTH ACTIVITY - 2025**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2025 Daily
	Jan. '25	Jan. '25	Jan. '24	Jan. '24	Jan. '25-Jan. '24	Average
Skateboard Summer Jam					0	#DIV/0!
Soccer Camp					0	#DIV/0!
Soccer Clinic 1st Grade					0	#DIV/0!
Soccer Clinic					0	#DIV/0!
Soccer Draft/Coaches Meet					0	#DIV/0!
Soccer League-Evaluations					0	#DIV/0!
Soccer League-Midget Games-Boys					0	#DIV/0!
Soccer League-Midget Games-Girls					0	#DIV/0!
Soccer League-Junior Games-Boys					0	#DIV/0!
Soccer League-Junior Games-Girls					0	#DIV/0!
Soccer League-Pewee Games-Boys					0	#DIV/0!
Soccer League-Pewee Games-Girls					0	#DIV/0!
Soccer League-Midget Prac.-Boys					0	#DIV/0!
Soccer League-Midget Prac.-Girls					0	#DIV/0!
Soccer League-Junior Prac.-Boys					0	#DIV/0!
Soccer League-Junior Prac.-Girls					0	#DIV/0!
Soccer League-Pewees Pract.-Boys					0	#DIV/0!
Soccer League-PeeWee Prac.-Girls					0	#DIV/0!
Soccer - Awards Night					0	#DIV/0!
Soccer - Parent & Me					0	#DIV/0!
Soccer Travel Tryouts					0	#DIV/0!
Soccer Travel Games - High School - Boys					0	#DIV/0!
Soccer Travel Games - U09 Boys					0	#DIV/0!
Soccer Travel Games - U10 Boys					0	#DIV/0!
Soccer Travel Games - U11 Boys					0	#DIV/0!
Soccer Travel Games - U12 Boys					0	#DIV/0!
Soccer Travel Games - U13 Boys					0	#DIV/0!
Soccer Travel Games - U14 Boys					0	#DIV/0!
Soccer Travel Games - U15 Boys					0	#DIV/0!
Soccer Travel Games - U11 Girls					0	#DIV/0!
Soccer Travel Games - U12 Girls					0	#DIV/0!
Soccer Travel Games - U13 Girls					0	#DIV/0!
Soccer Travel Games - U14 Girls					0	#DIV/0!
Soccer Travel Meetings					0	#DIV/0!
Soccer Travel Practice - High School - Boys					0	#DIV/0!
Soccer Travel Practice - U09 Boys					0	#DIV/0!
Soccer Travel Practice - U10 Boys					0	#DIV/0!
Soccer Travel Practice - U11 Boys					0	#DIV/0!
Soccer Travel Practice - U12 Boys					0	#DIV/0!
Soccer Travel Practice - U13 Boys					0	#DIV/0!
Soccer Travel Practice - U14 Boys					0	#DIV/0!
Soccer Travel Practice - U15 Boys					0	#DIV/0!
Soccer Travel Practice - U11 Girls					0	#DIV/0!
Soccer Travel Practice - U12 Girls					0	#DIV/0!
Soccer Travel Practice - U13 Girls					0	#DIV/0!
Soccer Travel Practice - U14 Girls					0	#DIV/0!
Sports Squirts					0	#DIV/0!
Super Hero Camp					0	#DIV/0!
Swim-Competitive Swim Clinic					0	#DIV/0!
Swim Instruction- 1,2,3					0	#DIV/0!
Swim - Cook Staff Orientation					0	#DIV/0!
Swim-Pre-School					0	#DIV/0!
Swim - Tiny Tot					0	#DIV/0!
Swim Team-Party					0	#DIV/0!
Swim Team - Swim Practice					0	#DIV/0!
Swim Team - Dive Practice					0	#DIV/0!
Swim Team - Dive Meet					0	#DIV/0!
Swim Team - Swim Meet					0	#DIV/0!

**TOWN OF CORTLANDT RECREATION
MONTHLY ATTENDANCE REPORT
YOUTH ACTIVITY - 2025**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2025 Daily
	Jan. '25	Jan. '25	Jan. '24	Jan. '24	Jan. '25-Jan. '24	Average
Swim & Dive Orientation					0	#DIV/0!
Swim & Dive Pictures					0	#DIV/0!
Swim Instr.- Registration-CJC					0	#DIV/0!
Swim Instr.- CJC Camp					0	#DIV/0!
Swim Instr.-Croton					0	#DIV/0!
Tennis Camp 5-8 yr. olds					0	#DIV/0!
Tennis Camp 9-14 yr. olds					0	#DIV/0!
Tennis Camp - Advanced					0	#DIV/0!
Tennis Camp - Junior Aces					0	#DIV/0!
Tennis Camp - Mini Mites					0	#DIV/0!
Tennis Instr- Youth - Indoor Premier					0	#DIV/0!
Tennis Instr - Youth Indoor					0	#DIV/0!
Tennis Instr - Youth Outdoor					0	#DIV/0!
Town Hall Tours					0	#DIV/0!
Track Meet					0	#DIV/0!
Volleyball Camp - 3 camps					0	#DIV/0!
Volleyball Development					0	#DIV/0!
Yoga for Little Learners					0	#DIV/0!
Youth Employment-Hen Hud	31	378	31	328	50	10.58064516
Youth Employment-Walter Panas	31	397	31	363	34	11.70967742
Youth Center	24	503	22	332	171	15.09090909
Y.C.S - Canteens	9	152	6	64	88	10.66666667
Y.C.S. - Courses (performance) & trips					0	#DIV/0!
Y.C.S. - 5th Grade Fun Club-After School					0	#DIV/0!
Y.C.S. - DJ Nights, Karaoke, YC got talent	2	25	1	15	10	15
Y.C.S. - Lifeskills: 6th & 7th					0	#DIV/0!
Y.C.S. - Lifeskills: booster					0	#DIV/0!
Y.C.S. - Too Good for Violence-6th					0	#DIV/0!
Y.C.S. - Too Good for Violence-7th					0	#DIV/0!
Y.C.S. - Too Good for Violence-8th					0	#DIV/0!
Y.C.S. - Special Event					0	#DIV/0!
Y.C.S. - Sports Programs	2	12	3	12	0	4
Y.C.S. - Rock Wall, Weight Training	24	48	22	81	-33	3.681818182
Y.C.S.- Open Gym	4	23	3	12	11	4
Y.C.S - Gaming for Seniors			5	0	0	0
Y.C.S - 5th & 6th and 7th & 8th grade camp trips					0	#DIV/0!
Y.C.S - After Camp Program					0	#DIV/0!
Y.C.S - Open House					0	#DIV/0!
Y.C.S - Healthy Snack Club					0	#DIV/0!
Y.C.S - Birthday Parties/Rental	4	39	7	70	-31	10
Y.C.S.- Ice Skating	9	46	22	56	-10	2.545454545
TOTAL	272	5569	281	6547	-978	23.29893238

**TOWN OF CORTLANDT RECREATION
MONTHLY ATTENDANCE REPORT
ADULT ACTIVITY - 2025**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2025 Daily
	Jan. '25	Jan. '25	Jan. '24	Jan. '24	Jan. '25-Jan. '24	Average
Awareness Through Movement					0	#DIV/0!
Badminton					0	#DIV/0!
Basketball - 30 & Older	3	22	4	92	-70	23
Basketball - 18 & Older	3	17	4	80	-63	20
Boating & Seamanship					0	#DIV/0!
Body Sculpting					0	#DIV/0!
Choosing a College Major					0	#DIV/0!
CPR Review					0	#DIV/0!
CPR/AED for the Professional Rescuer					0	#DIV/0!
Defensive Driving					0	#DIV/0!
Environmental Programs					0	#DIV/0!
Exertone - Mon./Wed.					0	#DIV/0!
Golf Outing					0	#DIV/0!
Golf Instruction					0	#DIV/0!
Guitar Lessons					0	#DIV/0!
Healthy Nutrition					0	#DIV/0!
Hip Hop					0	#DIV/0!
Karate-Adult Beginner					0	#DIV/0!
Mambo-Beginner			2	20	-20	10
Adult Dance Classes	1	22			22	#DIV/0!
Navigating College Financial Aid Process					0	#DIV/0!
Nor-West	15	346	14	235	111	16.78571429
Oxygen Administration					0	#DIV/0!
Piano					0	#DIV/0!
Pickleball	2	9	3	30	-21	10
Pilates					0	#DIV/0!
Run, Jog, Walk					0	#DIV/0!
Soccer-Referee Course					0	#DIV/0!
Softball League - Meeting					0	#DIV/0!
Softball League - Umpires Meeting					0	#DIV/0!
Softball - Men Fall Arc Ball					0	#DIV/0!
Softball - Men Games					0	#DIV/0!
Softball - Mens/Tournament					0	#DIV/0!
Softball - Women's Games					0	#DIV/0!
Special Events/Supervisor					0	#DIV/0!
Summer Staff - Directors Meeting					0	#DIV/0!
Swim - Adult Beginner					0	#DIV/0!
Swim Facilities - CJC					0	#DIV/0!
Tai Chi					0	#DIV/0!
Tennis Instruction-Premier					0	#DIV/0!
Tennis Team (Men's League)					0	#DIV/0!
Tennis Team (Women's League)					0	#DIV/0!
Track & Field Meets					0	#DIV/0!
Volleyball - Co-Ed					0	#DIV/0!
Volleyball - Adv.					0	#DIV/0!
Water for a City					0	#DIV/0!
Waterfront Lifeguarding					0	#DIV/0!
Woga I	1	13	2	24	-11	12
Woga II	1	20	2	38	-18	19
Yoga Anyone					0	#DIV/0!
Yoga-Gentle			2	30	-30	15
Yoga Core & Stretch	1	21	2	36	-15	18
Yoga II	1	14	2	34	-20	17
Yoga Lite	1	9	2	26	-17	13
TOTAL	29	493	39	645	-152	16.53846154

ATTENDANCE - FIGURE COMPARISONS

Jan-25

2025 6,062
 2024 7,192
 DIFFERENCE (1,130)

PRINCIPLE PROGRAMS AFFECTING DECREASE IN PROGRAM ATTENDANCE

basketball-boys travel team games	2 less sessions held	-70
basketball-girls travel team games	not held in 2025	-105
basketball-pee wee games	1 less session held	-225
basketball-cub boys games	1 less session held	-225
basketball-cub girls games	1 less session held	-150
basketball-midget girls practices	2 less sessions held	-69
basketball-midget girls games	1 less session held	-150
basketball-cub girls practices	2 less sessions held	-68
basketball clinic	1 less session held	-73
basketball 30 & older	1 less session held	-70
basketball 18 & older	1 less session held	-63

TOTAL -1268

PRINCIPLE PROGRAM AFFECTING INCREASE IN PROGRAM ATTENDANCE

youth employment-Hen Hud	increase in program participation	50
youth center	2 additional sessions held	171
YCS-canteens	3 additional sessions held	88
norwest-youth	6 additional sessions held	51
norwest-adult	increase in program participation	111

TOTAL 471



Town Supervisor
RICHARD H. BECKER, MD

Town Board Members
JAMES F. CREIGHTON
CRISTIN JACOBY
ROBERT E. MAYES
JOYCE C. WHITE

TOWN OF CORTLANDT
DEPARTMENT OF RECREATION AND CONSERVATION
OFFICE FOR SENIOR SERVICES

MURIEL H. MORABITO COMMUNITY CENTER
29 WESTBROOK DRIVE
CORTLANDT MANOR, NY 10567
MAIN PHONE: 914-528-1572
FAX: 914-528-1585
www.townofcortlandt.com/seniors



DAWN J. MAHONEY
Director
OFFICE FOR SENIOR SERVICES
DAWNM@TOWNOFCORTLANDT.COM

March 31, 2025

To: Town Clerk Laroue Rose Shatzkin

Re: Senior Citizen Monthly Attendance

Enclosed are the statistics related to the programs conducted at the Muriel Morabito Community Center, during the month of March, for the senior citizens of the Town of Cortlandt under my direction.

In addition to a detailed report of attendance, I have explained the program's fluctuations.

