



# TOWN OF CORTLANDT

**Town Clerk**  
LAROUÉ R. SHATZKIN

**Deputy Town Clerk**  
CHRISTINE B. COTHREN

## OFFICE OF THE TOWN CLERK

Town Hall  
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**Town Supervisor**  
RICHARD H. BECKER

**Town Board Members**  
CRISTIN JACOBY  
JAMES F. CREIGHTON  
FRANCIS X. FARRELL

## REGULAR MEETING

### TOWN BOARD AGENDA – JANUARY 11, 2022

PLACE:

TOWN HALL

TIME:

7:00 PM

*“Happy New Year”*

## ORDER OF BUSINESS

MEETING CALLED TO ORDER

PLEDGE TO THE FLAG

SUPERVISOR’S PROCLAMATIONS & REPORTS

ROLL CALL

TOWN BOARD REPORTS

APPROVAL OF THE MINUTES

Approve the Minutes for the December 6, 2021 Special Meeting, and the December 14, 2021 Regular Meeting

**PUBLIC HEARINGS**

1. Public Hearing to consider Agreements with various fire departments with respect to fire protection services (Continental Village Fire Department, Montrose Fire Department and the Village of Croton.)
  - a. Close Public Hearing
  - b. Adopt a Negative Declaration
  - c. Adopt Resolutions
  
2. Public Hearing to consider a Local Law pertaining to requirements for Sewer Connections.
  - a. Close Public Hearing
  - b. Adopt a Negative Declaration
  - c. Adopt Resolution

**HEARING OF CITIZENS – AGENDA ITEMS ONLY**

**REPORTS**

**Receive and File the following:**

For the month of September 2021 from the Recreation Department.

For the month of December 2021 from the Office of the Aging, Receiver of Taxes and the Town Clerk.

2021 Annual Report from the Receiver of Taxes and the Town Clerk.

**OLD BUSINESS:**

**Receive and File the following:**

**NEW BUSINESS**

**Receive and File the following:**

**RESOLUTIONS**

1. Authorize the Supervisor to sign an amended contract pertaining to the Indian Point Settlement Fund.

2. Receive the Final Environmental Impact Statement for the proposed MOD and distribute to interested and involved agencies.
3. Authorize one-year extension of senior benefits based on prior years' submission.
4. Authorize an IMA with Westchester County regarding Bus Shelters.
5. Authorize the purchase of additional clay for the Town Hall Softball Field.
6. Amend Resolution 336-21 and extend deadline for employee incentive program for COVID Vaccination.
7. Authorize the Settlement of a Tax Certiorari with VS Construction.
8. Appoint Christopher Beloff to the Zoning Board of Appeals, and reappoint David Douglas as Chairman and Wai Man Chin as Vice Chairman, respectively.
9. Reappoint Suzanne Decker and Robert Mayes to the Planning Board, and reappoint Loretta Taylor as Chairman and Thomas Bianchi as Vice Chairman, respectively.
10. Authorize renewal of Concession Stand Services at Charles J. Cook Pool.
11. Appoint or re-appoint members to the following:
  - a. Town Safety Committee
  - b. Architectural Review Council
  - c. Alarm Appeals Board
  - d. Board of Assessment Review
12. Appoint the following:
  - a. Deputy Town Supervisor for the year 2022.
  - b. Town Board Liaison for Personnel Matters.
  - c. Town Board Liaison for sustainability and solar energy issues.
  - d. Town Board Liaison to Hudson Valley Chamber of Commerce.
  - e. Town Board Liaison to Shared Services Task Force and staff members to serve with the Supervisor as Chairperson.

