



# TOWN OF CORTLANDT

## OFFICE OF THE TOWN CLERK

**Town Clerk**  
LAROUÉ R. SHATZKIN

**Deputy Town Clerk**  
AMANDA SHAFIULLAH

Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567  
P: 914-734-1020 F: 914-734-1102  
www.townofcortlandt.com/townclerk

**Town Supervisor**  
RICHARD H. BECKER, MD





**Town Board Members**  
JAMES F. CREIGHTON  
CRISTIN JACOBY  
ROBERT E. MAYES  
JOYCE C. WHITE

## NOTICE:

### Clickable Agenda from Town Clerk, Laroué Shatzkin

Dear Viewer,

In an effort to make online information easier to access and interact with, the Agenda has been updated to be “Clickable”. You can access these features in two ways.

1. From any device, click directly on the Agenda Item you wish to view, and you will be taken to that page of the packet.
2. If accessing from a computer, through the town website, you will have a Table of Contents and thumbnails available.
  - a. Open your options using this button on the top left of the screen: 
  - b. Thumbnails should automatically appear. To see the table of contents, click this button: 
  - c. and this will pop up: 
  - d. Click the arrow next to the word Agenda, and a fully clickable Table of Contents becomes available.
3. If you have downloaded the Agenda, you can click directly on the Agenda item, or access the table of contents by opening the bookmarks, which look like this: 

I hope you enjoy these features as I continue to work to improve your experience. Please feel free to reach out to me at the office if you have feedback or suggestions.

Warmly,

Laroué Shatzkin



# TOWN OF CORTLANDT

**Town Clerk**  
LAROUE R. SHATZKIN

**Deputy Town Clerk**  
AMANDA SHAFIULLAH

**OFFICE OF THE TOWN CLERK**  
Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567  
P: 914-734-1020 F: 914-734-1102  
[www.townofcortlandt.com/townclerk](http://www.townofcortlandt.com/townclerk)

**Town Supervisor**  
RICHARD H. BECKER, MD

**Town Board Members**  
JAMES F. CREIGHTON  
CRISTIN JACOBY  
ROBERT E. MAYES  
JOYCE C. WHITE

## REGULAR MEETING

### TOWN BOARD AGENDA – MARCH 11, 2025

**PLACE:**

**TOWN HALL**

**TIME:**

**7:00 PM**

## ORDER OF BUSINESS

### MEETING CALLED TO ORDER

### PLEDGE TO THE FLAG

### SUPERVISOR'S PROCLAMATIONS & REPORTS

### ROLL CALL

### TOWN BOARD REPORTS

### APPROVAL OF THE MINUTES

Approve the Minutes for the February 3, 2025 Special Meeting, and the February 11, 2025 Regular Meeting.

## **PUBLIC HEARINGS**

### **HEARING OF CITIZENS – AGENDA ITEMS ONLY**

#### **REPORTS**

##### **Receive and File the following:**

MS4 Annual Report April 2023 - December 2024.

2024 Annual Report from DOTS-Code Enforcement.

For the month of January 2025 from the DOTS-Code Enforcement and the Department of Recreation.

For the month of February 2025 from the Office of the Aging, Purchasing Department, DOTS-Code Enforcement, Receiver of Taxes and the Town Clerk.

#### **OLD BUSINESS:**

##### **Receive and File the following:**

#### **NEW BUSINESS**

##### **Receive and File the following:**

1. Letter from Village of Croton-on-Hudson in support of Town-Wide Curbside Composting Program; Refer to Legal and DES.
2. Letter from Jeff Canning of the Van Cortlandville Historical Society requesting replacement of damaged Historical Roadside Markers on Oregon Road. (See Resolution 11)
3. Letter from Friends of the Old Croton Aqueduct requesting parking permission on Quaker Bridge Road for the 30<sup>th</sup> Annual I Love My Park Day on Saturday, May 3, 2025 with a rain date of Sunday, May 4, 2025. (See Resolution 12)

## **RESOLUTIONS**

1. Accept the 2024 Member List of Volunteer Ambulance Workers for the Cortlandt Community Volunteer Ambulance Award Program.
2. Authorize Intermunicipal Agreement with the Village of Buchanan for Animal Control and Licensing Services.

3. Authorize License Agreement with the Owner of 15 Cobblestone Lane.
4. Appoint Members to the Climate Smart Task Force.
5. Renew Softball and Little League Field Enhancement Program.
6. Authorize Snow Removal Expenditure for Croton Park Colony.
7. Authorize Contract for Safe and Humane Goose Control for Town of Cortlandt Parks & Fields.
8. Authorize Contract with Enormous Creative for Media Services.
9. Award Bid 2025-03 for Small Welcome Signs for the Town.
10. Award Bid 2025-01 for Recreation Planner Printing.
11. Authorize Purchase and Installation of Two Historical Roadside Markers on Oregon Road.
12. Authorize Parking on Quaker Bridge Road for I Love My Parks Day on May 3, 2025 with a rain date of May 4, 2025.
13. Agenda Items for DOTS:
  - a. Amend TE Contract 2024.18 for Additional Asbestos Abatement at 78 Locust.
14. Appoint Erin McGuinness provisionally to the title of Program Supervisor – NorWest.
15. Appoint Melissa Wassil to the title of Recreation Assistant at the Community Center.
16. Appoint Jeazette Lalchandani to the title of Part-Time Senior Account Clerk in the Office of the Receiver of Taxes.
17. Appoint Ashley Robertine as a part-time employee at the Youth Center.
18. Appoint Victor Molino as a part-time employee at the Youth Center.
19. Authorize a Leave of Absence for an employee in DOTS – Engineering.
20. Authorize a Leave of Absence for an employee in DES – Parks.
21. Schedule a Public Hearing for April 22, 2025 to Extend the Battery Energy Storage Moratorium.

22. Schedule a Public Hearing for April 22, 2025 to Authorize Financing for Various Projects for the Cortlandt Consolidated Water District.
23. Schedule a Public Hearing for April 22, 2025 to Amend Chapter 15 of the Town Code.
24. Schedule a Public Hearing for May 13, 2025 to regarding Creation of Bear Mountain Sewer District along Route 6.
25. Schedule a Special Meeting for March 24, 2025 to renew Town Insurance Policies.

**ADDITIONS TO THE AGENDA** - NONE

**BUDGET TRANSFERS** - NONE

**REPORTS FROM VARIOUS DEPARTMENTS**

**REPORTS FROM STANDING & SPECIAL COMMITTEES**

**SECOND HEARING OF CITIZENS**

**ADJOURNMENT**

**NEXT TOWN BOARD MEETING**

April 22, 2025 at 7:00 pm

Town Hall Web Site address: [www.townofcortlandt.com](http://www.townofcortlandt.com)

A **Special Meeting** of the Town Board of the Town of Cortlandt was conducted on **February 3, 2025** with the following elected officials and appointed staff in attendance:

<b>RICHARD H. BECKER</b>	<b>Supervisor</b>
<b>JOYCE C. WHITE</b>	<b>Councilmember</b>
<b>CRISTIN JACOBY</b>	<b>Councilmember</b>
<b>ROBERT MAYES</b>	<b>Councilmember</b>
<b>JAMES CREIGHTON</b>	<b>Councilmember</b>

**Also present:**

<b>TOM WOOD</b>	<b>Town Attorney - ABSENT</b>
<b>MICHAEL CUNNINGHAM</b>	<b>Deputy Town Attorney</b>
<b>LAROUÉ ROSE SHATZKIN</b>	<b>Town Clerk</b>
<b>AMANDA SHAFIULLAH</b>	<b>Deputy Town Clerk - ABSENT</b>
<b>PATRICIA ROBCKE</b>	<b>Comptroller</b>
<b>MICHAEL PREZIOSI</b>	<b>Director, DOTS</b>
<b>CLAUDIA VAHEY</b>	<b>Human Resources Coordinator</b>
<b>STEPHEN FERREIRA</b>	<b>Director, DES - ABSENT</b>

\* \* \* \* \*

**MEETING CALLED TO ORDER**

The meeting was called to order at 6:05 p.m.

**PLEDGE TO THE FLAG**

Supervisor lead the Pledge of Allegiance.

**ROLL CALL**

Town Clerk, Laroué Rose Shatzkin took roll call, and all Town Board members were present.

**RESOLUTIONS**

**RESOLUTION NO. 70-25 RE:** Appoint Ms. Livia Rodriguez to fill the vacant Town Justice Position.

Councilperson Mayes commented he has known Judge Rodriguez in a professional capacity for more than twenty years and she has every single quality to become the next Town Justice and he is thrilled to make a motion to adopt this the resolution.

Supervisor Becker commented the Town received many applications for Town Justice and the committee and Town Board narrowed it down to six applicants. The choice was unanimous within the Town Board.

Councilperson Mayes made a motion to adopt the above, seconded by Councilperson Creighton with all voting **AYE**.

Supervisor Becker opened up the ceremony by introducing Livia Rodriguez and commented Livia served as a senior district attorney in the Westchester County District Attorney Office since 2002 and has been a resident of the Town of Cortlandt since 2001.

Supervisor Becker introduced Honorable Anne Minihan, Administrative Judge of the 9<sup>th</sup> Judicial District to Swear-In the new Town Justice, Livia Rodriguez. Honorable Judge Minihan commented she is the administrative judge for Westchester, Putnam, Rockland and, Orange Counties. She explained she was also a local judge and she cannot think of a better person than Livia Rodriguez to fill this position because she is full of enormous integrity, who works incredibly hard and will not stop until she feels the right results has been reached. She congratulated Judge Rodriguez and wished her well on her new position.

Susan Cacace, District Attorney of Westchester County, commented she Judge Rodriguez worked for the District Attorney's office for twenty-three years and it was always her dream to become a Judge and has now accomplished it. She also stated Judge Rodriguez is professional, fair-minded, honestly, and compassionate which are important qualities in a judge. She congratulated Judge Rodriguez and wished her well on this new journey.

Legislator Colin Smith, Westchester County District 1, commented he has worked with Judge Rodriguez and was immediately was taken by how reasonable and fair she is, which is a quality that is essential for a sitting judge. He commented he is very happy and excited for Judge Rodriguez and congratulated her on her new position.

Supervisor Becker acknowledged prior Town Justice, Judge Maritza Fugaro-Norton, of Westchester Family Court for who created this vacancy. Judge Fugaro-Norton was the second female judge but the first Hispanic Judge for the Town Justice and established night court and wished her well on her new position.

Honorable Kimberly Ragazzo, Cortlandt Town Justice, read the quote by Learned Hand, Common Law Judge: “If we are to keep our democracy, there must be one commandment: thou shalt not ration justice.” She commented the quote was exactly what Town Justices do. Judge Ragazzo stated her very first trial as a Judge was a multi-week bench trial where Livia was the prosecutor and they worked together for many years in that capacity. Judge Ragazzo will always remember working with Livia during her very first trial and is now looking forward to working together as co-judges in the Town of Cortlandt.

Andrea Soto – President, Hudson Valley Hispanic Bar Association commented she worked with Judge Rodriguez on the Hudson Valley Hispanic Bar Association executive board for the past two years and have seen her commitment to not just the legal community but the community as a whole. She congratulated Judge Rodriguez on her new role a Town Justice and wished her well.