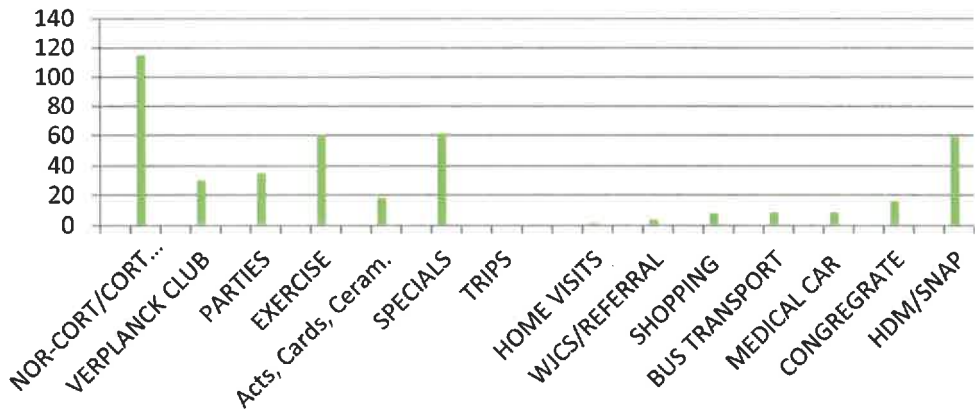
Sincerely,

Dawn Mahoney
Director of Senior Services

2025 -MARCH

Activity	# of sessions	Totals	Avg/ session
NOR-CORT/CORT CLUB	4	460	115
VERPLANCK CLUB	3	90	30
PARTIES	1	35	35
EXERCISE	19	1150	60.5
Acts, Cards, Ceram.	32	579	18
SPECIALS	4	245	61.25
TRIPS	n/a	n/a	n/a
HOME VISITS	2	3	1.5
WJCS/REFERRAL	21	80	3.81
SHOPPING	5	40	8
BUS TRANSPORT	7	60	8.57
MEDICAL CAR	7	60	8.57
CONGREGRATE	21	336	16
HDM/SNAP	21	1234	58.76

Senior Citizen Activities for March 2025



Senior Citizen Clubs:

We had 4 large club meetings this month with an average of 115 in attendance at each. Attendance is at its highest point in recent years. Verplanck Seniors continue to meet at the Schoolhouse each week.

Nutrition Program:

The Home Delivered Meal Program is sporadic in nature, due in part to the fragile health of those involved. March yielded a few new additions to the program.

The Congregate Meal Program varies in accordance with the menu as put forth by Westchester County Senior Programs and Services. We continued and increased the number of congregate meals this month, in addition to the GRAB & GO meal service.

Other Services:

I've attached our monthly March calendar so you can reference all the programs at the Center. In addition, to our regularly scheduled programs, we offered a few new offerings like Square Dancing, Silver Stage Motivator, and a Friday night Special Line Dancing event. We have our regular scheduled programs that continue year around and are very successful.

TOWN OF CORTLANDT - THE GOLDEN CONNECTION

March 2025



Monday	Tuesday	Wednesday	Thursday	Friday
<p>3</p> <p>Line Dancing 10:30am-11:30am Gentle Movement Class 12:00pm-1:00pm Poker Group 1:00pm-3:00pm Drawing Demo 1:15pm-3:15pm No drop in Pickleball Shopping Trip to Uncle G's & Trader Joe's</p>	<p>4</p> <p>Nor-Cort/Cortlandt Mtg. 10:30 am Lunch Bingo Alzheimer's & Dementia Support 11:00am-1:00pm</p>	<p>5</p> <p>Open: Ivoryton Playhouse Trip @ 10 am Men's Discussion Group 12:00pm Coffee Hour 12:00pm Special Play with Pickleball Paul 1:00pm-3:00pm</p>	<p>6</p> <p>Chair Yoga 10:30am Wii Bowling 11:45am Bereavement 12pm Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12:00pm Verplanck St. Patrick's Party 11am-2pm</p>	<p>7</p> <p>Low Impact 10:15am Zumba 12:15pm Pizza & Movie: "Thelma" 1:15 pm Line Dance: Fun Friday Night Party with Steve Dillard 6:00pm-8:00pm</p>
<p>10</p> <p>Line Dancing 10:30am-11:30am Gentle Movement Class 12:00pm-1:00pm Poker Group 1:00pm-3:00pm Drop in Pickleball 1:30pm-3:00pm</p>	<p>11</p> <p>Nor-Cort/Cortlandt Mtg. 10:30am Lunch Bingo</p>	<p>12</p> <p>Men's Discussion Group 12:00pm Coffee Hour 12:00pm Square Dancing with Sandy 1:00pm-3:00pm No Drop in Pickleball</p>	<p>13</p> <p>Chair Yoga 10:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12:00pm Verplanck Mtg.10:00am @Schoolhouse Speaker: Medicaid Solutions</p>	<p>14</p> <p>NO Low Impact Zumba 12:15pm</p>
<p>17</p> <p>Line Dancing 10:30am-11:30am Gentle Movement Class 12:00pm-1:00pm Poker Group 1:00pm-3:00pm Drop in Pickleball 1:30-pm3:00pm JV Mall Shopping Trip</p>	<p>18</p> <p>Nor-Cort/Cortlandt Mtg. Speaker: Foster Grandparent Program 10:30am Lunch Bingo</p>	<p>19</p> <p>Silver Stage Motivator 10:30am Men's Discussion Group 12:00pm Coffee Hour 12:00pm No Drop in Pickleball Potluck Afternoon 12:00pm</p>	<p>20</p> <p>Chair Yoga 10:30am Wii Bowling 11:45am Bereavement 12pm Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12:00pm Verplanck Mtg.10:00am @Schoolhouse</p>	<p>21</p> <p>Low Impact 10:15am Zumba 12:15pm</p>
<p>24</p> <p>Line Dancing 10:30am-11:30am Poker Group 1:00pm-3:00pm Drop in Pickleball 1:30pm-3:00pm</p>	<p>25</p> <p>Nor-Cort/Cortlandt Mtg. 10:30 am Lunch Big Bingo @ 12:30pm</p>	<p>26</p> <p>Men's Discussion Group 12:00pm Coffee Hour 12:00pm Drop In Pickleball 1:00pm-3:00pm</p>	<p>27</p> <p>Chair Yoga 10:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12:00pm Verplanck Mtg.10:00am @Schoolhouse</p>	<p>28</p> <p>Low Impact 10:15am Zumba 12:15pm Color Yourself Calm 1:15pm-3:00pm</p>
<p>31</p> <p>Line Dancing 10:30am-11:30am Poker Group 1:00pm-3:00pm Drop in Pickleball 1:30pm-3:00pm</p>			<p>Muriel H. Morabito Community Center 29 Westbrook Drive Cortlandt Manor, NY 914-528-1572</p>	<p>NOTICE: CALENDARS SUBJECT TO CHANGE WITH- OUT PRIOR NOTICE!</p>

TOWN OF CORTLANDT - THE GOLDEN CONNECTION

Schedule of Events



Drawing Demo: On Monday, March 3rd from 1:15pm-3:15pm. The delicacy of silver-point drawing was common during the Renaissance. Come watch a demonstration by artist Sharon Rubinstein, who will also supply materials so that you can try your hand at it! We'll focus on a simple still life, and you will have the option of using pencils to create a drawing as a first step, or in addition. Please bring a mechanical pencil if you have one. You must register by February 24th with a fee of \$5.

Alzheimer's & Dementia Support: Join us Tuesdays March 4th, & April 8th 11:00am-1:00pm. For anyone who has any questions, or would like more information on how to care for someone with Alzheimer's or Dementia, and access to local resources join free office hours at Town of Cortlandt Senior Center.

Play Pickleball with Paul: Immerse yourself in gameplay with a veteran player as your fourth. Paul will give advice and feedback throughout games on things like technique, shot selection, court positioning, strategy, and more on Wednesday, March 5th between 1:00-3:00pm. This is not a clinic or one on one lesson. Free!

Bereavement Support: Available to those who are grieving a recent death and provide a safe and supportive environment where people can verbalize feelings associated with a loss. Susan Loomis, LMSW will be available for support. This month's meetings are scheduled on Thursday, March 6th & 20th from 12-1pm. Office hours available upon request.

Pizza & Movie: Join us for the showing of "Thelma" on Friday, March 7th. The movie follows 93-year-old grandmother who loses \$10,000 to a con artist on the phone. With help from a friend and his motorized scooter, she soon embarks on a treacherous journey across Los Angeles to reclaim what was taken from her. Enjoy your movie paired with 2 slices of pizza, a drink and dessert at a new time of 1:15 pm. Please register by February 28th, along with a fee of \$6.

Special Line Dance: Join us Friday, March 7th for a Fun Friday Night Party with Steve Dillard (6pm-8pm)- Ages 30 and over are welcome to dance the night away at the center. The dance styles will be a mix of fast and slow tempos, with beginner-friendly moves, while also incorporating some intermediate-level challenges. Everyone will have the chance to learn on the floor while having fun, with something to keep even the more experienced dancers engaged, There will be a variety of soul music, ranging from the '70s and '80s to more recent hits. It includes R&B, Hip-Hop, and everything in between. Please register by February 28th. Cash will be accepted. \$8 fee, \$10 at the door.

Square Dancing with Sandy- Join us Wednesday, March 12th from 1pm -3pm. Square Dancing is friendship set to music! Exercise your body and mind while having fun! All levels are welcome! Partners welcome, but not needed. All you need are comfortable shoes and a smile:) \$5 fee in advance and \$8 dollars at the door the day of (cash only). Please register a week in advance.

Silver Stage Motivator- Join us at 10:30am on Wednesday, March 19th to beat those winter blues with us! Brian Blotner is motivational companion for aging adults and need-based individuals. He will be speaking about the keys to longevity (Positivity, Happiness & Laughter). There will be light refreshments served and this event is free. Please RSVP at least a week in advance.

Potluck Afternoon: Join the center staff and warm up this winter with a potluck Afternoon. Please bring a dish to share - it can be an appetizer, main dish, side or dessert. Feel free to bring your favorite dish or try a new recipe. The center will provide plates, utensils and non-alcoholic beverages. Looking forward to a fun afternoon of great food and company! Wednesday, March 19th at 12:00pm. Pre-register no later than March 12th. Minimum 10 people.

Big Bingo: Tuesday, March 25th at 12:30pm. Entrance fee is \$7.00 paid in advance includes card for each game. Additional cards, daubers and bonus games will be available for purchase. Pre-registration is required with payment to reserve your spot. Payment at the door will be \$10.00 instead of \$7.

Color Yourself Calm: On March 28th at 1:15pm, join us for a selection of calming patterns to color, bring your own tools or use ours. Feel free to bring a snack or a drink. Free! Please register by March 21st.

Looking Ahead:

Wednesday, April 23rd: Horse Racing- Head over to the racetrack for an afternoon at Cortlandt Downs! This exciting Horse-themed game is an active race towards the finish line. Six races in total, 50/50 and additional betting tickets will be available the day of the event (light refreshments included). Register by April 17th with a fee of \$5 (\$8 at the door. Doors open at 12pm and the races being at 12:30pm.

SNOW CANCELLATION POLICY: If Lakeland School District is DELAYED OR CLOSED for the day ALL programs, meals and transportation services at the community center are CANCELLED.

TOWN OF CORTLANDT



RICHARD H. BECKER
Town Supervisor

Purchasing Department
Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
914-734-1046

Town Board Members
JAMES F. CREIGHTON
CRISTIN JACOBY
ROBERT E. MAYES
JOYCE C. WHITE

Purchasing Director
Jennifer Glasheen

***PURCHASING DEPARTMENT
REPORT TO THE TOWN BOARD
MONTH OF MARCH 2025***

<i>PURCHASE ORDERS PROCESSED</i>	<i>147</i>
<i>APPROXIMATE PURCHASING VOLUME</i>	<i>\$174,771</i>

AWARDED BIDS/RFP

***BID#2025-02 TOWN HALL LED COMMUNITY MESSAGE SIGN
BID#2025-03 WELCOME SIGNS***

OPEN BIDS/RFP'S

***BID#2025-06 Trophies and Plaques
BID#2025-07 Emergency Tree Work
BID#2025-08 New Roadside Boom Mower***

Respectfully,

*Jennifer Glasheen
Purchasing Director*





TOWN OF CORTLANDT

Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
Main #: 914-734-1030

DEBRA A CARTER
RECEIVER OF TAXES

April 1, 2025

Honorable Richard Becker
Supervisor, Town of Cortlandt
Town Hall
1 Heady Street
Cortlandt Manor, NY 10567

Dear Supervisor Becker:

Pursuant to Chapter 283, Section 281 of the Westchester County Administrative Code 1948, I herewith submit this statement of all monies collected by the Tax Office for the month of March 2025.