- f. Town Board Liaison to Local Waterfront Revitalization Committee.
  - g. Town Board Liaison to Geographic Information System
  - h. Town Board Liaisons to Departments
  - i. Purchasing Director.
  - j. Appoint the Town Attorney, Deputy Town Attorney, Town Comptroller, and the Director of Technical Services as Town Officers; and authorize employment contracts with respect to same.
  - k. EFPR Group LLP (CPA's) as Town Auditors
  - l. Triad Group LLC as Manager of Town of Cortlandt Self-Insured Workers' Compensation Fund.
  - m. Midwest Employers Casualty as carrier for Excess Workers Compensation.
13. Adopt the following:
- a. Rules of Procedure for the Town Board Meetings
  - b. Designate the 2022 Official Newspaper and alternates.
  - c. Designate the 2022 Depositories
  - d. Designate the Supervisor and Human Resource Coordinator as authorizing authorities to execute all Civil Service Forms.
  - e. Set the mileage reimbursement for Town Officials and employees.
  - f. Purchasing Manual for 2022.
  - g. IT Security Policy for 2022
  - h. Drug and Alcohol Policy for 2022
  - i. Social Media Policy for 2022
  - j. Sexual Harassment Policy for 2022
  - k. Workplace Violence Prevention Policy for 2022.

14. Authorize Town Officials to attend the Association of Towns training sessions in February in NYC.
15. Designate the Voting Delegate and Alternate for the Association of Towns Annual Business Session.
16. Authorize the Supervisor to execute the following 2022 Agreements and/or Contracts:
  - a. All contracts on behalf of the Town Awarded by the Purchasing Department.
  - b. Applications for pool permits
  - c. Agreement with Westchester County with respect to Youthful Drug Abuse Prevention Program funding. (OASAS)
  - d. Agreement with the Town of Yorktown covering Nutrition Meals under Title 3C of the Older Americans Act.
  - e. Inter-Local Agreements for Nor-West Regional Services.
  - f. All nutrition contracts for the Senior Center.
  - g. Agreement with Westchester Jewish Community Services.
  - h. Agreements with respect to covering shared equipment.
  - i. Agreement with the Villages authorizing the Town Purchasing Director to advertise bids on behalf of the Villages.
  - j. All Personal Service Contracts.
  - k. All contracts with various Libraries servicing the Town of Cortlandt.
17. Authorize Agreements with Peekskill Community Volunteer Ambulance Corps., the Village of Croton on Hudson and Cortlandt Volunteer Ambulance Corp. with respect to calls within the Town of Cortlandt.
18. Authorize the Supervisor to execute contracts with Westchester County with respect to CDBG projects for 2022.
19. Authorize the extension of a Contract with Woodard and Curran for Geographic Information Services (GIS) and Tax Map Services for 2022.

20. Agenda items for DOTS:

- a. Award CCWD 2017.01 – Croton Avenue Water Main.
- b. Adopt the 2022 Westchester County NY Hazard Mitigation Plan.
- c. Update DOTS Master Fee Schedule.
- d. Authorize formation of Downtown Revitalization Initiative Committee, extension of Consultant Contract, and DRI Application for Montrose and Verplanck Hamlets.

21. Agenda items for DES:

- a. Authorize the installation of No Parking signs along section of Lisa Court in Montrose.

22. Change Supervision Structure for Technical Support Specialist.

23. Authorize Executive Consultant Contract.

24. Reappoint Lindsay Luposello to the title of Acting Director at the Youth Center.

25. Reappoint Wendy Greenfield to the title of Acting Director at Nor-West.

26. Appoint William Corcoran as Assistant Building Inspector in DOTS – Code Enforcement.

27. Appoint Greg Kroohs Senior Recreation Leader in Department of Recreation.

28. Authorize a Leave of Absence for an employee in the Department of Recreation – Youth Center.

29. Schedule a Public Hearing for February 15, 2022 to amend Local Law No. 5-2021 regarding Veteran’s Exemptions.

30. Schedule a Public Hearing for February 15, 2022 to amend Local Law No. 3-1996 regarding the Department of Planning and Community Development.

**ADDITIONS TO THE AGENDA**

**BUDGET TRANSFERS** - NONE

**REPORTS FROM VARIOUS DEPARTMENTS**

**REPORTS FROM STANDING & SPECIAL COMMITTEES**

**SECOND HEARING OF CITIZENS**

**ADJOURNMENT**

**NEXT TOWN BOARD MEETING**

February 15, 2022 at 7:00 pm  
Town Hall Web Site address: [www.townofcortlandt.com](http://www.townofcortlandt.com)