Town Justice, Livia Rodriguez spoke a few words, she thanked everyone coming to the ceremony tonight. She commented becoming a Judge has been a life-long dream for her. She thanked every person she worked with for the past twenty-nine years for teaching her something along the way. She thanked the Town Board and Dr. Becker for choosing her and allowing her to live out her dream in the town she lives in and loves. She thanked her family for all of their support throughout the years. She is excited to become the new Town Justice.

### **ADJOURNMENT**

Councilperson Jacoby made a motion to adjourn the meeting, seconded by Councilperson Creighton with all voting **AYE**.

The meeting was adjourned at 6:27 p.m.

### **NEXT TOWN BOARD MEETING**

**February 11, 2025 at 7:00 pm**  
**Town Hall Web Site address: [www.townofcortlandt.com](http://www.townofcortlandt.com)**

**Respectfully submitted,**

**Laroue Rose Shatzkin**  
**Town Clerk**

**Amanda Shafiullah**  
**Deputy Town Clerk**





**DRAFT**

A **Regular Meeting** of the Town Board of the Town of Cortlandt was conducted on **February 11, 2025** with the following elected officials and appointed staff in attendance:

<b>RICHARD H. BECKER</b>	<b>Supervisor</b>
<b>JOYCE WHITE</b>	<b>Councilmember</b>
<b>CRISTIN JACOBY</b>	<b>Councilmember</b>
<b>ROBERT MAYES</b>	<b>Councilmember</b>
<b>JAMES CREIGHTON</b>	<b>Councilmember</b>

**Also present:**

<b>TOM WOOD</b>	<b>Town Attorney - ABSENT</b>
<b>MICHAEL CUNNINGHAM</b>	<b>Assistant Town Attorney</b>
<b>LAROUÉ ROSE SHATZKIN</b>	<b>Town Clerk</b>
<b>AMANDA SHAFIULLAH</b>	<b>Deputy Town Clerk</b>
<b>PATRICIA ROBCKE</b>	<b>Comptroller</b>
<b>MICHAEL PREZIOSI</b>	<b>Director, DOTS</b>
<b>CLAUDIA VAHEY</b>	<b>Human Resources Coordinator - ABSENT</b>
<b>STEPHEN FERREIRA</b>	<b>Director, DES</b>
<b>JOE BASSELL</b>	<b>Junior Network Specialist</b>

**MEETING CALLED TO ORDER**

The meeting was called to order at 7:00 P.M.

**PLEDGE TO THE FLAG**

Supervisor Becker started the meeting with the Pledge of Allegiance and invited two members from a local boy scouts’ troop to join.

**SUPERVISOR’S PROCLAMATIONS & REPORTS**

Supervisor Becker shared some recent events, including:

The Town of Cortlandt was voted as “The Best Place to Work” in 914 Magazine which is an honor. On January 31<sup>st</sup>, 2025 the Town hosted A Trivia Night at Fulgum’s Bar & Grill in Montrose, the idea came from Councilperson Cristin Jacoby. Trivia Night was very successful the Town plans on hosting more in the spring. On February 1<sup>st</sup>, 2025 Eaglefest occurred at

Steamboat Dock which was cohosted with Teatown. There were 120 participants who came out to see the Eagles on the Hudson River.

In coming events, on February 25<sup>th</sup>, 2025 at the Muriel Morabito Community Center the Annual Seniors Academy Awards there is a \$7.00 fee. You must reserve your seat before February 18<sup>th</sup>, 2025 by calling 914-528-1572.

The Cortlandt Regional Veterans Committee who meet at the Nyberg Room at Town Hall on the last Wednesday of every month. The next event is on February 26<sup>th</sup>, 2025 at 11:00 A.M.

On March 7<sup>th</sup>, 2025 at 6:00 P.M Steve Dillard is hosting Fun Brunch Friday Night- Line Dancing at The Muriel Morabito Community Center. To find out more information please call the Community Center at 914-528-1572.

## **TOWN BOARD REPORTS**

### **Councilperson Robert Mayes gave his report** **OF NOTE:**

Councilperson Mayes spoke about his work in receiving preliminary information from numerous facilities around the Town of Cortlandt. Himself and Councilperson White have visited these facilities to better understand what the needs are. Councilperson Mayes hopes this town wide report will be available in June 2025. Councilperson Mayes spoke about the Boy Scout program and how impressed he is with the program and the individuals. Councilperson Mayes ended his report with the story about Ruby Bridges and the importance of Diversity, Equity, and Inclusion today.

### **Councilperson Joyce White gave her report** **OF NOTE:**

Councilperson White thanked Councilperson Jacoby for her idea on Trivia Night and how great it was to have it at a local restaurant in the Town. Councilperson White also thanked Councilperson Mayes for inviting her to join him on the town-wide assessment of Town facilities. Councilperson White had an update on the Briarcliff-Peekskill Trail. The budget in the county has been approved to do some renovations and updates to the trail. County legislators, Emiljana Ulaj and Colin Smith are planning a meeting to discuss the next steps for this project. Councilperson White is planning to attend the NYNJ Trail Conference Partners meeting in March. She hopes to gain a better understanding of what is going on with the trails in New York and New Jersey.

### **Councilperson Cristin Jacoby gave her report** **OF NOTE:**

Councilperson Jacoby thanked Councilperson Mayes and Supervisor Becker for speaking about Ruby Bridges and pointed out her bravery. She also thanked the Department of Recreation for carrying out her idea of Trivia Night, it would not have happened without them. She also thanked Steve Ferreira, Director of DES, and his department for all their hard work during the past snow storms, water main breaks, and keeping our roads safe. Councilperson Jacoby congratulated the Town on becoming one of the best places to work and thanked all the town employees for everything they do. Councilperson stated the Town Board is adopting an Electronic Records Policy which is much needed to digitize all Town records. She thanked, Town Clerk, Laroue Shatzkin.

**Councilperson James Creighton gave his report**

**OF NOTE:**

Councilperson Creighton spoke about Eaglefest and thanked the Department of Recreation for going out early in the morning in the cold weather to ensure our residents had a great time at Eagle fest. It was a successful event, he also thanked Teatown for hosting this event as well. In Cortlandt there were viewing sights at Steamboat Dock, George's Island, Oscawana Park an, the Croton Echo Boat Launch.

He complimented the Town's two county legislators, Emiliana Ulaj and Colin Smith and Westchester County Executive Kenneth Jenkin for always including Cortlandt to be at the top of their lidt. Councilperson Creighton thanked Kenneth Jenkins his first Executive Order 1-2025, which is to renew and continue the Good Neighbor Policy, which states if the County is doing something that effects the local communities like Cortlandt that the County will come to Cortlandt to inform the residents on what their plans or changes are. He thanked Kenneth Jenkins for showing us that by coming up to speak about the Quaker Bridge closure.

Councilperson Creighton went on to speak about how Westchester County and Town of Cortlandt work together on numerous actions together such as garbage, yard waste, and composting. He explained how food waste and yard waste is about one-third of our general waste that goes to the Peekskill Burn Plant to be burned and it releases greenhouse gases. He went on to explain on the agenda tonight the Town would like to explore cost estimates for zero carbon electric garbage vehicles which is a step in the right direction. He spoke about an event at Cortlandt Rowing Group that occurred this past weekend which was fun because it was teaching people the fundamentals of rowing. Councilperson Creighton also thanked Director of DES, Steve Ferreira and his department for their work in keeping the roads safe and clean with all the snow recently.

**APPROVAL OF THE MINUTES**

Approve the Minutes for the January 14, 2025 Regular Meeting.

Councilperson Mayes made a motion to approve the above Minutes, seconded by Councilperson Jacoby, with all voting **AYE**.

**PUBLIC HEARINGS**

**Public Hearing to consider a Local Law Pertaining to Hotel and Motel Occupancy Tax.**

The Public Hearing was opened at 7:24 P.M

- a. Close Public Hearing.  
**RESOLUTION NO. 71-25 RE:** Adopt Negative Declaration.  
**RESOLUTION NO. 72-25 RE:** Resolution for Local Law.

Supervisor Becker commented the Town has two existing hotels and a third and fourth that is in the pipeline and the Town of Cortlandt would like to collect revenue from visitors who stay in the hotels. He thanked Deputy Town Attorney, Michael Cunningham, for helping the Town through this process as it was difficult and lengthy. It will give the town three percent revenue from all hotels. In the Town sales tax is very important because it generates revenue the same way the property tax does for the Town.

The Public Hearing was adjourned at 7:26 P.M.

Councilperson Jacoby made a motion to close the Public hearing, and adopt a Negative Declaration, and adopt the Resolution for Local Law, seconded by Councilperson Creighton, with all voting AYE.

**HEARING OF CITIZENS – AGENDA ITEMS ONLY**

No citizens spoke.

**REPORTS**

**Receive and File the following:**

2024 Annual Reports from the Planning Board, and the Recreation Department.

2024 Annual Report from the Montrose Improvement District.

For the month of December 2024 from the Recreation Department.

For the month of January 2025 from the Office of the Aging, Purchasing Department, Receiver of Taxes and the Town Clerk.

**OLD BUSINESS:**

**Receive and File the following:**

**NEW BUSINESS**

**Receive and File the following:**

1. Application from Baker, Leshko, Saline & Drapeau, LLP for Rate Increase of Jonas Bastys Inc., and Refer to Legal.

Councilperson Creighton made a motion to receive and file the above, seconded by Councilperson White, with all voting **AYE**.

Supervisor Becker commented Jonas Bastys is sewer management company that takes care parts of the Town who have not submitted for an increase in many years. The Town is currently negotiating with an outside consultant to come to a happy medium with the rate increase.

**RESOLUTIONS**

**RESOLUTION NO. 73-25 RE:** Authorize 3 Park Rangers with Westchester County for the 2025 Season.

**RESOLUTION NO. 74-25 RE:** Update Master Fee List.

**RESOLUTION NO. 75-25 RE:** Adopt Electronic Records Policy.

~~Authorize Contract with Enormous Creative for Media Services~~ *ADJOURNED TO MARCH 2025.*

Agenda items for DOTS:

**RESOLUTION NO. 76-25 RE:** Authorize DOTS to Bid CCWD 2025-01 “Root Street and Hollowbrook Water Main Replacement”.

**RESOLUTION NO. 77-25 RE:** Authorize Consultant Service Contract for Waterfront Park Stage Lighting.

**RESOLUTION NO. 78-25 RE:** Authorize Storage Shed for Valeria Sewer Treatment Plant.

**RESOLUTION NO. 79-25 RE:** Appoint Stephan Rothstein to the title of Program Coordinator at Nor-West.

**RESOLUTION NO. 80-25 RE:** Authorize an Intern in Town Hall – Engineering.

**RESOLUTION NO. 81-25 RE:** Authorize a Seasonal Employee in Town Hall – Planning.

**RESOLUTION NO. 82-25 RE:** Authorize a Leave of Absence for an Employee in DES – Highway.

**RESOLUTION NO. 83-25 RE:** Authorize a Leave of Absence for an Employee in DES – Water.

Councilperson White made a motion to adopt the above, seconded by Councilperson Mayes, with all voting **AYE**.

