



TOWN OF CORTLANDT

OFFICE OF THE TOWN CLERK

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Deputy Town Clerk
CHRISTINE B. COTHREN

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Town Supervisor
LINDA D. PUGLISI

Town Board Members
RICHARD H. BECKER
DEBRA A. CARTER
JAMES F. CREIGHTON
FRANCIS X. FARRELL

Open Meeting Notice Town Board Meeting 01/12/2021

Due to public health and safety concerns from COVID-19, the Cortlandt Town Board meeting on January 12, 2021 will be physically closed to members of the public. The public can still watch the live meeting online via Zoom, and a video of the meeting will be posted on the website as usual, in the days following.

The public can submit comments related to the agenda to townclerk@townofcortlandt.com. These comments will be entered into the record at the meeting and will be responded to via email. Citizens have two opportunities to speak at Town Board Meetings, on Agenda and Non-Agenda Related items.

The Zoom call in number and link to watch is:

When: Jan 12, 2021 07:00 PM Eastern Time (US and Canada)

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/87495005403?pwd=cjhWaItZlXQ0R1BrZDB4NjMxR0p6Zz09>

Passcode: 030281

Or iPhone one-tap :

US: +19292056099,,87495005403#,,, *030281# or +13126266799,,87495005403#,,, *030281#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 929 205 6099 or +1 312 626 6799 or +1 301 715 8592 or +1 253 215 8782 or +1 346 248 7799 or +1 669 900 6833

Webinar ID: 874 9500 5403

Passcode: 030281

International numbers available: <https://us02web.zoom.us/j/87495005403?pwd=cjhWaItZlXQ0R1BrZDB4NjMxR0p6Zz09>

We hope you and your families and loved ones are safe and well in these trying times. IF YOU ARE UNCLEAR HOW TO WATCH OR LISTEN TO THE MEETING, please email me at townclerk@townofcortlandt.com at least 4 hours before the meeting with your phone number and I will do my best to call and assist you.

Laroué Rose Shatzkin

Cortlandt Town Clerk

01/04/2021



Town Supervisor
LINDA D. PUGLISI

TOWN OF CORTLANDT

OFFICE OF THE SUPERVISOR

Town Hall
1 Heady Street
Cortlandt Manor, NY 10567
Main #: 914-734-1002
Fax #: 914-734-1003

Town Board Members

RICHARD H. BECKER
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REGULAR MEETING

TOWN BOARD AGENDA – JANUARY 12, 2021

PLACE:

VIRTUAL MEETING VIA ZOOM

TIME:

7:00 PM

“Happy New Year”

ORDER OF BUSINESS

MEETING CALLED TO ORDER

PLEDGE TO THE FLAG

SUPERVISOR’S PROCLAMATIONS & REPORTS

ROLL CALL

TOWN BOARD REPORTS

APPROVAL OF THE MINUTES

Approve the Minutes for the December 07, 2020 Special Meeting and the December 15, 2020 Regular Meeting

PUBLIC HEARINGS

1. Public Hearing to consider Agreements with various fire departments with respect to fire protection services (Continental Village Fire Department, Montrose Fire Department and the Village of Croton.)
 - a. Close Public Hearing
 - b. Adopt a Negative Declaration
 - c. Adopt Resolutions

HEARING OF CITIZENS – AGENDA ITEMS ONLY

REPORTS

Receive and File the following:

For the month of December from the Office of the Aging, Purchasing Department, the Receiver of Taxes, and the Town Clerk.

Annual Report for 2020 from the Office of the Town Clerk.

OLD BUSINESS:

Receive and File the following:

1. Letter from the Roman Catholic Church of St. Christopher and St. Patrick thanking the Town Board for their donation toward Memorial Markers for Verplanck Veterans.
2. Letter to NYS Department of Public Service from Supervisor requesting that the Town of Cortlandt receives a portion of the \$15 million-dollar fund established for the Indian Point Closure.
3. Environmental Assessment for 3 Locust Avenue, former Toddville Elementary School; Refer to Legal.

NEW BUSINESS

Receive and File the following:

1. Letter from the Law office of Keith R. Betensky regarding Horton Lane; Refer to Legal and DES. (See Resolutions)
2. Letter from Lewis Montana Esq. re Dickerson Pond Dam; Refer to Legal and DOTS.

3. Letter from NYS Department of Transportation regarding their intent to repave Route 6 in 2023.
4. Registered Trademark paperwork for CORTLANDT – Where Life Works.