Sincerely,

Debra A Carter

Receiver of Taxer



TOWN OF CORTLANDT
RECEIVER OF TAXES
March 1, 2025 to March 31, 2025

COLLECTION	OPENING BALANCE	COLLECTION	UNAPPLIED	CREDIT CARD FEES	MEMO/ CHK FEES	MISC	OVER/ SHORT	CLOSING BALANCE
School Taxes 2024-2025								
Croton Harmon	383,803.98	106,167.66						277,636.32
Hendrick Hudson	528,761.91	199,882.76						328,879.15
Lakeland	569,255.32	108,577.73						460,677.59
Putnam	76,685.30	23,360.95						53,324.35
Yorktown	49,566.72	22,407.80						27,158.92
Total School Taxes	1,608,073.23	460,396.90						1,147,676.33
School Penalty 2024-2025		45,381.60						
Town & County 2024	232,859.18	16,918.41						215,940.77
Town & County Penalty 2024		2,030.21						
Town & County 2025	60,179,068.56	2,090,441.76						58,088,626.80
Total Town, School, County, Pen		2,615,168.88						
Liens	1,708,182.61	12,579.75						1,695,602.86
Lien Interest		1,132.18						
Installment Plan	27,452.64							27,452.64
Installment Plan Interest								
Total Lien & Interest		13,711.93						
TOTALS Base & Interest	-	2,628,880.81		3,666.52		35.00	0.34	2,632,582.67

Cable Bill Article 6 adjustment 830-203,159,160,122,125,126,127 = \$2123.64

Account#	Account Description	Fee Description	Qty	Local Share
	Marriage License	marriage license	9	140.00
	TOWN CLERK FEES	Birth Certificates	148	1,480.00
		Carting License	7	1,750.00
		Death Certificates	281	2,810.00
		Dog Release Fee	1	25.00
		EZPass	2	50.00
		Genealogy	1	22.00
		Marriage Copy	10	100.00
		Marriage Officiant	1	25.00
		Sub-Total:		\$6,402.00
A2544	Dog Licensing	Exempt Dogs	1	0.00
		Female, Spayed	11	99.00
		Male, Neutered	19	171.00
		Male, Unneutered	5	75.00
		Replacement Tags	2	10.00
		Sub-Total:		\$355.00
Total Local Shares Remitted:				\$6,757.00
Amount paid to:	NYS Ag. & Markets for spay/neuter program			45.00
Amount paid to:	Nystatedept. For Marriage Lic.			180.00
Total State, County & Local Revenues:		\$6,982.00	Total Non-Local Revenues:	
			\$225.00	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laroue Rose Shatzkin, Town Clerk, Town of Cortlandt, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.




Supervisor

Date

Town Clerk

Date

NOTICE OF ADOPTION OF RESOLUTION

NOTICE IS HEREBY GIVEN that the Board of Trustees of the Village of Croton-on-Hudson, Westchester County New York, at a meeting held on the 26th day of March 2025, duly adopted the resolution published herewith **SUBJECT TO A PERMISSIVE REFERENDUM**.

On motion of TRUSTEE SIMON, seconded by TRUSTEE NICHOLSON, the following resolution was adopted by the Board of Trustees of the Village of Croton-on-Hudson, New York with a 5-0 vote.

Resolution #62-2025

WHEREAS, the Village Board of Trustees is considering the adoption of Local Law Introductory No. 14 of 2024, a local law to add Chapter 8, Assessments, Real Property Tax, to the Code of the Village of Croton-on-Hudson to consolidate the Village's assessment unit with the Town of Cortlandt; and

WHEREAS, New York State law authorizes villages to consolidate their assessment status and have towns provide this service; and

WHEREAS, the Village of Croton-on-Hudson has been discussing this possibility since at least 2012; and

WHEREAS, consolidating the Village's Assessment Roll with the Town would provide a financial savings to the Village and provide residents with one assessed valuation for the entirety of their tax bill, as opposed to the current system of one valuation for Village taxes and one valuation for town/county/school taxes; and

WHEREAS, the Village previously held a Public Hearing on Local Law Introductory No. 14 of 2024 on November 20, 2024; and

WHEREAS, a second Public Hearing was opened and closed on March 12, 2025; and

WHEREAS, the Village Board had additional discussion on this local law at their work session on March 19, 2025,

NOW THEREFORE BE IT RESOLVED: that the Village Board of Trustees hereby adopts Local Law Introductory No. 14 of 2024 to add Chapter 8, Assessments, Real Property Tax, to the Code of the Village of Croton-on-Hudson to consolidate the Village's assessment unit with the Town of Cortlandt, which upon adoption will become Local Law No. 5 of 2025.

Dated: Croton-on-Hudson, New York, April 3, 2025



Department of State
Corporations, State Records & UCC

New York State
Department of State
DIVISION OF CORPORATIONS,
STATE RECORDS AND
UNIFORM COMMERCIAL CODE
One Commerce Plaza
99 Washington Ave.
Albany, NY 12231-0001
dos.ny.gov

Local Law Filing

Pursuant to Municipal Home Rule Law §27

Local Law Number ascribed by the legislative body of the local government listed below:

05 of the year 20 25

Local Law Title: TO ADD CHAPTER 8 TO THE CODE OF THE VILLAGE OF
CROTON-ON-HUDSON AND TERMINATE THE VILLAGE'S STATUS AS AN
ASSESSING UNIT

Be it enacted by the Board of Trustees of the
(Name of Legislative Body)

County City Town Village
(Select one)

of Croton-on-Hudson as follows on the attached pages:
(Name of Local Government)

For Office Use Only

Department of State Local Law Index Number: of the year 20

(The local law number assigned by the Department of State for indexing purposes may be different from the local law number ascribed by the legislative body of the local government.)

Local Law Filing

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

1. (Final adoption by local legislative body only.)

I hereby certify that the local law annexed hereto ascribed as local law number 05 of 2025 of the (County)(City)(Town)(Village) of Croton-on-Hudson was duly passed by the Village Board of Trustees on March 26 2025 in accordance with the applicable provisions of law.

(Name of Legislative Body)

2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer*.)

I hereby certify that the local law annexed hereto, ascribed as local law number _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____ and was (approved)(not approved)(repassed after disapproval) by the _____ on _____ 20____ in accordance with the applicable provisions of law.

(Name of Legislative Body)

(Elective Chief Executive Officer)*

3. (Final adoption by referendum.)

I hereby certify that the local law annexed hereto, ascribed as local law number _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____ and was (approved)(not approved)(repassed after disapproval) by the _____ on _____ 20____. Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on _____ 20____ in accordance with the applicable provisions of law.

(Name of Legislative Body)

(Elective Chief Executive Officer)*

4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)

I hereby certify that the local law annexed hereto, ascribed as local law number _____ of 20____ of the (County)(City)(Town)(Village) of _____ was duly passed by the _____ on _____ 20____ and was (approved)(not approved)(repassed after disapproval) by the _____ on _____ 20____. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of _____ 20____ in accordance with the applicable provisions of law.

(Name of Legislative Body)

(Elective Chief Executive Officer)*

* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

Local Law Filing

5. (City local law concerning Charter revision proposed by petition.)

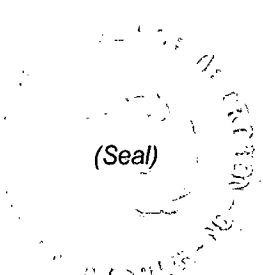
I hereby certify that the local law annexed hereto, ascribed as local law number _____ of 20 ____ of the City of _____ having submitted to referendum pursuant to the provisions of Section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on _____ 20 ____ became operative.

6. (County local law concerning adoption of Charter.)

I hereby certify that the local law annexed thereto, ascribed as local law number _____ of 20 ____ of the County of _____ State of New York, having been submitted to the electors at the General Election of November _____ 20 ____ pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in the paragraph _____ above.



Pauline DiSanto

Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

March 26, 2025

(Date)

**VILLAGE OF CROTON-ON-HUDSON
BOARD OF TRUSTEES**

LOCAL LAW NO. 05 of 2025

**A LOCAL LAW TO ADD CHAPTER 8 TO THE CODE OF THE VILLAGE OF
CROTON-ON-HUDSON AND TERMINATE THE VILLAGE'S STATUS AS AN
ASSESSING UNIT**

Be it enacted by the Board of Trustees of the Village of Croton-on-Hudson, as follows:

SECTION 1. Chapter 8, entitled, "Assessments, Real Property Tax" is hereby adopted to read as follows:

Chapter 8. Assessments, Real Property Tax

§ 8-1. Legislative intent.

The intent of the Board of Trustees of the Village of Croton-on-Hudson is to implement section 1402(3) of the Real Property Tax Law providing for the voluntary termination of the Village's status as an assessing unit, as provided in the Village Law and the Real Property Tax Law.

§ 8-2. Termination of Village as assessing unit.

On the effective date of this chapter, the Village of Croton-on-Hudson shall cease to be an assessing unit.

§ 8-3. Position of Assessor abolished.

The position of Assessor of the Village of Croton-on-Hudson is hereby abolished.

§ 8-4. Board of Assessment Review abolished.

The Board of Assessment Review in the Village of Croton-on-Hudson is hereby abolished.

§ 8-5. Taxes to be levied.

On or after the effective date of this chapter, taxes in the Village of Croton-on-Hudson shall be levied on a copy of the applicable part of the assessment roll of the Town of Cortlandt, with the taxable status date of such Town controlling for village purposes.

SECTION 2. Effective date; referendum.

This local law shall take effect immediately upon filing with the Secretary of State, provided, however, that such local law is subject to permissive referendum and the Village Clerk shall forthwith proceed to notice such fact and conduct such referendum if required by petition.

On motion of TRUSTEE SIMON, seconded by TRUSTEE NICHOLSON, the following resolution was adopted by the Board of Trustees of the Village of Croton-on-Hudson, New York with a 5-0 vote.

Resolution #62-2025

WHEREAS, the Village Board of Trustees is considering the adoption of Local Law Introductory No. 14 of 2024, a local law to add Chapter 8, Assessments, Real Property Tax, to the Code of the Village of Croton-on-Hudson to consolidate the Village's assessment unit with the Town of Cortlandt; and

WHEREAS, New York State law authorizes villages to consolidate their assessment status and have towns provide this service; and

WHEREAS, the Village of Croton-on-Hudson has been discussing this possibility since at least 2012; and

WHEREAS, consolidating the Village's Assessment Roll with the Town would provide a financial savings to the Village and provide residents with one assessed valuation for the entirety of their tax bill, as opposed to the current system of one valuation for Village taxes and one valuation for town/county/school taxes; and

WHEREAS, the Village previously held a Public Hearing on Local Law Introductory No. 14 of 2024 on November 20, 2024; and

WHEREAS, a second Public Hearing was opened and closed on March 12, 2025; and

WHEREAS, the Village Board had additional discussion on this local law at their work session on March 19, 2025,

NOW THEREFORE BE IT RESOLVED: that the Village Board of Trustees hereby adopts Local Law Introductory No. 14 of 2024 to add Chapter 8, Assessments, Real Property Tax, to the Code of the Village of Croton-on-Hudson to consolidate the Village's assessment unit with the Town of Cortlandt, which upon adoption will become Local Law No. 5 of 2025.

Dated: March 26, 2025

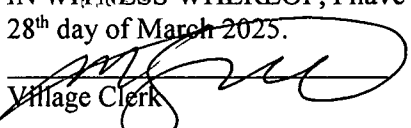
State of New York)

ss:

County of Westchester)

I, Pauline DiSanto, Clerk of the Village of Croton-on-Hudson, in the County of Westchester, State of New York, do hereby certify that the annexed resolution is a copy of an original on file in my office and has been duly adopted at a regular meeting of the Board of Trustees of said Village held on the 26th of March 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of the said Village this 28th day of March 2025.


Village Clerk

FOR ITEM:

NEW BUSINESS

Receive and File the following:

2. Petition for Zoning Text Amendment and Application for RRUSP from Zarin & Steinmetz LLC on behalf of BEB Capital LLC regarding property adjacent to Cortlandt Blvd.; Refer to Planning Board.

See Additional Attachments listed under this meeting.