Supervisor Becker commented the Town will hire three park rangers to patrol during the summer season to keep all residents safe. The Electronic Records Policy ensure everything is digital and helps to retrieve information easier and saves on costs for storage. The Root Street- Hollowbrook Water Replacement is large project that will need to be spread throughout a couple of years. This area is prone to many water main breaks so the Town hopes the residents will be satisfied.

#### **ADDITIONS TO THE AGENDA – YES**

#### **RESOLUTIONS:**

**RESOLUTION NO. 84-25 RE:** Authorize Purchasing Department to Solicit Bids for Two Trucks for Town-Wide Composting Program.

Councilperson White made a motion to adopt the above, seconded by Councilperson Creighton, with all voting **AYE**.

Supervisor Becker commented this resolution is to only solicit bids and not voting to proceed to purchase, the Town does have grant money and wants to make sure it being used appropriately.

Councilperson Mayes made a comment that the Town Board has discussed the composting program for a while now and after speaking to other communities and doing his own independent research he has two concerns such as, whether the program will be successful and the financial cost for the program. Councilperson Mayes is happy with receiving information for the vehicle cost but has concerns in the future for the cost.

Councilperson White made a comment for the residents on the community to please reach out to the Town Board members if they have an interest in this program and to share their knowledge if any for the program.

#### **BUDGET TRANSFERS – NONE**

## **REPORTS FROM VARIOUS DEPARTMENTS**

## **REPORTS FROM STANDING & SPECIAL COMMITTEES**

### **SECOND HEARING OF CITIZENS**

No Citizens Spoke.

### **ADJOURNMENT**

The closing of this meeting was in honor of Christopher Katz.

Councilperson Mayes read the statement below:

“Christopher Katz, 22, of Crompond, New York, passed away on February 1, 2025, in Glen County, Georgia. He tragically lost his life in a car accident while leaving the FLETC base with his fellow United States Capitol Police Recruit Officers.

Chris grew up in Westchester, New York, and from a young age, he aspired to serve and protect. While others dreamed of becoming sports heroes, Chris set his sights on a career in federal law enforcement. He embraced every challenge with determination and poured himself into everything he did—whether excelling in sports, academics, or learning new skills to connect with those around him. His love for baseball, football, music, and the outdoors was only surpassed by his devotion to family and friends.

Chris pursued his dream with unwavering dedication. After graduating from Walter Panas High School, he joined the Army Reserve and excelled in Military Intelligence at Horsham before transitioning to the Military Police Unit in Maryland. While attending Temple University, he took on the rigorous challenge of ROTC, earning his commission as a Second Lieutenant while completing his criminal justice degree on time despite facing injuries along the way. His resilience and commitment were undeniable. He had deep respect for the critical role of protecting the nation’s elected officials and institutions of democracy.

Beyond his uniform, Chris was a son, brother, mentor, and friend to many. He lived with honor, courage, and love, bringing joy to others with his humor and warmth. His dreams were boundless, and he will forever be remembered as a source of strength and inspiration.

Chris is survived by his parents, Lillian and Tom, and his brother, Mikey. Services will be held at Yorktown Funeral Home on Wednesday, February 12, and Thursday, February 13 from 4 pm to 8 pm.”

Councilperson Mayes made a motion to adjourn the meeting, seconded by Councilperson Jacoby with all voting **AYE**.

The meeting was adjourned at 7:38 P.M.

**NEXT TOWN BOARD MEETING**

**March 11, 2025 at 7:00 P.M**  
**Town Hall Web Site address: [www.townofcortlandt.com](http://www.townofcortlandt.com)**

**Respectfully submitted,**

**Laroue Rose Shatzkin  
Town Clerk**

**Amanda Shafiullah  
Deputy Town Clerk**





**TOWN OF CORTLANDT**  
DEPARTMENT OF TECHNICAL SERVICES

Michael Preziosi, P.E.  
Director – D.O.T.S.

Arthur D'Angelo, Jr., P.E.  
Deputy Director  
D.O.T.S. – Engineering

Martin Rogers., P.E.  
Director – Code Enforcement

Town Hall, 1 Heady Street  
Cortlandt Manor, NY 10567  
Main #: 914-734-1060  
Fax #: 914-734-1066

**Town Supervisor**  
Dr. Richard H. Becker

**Town Board**  
James F. Creighton  
Cristin Jacoby  
Robert E. Mayes  
Joyce White

**Memorandum**

To: Dr. Richard H. Becker – Town Supervisor  
Town Board

From: Michael Preziosi, P.E. – Director, Department of Technical Services

CC: Laroue Rose Shatzkin – Town Clerk

Re: **Dept. of Technical Services – Receive and File  
April 2023 – December 2024 MS4 Annual Report**

Date: March 7, 2025

---

Supervisor Becker and Members of the Town Board.

Find attached a draft of the 2023-2024 **Annual Report for the [General Permit for Stormwater Discharges from Municipal Separate Storm Sewer Systems Permit, GP-0-24-001 \(PDF\)](#)**. The NYSDEC issued this permit on December 13, 2023 which became effective on January 3, 2024.

The MS4 GP requires development of a SWMP that includes the six required program components, or the six minimum control measures (MCMs) as taken from the permit and NYSDEC website:

<https://dec.ny.gov/environmental-protection/water/water-quality/stormwater/ms4-permit-forms>

***1. Public Education and Outreach***

This MCM is designed to inform the public about the impacts of stormwater on water quality, the general sources of stormwater pollutants, and the steps the general public can take to reduce pollutants in stormwater runoff.

***2. Public Participation/Involvement***

This MCM is designed to give the public the opportunity to include their opinions in the implementation of this SPDES general permit and Town's Stormwater Management Plan.

### **3. Illicit Discharge Detection and Elimination**

The MS4's enforcement program which systematically detects, tracks down, and eliminates illicit discharges to the MS4. This MCM is designed to manage the MS4 so it is not conveying pollutants associated with flows other than those directly attributable to stormwater runoff.

### **4. Construction Site Runoff Control**

The MS4's enforcement program to ensure construction sites are effectively controlled. This MCM is designed to prevent pollutants from construction related activities, within the automatically and additionally designated areas, as well as promote the proper planning and installation of post-construction stormwater management practices.

### **5. Post-construction Runoff Control**

The MS4's enforcement program to ensure proper operation and maintenance of post construction SMPs for new or redeveloped sites. This MCM is designed to promote the long-term performance of post-construction SMPs in removing pollutants from stormwater runoff.

### **6. Pollution Prevention/Good Housekeeping**

The MS4's plan and policy for pollution prevention and good housekeeping program for municipal facilities and municipal operations to minimize pollutant discharges. This MCM is designed to ensure the MS4 Operator's own activities do not contribute pollutants to surface waters of the State. www

The Final Report will be posted on the Town's website [www.townofcortlandt.com/stormwater](http://www.townofcortlandt.com/stormwater). Annually DOTS will review and update the Town's storm water management plan and continue to meet the requirements of the SPDES General Permit.

I thank you for receiving and filing this annual report and allowing a brief presentation and discussion at the March 11, 2025 Town Board Meeting.

Respectfully,

Michael Preziosi  
Director DOTS

Cc: File  
DOTS - Engineering

**DRAFT**

# MS4 Annual Report/Interim Progress Certification—2025

version 1.0

(Submission #: HQ9-TYQV-HWBVM, version 1)

## Details

---

**Originally Started By** Catherine Brosnan

**Alternate Identifier** NYR20A181

**Submission ID** HQ9-TYQV-HWBVM

**Status** Draft

## Form Input

---

### MS4 Operator Information

**Municipality Name or Legal Entity Name**  
Town of Cortlandt

**Permit ID #:**  
NYR20A181

**MS4 Operator Type**  
Traditional land use control

**Traditional Land Use Control**  
Town

**Traditional Land Use Control**

Traditional land use control MS4 Operator requirements are found in Part VI of the MS4 General Permit.

**Legal Municipal/Entity Mailing address**

1 Heady St  
 Cortlandt Manor, NY 10567  
 Westchester

**Ranking Official**

Official Title	First and Last Name	Phone	Email
Town Supervisor	Richard Becker	914-734-1002	richardb@townofcortlandt.com

**Report Preparer**

Report Preparer Title	First and Last Name	Phone	Email
Municipal Engineer	Michael Preziosi	914-734-1060	michaelp@townofcortlandt.com

**Stormwater Program Coordinator**

Coordinator Title	First and Last Name	Phone	Email
Stormwater Program Coordinator	Michael Preziosi	914-734-1060	michaelp@townofcortlandt.com

**Part IV**

**Was the information in this section completed as part of a coalition/group?**

No

**MS4 General Permit Resources**

Use the following webpages for more information on the permit and fact sheet:

[MS4 Permit Webpage](#)

[MS4 Toolbox](#)

**SWMP Plan**

**Annually: Have the alternative implementation agreements in the SWMP Plan been updated? (Part IV.A.1.e.)**

Yes

**Annually: Has the SWMP been updated? (Part IV.B.3.)**

Yes

### **Mapping**

---

**Annually: Has the comprehensive system mapping been updated? (Part IV.D.)**

Yes

**What tools are used to satisfy the comprehensive system mapping requirements? (e.g. paper maps, GIS, web mappers, etc.)**

Paper maps, GIS, and web mappers

**Within three (3) years of the EDC: Has Phase I of the comprehensive mapping been completed? (Part IV.D.2.a.)**

No

**Please clarify the reason for selecting "No" for this item.**

Basemap and infrastructure completed. Storm sewersheds and priority sites being mapped and updated.

**Within five (5) years of the EDC: Has Phase II of the comprehensive mapping been completed? (Part IV.D.2.b.)**

No

**Please clarify the reason for selecting "No" for this item.**

Basemap and infrastructure completed. Storm sewersheds and priority sites being mapped and updated.

### **Legal Authority**

---

**Within three (3) years of the EDC: For newly designated MS4 Operators, has adequate legal authority been developed and implemented? (Part IV.E.)**

Yes

**Please enter any comments related to the questions in this section below:**

The Town will continue to update its SWMP and work towards meeting the objects and requirements of the SPDES General Permit.

### **Part V**

**In Year 5: Has the SWMP Plan been evaluated? (Part V.C.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

## **Part VI**

**Which MCMs in this Part were completed as a coalition/group, if any?**

*NONE PROVIDED*

### **Minimum Control Measure 1**

---

**Within three (3) years of the EDC: Have the focus areas been identified? (Part VI.A.1.a.)**

Yes

**What focus areas were identified?**

Areas discharging to waters with Class AA-S, A-S, AA, A, B, SA, or SB waters (mapped in accordance with Part IV.D.1.e.ii.a))

TMDL watersheds listed in Table 3 (subject to Part IX. requirements; mapped in accordance with Part IV.D.1.e.ii.c))

Areas with on-site wastewater systems (subject to Part VIII. or Part IX. requirements)

Residential, commercial, and industrial areas (mapped in accordance with Part IV.D.1.e.iii.)