RESOLUTIONS

1. Appoint or re-appoint members to the following:
 - a. Town Safety Committee
 - b. Architectural Review Council
 - c. Alarm Appeals Board
2. Appoint the following:
 - a. Deputy Town Supervisor for the year 2021.
 - b. Town Board Liaison for Personnel Matters.
 - c. Town Board Liaison for solar energy issues.
 - d. Town Board Liaison to Hudson Valley Chamber of Commerce.
 - e. Town Board Liaison to Shared Services Task Force and staff members to serve with the Supervisor as Chairperson.
 - f. Town Board Liaison for Local Waterfront Revitalization Committee.
 - g. Town Board Liaison for GIS
 - h. EFPR Group LLP (CPA's) as Town Auditors
 - i. Town Board Liaisons to Departments
3. Adopt the following:
 - a. Rules of Procedure for the Town Board Meetings
 - b. Designate the 2021 Official Newspaper and alternates.
 - c. Designate the 2021 Depositories

- d. Designate the Supervisor and Human Resource Coordinator as authorizing authorities to execute all Civil Service Forms.
 - e. Set the mileage reimbursement for Town Officials and employees.
 - f. Purchasing Manual for 2021.
 - g. IT Security Policy for 2021
 - h. Drug and Alcohol Policy for 2021
 - i. Social Media Policy for 2021
 - j. Sexual Harassment Policy for 2021
 - k. Workplace Violence Prevention Policy for 2021
4. Authorize Town Officials to attend the Association of Towns virtual training sessions in February in NYC.
 5. Designate the Voting Delegate and Alternate for the Association of Towns Annual Business Session.
 6. Authorize the Supervisor to execute the following 2021 Agreements and/or Contracts:
 - a. All contracts on behalf of the Town Awarded by the Purchasing Department.
 - b. Applications for pool and concession permits
 - c. Applications for State Aid for Youth and Senior Citizens.
 - d. Agreement with Westchester County with respect to Youthful Drug Abuse Prevention Program funding.
 - e. Inter-Local Agreements for Nor-West Regional Services.
 - f. All nutrition contracts.
 - g. Agreement with Westchester Jewish Community Services.
 - h. Agreements with respect to covering shared equipment.

- i. Agreement with the Villages authorizing the Town Purchasing Director to advertise bids on behalf of the Villages.
 - j. All Personal Service Contracts.
7. Authorize an Agreement with Fiscal Advisors and Marketing Inc. for financial advisory services.
8. Authorize Agreements with Peekskill Community Volunteer Ambulance Corps., the Village of Croton on Hudson and Cortlandt Volunteer Ambulance Corp. with respect to calls within the Town of Cortlandt.
9. Authorize the Supervisor to execute contracts with Westchester County with respect to CDBG projects for 2021.
10. Authorize the extension of an Agreement with Woodard and Curran for GIS and Tax Map Services.
11. Authorize a Social Media Contract for 2021.
12. Agenda Items for DOTS:
 - a. Authorize DOTS to retain consultant services to update NYSDEC Dam Safety documents for Westchester Lake Dam and seek State and Federal Grants regarding same.
13. Authorize the Supervisor to execute documents needed to effectuate a land donation for portions of Parcels 56.17-1-14 and 56.17-1-15.
14. Extend the Senior Citizen's Homeowner Exemption and Disabled Homeowner Exemption.
15. Authorize a Letter of Intent between Cortlandt Pitch and the Town of Cortlandt.
16. Authorize a Letter of Intent between Merchant's Daughter and the Town of Cortlandt.
17. Acknowledge three pieces of legislation signed by Governor pertaining to the Indian Point Entergy Center
18. Authorization to Bid for Summer Camp Busing in 2021.
19. Appoint Ken Sherman to the title of Assistant Superintendent of Recreation as per Civil Service.

20. Authorize an intermittent Leave of Absence under FMLA for a DES employee.
21. Authorize a Leave of Absence under FMLA for a DOTS – Code Enforcement employee.

ADDITIONS TO THE AGENDA

BUDGET TRANSFERS

REPORTS FROM VARIOUS DEPARTMENTS

REPORTS FROM STANDING & SPECIAL COMMITTEES

SECOND HEARING OF CITIZENS

ADJOURNMENT

NEXT TOWN BOARD MEETING

February 9, 2021 at 7:00 pm
Town Hall Web Site address: www.townofcortlandt.com