From: [REDACTED] >
Sent: Tuesday, April 15, 2025 8:49 AM
To: supervisor <supervisor@townofcortlandt.com>
Subject: Large construction vehicles on Westbrook Drive

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning,

My husband and I have lived in our home at [REDACTED] for 39 years. Over the last few years we have noticed not only a large increase in traffic, but also an increase in the number of large trucks using Westbrook Drive. Many of these vehicles are oversized and sometimes hauling construction vehicles. Westbrook Drive is a residential road with many families and children. There is no construction in process, or businesses that require these trucks using Westbrook Drive. Sometimes these trucks can be heard driving by as early as 4-5 AM., not only are these trucks loud they are damaging the road due to their weight. Where are these trucks coming from and where are they going?

Anything you can do to help alleviate this issue would be greatly appreciated by all the residents on Westbrook Drive.

Thankyou in advance for your assistance.

[REDACTED]

[REDACTED] e

Cortlandt Manor, NY

From: [REDACTED]
Sent: Thursday, March 27, 2025 1:36 PM
To: Laroue Shatzkin <LaroueS@townofcortlandt.com>
Subject: Fw: Fw:

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Ms.Laroues:

My husband [REDACTED]. When I need to take him to doctor or other appointments. I would like a sign being put in from of my house. The address is [REDACTED] 7 th Street. Verplanck Ny 10596. People park here that live up the street.

Can you please I have been trying to get this done from December 2024.

Thank you,

[REDACTED]

From: [REDACTED]
Sent: Saturday, March 22, 2025 12:23 PM
To: Stephen Ferreira <StephenF@townofcortlandt.com>; supervisor <supervisor@townofcortlandt.com>
Subject: Re: Safety Concern - Lafayette Ave.

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi,

You may be aware that there was a bad accident at this turn at Ridge Rd and Lafayette Ave this morning. I began reaching out about this safety issue in 2019 and unfortunately nothing has been done and I still see and hear near accidents frequently. This looked to be a serious accident related directly to this blind turn. Can something please be done to make this safer? There needs to be a speed bump, stop sign, or something that will make people slow down at this turn.

Thanks,

[REDACTED]

COMMEMORATIVE MEMORIAL GUIDELINES AND FEES

The Town of Cortlandt Parks and Recreation Department currently has a Commemorative Memorial program as a way of recognizing those who have made an impact on our community. The Parks and Recreation Department has predetermined locations and quantities of commemorative memorials and plaques and will work with you to select a proper location in one of the existing Parks. The Town of Cortlandt PRC Advisory Board will review each application on a periodic basis and forward their recommendations to the Town Supervisor and Town Board.

Applicants Name: _____

Applicants Address: _____

Email: _____ Phone: _____

Name of Person for proposed Commemorative Bench: _____

Your relationship to this individual: _____

Was Individual a resident? _____ Significant Contribution to the Town? (examples include; war veterans, members of community service organizations, volunteer work, public office or elected official):

Location of Bench: _____

Plaque Inscription: _____

The cost of a bench with plaque is \$3,000 paid by the person filing the application. Checks should be made payable to the Town of Cortlandt Recreation Department. Other types of memorials, if approved, will be the cost of materials plus installation. The Town of Cortlandt and the Recreation Department reserves the right to deny, remove, or relocate any memorial, if it conflicts with the future best interests of the town. Memorials should not be considered permanent.

Please see attached page for Memorial Bench Guidelines.

Memorial Bench Guidelines

- 1) The person must:
 - a) Have been a current Town resident or long-time former resident (for 5 or more years).
 - b) Have been a positive role model that we would want others to emulate.
 - c) Have made a significant contribution to the Town of Cortlandt –Examples of significant contribution include: veterans; members of community service organizations (Lions Club, Rotary Club); volunteer work (fire dept., boy scouts, girl scouts); public office; elected official.
- 2) The type of memorial, recognition, or dedication should be commensurate with the person's contribution to the Town.
 - a) Installation will be scheduled at the Parks Department discretion, as the schedule dictates.
 - b) should require little or no maintenance; otherwise provisions must be made for maintenance of the memorial
- 3) All funds to create, install, and maintain the memorial must be paid to the town. The town will not expend any funds for commemorative memorials.
- 4) The recognition or acknowledgement need not be posthumous.
- 5) If the Recreation Advisory Committee believes the person meets the above guidelines, then the individual(s) nominating the person may approach the Recreation and Parks Department to determine the type of memorial and the most appropriate placement.

RESOLUTION

NUMBER X-25

(CONFIRM PARTICIPATION WITH APPROXIMATELY 35 OTHER MUNICIPALITIES IN RETAINING COUNSEL FOR THE ONGOING CON ED RATE CASE)

WHEREAS, all residents of Westchester are at risk of receiving a significant increase in their ConEd rates; and

WHEREAS, there is a proceeding before the Public Service Commission (“PSC”) pertaining to the potential rate increases impacting Westchester; and

WHEREAS, the Village Manager of Rye Brook has asked his special counsel, Joel Dichter, Esq., the cost for representing communities in Westchester as part of an administrative rate case; and

WHEREAS, Mr. Dichter agreed to cap his and an expert’s fees at \$100,000 in total and no more than \$5,000 per municipality; and

WHEREAS, approximately thirty-five other municipalities in Westchester have agreed to join together in this administrative rate case;

NOW, THEREFORE, BE IT RESOLVED that the Town of Cortlandt confirms its participation in the administrative rate case pertaining to ConEd with the other municipalities in Westchester at a cost not to exceed \$5,000.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

(RE: REAPPOINT DONALD LEIBMAN TO THE BOARD OF ASSESSMENT REVIEW)

WHEREAS, the Town Board wishes to reappoint Donald Liebman as a member of the Board of Assessment Review;

NOW, THEREFORE, BE IT RESOLVED, that **Donald Liebman of 4 Dickerson Road, Cortlandt Manor**, be, and hereby is, appointed to serve as a member of the **TOWN OF CORTLANDT BOARD OF ASSESSMENT REVIEW** for a term retroactive to his previously expired term on September 30, 2024 and terminating on September 30, 2029; and

BE IT FURTHER RESOLVED, that the above appointee shall serve along with the following previously appointed members whose names and terms are outlined below:

5 MEMBERS, 5 YEAR TERMS

JOHN A. LENTINI

124 Allen Street

Cortlandt Manor, New York 10567

Term Expires 9/30/2028

GLEN MALIA

42 Winthrop Drive

Cortlandt Manor, New York 10567

Term expires 9/30/2026

MICHAEL F. BARONE

16 Fox Hill Road

Cortlandt Manor, NY 10567

Term Expires 9/30/2027

LONICA SMITH

25 Chester Court

Cortlandt Manor, NY 10567

Term Expires 9/30/2025

APPOINTED ABOVE:

DONALD LIEBMAN

4 Dickerson Road

Cortlandt Manor, New York 10567

Term Expires 9/30/2029

Adopted on April 22, 2025

At a Regular Meeting

Held at the Town Hall

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

RESOLUTION

NUMBER X-25

**(AUTHORIZE THE EXTENSION OF MUNICIPAL SNOW AND ICE AGREEMENT
WITH NYSDOT THROUGH 2029)**

WHEREAS, Routes 202 and 129 are roads that are owned by the State of New York; and

WHEREAS, each year, the State of New York pays the Town for plowing and salting a portion of these roads during the winter; and

WHEREAS, the NYSDOT sent the Town a renewal agreement through 2029; and

WHEREAS, as part of this renewal agreement, the Town is estimated to receive \$23,267.50 per year;

NOW, THEREFORE, BE IT RESOLVED that the Town Supervisor is authorized to execute the extension agreement with the NYSDOT through 2029 for snow and ice removal.

BE IT FURTHER RESOLVED that the Town Supervisor is authorized to execute supplemental agreements for the years 2022-2025 that adjust the NYSDOT's reimbursement to the Town.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

(APPROVE PENALTY FOR NON-COMPLIANCE WITH LEAD & COPPER TESTING REQUIREMENTS)

WHEREAS, the EPA imposed a new lead and copper testing requirement upon municipalities; and

WHEREAS, during the same visit that the Town's contractor completes lead and copper testing, the Town's contractor also installs a new meter as the prior meters are nearly two decades old; and

WHEREAS, the Town has achieved compliance from nearly 95% of households; and

WHEREAS, the Town has sent notices to each of the approximately 5% of remaining households to schedule appointments, but very few new appointments have recently been made; and

WHEREAS, the Supervisor and Town Board believe that a new policy needs to be put in place to ensure compliance;

NOW, THEREFORE, BE IT RESOLVED that Town staff are authorized to send a final reminder notice of the lead and copper testing requirements and meter replacement to all households not in compliance.

BE IT FURTHER RESOLVED that beginning in May 2025, if a property owner fails to comply with the testing and meter replacement policy, it shall be assessed a \$100.00 penalty for each month that the property owner fails to comply.

BE IT FURTHER RESOLVED that the Town Attorney's Office is able to waive up to \$300 worth of penalties if it determines there was just cause for failure to comply with Town policies.

BE IT FURTHER RESOLVED that any outstanding payments shall be levied onto the Town's 2026 tax bill.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

Adopted April 22, 2025

**At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER X-25

RE: (AUTHORIZE A RENEWAL LICENSE AGREEMENT WITH THE COUNTY OF WESTCHESTER FOR THE AREA KNOWN AS OSCAWANA PARK)

BE IT RESOLVED, that the Town Board of the Town of Cortlandt does hereby authorize a Renewal License Agreement with the County of Westchester for the area known as Oscawana Park, to operate and maintain 165 acres of County Parkland.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

(AUTHORIZE CONVEYANCE OF SBL 45.13-2-10 TO ADJOINING RESIDENT)

WHEREAS, the Town owns property with an address of 0 Furnace Dock (SBL 45.13-2-10) after obtaining it via in rem foreclosure; and

WHEREAS, the Property has a pre-existing pool which was secured by the Town in the past; and

WHEREAS, the owner of 397 Furnace Dock Road (SBL 45.13-2-11) offered to purchase the property; and

WHEREAS, the Town spent \$5,500 on securing the property, so the agreed upon sales price is \$5,500 plus any conveyance fees that would otherwise be incurred by the Town.

NOW, THEREFORE, BE IT RESOLVED that the Town Supervisor is authorized to execute all necessary documents to convey 0 Furnace Dock (SBL 45.13-2-10) to the owner of 397 Furnace Dock Road (SBL 45.13-2-11) under the terms in this resolution.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

**(AUTHORIZE ACCEPTANCE OF PARCEL FOR THE FURNACE WOODS SEWER
IMPROVEMENT AREA)**

WHEREAS, installation of the infrastructure for the Furnace Woods Sewer Improvement Area is beginning in Spring 2025; and

WHEREAS, there is currently one user in the Furnace Woods Sewer Improvement Area, the Yeshiva Ohr Hameir; and

WHEREAS, a pump station needs to be constructed as part of the Furnace Woods Sewer Improvement Area; and

WHEREAS, the Yeshiva Ohr Hameir has filed a petition with the State to allow it to convey a portion of its property, 141 Furnace Woods Road (SBL 44.12-1-3), to the Town of Cortlandt on behalf of the Furnace Woods Sewer Improvement Area for municipal purposes;

NOW, THEREFORE, BE IT RESOLVED that the Town Board on behalf of the Furnace Woods Sewer Improvement Area approves the acceptance of a portion of property located at 141 Furnace Woods Road (SBL 44.12-1-3) for a pump station and other associated municipal infrastructure.

BE IT FURTHER RESOLVED that the Town Supervisor is authorized to execute the necessary paperwork to accept the portion of the Yeshiva's property to be used for sewer infrastructure.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

**(APPROVE SETTLEMENT OF KARLA THOMPSON V. TOWN OF CORTLANDT
(INDEX NO. 66596/2024))**

WHEREAS, the Town was served with a lawsuit in 2024 for alleged injuries that occurred at a Town of Cortlandt owned dock at night; and

WHEREAS, after reviewing this matter, the Town's negligence counsel and claims administrator recommend settling for \$17,500 because it is cheaper than continuing to litigate and will bring this matter to a conclusion;

NOW, THEREFORE, BE IT RESOLVED that the Town Board approves a settlement of this matter for \$17,500 inclusive of all liens and disbursements.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

(AUTHORIZE A LEAK ADJUSTMENT FOR 16 GALLOWS HILL RD)

WHEREAS, the owner of 16 Gallows Hill Rd requested a leak adjustment due to being billed for excess water usage; and

WHEREAS, the excess water was based on a leak; and

WHEREAS, the owner was also charged interest and penalties in addition to its water usage charges;

WHEREAS, unpaid water was added to 2025 tax bill, pursuant to Section 297-9(G) of the Town Code.