Areas with construction activities

Sewersheds for impaired waters listed in Appendix C (subject to Part VIII. requirements; mapped in accordance with Part IV.D.1.c. for MS4 Operators continuing coverage and Part IV.D.2.a.ii. for newly designated MS4 Operators)

**Within three (3) years of the EDC: Have the target audience(s) and associated pollutant generating activities been identified? (Part VI.A.1.b.)**

Yes

**What target audience(s) and associated pollutant generating activities were identified?**

Residents

Industrial: Owners and staff

Construction: Developers, contractors, and design professionals

MS4 Operator's municipal staff

Commercial: Business owners and staff

Institutions: Managers, staff, and students

**Within three (3) years of the EDC: Have the education and outreach topics been identified and how the education and outreach topics will reduce the potential for pollutants explained? (Part VI.A.1.c.)**

Yes

**What education and outreach topics were identified?**

Phosphorus reduction within watersheds identified as TMDL with POC being phosphorus.

**In Year 5: Has the method(s) used for distribution of educational messages been identified? (Part VI.A.2.a.)**

Yes

**What is the method(s) used for distribution of educational messages?**

Printed materials (e.g., mail inserts, brochures, and newsletters)

Electronic materials (e.g., websites, email listservs)

Social Media (e.g., Facebook, Twitter, blogs)

Displays in public areas (e.g., town halls, library, parks)

**In Year 5: Has one educational message been delivered to each target audience(s) for each focus area based on the education and outreach topic(s)? (Part VI.A.2.b.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item is not due this year

**In Year 4 and Year 5: Have target audiences, focus areas, and/or education and outreach topics been updated? (Part VI.A.2.c.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item is not due this year

**Please enter any comments related to the questions in this section below:**

Storm water educational material is made available on the Town's Website along with the annual MS4 report. Public notices to upcoming Town events such as Community Day are also posted. Literature is distributed at these events. Storm water information is included in the recreational brochures which were mailed twice this year to all 15,000 plus parcels. Direct mailings are annually sent to property owners within a 303/d listed storm shed.

## **Minimum Control Measure 2**

---

**Annually: Has an opportunity for public involvement/participation in the development and implementation of the SWMP been provided? (Part VI.B.1.a.)**

Yes

**What was the opportunity for public involvement/participation in the SWMP?**

Reporting concerns about activities or behaviors observed

Public hearings or meetings

**Annually: Has the public been informed about the opportunity for their involvement in the development and implementation of the SWMP and how they can get involved? (Part VI.B.1.b.)**

Yes

**What is the method(s) used for distribution to inform the public of the opportunity for involvement?**

Electronic materials (e.g., websites, email listservs)  
Social Media (e.g., Facebook, Twitter, blogs)

**Annually: Has an opportunity to review and comment on the publicly available SWMP Plan been provided? (Part VI.B.2.a.)**

Yes

**Annually: Has an opportunity to review and comment on the draft annual report been provided? (Part VI.B.2.b.i.)**

Yes

**What opportunity for review and comment on the draft annual report has been provided?**

Posting of draft Annual Report on a public website  
Presentation of the draft Annual Report

**Annually: Have the comments received on the SWMP Plan been summarized? (Part VI.B.2.c.i.)**

Yes

**How many comments were received on the SWMP Plan?**

0

**Annually: Have the comments received on the draft annual report been summarized? (Part VI.B.2.c.i.)**

Yes

**How many comments were received on the draft annual report?**

0

**Please enter any comments related to the questions in this section below:**

A draft version of the MS4 annual report will be discussed at the Town Board's regularly scheduled March 2025 meeting. This is a public meeting in which attendees may ask questions regarding any agenda item. Reports are also uploaded to the Town's website and posted on the storm water page.

**Minimum Control Measure 3**

---

**Within three (3) years of the EDC: Has an inventory of monitoring locations been developed? (Part VI.C.1.c.i.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year



**In Year 4 and Year 5: Has the monitoring location inventory been updated? (Part VI.C.1.c.ii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Within three (3) years of the EDC: Have monitoring locations been prioritized? (Part VI.C.1.d.i.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 4 and Year 5: Has the monitoring location prioritization been updated? (Part VI.C.1.d.iii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Within two (2) years of the EDC: Has a monitoring locations inspection and sampling program been developed and implemented? (Part VI.C.1.e.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 5: Have all the monitoring locations been inspected? (Part VI.C.1.e.i.a))**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 5: Has training on the MS4 Operator's monitoring locations inspection and sampling procedures been provided? (Part VI.C.1.e.ii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received monitoring locations inspection and sampling training been updated? (Part VI.C.1.e.iii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 3, Year 4, and Year 5: Have the monitoring locations inspection and sampling procedures been updated? (Part VI.C.1.e.iv.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Within two (2) years of the EDC: Has an illicit discharge track down program been developed and implemented? (Part VI.C.2.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 5: Has training on the MS4 Operator's illicit discharge track down procedures prior to conducting illicit discharge track down been provided? (Part VI.C.2.b.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received illicit discharge track down procedures training been updated? (Part VI.C.2.c.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 3, Year 4, and Year 5: Have the illicit discharge track down procedures been reviewed and updated? (Part VI.C.2.d.)**

No

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Within two (2) years of the EDC: Has an illicit discharge elimination program been developed and implemented? (Part VI.C.3.)**

Yes

**In Year 5: Has training on the MS4 Operator's illicit discharge elimination procedures prior to conducting illicit discharge elimination been provided? (Part VI.C.3.b.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received illicit discharge elimination procedures training been updated? (Part VI.C.3.c.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 3, Year 4, and Year 5: Have the illicit discharge elimination procedures been reviewed and updated? (Part VI.C.3.d.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Please enter any comments related to the questions in this section below:**

Town Code Ch. 262 - Stormwater Management and Erosion and Sedimentation Control

Town Code Ch. 263 - Storm Sewers

Both have been adopted and are in place.

The Department of Technical Services (DOTS) will continue to monitor the Town and coordinate with various departments to enforce local ordinances. Similarly, efforts will continue to be taken by Staff to work cooperatively with those agencies having approval jurisdiction (e.g. NYSDEC, WCDOH).

#### **Minimum Control Measure 4**

---

**Within one (1) year of the EDC: Has a construction oversight program been developed and implemented? (Part VI.D.3)**

Yes

**In Year 5: Has training on the MS4 Operator's construction oversight procedures prior to conducting construction oversight been provided? (Part VI.D.3.b.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 2, Year 3, Year 4, and Year 5: Have the names, titles, and contact information for the individuals who have received construction oversight procedures training been updated? (Part VI.D.3.c.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 2, Year 3, Year 4, and Year 5: Have the construction oversight procedures been reviewed and updated? (Part VI.D.3.e.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Annually: Has the inventory of construction sites been updated? (Part VI.D.4.b.)**

Yes

**How many construction sites are on the inventory?**

9

**Within one (1) year of the EDC: Have construction sites been prioritized? (Part VI.D.5.a.)**

Yes

**How many high priority construction sites are on the inventory?**

0

**In Year 2, Year 3, Year 4, and Year 5: Has the construction site prioritization been updated? (Part VI.D.5.c.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item is not due this year

**Within three (3) years of the EDC: Have the individuals responsible for reviewing SWPPPs for acceptance received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity prior to conducting SWPPP reviews and/or approvals? (Part VI.D.6.a.i.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Annually: Have the names, titles, and contact information for the individuals who have received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity, for individuals responsible for reviewing SWPPPs been updated? (Part VI.D.6.d.)**

Yes

**Are pre-construction meetings conducted prior to the commencement of construction activity? (Part VI.D.7.)**

Yes

**Within three (3) years of the EDC: Have the individuals responsible for construction site inspections received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity prior to conducting construction site inspections? (Part VI.D.8.a.i.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Annually: Have all sites with construction activity identified in the inventory been inspected during active construction after the pre-construction meeting, or sooner if deficiencies are noted that require attention? (Part VI.D.8.c.)**

Yes

**Annually: Have the names, titles, and contact information for the individuals who have received four (4) hours of Department endorsed training in proper erosion and sediment control principles from a Soil & Water Conservation District, or other Department endorsed entity, for individuals responsible for construction site inspections been updated? (Part VI.D.8.d.)**

Yes

**Are final construction site inspections conducted? (Part VI.D.9.)**

Yes

**Please enter any comments related to the questions in this section below:**

Pre-construction meetings with contractors are held on all projects requiring the implementation of SWPPP. Contractors are required to follow SPDES regulations for erosion control inspections. In addition the Town supplements inspections on active construction sites requiring SWPPPS. Inspection frequency varies by site, but typically one inspection per week occurs.

### **Minimum Control Measure 5**

---

**Annually: Has the inventory of post-construction SMPs been updated? (Part VI.E.2.c.)**

Yes

**How many post-construction SMPs are on the inventory?**

3

**Within five (5) years of the EDC: Have the required components been included in the post-construction SMP inventory? (Part VI.E.2.d.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Within one (1) year of the EDC: Has a post-construction SMP inspection and maintenance program been developed and implemented? (Part VI.E.4.)**

Yes

**Has each post-construction SMP identified in the inventory been inspected at the required frequency? (Part VI.E.4.a.)**

Yes

**In Year 5: Has training on the MS4 Operator's post-construction SMP inspection and maintenance procedures prior to conducting post-construction SMP inspection and maintenance been provided? (Part VI.E.4.b.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Annually: Have names, titles, and contact information for the individuals who have received post-construction SMP inspection and maintenance procedures training updated? (Part VI.E.4.c.)**

Yes

**In Year 2, Year 3, Year 4, and Year 5: Have the post-construction SMP inspection and maintenance procedures been reviewed and updated? (Part VI.E.4.d.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Please enter any comments related to the questions in this section below:**

The Town is continuing to re-inventory all storm water best management practices. Inspection efforts have also increased. Regular inspection of practices are being scheduled.

GIS will constantly be updated. The Town is attempting to link its file registry with each site having a BMP, in order to have record drawings and maintenance protocols accessible for various departments.

Information has also be consolidated on a shared network folder and most paper plans digitized for ease of access.

### **Minimum Control Measure 6**

---

**Within three (3) years of the EDC: Have best management practices (BMPs) been incorporated into the municipal facility program and municipal operations program? (Part VI.F.1.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Within three (3) years of the EDC: Has a municipal facility program been developed and implemented? (Part VI.F.2.a.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 5: Has training on the MS4 Operator's municipal facility procedures prior to conducting municipal facility procedures been provided? (Part VI.F.2.a.ii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 4 and Year 5: Have the names, titles, and contact information for the individuals who have received municipal facility procedures training been updated? (Part VI.F.2.a.iii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 4 and Year 5: Have the municipal facility procedures been updated? (Part VI.F.2.a.iv.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Within two (2) years of the EDC: Has a municipal facility inventory been developed? (Part VI.F.2.b.i.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year. Staff has begun inventory all facilities and updating good housekeeping procedures and maintenance protocols in an effort to meet this deadline.

**In Year 3, Year 4, and Year 5: Has the municipal facility inventory been updated? (Part VI.F.2.b.ii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year, however the Town has an updated inventory and will continue to organize in a manner to address the MS4 permit requirements.

**Within three (3) years of the EDC: Have the municipal facilities been prioritized? (Part VI.F.2.c.i.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year. Initial prioritization has been completed and will be incorporated into the SWMP and MS4 Permit for next year.

**In Year 4 and Year 5: Has the municipal facility prioritization been updated? (Part VI.F.2.c.iii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Within five (5) years of the EDC: Has a municipal facility specific SWPPP for each high priority municipal facility been developed? (Part VI.F.2.d.i.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year. Staff is evaluating each site to ensure compliance will met by year 5.

**In Year 5: Has all wet weather visual monitoring of the monitoring locations at all high priority municipal facilities been conducted? (Part VI.F.2.d.ii.a))**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 5: Has a comprehensive site assessment for each high priority municipal facility been completed? (Part VI.F.2.d.ii.c))**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year, but has been discussed and being scheduled.

**In Year 5: Has a comprehensive site assessment for each low priority municipal facility been completed? (Part VI.F.2.e.ii.c))**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year, but has been discussed and being scheduled.

**Within three (3) years of the EDC: Has a municipal operations program been developed? (Part VI.F.3.a.)**

N/A



**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 5: Has training on the MS4 Operator's municipal operations procedures prior to conducting municipal operations been provided? (Part VI.F.3.a.ii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 4 and Year 5: Have the names, titles, and contact information for the individuals who have received municipal operations procedures training been updated? (Part VI.F.3.a.iii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**In Year 4 and Year 5: Have the municipal operations procedures been reviewed and updated? (Part VI.F.3.a.iv.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Within three (3) years of the EDC: Have catch basins in need of inspection been identified? (Part VI.F.3.c.i.)**

Yes

**Within three (3) years of the EDC: Has catch basin inspection information been inventoried? (Part VI.F.3.c.ii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year. The Town had implemented a work order management system to capture repairs and inspections of catch basins. The system captures most information but not in the manner identified in the MS4 Permit. Staff will re-evaluate record retention and how the inventory is completed to comply.

**In Year 5: Have all streets, bridges, parking lots, and right of ways been swept? (Part VI.F.3.d.i.a))**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year, however, streetsweeping occurs annually.

**Annually: Have all streets in business districts and commercial areas been swept? (Part VI.F.3.d.i.b))**

Yes

**Within five (5) years of the EDC: Have roads, bridges, parking lots, and right of way maintenance specific BMPs been implemented? (Part VI.F.3.d.ii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year.

**Within five (5) years of the EDC: Have winter road maintenance specific BMPs been implemented? (Part VI.F.3.d.iii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year.

**Please enter any comments related to the questions in this section below:**

Catch Basins are cleaned annually along with necessary repairs. Sumps are vacuumed cleaned and sidewalls and tops are repaired as necessary. Staff is focusing on all catch basins throughout the Town with emphasis on catch basins within the EOH watershed area.

The SWMP will be re-evaluated annually to modify procedures related to street, bridge, and right-of-way maintenance.

The Town has implemented a Park Committee to discuss ongoing maintenance and use of its parks.

Logs are kept for road miles swept, catch basins inspected and stormwater best management practices inspected and cleaned when necessary.

Staff re-inventoried all public BMPs and digitized any paper copies of reports and maintenance protocols.

## **Part VIII**

**Does the MS4 Operator discharge to an impaired water listed in Appendix C of GP-0-24-001?**

Yes

**For which pollutant(s) is the waterbody impaired? Select the pollutants for all the impaired waters listed in Appendix C of GP-0-24-001 to which the MS4 Operator discharges.**

Phosphorus

**Which requirements in this Part were completed as a coalition/group, if any?**

NONE PROVIDED

**Phosphorus**

---

**Within three (3) years of the EDC: Has the comprehensive system mapping been updated, in a geographic information system (GIS), to include MS4 infrastructure and sewershed information for each MS4 outfall and ADA MS4 outfall discharging to a phosphorus impaired water listed in Appendix C? (Part VIII.A.1.a.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year, Most sewersheds and infrastructure has been mapped already. Efforts will be taken to continue mapping and updates.

**Within three (3) years of the EDC: Has the comprehensive system mapping been updated, in a geographic information system (GIS), to include the listed items for each MS4 outfall discharging to a phosphorus impaired water listed in Appendix C? (Part VIII.A.1.b.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year. Outfalls have been mapped and are being updated to include the information required of the current MS4 permit.

**Within three (3) years of the EDC: Has the comprehensive system mapping been updated, in a geographic information system (GIS), to include ADA MS4 outfalls discharging to a phosphorus impaired water listed in Appendix C? (Part VIII.A.1.c.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year. Outfalls have been mapped and are being updated to include the information required of the current MS4 permit.

**Minimum Control Measure 1**

---

**Twice a year, in Year 4 and Year 5: Have educational messages with information specific to phosphorus been provided? (Part VIII.A.2.b.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year. The Town does send targeted mailings to properties within storm sewer sheds that discharge to Lake Mohegan, Wallace Pond/Westchester Lake and Lake Meahagh. Twice annually the Town sends a recreation brochure townwide to 15000 parcels containing storm water information.

**Minimum Control Measure 3**

---

**Within five (5) years of the EDC: Has the number of each item listed in Part VIII.A.1.b. been included on the MS4 outfall inventory for each associated MS4 outfall? (Part VIII.A.4.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Minimum Control Measure 4**

---

**How many high priority construction sites discharge to the phosphorus impaired water(s)?**

0

**Minimum Control Measure 6**

---

**In Year 4 and Year 5: Have all streets located in sewersheds discharging to phosphorus impaired segments been swept? (Part VIII.A.7.a.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year. The Town does attempt to sweep as many road miles as possible each year.

**Please enter any comments related to the questions in this section below:**

The Town has a vector truck that allows for quicker maintenance and clean-up of catch basins town wide.

In 2024, the Town conducted multiple water quality studies to assist in the elimination of harmful algal blooms associated with phosphorus. Wallace Pond/Westchester Lake was evaluated and is listed as an impaired waterbody.

**Part IX**

---

**Does the MS4 Operator discharge to a TMDL listed in Table 3 of GP-0-24-001?**

Yes

**To which TMDL does the MS4 Operator discharge?**

New York City East of Hudson Watershed

**Which requirements in this Part were completed as a coalition/group, if any?**

NONE PROVIDED

**New York City East of Hudson Watershed**

---

**Within three (3) years of the EDC: Has the comprehensive system mapping been updated, in a geographic information system (GIS), to include the areas with potential to contribute phosphorus to the TMDL waterbody? (Part IX.A.1.a.)**

Yes

**Within three (3) years of the EDC: Has the comprehensive system mapping been updated, in a geographic information system (GIS), to include the additional information for post-construction SMPs? (Part IX.A.1.b.)**

Yes

**Minimum Control Measure 1**

---

**Twice a year, in Year 4 and Year 5: Have educational messages with information specific to phosphorous been made available? (Part IX.A.2.b.)**

Yes

**Minimum Control Measure 3**

---

**Within five (5) years of the EDC: Has the number of each item listed in Part IX.A.1.a. been included on the MS4 outfall inventory for each associated MS4 outfall? (Part IX.A.4.a.)**

Yes

**Once every five (5) years: Has the proper operation of on-site wastewater systems been ensured? (Part IX.A.4.b.i.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Minimum Control Measure 4**

---

**How many high priority construction sites discharge to the TMDL?**

0

**Minimum Control Measure 5**

---

**Within one (1) year of the EDC: Has a retrofit plan that identifies the required components been submitted to the Department? (Part IX.A.6.f.i.a))**

Yes

**Within five (5) years of the EDC: Have all retrofit projects been constructed to achieve the five (5) year phosphorus reduction assigned to the MS4 Operator, as required by the Croton Watershed Phase II TMDL Implementation Plan, January 2009? (Part IX.A.6.f.i.b))**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

The East of Hudson Corporation has updated its 5-year plan in which the Town of Cortlandt is a member of.

**In Year 2, Year 3, Year 4, and Year 5: Have changes made to the retrofit plan including information in Part IX.A.f.i. been submitted to the Department? (Part IX.A.6.f.ii.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

This is being completed by the East of Hudson Corporation.

### **Minimum Control Measure 6**

---

**How many catch basins are located in the TMDL watershed?**

435

**Twice a year: Have all catch basins located in the TMDL watershed been inspected? (Part IX.A.7.a.)**

Yes

**In Year 4 and Year 5: Have all streets located in the TMDL watershed been swept? (Part IX.A.7.b.)**

N/A

**Please clarify the reason for selecting "No" or "N/A" for this item.**

Item not due this year

**Please enter any comments related to the questions in this section below:**

<https://eohwc.org/>

The year 11-15 workplan to reduce phosphorus within the East of Hudson Watershed has been submitted the EOHWC. The Town of Cortlandt is a participating member.

### **Interim Progress Status**

#### **Interim Progress Resources**

---

Use the following webpages for more information on the permit and fact sheet:

[MS4 Permit Webpage](#)

[MS4 Toolbox](#)

**Have you reviewed compliance items due within two years of EDC?**

Yes

**Have you reviewed compliance items due within three years of EDC?**

Yes

**Have you reviewed compliance items due within four years of EDC?**

Yes

**Have you reviewed compliance items due within five years of EDC?**

Yes

**Have you reviewed compliance items which need to be completed routinely (annually, every five (5) years, etc.)?**

Yes

**Please enter any comments related to the questions in this section.**

The Town will continue to evaluate the requirements on a semi-annual basis and begin implementing strategies to address these requirements.

**Certification**

**The ranking elected official or Principal Executive Officer for the MS4 Operator will be signing the form.**

Yes

**As the Ranking Elected Official or Principal Executive Officer, please download the certification form using the link below. Complete and sign the certification. Then, upload the certification form to this Interim Progress Certification and/or Annual Report.**

[Certification Form](#)

**Attach completed certification form.**

NONE PROVIDED

**Comment**

NONE PROVIDED

**NEW YORK STATE DEPARTMENT OF ENVIRONMENTAL CONSERVATION**

Division of Water, Bureau of Water Permits  
625 Broadway, Albany, New York 12233-3505  
P: (518) 402-8111 | F: (518) 402-9029  
www.dec.ny.gov

**MS4 Operator Certification Form for eReports**  
**SPDES General Permit for**  
**Stormwater Discharges From**  
**Municipal Separate Storm Sewer Systems (GP-0-24-001)**

**Instructions**

As required by Part V.B.2. and Part V.B.3. of GP-0-24-001, the MS4 Operator must submit the Annual Report and the Interim Progress Certification, respectively. As stated in Part V.B.5. of GP-0-24-001, all reports must be signed in accordance with Part X.J. of GP-0-24-001.