NOW, THEREFORE, BE IT RESOLVED that the Town Board approves a leak adjustment for the owner of 16 Gallows Hill Rd including reducing its charges for the periods of 11/24/2006 – 04/15/2023 from \$10,224.30 to \$3,771.26

BE IT FURTHER RESOLVED that all interest and penalty charges incurred by the owners shall be waived.

BE IT FURTHER RESOLVED that the payment amount of \$6,453.04 will be made to the Tax Receiver, contingent upon the owner's full payment of the remaining taxes.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April, 22 2025
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

(RE: AUTHORIZE THE DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT TO APPLY TO THE NEW YORK STATE NEW YORK STATE OFFICE OF PARKS, RECREATION & HISTORIC PRESERVATION FOR AN ENVIRONMENTAL BOND ACT MUNICIPAL PARKS AND RECREATION GRANT FOR LIGHTING AT SPROUT BROOK PARK)

WHEREAS, Sprout Brook Park is the Town's largest recreation facility with nature trails, picnic areas, a playground, softball fields, soccer field, a little league field, a lacrosse all-purpose field, a dog park, and a pavilion used for parties.

WHEREAS, lights have already been installed at two ball fields but there is no lighting at the little league field and the all-purpose field which greatly limit their use; installation of lights at the lacrosse all-purpose field will extend the playing season, allowing for more evening practices, games and training sessions. This will significantly reduce scheduling conflicts and accommodate more participants. With the addition of lighting, the field will be available for use beyond daylight hours, especially during the fall and winter months. Renting lights for this field is also costly and often causes damage to the field and can cause safety risk, as volunteer coaches are responsible for handling the heavy portable equipment.

NOW, THEREFORE, BE IT RESOLVED, that the Planning Department is hereby authorized to apply to the New York State Office of Parks, Recreation & Historic Preservation Environmental Bond Act Municipal Parks and Recreation Grant in an amount not to exceed \$900,000; and

BE IT FURTHER RESOLVED, the Town Supervisor is hereby authorized to accept the grant funds and enter into and execute a contract (as well as long-term protection documents and other certifications, if required) with the State.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
At a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER X-25

(ADOPT RESIDENT COMMEMORATIVE MEMORIAL POLICY)

WHEREAS, the Town has received many inquiries throughout the years from residents interested in purchasing benches and other memorials in honor of current or former residents; and

WHEREAS, the Town has created a standardized policy so that each application for a commemorative memorial can be reviewed using the same criteria; and

WHEREAS, the donations need not be posthumous and can be living memorials; and

WHEREAS, the Parks and Recreation Council Advisory Board (PRC) will provide its recommendations to the Town prior to installation of any memorials;

NOW, THEREFORE, BE IT RESOLVED that the Town of Cortlandt adopts the standardized resident commemorative memorial policy.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

(ADOPTING AN UPDATED MASTER FEE LIST FOR THE TOWN OF CORTLANDT)

BE IT RESOLVED that the Town Board of the Town of Cortlandt does hereby adopt the Updated Master Fee List for the Town of Cortlandt as of April 22, 2025, encompassing all fees for the various departments; and

BE IT FURTHER RESOLVED, this Master Fee List shall be posted on the Town's website.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall.**

DRAFT

Town of Cortlandt Master Fee List

Office of the Town Clerk

Vital Records

	Birth Certificate	\$	10.00	As set by NYS
	Death Certificate	\$	10.00	As set by NYS
	Marriage Certificate	\$	10.00	As set by NYS
	Genealogy Record	\$	22.00	As set by NYS
	Marriage License	\$	40.00	As set by NYS
	Marriage Officer	\$	25.00	As set by NYS

Dog Licensing

	Annual Fee Spayed	\$	10.00	
	Annual Fee Unspayed	\$	18.00	
	Dog Tag Replacement	\$	5.00	
	Dog Release Fee	\$	25.00	

Filming

	1st Private Property (Per Day)	\$	1,000.00	
	Add'l Private Property (Per Day)	\$	300.00	
	Public Property (Minimum)	\$	1,500.00	
	Public Property (Use Fee)		Set by Town Board	

FOIL

	Hard Copies up to 9"X14" per page	\$	0.25	
	Hard Copies larger than 9"X14"	\$	5.00	
	Staff production time over 2 hours		Hourly Staff Wage	

Gaming

	Bingo		Set by NYS Gaming	
	Games of Chance		Set by NYS Gaming	
	Raffles		Set by NYS Gaming	

Misc

	E-Zpass	\$	25.00	
	Fireworks Permit	\$	350.00	Entities that are not municipal, not-for-profit, or tax-exempt in nature will also reimburse hourly Code Enf. Fee.

Annual Boat Launch Tag Motorized	\$	100.00
Annual Boat Launch Tag Unmotorized	\$	50.00
Hunting and Fishing		Set by DEC
Bid Copies	\$	50.00
Return Check Fee	\$	20.00

Department of Environmental Services

Highway

Road Opening	\$	150.00	Plus Security set by Director of DES
Tie into Catchbasin	\$	150.00	Plus Security set by Director of DES

Water Department

New Sewer Service	\$	275.00	
New Water Service	\$	425.00	Per Tap

Sanitation

Special Bulk Pickup	\$	30.00	
Refrigerator or Freezer	\$	10.00	
Air Conditioner	\$	10.00	
Dehumidifier	\$	10.00	
Television	\$	10.00	
Item containing Freon	\$	10.00	
E-Waste	\$	5.00	
Tires with Rims	\$	10.00	Per Tire. Max of 8 tires total per year.
Tires without Rims	\$	5.00	Per Tire. Max of 8 tires total per year.

Department of Technical Services - Code Enforcement

DOTS Fee Notes:

- 1) All consultant fees shall be paid for by the applicant and placed in escrow (trusted agency).
- 2) The Town Collects a 10% Town Administration and Review Fee for consultant escrow accounts.
- 3) Applicant responsible for any e-check / ETF fee / bank fee / credit card processing fee, etc...

Building Permits

Application Fee		
Residential	\$	200.00

Commercial	\$	550.00	
Residential Building Permit	\$	150.00	up to \$10,000 in value; plus \$10 per \$1,000 over \$10,000
Commercial Building Permit	\$	300.00	up to \$10,000 in value; plus \$12 per \$1,000 over \$10,000
Renewal Residential (All Permit Types)			
1st Renewal	\$	200.00	at 12 months from date of initial permit
Subsequent Renewal	\$	200.00	plus 50% of original permit fee not to exceed \$2000; every 6 months thereafter
Renewal Commercial (All permit types)			
1st Renewal	\$	550.00	plus 50% of original permit fee not to exceed \$2000; at 12 months from date of initial permit
2nd Renewal	\$	550.00	plus 50% of original permit fee not to exceed \$3500; at 12 months from date of initial permit
Subsequent Renewals	\$	550.00	plus 50% of original permit fee not to exceed \$5000; at 12 months from date of initial permit
Permits Issued (No Activity within first 12 months)			131-3.D Permit shall be deemed null and void and require new application and fee
Residential Plan Amendment	\$	200.00	plus revised permit fee based on additional construction cost
Commercial Plan Amendment	\$	550.00	plus revised permit fee based on additional construction cost
Work Performed without Approval and Permit		double all fees	penalty fee may be waived by Town Board (declared emergency, fire damage)
Demolition Permit			
Residential Single Family	\$	200.00	main dwelling
Residential Accessory Structure	\$	50.00	each additional structure
Multi-Family	\$	250.00	each structure
Commercial	\$	500.00	each structure
Blasting Permit			
Residential	\$	500.00	valid for 30 days
Commerical	\$	1,500.00	valid for 30 days
Renewals	\$	250.00	each occurrence
Gas Line Insp. / Test			
Residential	\$	200.00	each occurrence
Commercial	\$	200.00	
Plumbing Permit			
Residential	\$	200.00	plus cost of plumbing work shall be included in building permit fee;
Commercial	\$	200.00	
Electrical Permit			
Residential	\$	200.00	plus cost of electrical work shall be included in building permit fee;
Commercial	\$	200.00	
HVAC Permit			
Residential	\$	200.00	plus cost of HVAC work shall be included in building permit fee;

	Commercial	\$ 200.00	plus cost of HVAC work shall be included in building permit fee;
Wetland Permit			
	Residential	\$ 250.00	plus cost of work shall be included in building permit fee;
	Commercial	\$ 500.00	
	Escrow / Securities Accounts		refer to Town Code Ch. 179; as determined by approving authority; plus 10% Town Administration Fee
Steep Slope Permit			
	Residential	\$ 200.00	plus cost of work shall be included in building permit fee;
	Commercial	\$ 500.00	
	Escrow / Securities Accounts	-	refer to Town Code Ch. 259; as determined by approving authority; plus 10% Town Administration Fee
Flood Damage Prevention			
	Residential	\$ 200.00	plus cost of work shall be included in building permit fee;
	Commercial	\$ 500.00	
Topographical Alteration			
	Residential	\$ 500.00	plus cost of work shall be included in building permit fee;
	Commercial	\$ 500.00	
	Escrow / Securities Accounts	-	refer to Town Code Ch. 283; as determined by approving authority; plus 10% Town Administration Fee
Tree Removal Permit (Stand-alone)			
	Residential	\$ 50.00	3 or more trees, non-diseased
	Commercial	\$ 100.00	plus \$10 per tree
	Escrow / Securities Accounts		refer to Town Code Ch. 283; as determined by approving authority; plus 10% Town Administration Fee
	Security Deposit	2x	cost of plant material including labor
Trees in Lieu of Plantings			
	Tree	\$ 150.00	Per Tree
	Specimen Tree	\$ 200.00	Per Tree
	Protected Tree	\$ 300.00	Per Tree
Certificate of Completion / Compliance			
	Temporary Residential (90 days)	\$ 50.00	
	Temporary Commercial - (90 days)	\$ 300.00	
	Failure to close-out within 90 days		all types, building permit must be renewed and permit will be re-opened.
	Residential	\$ 50.00	
	Commercial	\$ 200.00	
	Duplicate Certicates	\$ 25.00	
	Prior to Zoning Inspection Residential	\$ 250.00	
	Prior to Zoning Inspection Commercial	\$ 500.00	

	Dupl. Prior to Zoning Certs.	\$	50.00	
Reinspection Fees				
	Reinspection Fee Residential	\$	50.00	After 2nd Failure - All Permit types
	Reinspection Fee Commercial	\$	150.00	After 2nd Failure - All Permit types
Expired Permit Close-Out				
	Applicable to all open permits that have expired and have not been renewed in which there is no active construction and all work had been inspected.			Permits issued prior to Jan. 1, 2024 will be required to be pay the current permit renewal application fee once to close-out the permit. Permits issued subsequent to Jan. 1, 2024 shall be required to renew permits and are responsible for all cumulative amounts of prior years renewal.
Alarm Permits				
	Residential	\$	50.00	
	Existing Multi-Family or Commercial	\$	250.00	
	New Multi-Family or Commercial	\$	250.00	plus cost of work shall be included in building permit fee
Operating Permits (Includes Fire Inspections)				
	Public Assembly (100 or greater occupants)	\$	200.00	yearly renewal
	Hazard Uses (defined in NYS Uniform Code)	\$	350.00	yearly renewal
	Tents	\$	100.00	per tent, each occurrence
	Parking Garages	\$	500.00	as required by NY State
	Home Occupancy	\$	-	every 3rd year; included with Planning Board renewal fee
	Religious and Recognized non for profits	\$	-	frequency as required by Uniform Code; fee exempt
	Cell Tower Re-Certification	\$	5,000.00	Tower and Site; 5-years from date of initial approval
	Co-location Re-Certification	\$	3,500.00	each carrier; 5-years from date of initial building permit
	Other	\$	350.00	any other use requiring an operating permit from any other authority having jurisdiction
Heating Oil Tank				
	Remove / Install / Abandon	\$	200.00	
LP Gas Tanks				
	Install or Relocate Res.	\$	100.00	
	Install or Relocate Comm.	\$	200.00	
Sprinkler, Stand Pipe & Supression Systems				
	Res. Multi-Familyw/ Bldg. Permit			included with Res. Building Permit
	Res. Multi-FamilyStandalone	\$	100.00	up to \$10,000 in value; plus\$10 per \$1,000 over \$10,000
	Commercial w/ Building Permit			included with Com. Building Permit
	Commercial Standalone	\$	200.00	up to \$10,000 in value; plus\$12 per \$1,000 over \$10,000