MS4 Operator Name: TOWN OF CORTLANDT

Permit ID: NYR20A 1 8 1

eReport Submission Number: HQ 9-TY QV-HW BVM

**MS4 Operator Certification**

I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Name (please print or type)

Title

RICHARD H. BECKER

TOWN SUPERVISOR

Signature

**DRAFT**

Date

3/11/2025





## OUTFALL RECONNAISSANCE INVENTORY/ SAMPLE COLLECTION FIELD SHEET

### Section 1: Background Data

Subwatershed: Croton River Basin		Outfall ID: OUT_434	
Today's date: 8/1/2024		Time (Military): 10:43	
Investigators: Katie Brosnan & Katherine Couch		Form completed by: Katherine Couch	
Temperature (°F): 84°F	Rainfall (in.): Last 24 hours: 0.038 Last 48 hours: 0.038		
Latitude: 41.278306	Longitude: -73.852056	GPS Unit: 41°16'41.9"N 73°51'07.4"W	GPS LMK #:
Land Use in Drainage Area (Check all that apply):			
<input type="checkbox"/> Industrial	<input type="checkbox"/> Open Space		
<input type="checkbox"/> Ultra-Urban Residential	<input type="checkbox"/> Institutional		
<input checked="" type="checkbox"/> Suburban Residential	Other: _____		
<input type="checkbox"/> Commercial	Known Industries: _____		

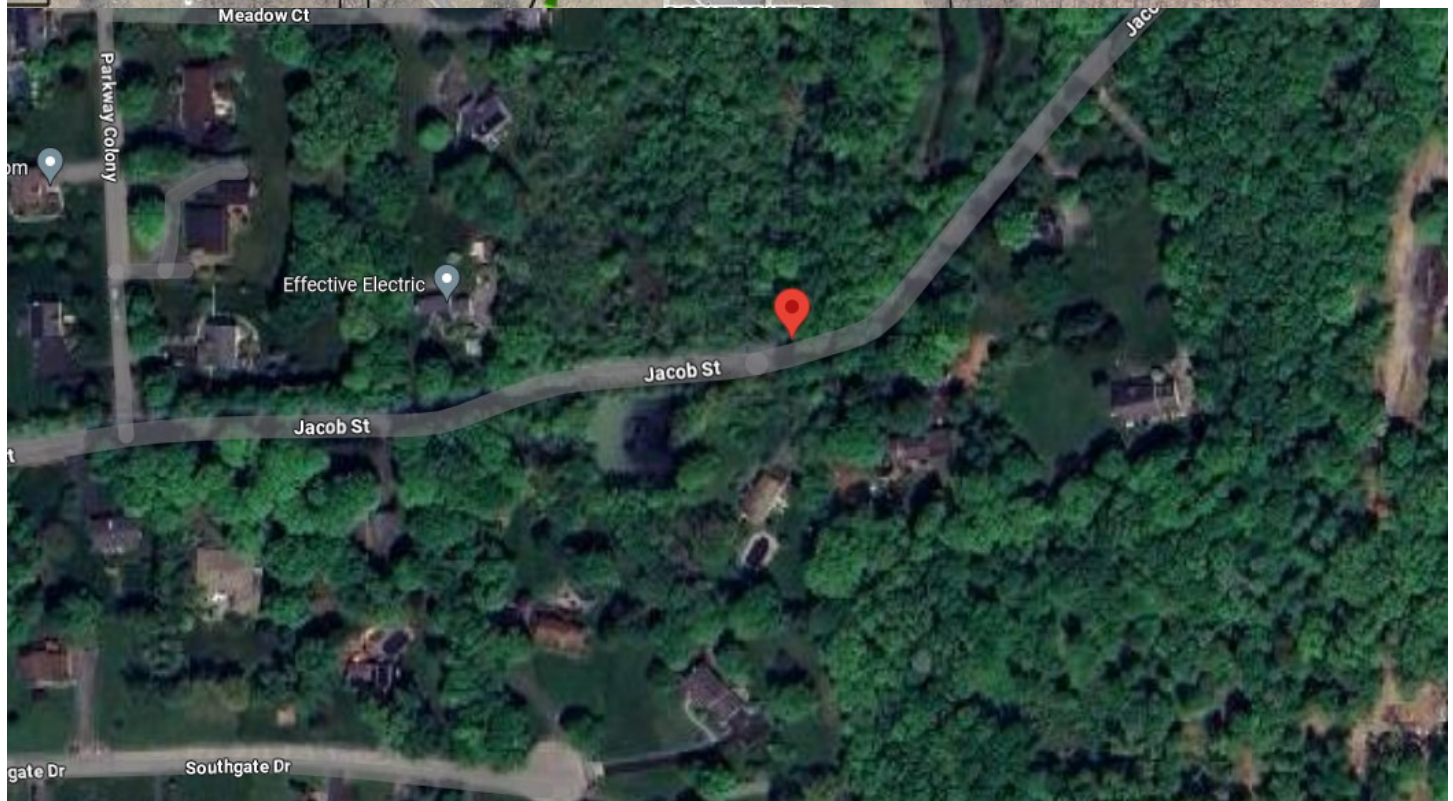
### Section 2: Outfall Description

LOCATION	MATERIAL	SHAPE	DIMENSIONS (IN.)	SUBMERGED
<input checked="" type="checkbox"/> Closed Pipe	<input type="checkbox"/> RCP <input type="checkbox"/> CMP <input type="checkbox"/> PVC <input checked="" type="checkbox"/> HDPE <input type="checkbox"/> Steel <input type="checkbox"/> Other: _____	<input checked="" type="checkbox"/> Circular <input checked="" type="checkbox"/> Single <input type="checkbox"/> Elliptical <input type="checkbox"/> Double <input type="checkbox"/> Box <input type="checkbox"/> Triple <input type="checkbox"/> Other: _____ <input type="checkbox"/> Other: _____	Diameter/Dimensions: 18" _____	In Water: <input type="checkbox"/> No <input checked="" type="checkbox"/> Partially <input type="checkbox"/> Fully  With Sediment: <input checked="" type="checkbox"/> No <input type="checkbox"/> Partially <input type="checkbox"/> Fully
<input type="checkbox"/> Open drainage	<input type="checkbox"/> Concrete <input type="checkbox"/> Earthen <input type="checkbox"/> rip-rap <input type="checkbox"/> Other: _____	<input type="checkbox"/> Trapezoid <input type="checkbox"/> Parabolic <input type="checkbox"/> Other: _____	Depth: _____ Top Width: _____ Bottom Width: _____	
<b>Flow Description (If present)</b>	<input type="checkbox"/> Trickle <input type="checkbox"/> Moderate <input type="checkbox"/> Substantial <input type="checkbox"/> No Flow			
<b>Flow Characteristics (If present)</b>	<input type="checkbox"/> Odor <input type="checkbox"/> Color <input type="checkbox"/> Turbidity			

### Section 3: Photos



Across the street from 1853 Jacob St, Cortlandt (On 3 Meadow CT)



## Maintain Your System

**Regularly pump-out your septic tank** when needed.

**Keep a record** of pumping, inspections, maintenance and repairs.

**Map out septic tank and other system components.** Either have a map or locate components with permanent stakes. This is useful for accessing the system and will prevent damaging system components when doing home maintenance or yard work.

**Don't park or drive heavy vehicles or equipment over the septic system** or any of its components.

**Don't build structures**, such as decks, patios or swimming pools, that would cover the absorption field or limit access to the septic tank and distribution box.

**Don't flush or use strong chemicals** and bacteria-destroying products, such as drain cleaners, solvents, paint, paint thinners, floor cleaners, sink cleaners, motor oil, antifreeze, pesticides, and photo chemicals. These may disrupt septic tank or absorption system operation. Household bleach, disinfectants, cleansers, antibacterial soaps, when used in normal household applications should not affect system operations.

**Don't flush materials that don't easily degrade**, such as paper towels, cotton swabs, personal hygiene products, condoms, medications, disposable diapers, coffee grounds, cat litter, cooking fats/oils, facial tissues, dental floss, cigarette butts, plastics, grease or bones.

**Avoid septic tank additives.** A septic tank that is properly sized and maintained will adequately manage household wastewater without the use of additives.

**Avoid garbage disposals or grinders** because these substantially increase the accumulation

of solids in the septic tank and in the absorption field. If they are used, the septic tank size should be increased and pumped-out more often.

**Direct water treatment system discharges to a separate soil absorption system, if possible**, to minimize discharges to the septic system. However, as long as the system is well maintained and can accommodate the additional flow, water treatment system discharges can be directed to the septic tank in many cases.

**Direct drainage away from the septic system** from roof, cellar/footing (sump pump) and surface water run-off.

**Plant grass and other shallow-rooted plants over the absorption field.** Keep trees and long-rooted plants and shrubs away from the immediate area of the absorption area. Roots can grow into the pipes and clog the system.

**Conserve water.** Check for defective toilet tank valves, repair leaky fixtures, and install appliances and fixtures that use less water and avoid wasteful practices.

**Regularly inspect and maintain any effluent pumps and alarms** that may be part of your septic system.

## Find Out More

Contact the New York State Department of Health  
Ph: (518) 402-7650, E-mail: [bpwsp@health.ny.gov](mailto:bpwsp@health.ny.gov)  
[health.ny.gov/DrinkingWater](http://health.ny.gov/DrinkingWater)

Contact Your Local Health Department  
[www.health.ny.gov/EnvironmentalContacts](http://www.health.ny.gov/EnvironmentalContacts)



Department  
of Health

# Septic System

## Operation and Maintenance

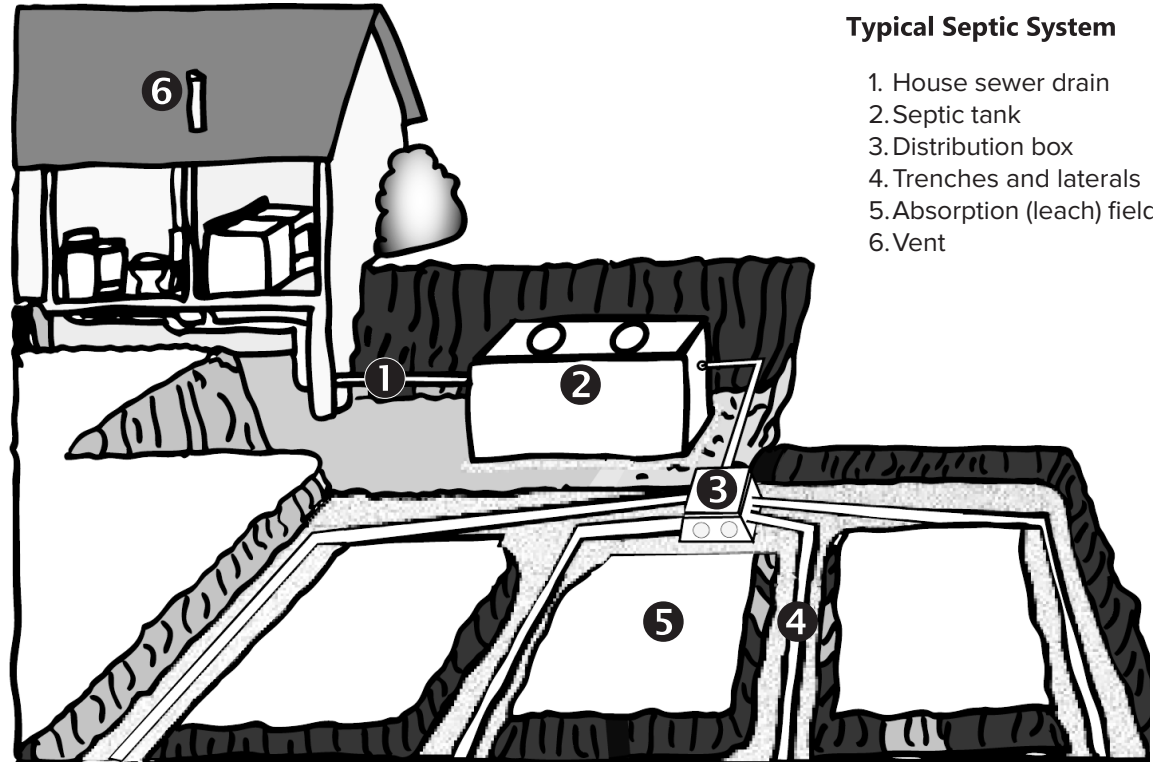


A septic system will serve a home for a long time if it is properly located, designed, constructed and maintained. However, even the best designed and installed septic system will eventually fail without periodic maintenance. This guide briefly describes septic system components and how they should be maintained.

## Septic System Components

A septic system, also called an onsite wastewater treatment system (OWTS), is made up of a **house sewer drain**, **septic tank**, **distribution box** and **soil absorption (leach) field** (see *Typical Septic System diagram, right*).

- 1. The house sewer drain** collects all the discharge from home fixtures, such as toilets, sinks, showers and laundry and connects to the septic tank.
- 2. The septic tank** collects all the discharges from household plumbing and provides the needed time for wastes to settle or float. The heavy solids settle to the bottom of the tank where they are broken down by bacteria to form sludge. The lighter solids, fats and grease, partially decompose and rise to the surface to form a layer of scum. This process allows the partially treated wastewater to be released to the absorption field.
- 3. The distribution box** evenly distributes wastewater from the septic tank to pipes in the trenches of the absorption field. It is important that each trench receives an equal amount of flow to prevent overloading to one part of the absorption field.
- 4. Trenches** receive partially treated sewage.
- 5. The absorption (leach) field** is a system of trenches and distribution pipes where wastewater is biologically treated by the surrounding soil. The system is partially filled with washed gravel, stone or a gravelless product. The absorption field must be properly sized, constructed and maintained to assure satisfactory operation and long life.
- 6. The vent** permits gases that build up in the plumbing to exit the system.



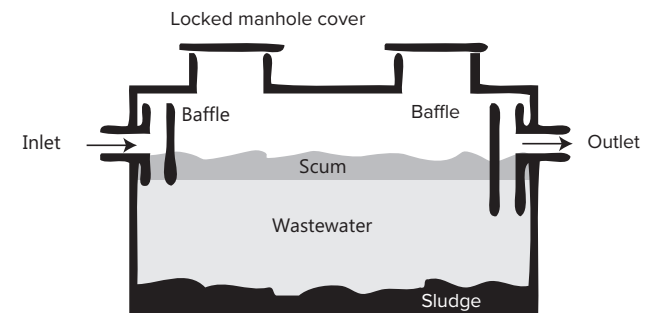
**Typical Septic System**

1. House sewer drain
2. Septic tank
3. Distribution box
4. Trenches and laterals
5. Absorption (leach) field
6. Vent

## Septic Tank Maintenance

**A septic tank should be pumped out every two to three years.**

A septage waste transporter (septic tank pumper) that is licensed by the New York State Department of Environmental Conservation can inspect, measure tank layers and pump out the tank when necessary.



**Typical Septic Tank**

**CAUTION! Never enter a septic tank because it contains toxic gases that can be deadly.**

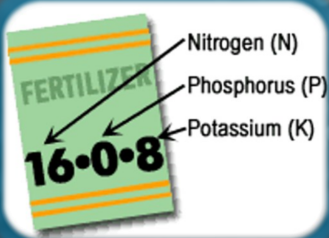
# SOLUTIONS TO STORMWATER POLLUTION

## EASY THINGS YOU CAN DO EVERY DAY TO PROTECT OUR WATER

Stormwater is water from rain or melting snow that flows from rooftops, paved areas, and lawns that doesn't soak into the ground. Instead, it runs off into waterways, streams, ponds, lakes, and rivers. As it flows, stormwater runoff collects and transports soil, animal waste, salt, fertilizers, oil and grease, pesticides, litter, and other potential pollutants. This pollution can enter groundwater, streams, lakes, ponds, and rivers. It can even affect the quality of our drinking water!

Increase in impervious surfaces cause more stormwater runoff. Because less water is soaking into the ground flooding can become more frequent and more destructive. The Town of Cortlandt is a regulated community and has enacted updated Town ordinances governing stormwater. To learn more, visit our website at: [www.townofcortlandt.com/stormwater](http://www.townofcortlandt.com/stormwater)

## WHAT CAN YOU DO TO HELP WITH STORMWATER ISSUES?

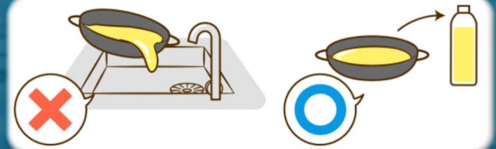


### LAWN CARE

Most lawns tested in Westchester County DO NOT need more phosphorus. If you must fertilize, use phosphorus-free fertilizer (where the middle number on the bag is zero). Excess fertilizer flows into streams, lakes, rivers, and reservoirs, where it can degrade drinking water, lead to algae and plant growth and contribute to fish kills. Don't fertilize when rain is expected. Leave grass clippings on the lawn to recycle nutrients. More information on lawn care is available in the Town of Cortlandt Recycling brochure.

### SEPTIC SYSTEM MAINTENANCE

Failing septic systems can contaminate groundwater, drinking water and surface flows. Most of the Town of Cortlandt is serviced by individual septic systems. Your septic system should be pumped and inspected regularly. Generally, septic tanks should be cleaned out every 3-5 years, depending on the size of the tank. Do not pour chemicals, paints, fats, or excess medications down your pipes. Driving on or parking on septic field may damage them.



### LANDSCAPING HELPS

Keep vegetation and organic material on the soil, especially on slopes. Landscape to limit the steepness or length of slopes. Build a buffer of vegetation by watercourses to help filter sediment. Replace the lawn at water's edge with shrubs, hedges or trees. Anything that slows the flow of water will help us give time for the pollution to be removed.



### CARE FOR YOUR CAR

Little drops of oil and gas add up. One pint of oil can cause an oil slick the size of a football field. Take used motor oil to gas stations. NEVER pour it down the drain. Take other fluids to approved recycling locations. Use saw dust or kitty litter to clean up leaks and spills in your driveway. Wash your car on your lawn if possible to capture runoff.

### SCOOP THE POOP

Please pick up after your dog. It doesn't matter the size of the animal- all animal waste has an impact. Pet waste contains harmful bacteria and phosphorus that can promote the growth of weeds and algae.



### REPORTING STORMWATER POLLUTERS

Your actions or the action of your neighbor affects our water resources. We are all downstream of someone. No polluted water should be allowed to go into our stormwater system. If you notice pollution of Stormwater you can report the details to DOTS - Engineering at 914-734-1010.



Wallace Pond has been classified by the NYSDEC as an impaired waterbody due to excessive phosphorus.

The Town has taken action to help restore Wallace Pond by performing water quality studies, invasive species, management, and cleaning cash basins.

Now we ask **YOU** to please take initiative and protect the health and beauty of **Wallace Pond** for the future:

- Pump your septic regularly
- Pick up pet waste
- Eliminate use of fertilizers
- Bag and dispose leaves and lawn clippings

# Protect WALLACE POND for the FUTURE

## Rain Gardens



## Rain Barrels

## Regularly



## pump and inspect



## your septic system



## Wallace Pond

# Annual Stormwater Prevention

July 2024

**Town of Cortlandt**  
1 Heady Street  
Cortlandt Manor, NY 10567  
914-734-1060



## THANK YOU FOR YOUR COOPERATION!

**Town of Cortlandt**  
Michael Preziosi, P.E.  
Director  
Dept. of Technical Services

### Useful Links:

- <https://www.health.ny.gov/publications/3208.pdf>
- <https://www.health.ny.gov/septicsystems>
- <https://www.townofcortlandt.com/projects>



# HOW TO PREVENT POLLUTED STORMWATER RUNOFF FOR WALLACE POND

## Stormwater Education & Outreach

The pollutants in stormwater runoff are a potential contributor to the condition of Wallace Pond and are a concern for flooding.

Stormwater runoff refers to the excess rain or melted snow that cannot be absorbed by the soil.

It flows off roofs, and over yards, parking lots, and streets picking up contaminants along the way. Eventually, it enters a storm drain system where it is transported to a waterbody.

Therefore, our actions on land eventually effects our water resources.

When your **pet** goes on the ground



it goes into **Wallace Pond**

When you **fertilize** your lawn



you're fertilizing **Wallace Pond**

When you wash your car in the **driveway**



you're washing your car in **Wallace Pond**

When your car **leaks** oil



oil leaks into **Wallace Pond**



**TOWN OF CORTLANDT**  
**DEPARTMENT OF RECREATION AND CONSERVATION**



Town Supervisor  
RICHARD H. BECKER, MD

Town Board Members  
JAMES F. KRUGHTON  
CRISTIN JACOBY  
ROBERT E. MAYES  
JOYCE C. WHITE

Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567  
MAIN PHONE: 914-734-1050  
FAX: 914-734-1059  
[www.townofcortlandt.com/rec](http://www.townofcortlandt.com/rec)  
[tocrec@townofcortlandt.com](mailto:tocrec@townofcortlandt.com)

Director  
KEN SHERMAN  
914-734-1058  
Deputy Director  
LESLEY POPKIN  
914-734-1057

February 26, 2025

TO: Supervisor Richard H. Becker

RE: ATTENDANCE REPORT – JANUARY 2025 - RECREATION

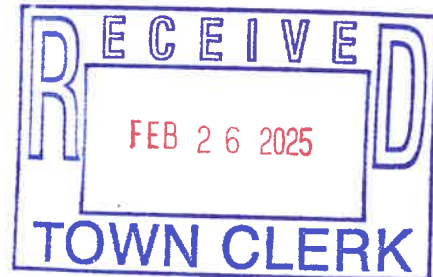
Attached for your information are various reports compiled by the Cortlandt Recreation Division.

1. Indicates the total monthly attendance in our programs beginning January 2016.
2. Provides a detailed attendance report for our YOUTH recreation programs conducted during the month of January 2025.
3. Provides a detailed attendance report for our ADULT recreation programs conducted during the month of January 2025.
4. The summary sheet analyzes the figures reported and explains the reasons why there was an increase or decrease in attendance.