Title Searches			
	Request Fee	\$ 150.00	plus \$20 per certified copy of BP, CO or CC
Driveway Permits (Standalone)			
	Residential Standalone	\$ 100.00	the cost of all work otherwise, shall be included with associated building permit.
	Commercial Standalone	\$ 200.00	
Sign Permits			
	Window Signs	\$ 150.00	Per Sign
	Wall / Awning / Free Standing	\$ 250.00	Per Sign and/or Awning
Backflow Devices			
	Residential (irrigation or pool autofill)	\$ 200.00	Per Each Device
	Non-compliance Residential	\$ 100.00	Per Each Device
	Commercial	\$ 350.00	Per Each Device
	Non-compliance Commercial	\$ 150.00	Per Each Device
	Residential Dwelling	\$ -	1, 2 Family Homes Exempt
Water Main and Sanitary Sewer Extensions			
	Water Main Extension Residential	\$ 4,000.00	per application plus \$350/lot for subdivisions
	Water Main Extension Commercial	\$ 4,000.00	per application plus \$2 per gallon of estimated consumption
	Sanitary Sewer Extension Residential	\$ 4,000.00	per application plus \$350/lot for subdivisions
	Sanitary Sewer Extension Commercial	\$ 5,000.00	per application plus \$2 per gallon of estimated consumption
Copies and Digital Scans			
	Up to 9"x14"	\$ 0.25	
	Greater than 9"x14"	\$ 5.00	per sheet (includes a scan)
Stop Work Order			
	1st Offence for a Property		Necessary Permits and Approvals must be obtained within timeframe specified
	2nd and Subsequent Offence for a Property	\$ 1,000.00	base fee to lift order, plus \$250 per day that work is found to be performed in violation of stop work order
Peddler Permits			
	Up to 11"x17"	\$ 200.00	
Utility and Agency Permits			
	Initial Meeting	\$ 200.00	
	Pre-Application Review Fee	\$ 500.00	plus escrow as determined by DOTS Director; 10% admin fee
	Subsequent Meeting (virtual or in-person)	\$ 150.00	each occurrence
	Permit Fee	\$ 500.00	plus \$12 per \$1,000 of estimated construction cost
	Inspection Fee	\$ 100.00	each occurrence
	Final Compliance Inspection	\$ 250.00	

	Securities		As set forth by various Chapters of Town Code or as determined by the Director of DOTS to function as a restoration security for public infrastructure
Department of Planning and Community Development -Planning			
Planning Notes:			
	1) All consultant fees shall be paid for by the applicant and placed in escrow (trusted agency). Escrow accounts to be replenished by Applicant as required to 50% of initial value when depleted.		
	2) The Town Collects a 10% Town Administration and Review Fees for consultant escrow accounts.		
	3) Construction inspection fees includes all earthwork, site work, paving, drainage, landscaping and utilities required to complete construction. Decorative ammenities (i.e. benches, bicycle racks, etc...) are exempt.		
	Lot Line Adjustment	\$ 300.00	
Subdivision			
	Pre-Application Meeting	\$ 250.00	first free; subsequent meeting
	Preliminary Major Plat	\$ 750.00	plus \$750 for each building lot
	Preliminary Minor Plat	\$ 500.00	plus \$500 for each building lot
	Final Approval	\$ 1,000.00	
Site Plan			
	Application Fee	\$ 150.00	for each 1,000 sf of proposed floor area plus \$5 for each parking space(minimum of \$500.00)
	Time Extension	\$ 250.00	at time of extension; maximum two (2) 1-year time ext. allowed.
Site Plan Amendment			
	Application Fee	\$ 250.00	for each 1,000 sf of proposed floor area;plus \$5 for each parking space(minimum of \$250.00)
	Time Extension	\$ 250.00	per request
	Special Permit	\$ 500.00	plus Application Fee
	Accessory Apartment	\$ 250.00	initial application fee
	Home Occupancy	\$ 500.00	initial application;\$150 at time of renewal (every 3 years)
	Time Extension Preliminary Approval	\$ 100.00	per lot; six (6) 6-month approvals allowed

Time Extension Final Approval - 90 day extensions (unlimited by State Law)			
	0-2 requests	Free	per request
	2-8 requests	\$ 100.00	plus \$25 per lot; per request
	8-15 requests	\$ 150.00	plus \$50 per lot; per request
	more than 15 requests	\$ 300.00	plus \$100 per lot; per request
	Inspection fee	\$ 0.05	of estimated cost of construction improvements based on Engineer's Estimate (excludes lot & buildings)
Telecommunication			
	New Tower	\$ 15,000.00	
	Escrow Deposit	\$ 7,500.00	per Town Code Chapter 277
	Re-Certification	\$ 2,500.00	every 5 years
	Co-Location	\$ 5,000.00	
	Small Cell Wireless Facility	\$ 10,000.00	
	Recreation Fee	\$ 6,000.00	per lot
	Bond Reduction Request	\$ 150.00	per request
Escrow Account Deposits			
	0 to 2 lots or dwelling units	\$ 2,500.00	
	3 to 10 lots or dwelling units	\$ 1,500.00	per proposed lot
	11 to 35 lots or dwelling units	\$ 1,200.00	per proposed lot
	More than 35 lots or dwelling units	\$ 1,000.00	per proposed lot
Site Plan / Amendment/Special Permit Escrow Accounts			
	0 to 5,000 square feet	\$ 5,000.00	
	5,000 to 20,000 square feet	\$ 15,000.00	
	20,000 to 50,000 square feet	\$ 25,000.00	
	Greater than 50,000 square feet	\$ 50,000.00	plus \$350 for each additional 1,000 sf. Above 50,000 sf
	Penalties	2x regular fee	Referrals to rectify Town Code Violations 3 times regular fees

Department of Planning and Community Development -Zoning

Application Fee

Area Variance	\$	200.00	
Intrepretation	\$	300.00	
Use Variance	\$	400.00	
Special Permit	\$	500.00	

Recreation Department

ID Cards

Recreation Photo ID Card (Ages 4+)	\$	8.00	Valid For 3 Years
Recreation Photo ID Card (Ages 60+)	\$	4.00	Valid For 3 Years
Replacement Recreation Photo ID Card	\$	5.00	

Hollowbrook Golf

1 Year Club Membership	\$	12.00	
1 Year Club Membership (60+)	\$	6.00	

Charles J. Cook Pool

Family Season Pass (2 Adults & 1 Child or 1 Adult & 2 Children)	\$	320.00	Summer 2025
Family Season Pass (Each Additional Child Beyond Regular Season Pass)	\$	65.00	Summer 2025
Adult Season Pass	\$	145.00	Summer 2025
Senior Season Pass	\$	78.00	Summer 2025
Youth Season Pass	\$	115.00	Summer 2025
Adult Daily Fee (Before 4 PM)	\$	12.00	Summer 2025
Adult Daily Fee (After 4 PM)	\$	6.00	Summer 2025
Senior Daily Fee (Before 4 PM)	\$	6.50	Summer 2025
Senior Daily Fee (After 4 PM)	\$	3.25	Summer 2025
Youth Daily Fee (Before 4 PM)	\$	9.50	Summer 2025
Youth Daily Fee (Aftreer 4 PM)	\$	4.75	Summer 2025

	Guest Daily Fee (Without TOC Photo ID)	\$ 15.00	Summer 2025
	Immediate Family Members of Active Military	\$ 6.50	Summer 2025
	Immediate Family Members of Active Military (After 4 PM)	\$ 3.25	Summer 2025
	Mini Golf	FREE	Summer 2025
Spout Brook Pavilion Rental (May - September)			
	25 to 100 People (Monday- Friday)	\$ 75.00	Per Event
	101 to 200 People (Monday- Friday)	\$ 150.00	Per Event
	25 to 100 People (Saturday, Sunday, & Holidays)	\$ 150.00	Per Event
	101 to 200 People (Saturday, Sunday, & Holidays)	\$ 200.00	Per Event
CUE Rental			
	Town Resident + \$300.00 Cash Deposit	\$ 150.00	Per Event
	Profit Groups + Liability Insurance	\$ 250.00	Per Event
	Non-Profit Groups + Liability Insurance	\$ 25.00	Per Event
Commemorative Memorials			
	Bench & Plaque	\$ 3,000.00	Upon application and approval
	Other Memorials	By Application	Upon application and approval - Cost will cover materials and installation
Office of the Receiver of Taxes			
Tax Payment Fees			
	Check in Person	FREE	
	E-Check Online	\$ 1.00	
	Credit Card Online	1.8% of total	
	Bounced Check	\$ 20.00	
Late Fees			
	School Taxes	SET BY NYS	
	Real Property Taxes	SET BY NYS	
Purchasing Department			
Misc			
	EV Charging Stations 7am-9pm	\$ 3.00	Per Hour

	EV Charging Stations 9pm-7am	\$ 20.00	Per Hour
	EV Charging Stations Per Kilowatt Hour	Set by Comptroller	Subject to market fluctuations
Water & Sewer			
Water			
	Rates	Set by Town Board	
	Late Fee	10%	Percent of total amount billed after due date listed on bill.
Sewer			
	Rates	Set by Town Board	
	Late Fee	10%	Percent of total amount billed after due date listed on bill.
Non-Compliance Testing & Upgrades			
	Per month	\$ 100.00	Up to \$300 may be waived by Town Attorney for just cause, upon application by resident.

RESOLUTION

NUMBER X-25

RE: (ACCEPT 2024-25 JCAP GRANT AND AUTHORIZE PURCHASE OF SAFETY FURNITURE FOR THE JUSTICE COURT)

WHEREAS, the Cortlandt Town Court was awarded \$750 by the Justice Court Assistance Program under the 2024-25 cycle; and

WHEREAS, the Court has requested the Town to assist in purchasing safety furniture for the Holding Area; and

WHEREAS, the Town Board has agreed to this request;

NOW THEREFORE BE IT RESOLVED, the Director of Purchasing is authorized to purchase the requested safety furniture at a cost not to exceed \$4,200.; and

BE IT FURTHER RESOLVED, that the Town Comptroller be authorized to amend the budget with regards to the same.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
at a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER X-25

(RE: AUTHORIZE CONTRACTS/AWARD BID WITH RESPECT TO TOWING AND FLATBED SERVICES RFP #01-2025)

WHEREAS, the Purchasing Director previously advertised for bids for **TOWING AND FLATBED SERVICES**; and

WHEREAS, said bids were received and opened by the Purchasing Director on **March 25, 2025**; and

WHEREAS, the Town will award Bid for Towing and Flatbed Services at the lowest category pricing; and

PACIFIC AUTOMOTIVE, 3229A Albany Post Rd, Buchanan NY 10511, whose bid was lowest bid proposed will be the Primary Award winner; and

LUPOSELLO's, 2030 Albany Post Rd, Croton on Hudson NY 10520 will be the Secondary if Primary is unavailable; and

WHEREAS, it is the recommendation of the Department of Environmental Services that the bid be awarded to the lowest responsible bidders;

NOW, THEREFORE, BE IT RESOLVED, that the Supervisor be, and hereby is, authorized to execute contracts in accordance with the bid specifications previously prepared; and

BE IT FURTHER RESOLVED, the Comptroller is authorized to amend the Budget if necessary.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

(RE: AUTHORIZE FIREWORKS PERMIT TO OUR JULY 4 EVER FIREWORKS ON BEHALF OF MADELINE MARINE, INC)

WHEREAS, pursuant to Chapter 35 of the Town Code, and pursuant to Section 405.00 of the Penal Law of the State of New York, July 4 Ever Fireworks on behalf of Madeline Marine Inc. of Verplanck, New York submitted to the Department of Technical Services - Code Enforcement Division an application for a permit to load and display fireworks at the following locations and on the specified dates:

At property located at 270 6th Street, on a 30x 90 barge, located 312 feet from shore, Verplanck, New York; at 9:15pm on June 14, 2025.

WHEREAS, the above locations and times of said display is hereby authorized pursuant to the application of July 4 Ever Fireworks, Inc. and approved by the various agencies outlined below; and

WHEREAS, said application has been reviewed and endorsed by the Town Supervisor, Deputy Director of Code Enforcement, Chief of the Verplanck Fire Department, and the Chairman of the Fire Advisory Board; and

WHEREAS, in accordance with Section XIII, Paragraph D of the Town Code, authorization for said fireworks display is conditioned upon the licensee's submission to the Town Clerk of the Town of Cortlandt a Certificate of Insurance in the sum of Five Million Dollars naming thereon the Town as additionally insured; which certificate has been approved as to form by the Town Attorney; and upon condition of the approval of the Code Enforcement Division, the Local Fire District and the Fire Advisory Board; and

WHEREAS, Madeline Marine, Inc. has submitted to the Town Clerk of the Town of Cortlandt a Hold Harmless Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cortlandt does hereby **GRANT** a Non-Transferable Permit to Display Fireworks on the 14th day of June, 2025 at the time specified above to: Madeline Marine, Inc.; July 4 Ever Fireworks, 382 Rock Cut Rd, Walden, New York (12586); and the following persons designated as those discharging the fireworks; Rocco Polifrone, Michael Ilissyn and Justin Berke; and

BE IT FURTHER RESOLVED, that said permit shall require a member of the Town of Cortlandt Code Enforcement Department to be present when the fireworks are delivered; and

BE IT FURTHER RESOLVED, that the Supervisor be, and hereby is, authorized to execute said permit on behalf of the Town Board provided that all necessary documents have been obtained and all Town staff reviews and sign-offs have been secured at the time of said display; and

BE IT FURTHER RESOLVED that Madeline Marine, Inc and July 4 Ever Fireworks shall follow all health and safety guidance provided by regulatory agencies, and if the Town of Cortlandt has health and or safety concerns, then it can modify any granted approvals.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
At a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER X-25

(AUTHORIZE A BLOCK PARTY ON RITA DRIVE IN JUNE)

WHEREAS, the Supervisor, Town Board, and Town Clerk receive requests each year during the summer months by hosts of potential block parties; and

WHEREAS, the residents of Rita Drive contacted the Town about hosting a block party between 125-129 Rita Drive on Saturday, June 7th from 1pm-9pm for a Block Party with a rain date of June 8th; and

WHEREAS, as part of any road closure permit application, neighbors are notified of potential road closures, the residents subject to the road closure are asked whether they support the temporary road closure, and the Director of the Department of Environmental Services must approve a road closure and safety plan; and

WHEREAS, the proposed road closure would not impact any through traffic, and would only impact residents on Rita Drive;

NOW, THEREFORE, BE IT RESOLVED that the Town Board approves the issuance of the road closure permit for a block party subject to notification of and support by the impacted residents of the road, and compliance with the road closure and safety plan approved by the Director of DES.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

**(AUTHORIZE LEAK DETECTION SERVICES FOR THE TOWN OF CORTLANDT
WATER SYSTEM)**

WHEREAS, the Town's Water System will greatly benefit from system-wide Leak Detection, both in overall cost savings as well as preserving important water resources;

NOW, THEREFORE, BE IT RESOLVED that the Town Board approves a contract with Upstate Leak Detection in an amount not to exceed \$23,800.;

BE IT FURTHER RESOLVED, the Comptroller is authorized to amend the budget as necessary to cover the costs.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

**(AUTHORIZE THE OUR LADY OF MT. CARMEL SOCIETY TO USE TOWN OF
CORTLANDT STAGE FOR FEAST IN VERPLANCK)**

WHEREAS, the Mt. Carmel Society runs the annual Feast each Summer; and

WHEREAS, the Feast is enjoyed by many Town of Cortlandt residents; and

WHEREAS, the Mount Carmel Society asked the Town to use its stage during the 103rd Feast of Mt. Carmel taking place between July 16 and July 20, 2025;

NOW, THEREFORE, BE IT RESOLVED that the Our Lady of Mount Carmel Society is authorized to rent the Town's stage for a fee of \$10, plus required deposit.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 16, 2025
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

(RE: AUTHORIZE CLOSING OF CERTAIN STREETS IN VERPLANCK FOR OUR LADY OF MT. CARMEL FESTIVAL TO BE HELD JULY 16, 2025 THROUGH JULY 20, 2025 - rain date July 21, 2025)

WHEREAS, Our Lady of Mt. Carmel Society of Verplanck, by letter dated April 12, 2025 has requested permission of the Town Board to close off certain streets in Verplanck during the annual Festival to be held July 16, 2025 through July 20, 2025; and

WHEREAS, should there be inclement weather during this time period, the alternate date will be July 21, 2025 and are subject to receipt by the Town Clerk and approved by the Town Attorney prior to July 21, 2025 of a Certificate of Insurance covering said alternate time period; and

WHEREAS, the street closings have been reviewed in past years and recommended by the various Town Departments and fire agencies and found to be acceptable, and it is therefore the desire of the Town Board that these streets be again closed by Our Lady of Mt. Carmel Society during the hours and dates specified below; **said closings to be enforced by said Society;** and

WHEREAS, Our Lady of Mt. Carmel Society has also provided the Town with a Hold Harmless Agreement, and has agreed that all other laws or regulations of the Town, County and State will be fully complied with by said Society.

NOW, THEREFORE, BE IT RESOLVED, that Our Lady of Mt. Carmel Society of Verplanck be, and they hereby are, directed and permitted to close and restrict parking upon the following conditions:

- 1. Applicant provides and maintains all traffic control in designated area. (The Department of Environmental Services - Highway Division is hereby authorized to allow Our Lady of Mt. Carmel Society to use highway control items from the Highway Department in order to facilitate said street closings and parking restrictions. The placement, maintenance, and return of the traffic control items is entirely the responsibility of Our Lady of Mt. Carmel Society.)**
- 2. Applicant is responsible for the cleanup of the roads during, and after the event.**
- 3. Vendors are not to dump cooking oils, dough, foodstuffs of any nature in or on the roads or drainage systems.**
- 4. Mt. Carmel is responsible to keep a clear path within said closed roadways as to allow for emergency vehicles access if needed.**
- 5. Appropriate Certificate of Insurance must be on file.**

**Our Lady of Mt. Carmel Society
Closing of Streets Resolution
Page Two**

AND, BE IT FURTHER RESOLVED, that Our Lady of Mt. Carmel Society of Verplanck be, and hereby is, directed and permitted to close and restrict parking on the following streets and during the following listed hours and dates:

July 16, 17, 18, 19, 2025 from 5:00 p.m. to 2:00 a.m.: 6th Street, 7th Street, 8th Street, 9th Street, 10th Street and 11th Street from Broadway to Highland Avenue; and from 6th Street to 11th Street.

July 20, 2025 from 3:00 p.m. to 2:00 am (same as above) plus: 9th Street from Broadway to the river.

Rain date, July 21, 2025: Same as above

We also request that parking be prohibited as follows:

July 16, 17, 18, 19, 2025 from 5:00 p.m. to 2:00 a.m.

July 20, 2025 3:00 p.m. to 2:00 a.m.

- 1) South side of 6th Street from Highland Ave. to the VFD driveway and 320 feet east of driveway.
- 2) North side of 6th Street from Madalyn Ave. to a point 180 feet east of former school driveway.

Rain date, July 21, 2025: Same as above

AND,

BE IT FURTHER RESOLVED, Our Lady of Mt. Carmel is authorized the use of Highway control items from the Highway Department.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROU ROSE SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
At a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER X-25

(RE: AUTHORIZE FIREWORKS PERMIT TO OUR LADY OF MT. CARMEL)

WHEREAS, pursuant to Chapter 35 of the Town Code, and pursuant to Section 405.00 of the Penal Law of the State of New York, Our Lady of Mt. Carmel Society, Inc. of Verplanck, New York submitted to the Department of Technical Services - Code Enforcement Division an application for a permit to display fireworks at the following locations and on the specified dates:

At property located at the end of Eighth Street at the Hudson River, Verplanck, New York; and property owned by the Town of Cortlandt located at the end of Ninth Street, Verplanck, New York, from 9:00 pm to 9:30 pm on July 16, intermittently on the 17, 18, 19, and 20; from 10:45 p.m. to 12:00 Midnight on July 20, 2025; with the alternate date being July 21, 2025 for the same hours; and

WHEREAS, the above locations and times of said display is hereby authorized pursuant to the application of Our Lady of Mt. Carmel Society, Inc. and approved by the various agencies outlined below; and

WHEREAS, said application has been reviewed and endorsed by the Town Supervisor, Deputy Director of Code Enforcement, Chief of the Verplanck Fire Department, and the Chairman of the Fire Advisory Board; and

WHEREAS, in accordance with Section XIII, Paragraph D of the Town Code, authorization for said fireworks display is conditioned upon the licensee's submission to the Town Clerk of the Town of Cortlandt a Certificate of Insurance in the sum of Five Million Dollars naming thereon the Town as additionally insured; which certificate has been approved as to form by the Town Attorney; and upon condition of the approval of the Code Enforcement Division, the Local Fire District and the Fire Advisory Board; and

WHEREAS, said Society has submitted to the Town Clerk of the Town of Cortlandt a Hold Harmless Agreement.

NOW, THEREFORE, BE IT RESOLVED, that the Town Board of the Town of Cortlandt does hereby **GRANT** a Non-Transferable Permit to Display Fireworks on the with a small show on the 16 of July, intermittently on the 17, 18, and 19, and with the full show on the 20 day of July, 2025 (**alternate date of July 21, 2025 to be used ONLY if on July 20 the weather does not permit said display**) and at the times specified above to: Our Lady of Mt. Carmel Society, Inc.; Garden State Fireworks, P. O. Box 403, Carlton Road, Millington, New Jersey (07946); and the following persons designated as those discharging the fireworks; Anthony Capicotti, Jr., Michael Letteri, John Mahoney, Brian

**OUR LADY OF MT. CARMEL
FIREWORKS PERMIT 2025
Page Two**

Snyder, Joseph Letteri, Jason Letteri and Michael Ritornato, and/or those outlined in the approved Town Application; and

BE IT FURTHER RESOLVED, that said permit shall require a member of the Town of Cortlandt Code Enforcement Department to be present when the fireworks are delivered; and

BE IT FURTHER RESOLVED, that the Supervisor be, and hereby is, authorized to execute said permit on behalf of the Town Board provided that all necessary documents have been obtained and all Town staff reviews and sign-offs have been secured at the time of said display; and

BE IT FURTHER RESOLVED that Our Lady of Mt. Carmel Society of Verplanck shall follow all health and safety guidance provided by regulatory agencies, and if the Town of Cortlandt has health and or safety concerns, then it can modify any granted approvals.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
At a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER X-25

(RENEW APPOINTMENT OF GEORGE OROS AS AN ECONOMIC DEVELOPMENT CONSULTANT FOR THE TERM OF ONE (1) YEAR)

WHEREAS, the Town of Cortlandt hired George Oros as an economic development consultant to help support existing businesses and to facilitate the creation of new businesses within the Town of Cortlandt; and

WHEREAS, the Town has been satisfied with George Oros' work as an economic development consultant who is intimately familiar with the Town of Cortlandt; and

WHEREAS, the Town is desirous of appointing George Oros to an additional term as an economic development consultant for the term of one (1) year; and

WHEREAS, Mr. Oros would work under the supervision of the Town Supervisor and the Town Board; and

WHEREAS, Mr. Oros would be compensated \$5,000 per month for a period of 12 months;

NOW, THEREFORE, BE IT RESOLVED, that the Town of Cortlandt re-appoints George Oros as an economic development consultant for the Town of Cortlandt for the term of one (1) year.

BE IT FURTHER RESOLVED, that the Comptroller is authorized to amend the budget as necessary.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

RE: (APPOINT PART-TIME MESSENGER FOR THE COMMUNITY CENTER)

WHEREAS, there are a number of Messengers who act as medical/nutrition drivers in the Muriel H. Morabito Community Center; and

WHEREAS, a driver has retired; and

WHEREAS, Ms. Dawn Mahoney, Director of Muriel H. Community Center has asked the Town Board to appoint Jonathan Hotz to this position; and

WHEREAS, the Town Board have agreed to this recommendation;

NOW, THEREFORE, BE IT RESOLVED, that Mr. Jonathan Hotz be and hereby is appointed to the title of Part-Time Messenger. Mr. Hotz will be paid \$18 per hour and this appointment will become effective upon the completion of a pre-employment drug screening and driving test.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
At a Regular Meeting
Held at Town Hall.**

RESOLUTION

NUMBER X-25

RE: (APPOINT PART-TIME MESSENGER FOR THE COMMUNITY CENTER)

WHEREAS, there are a number of Messengers who act as medical/nutrition drivers in the Muriel H. Morabito Community Center; and

WHEREAS, a driver has retired; and

WHEREAS, Ms. Dawn Mahoney, Director of Muriel H. Community Center has asked the Town Board to appoint Robert Attinelly to this position; and

WHEREAS, the Town Board have agreed to this recommendation;

NOW, THEREFORE, BE IT RESOLVED, that Mr. Robert Attinelly be and hereby is appointed to the title of Part-Time Messenger. Mr. Attinelly will be paid \$18 per hour and this appointment will become effective upon the completion of a pre-employment drug screening and driving test.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
At a Regular Meeting
Held at Town Hall.**

RESOLUTION

NUMBER X-25

**(RE: AUTHORIZE THE APPOINTMENT OF THE FOLLOWING SEASONAL EMPLOYEES
IN THE DEPARTMENT OF ENVIRONMENTAL SERVICES FOR THE YEAR 2025)**

NOW THEREFORE BE IT RESOLVED, the following seasonal employees will be appointed in the Department of Environmental Services, with a start date of (See Below) and an end date four months thereafter. This appointment is subject to completion of drug screening.

WATER	NAME	START DATE
	Dave Perez	5/15/2025
	Andrew Edwards	5/15/2025
HIGHWAY	NAME	START DATE
	Brandon Sumpter	5/15/2025
	Cameron Tompkins	5/15/2025
	Lenny Ramos	5/15/2025
SANITATION	NAME	START DATE
	Elija Dabbs	4/7/2025
	Karson Cotto	4/7/2025
PARKS	NAME	START DATE
	Scott Cianfaglione	4/7/2025
	Jonathan Basler	5/15/2025
	Myles Merchant	5/15/2025
	Steve Strang	5/15/2025

BE IT FURTHER RESOLVED, all temporary employees in the Department of Environmental Services shall be compensated at an hourly rate of pay of \$18.00.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROU ROSE SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
at a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

(RE: APPOINT 2025 SUMMER SEASONALS)

RESOLVED, pursuant to Town Board Policy adopted on February 11, 1997, that the following be and hereby are appointed as seasonal employees in the Town of Cortlandt Government to work in various departments and divisions. The hourly rate of pay varies with the position. Pool appointments become effective on May 27, 2025 – September 1, 2025, and camp appointments become effective June 28, 2025 – August 8, 2025:

	NAME	TITLE	2025 ROP
Day Camp	Anderson, Benjamin	Sports Specialist	\$19.00
	Travis, Douglas	Maintenance	\$18.00
	Mattson, Kara	Senior Counselor	\$16.50
	Parkes, Christopher	Maintenance	\$16.50
	Edwards, Daniel	Senior Counselor	\$16.00
	Rawlins, Naiya	Senior Counselor	\$16.00
	Jeffcoat, Serenity	Senior Counselor	\$15.50
	Schinder, Samantha	Senior Counselor	\$15.50
	Johannsen, Emma	Asst Art Specialist	\$14.50
	Parkes, Justin	Intermediate Counselor	\$11.50
	Zerrle, Madelyn	Intermediate Counselor	\$11.50
	Moses, Sara	Intermediate Counselor	\$11.00
	Sajous, Abigail	Junior Counselor	\$7.50
	Bar, Maytal	CIT	\$5.00
	Cody, Avery	CIT	\$5.00
	Fata, Steven	CIT	\$5.00
	Jeffcoat, Elizabeth	CIT	\$5.00
	Kessler, Jasmyne	CIT	\$5.00
Lengfellner, Jackson	CIT	\$5.00	
Stanco, Cameron	CIT	\$5.00	
Playgrounds	NAME	TITLE	2025 ROP
	McNamee, Andrew	Senior Counselor	\$15.50
	Delima, Lucas	Intermediate Counselor	\$11.00
	Velardo, Sophia	Junior Counselor	\$7.00
O'Sullivan, Lainey	CIT	\$5.00	
Pool Staff	NAME	TITLE	2025 ROP
	Lepore, Paul	Co-Director	\$32.60
	Madden, Michael A.	Asst Dir of Swim Inst	\$24.10

	Mekeel, Olivia	Lifeguard	\$16.00
	Mazzoni, Aidan	Lifeguard	\$15.00
	De Leon, Dienna	Lifeguard	\$14.50
	DeFrenza, Nicholas	Lifeguard	\$14.50
	Rodriguez, Matthew	Lifeguard	\$14.50
	Socorro, Michael	Lifeguard	\$14.50
	Vega, Jayden	Lifeguard	\$14.50
	Vega, Logan	Lifeguard	\$14.50
	Manzares, Sadie	Cashier	\$8.85
	Rawlins, Nadir	Maintenance	\$7.55
Swim Instructors	NAME	TITLE	2025 ROP
	Madden, Hayley	Head Guard	\$16.00
	Volpe, Alexandra L	Swim Instructor	\$16.00
	Volpe, Elena	Swim Instructor	\$16.00
	Kelly, Alexis	Swim Instructor	\$15.50
	Porcelli, Giavanna	Swim Instructor	\$15.50
	Gomez, Isabella	Swim Instructor	\$15.00
	Rivera, Jonna	Swim Instructor	\$15.00
	Romano, Hailey	Swim Instructor	\$15.00

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
at a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

(RE: APPOINT 2025 SUMMER SEASONALS)

RESOLVED, pursuant to Town Board Policy adopted on February 11, 1997, that the following be and hereby are appointed as seasonal employees in the Town of Cortlandt Government to work in various departments and divisions with a start date of May 27, 2025 and an end date of September 1, 2025.

TOWN HALL	NAME	DEPARTMENT
	Hope Minichino	Town Clerk/Senior Center
	Kalynn Montero	DOTS - Code
	Alexandra Devlin	Justice Court

BE IT FURTHER RESOLVED, all temporary seasonal employees in Town Hall shall be compensated at an hourly rate of pay of \$18.00.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
at a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

**(AUTHORIZE AN INTERMITTENT LEAVE OF ABSENCE FOR AN EMPLOYEE IN
DES – HIGHWAY)**

RESOLVED, that the following employee is hereby approved for a leave of absence under FMLA effective the following dates:

Employee ID# - XXXXXX Effective March 24th, 2025 – May 23, 2025

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

**(SCHEDULE A PUBLIC HEARING FOR MAY 13, 2025 TO AMEND CHAPTER 171:
FIREWORKS)**

WHEREAS, the Town has existing fireworks regulations in place pursuant to Chapter 171 of the Town Code; and

WHEREAS, the Supervisor and Town Board believe that some aspects of the Code need to be modernized in order to ensure that members of the community affected by fireworks are protected while still respecting traditional fireworks displays that are enjoyed by members of the community;

NOW, THEREFORE, BE IT RESOLVED that the Town Board schedules a Public Hearing for May 13, 2025 at 7:00 PM at 1 Heady Street, Cortlandt Manor, New York 10567 for amendments to Chapter 171: Fireworks of the Town Code.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN
TOWN CLERK**

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall**

RESOLUTION

NUMBER X-25

(SCHEDULE A PUBLIC HEARING FOR MAY 13, 2025 FOR A CABLE FRANCHISE RENEWAL AGREEMENT WITH VERIZON NEW YORK INC.)

WHEREAS, the Town was contacted by representatives from Verizon New York Inc. about renewing the existing cable franchise agreement; and

WHEREAS, Verizon New York Inc. has agreed to provide a grant to the Town in the total amount of Sixty Thousand Dollars (\$60,000.00) payable in five equal Twelve Thousand Dollar (\$12,000.00) installments;

NOW, THEREFORE, BE IT RESOLVED that the Town Board schedules a Public Hearing for May 13, 2025 at 7:00 PM at 1 Heady Street, Cortlandt Manor, New York 10567 for a Cable Franchise Renewal Agreement with Verizon New York Inc.

BE IT FURTHER RESOLVED that notice of the Public Hearing shall be provided in the official paper at least ten days before the meeting.

BE IT FURTHER RESOLVED that the notice of the Public Hearing shall be as follows:

NOTICE OF PUBLIC HEARING

For the approval of a Cable Television Agreement between Verizon New York, Inc. and the Town of Cortlandt.

PLEASE TAKE NOTICE that the Town of Cortlandt will hold a Public Hearing on May 13, 2025 at 7:00 PM at the Town Hall, 1 Heady Street, Cortlandt Manor, New York 10567 regarding the granting of a cable television franchise agreement by and between the Town of Cortlandt and Verizon New York Inc.

A copy of the cable television franchise agreement is available for public inspection during normal business hours at the Town Clerk's Office, located at 1 Heady Street, Cortlandt Manor, New York 10567. At such public hearing all persons will be given an opportunity to be heard. Written and oral statements will be taken at that time.

Dated: April 22, 2025

By Order of the Town Board
Town of Cortlandt, New York

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ ROSE SHATZKIN**

TOWN CLERK

**Adopted April 22, 2025
At a Regular Meeting
Held at Town Hall**

DRAFT

RESOLUTION

NUMBER X-25

(RE: SCHEDULE A PUBLIC HEARING FOR JUNE 10, 2025 ON PROPOSED REVISIONS TO CHAPTER 307-45 ACCESSORY APARTMENTS OF THE TOWN OF CORTLANDT CODE AND DECLARE INTENT TO BE LEAD AGENT UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT SEQRA)

WHEREAS, the Town is a designated New York Pro-Housing Community and also participates in the New York State Department of Housing & Community Renewal Plus One ADU program, and

WHEREAS, the 2016 Town Comprehensive Plan called for supporting the provision of a variety of housing opportunities throughout the Town, and

WHEREAS, Accessory apartments are currently permitted in the Town as per the requirements of Chapter 307-45 of the Town Zoning Code, and

WHEREAS, the Department of Planning & Community Development is proposing modifications to the existing accessory apartment law to bring the regulations up to current standards and provide appropriate flexibility in their application

NOW THEREFORE BE IT RESOLVED, that the Town Board hereby approves the scheduling of a Public Hearing for its Regular Meeting scheduled for June 10, 2025 at 7:00 PM in Town Hall, located at 1 Heady Street, Cortlandt Manor, NY 10567 for the proposed revisions to Chapter 307-45 Accessory apartments; and

BE IT FURTHER RESOLVED, that the Town Board declares it's Intent to Be Lead Agent as required by the New York State Environmental Quality Review Act (SEQRA) and authorizes the Planning Department to circulate the proposed overlay zone to all interested and involved agencies as required.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
At a Regular Meeting
Held at the Town Hall**

RESOLUTION

NUMBER X-25

(RE: SCHEDULE A PUBLIC HEARING FOR JUNE 10, 2025 ON THE PROPOSED DOWNTOWN NEIGHBORHOOD OVERLAY DISTRICT ON ROUTE 6 (CORTLANDT BOULEVARD) AND DECLARE INTENT TO BE LEAD AGENT UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT)

WHEREAS, the Town is a designated New York Pro-Housing Community and is committed to providing additional housing options to Town residents; and

WHEREAS, the 2016 Town Comprehensive Plan called for the strengthening of Cortlandt Boulevard (Route 6) by permitting mixed-use development along the corridor; and

WHEREAS, the Department of Planning & Community Development has drafted a Downtown Neighborhood Overlay District for a portion of Cortlandt Boulevard, currently zoned for commercial use only, from Locust Avenue to just east of Westbrook Drive that will permit residential and mixed-use development subject to the review and approval of the Planning Board as per the requirements of the New York State Environmental Quality Review Act (SEQRA);

NOW, THEREFORE, BE IT RESOLVED, that the Town Board hereby approves the scheduling of a Public Hearing for its Regular Meeting scheduled for June 10, 2025 at 7:00 PM in Town Hall, located at 1 Heady Street, Cortlandt Manor, NY 10567 for the proposed Downtown Neighborhood Overlay District; and

BE IT FURTHER RESOLVED, that the Town Board declares it's Intent to Be Lead Agent as required by the New York State Environmental Quality Review Act (SEQRA) and authorizes the Planning Department to circulate the proposed overlay district to all interested and involved agencies as required.

**BY ORDER OF THE TOWN BOARD
OF THE TOWN OF CORTLANDT
LAROUÉ SHATZKIN
TOWN CLERK**

**Adopted on April 22, 2025
At a Regular Meeting
Held at the Town Hall**