Sincerely,

Kenneth Sherman  
Director, Recreation & Conservation

attend/cover-jl





MONTHLY ATTENDANCE REPORT

	2016	2017	2018	2019	2020	2021	2022	2023	2024	2025
JANUARY	9,159	8,329	10,343	10,193	9,309	727	6,026	8,135	7,192	6,062
FEBRUARY	10,045	9,166	9,179	9,061	10,044	948	6,334	7,396	8,284	
MARCH	7,620	6,787	6,087	7,046	3,500	1,092	4,420	6,163	6,034	
APRIL	12,792	9,437	7,699	8,448	8,027	3,708	2,392	11,347	12,097	
MAY	14,267	15,092	12,887	11,480	110	8,696	8,755	10,951	10,717	
JUNE	18,065	18,196	15,840	12,541	54	13,769	10,754	12,700	13,932	
JULY	21,151	31,056	29,060	38,686	3,003	20,742	29,166	33,781	41,938	
AUGUST	16,242	14,485	14,944	17,904	5,196	10,445	14,751	14,322	22,543	
SEPTEMBER	10,614	9,449	9,208	8,968	5,391	8,000	10,001	10,731	13,751	
OCTOBER	15,129	12,515	13,401	12,183	7,237	10,056	10,899	18,401	20,238	
NOVEMBER	7,764	7,645	6,793	7,084	1,866	4,441	6,601	7,032	8,721	
DECEMBER	4,109	4,047	3,765	3,575	720	3,161	4,457	4,412	3,962	
TOTAL	146,957	146,204	139,206	147,169	54,457	85,785	114,556	145,371	169,409	6,062

**TOWN OF CORTLANDT RECREATION  
MONTHLY ATTENDANCE REPORT  
YOUTH ACTIVITY - 2025**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2025 Daily
	Jan. '25	Jan. '25	Jan. '24	Jan. '24	Jan. '25-Jan. '24	Average
Babysitting Skills					0	#DIV/0!
Baseball Camp					0	#DIV/0!
Baseball-Travel Tryout					0	#DIV/0!
Baseball-Travel Practice					0	#DIV/0!
Baseball-Travel Ruth Games					0	#DIV/0!
Basketball-Trav Scrimmage					0	#DIV/0!
Basketball-Boys Trav Team Games	6	210	8	280	-70	35
Basketball-Trav Team Tryouts-Boys					0	#DIV/0!
Basketball- Trav Team Boys Prac	8	80	12	120	-40	10
Basketball-Girls Trav Team Game	0	0	3	105	-105	35
Basketball-Girls Trav Team Tryouts					0	#DIV/0!
Basketball-Girls Trav Team Prac	0	0	4	38	-38	9.5
Basketball-League Meetings					0	#DIV/0!
Basketball-Midget Girls Games					0	#DIV/0!
Basketball-Midget Girls Practice					0	#DIV/0!
Basketball-Midget Girls Tryouts					0	#DIV/0!
Basketball-Pee Wee Games	3	675	4	900	-225	225
Basketball-Pee Wee Practice	24	312	14	352	-40	25.14285714
Basketball-Pee Wee Tryouts					0	#DIV/0!
Basketball-Cub Boys Games	3	675	4	900	-225	225
Basketball-Cub Boys Practice	24	288	14	326	-38	23.28571429
Basketball-Cub Boys-Tryouts					0	#DIV/0!
Basketball-Jr Boys Games					0	#DIV/0!
Basketball-Jr Boys Practice					0	#DIV/0!
Basketball-Jr Boys-Tryouts					0	#DIV/0!
Basketball-9th/10th-Practice					0	#DIV/0!
Basketball-9th/10th-Games					0	#DIV/0!
Basketball-11th/12th-Practice					0	#DIV/0!
Basketball-11th/12th-Games					0	#DIV/0!
Basketball-Cub/Midget Girls Games					0	#DIV/0!
Basketball-Cub Girls-Tryouts					0	#DIV/0!
Basketball-Cub/Midget Girls Practice					0	#DIV/0!
Basketball-Cub Girls-Games	3	450	4	600	-150	150
Basketball-Midget Girls-Practice	12	155	14	224	-69	16
Basketball-Midget Girls-Games	3	450	4	600	-150	150
Basketball-Cub Girls-Practice	12	144	14	212	-68	15.14285714
Basketball Camp-Sailors					0	#DIV/0!
Basketball-Jr Girls Games					0	#DIV/0!
Basketball-Jr Girls Practice					0	#DIV/0!
Basketball-Jr Girls Tryout					0	#DIV/0!
Basketball-Free Play FGL					0	#DIV/0!
Basketball-Free Play FW	3	38	4	48	-10	12
Basketball - Free Play 6-10 grade-Winter					0	#DIV/0!
Basketball - Free Play 3-5 grade-Winter					0	#DIV/0!
Basketball Clinic (1st & 2nd Grade)	3	183	4	256	-73	64
Basketball Camp - Derek					0	#DIV/0!
Basketball Camp-Red Devil					0	#DIV/0!
Basketball-Dinners					0	#DIV/0!
Bowling-After School	3	6	4	28	-22	7
Bowling-Bumper Bowl	3	18	4	20	-2	5
Cheerleading Camp					0	#DIV/0!
CPR\for Prof. Rescuer					0	#DIV/0!
Game Café at the CUE					0	#DIV/0!
Parents Night (Camp)					0	#DIV/0!
Camp Orientation					0	#DIV/0!
C.I.T. Seminar					0	#DIV/0!
Day Camp-(1-4)					0	#DIV/0!
Day Camp-(7,8)					0	#DIV/0!

**TOWN OF CORTLANDT RECREATION  
MONTHLY ATTENDANCE REPORT  
YOUTH ACTIVITY - 2025**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2025 Daily
	Jan. '25	Jan. '25	Jan. '24	Jan. '24	Jan. '25-Jan. '24	Average
Day Camp- (5,6)					0	#DIV/0!
Day Camp-Day Play					0	#DIV/0!
Environ. Prog.-mommy, daddy & me					0	#DIV/0!
Environ. Prog.-Hidden Signs of Animals					0	#DIV/0!
Environ. Prog.-Pond Study					0	#DIV/0!
Environ. Prog.-Things, creep crawl & fly					0	#DIV/0!
Environ. Prog.-Trailblazers					0	#DIV/0!
Explorers					0	#DIV/0!
First Aid					0	#DIV/0!
Football - Clinic - Flag					0	#DIV/0!
Football-Punt, Pass & Kick					0	#DIV/0!
Football Coaches Meeting					0	#DIV/0!
Football Tryouts - Juniors					0	#DIV/0!
Football Tryout - Seniors					0	#DIV/0!
Football League-Games					0	#DIV/0!
Football League-Practice					0	#DIV/0!
Football League-Uniforms					0	#DIV/0!
Football-Cranberry Bowl-Coach Wolff					0	#DIV/0!
Football-Dinner					0	#DIV/0!
Flute Choir					0	#DIV/0!
Golf					0	#DIV/0!
Guitar Lessons					0	#DIV/0!
Halloween - Parade					0	#DIV/0!
Halloween - Party					0	#DIV/0!
Ice Skating	12	180	9	174	6	19.33333333
Inline Skating Lessons					0	#DIV/0!
Junior Explorers					0	#DIV/0!
Karate					0	#DIV/0!
Krafty Kids					0	#DIV/0!
Lacrosse Camp					0	#DIV/0!
Lacrosse Clinic					0	#DIV/0!
Lacrosse 5 & 6 Grade Team					0	#DIV/0!
Lacrosse Elem.League Practice					0	#DIV/0!
Lacrosse Elem. League Games					0	#DIV/0!
Lacrosse League - Summer League					0	#DIV/0!
Lacrosse League-Tryouts					0	#DIV/0!
Lacrosse Intramurals					0	#DIV/0!
Learn to Skateboard					0	#DIV/0!
Lego-Oh!					0	#DIV/0!
Lifeguard Test					0	#DIV/0!
Lifeguard Training					0	#DIV/0!
Mad Science					0	#DIV/0!
Moms & Toddlin Tots					0	#DIV/0!
Movie Night					0	#DIV/0!
Mini-Multi Sports Camp					0	#DIV/0!
Multi Sports Camp					0	#DIV/0!
Music,Movement & Crafts					0	#DIV/0!
Nor-West	10	82	4	31	51	7.75
National Youth Sports Coaches -Clinic					0	#DIV/0!
Painting/Drawing					0	#DIV/0!
Piano					0	#DIV/0!
Playgrounds-FG Lindsey					0	#DIV/0!
Playgrounds-West Brook					0	#DIV/0!
Playtime					0	#DIV/0!
Sailor Fitness					0	#DIV/0!
Sailor Softball Camp					0	#DIV/0!
Skate Park					0	#DIV/0!
Skateboard Camp					0	#DIV/0!

**TOWN OF CORTLANDT RECREATION  
MONTHLY ATTENDANCE REPORT  
YOUTH ACTIVITY - 2025**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2025 Daily
	Jan. '25	Jan. '25	Jan. '24	Jan. '24	Jan. '25-Jan. '24	Average
Skateboard Summer Jam					0	#DIV/0!
Soccer Camp					0	#DIV/0!
Soccer Clinic 1st Grade					0	#DIV/0!
Soccer Clinic					0	#DIV/0!
Soccer Draft/Coaches Meet					0	#DIV/0!
Soccer League-Evaluations					0	#DIV/0!
Soccer League-Midget Games-Boys					0	#DIV/0!
Soccer League-Midget Games-Girls					0	#DIV/0!
Soccer League-Junior Games-Boys					0	#DIV/0!
Soccer League-Junior Games-Girls					0	#DIV/0!
Soccer League-Pewee Games-Boys					0	#DIV/0!
Soccer League-Pewee Games-Girls					0	#DIV/0!
Soccer League-Midget Prac.-Boys					0	#DIV/0!
Soccer League-Midget Prac.-Girls					0	#DIV/0!
Soccer League-Junior Prac.-Boys					0	#DIV/0!
Soccer League-Junior Prac.-Girls					0	#DIV/0!
Soccer League-Pewees Pract.-Boys					0	#DIV/0!
Soccer League-PeeWee Prac.-Girls					0	#DIV/0!
Soccer - Awards Night					0	#DIV/0!
Soccer - Parent & Me					0	#DIV/0!
Soccer Travel Tryouts					0	#DIV/0!
Soccer Travel Games - High School - Boys					0	#DIV/0!
Soccer Travel Games - U09 Boys					0	#DIV/0!
Soccer Travel Games - U10 Boys					0	#DIV/0!
Soccer Travel Games - U11 Boys					0	#DIV/0!
Soccer Travel Games - U12 Boys					0	#DIV/0!
Soccer Travel Games - U13 Boys					0	#DIV/0!
Soccer Travel Games - U14 Boys					0	#DIV/0!
Soccer Travel Games - U15 Boys					0	#DIV/0!
Soccer Travel Games - U11 Girls					0	#DIV/0!
Soccer Travel Games - U12 Girls					0	#DIV/0!
Soccer Travel Games - U13 Girls					0	#DIV/0!
Soccer Travel Games - U14 Girls					0	#DIV/0!
Soccer Travel Meetings					0	#DIV/0!
Soccer Travel Practice - High School - Boys					0	#DIV/0!
Soccer Travel Practice - U09 Boys					0	#DIV/0!
Soccer Travel Practice - U10 Boys					0	#DIV/0!
Soccer Travel Practice - U11 Boys					0	#DIV/0!
Soccer Travel Practice - U12 Boys					0	#DIV/0!
Soccer Travel Practice - U13 Boys					0	#DIV/0!
Soccer Travel Practice - U14 Boys					0	#DIV/0!
Soccer Travel Practice - U15 Boys					0	#DIV/0!
Soccer Travel Practice - U11 Girls					0	#DIV/0!
Soccer Travel Practice - U12 Girls					0	#DIV/0!
Soccer Travel Practice - U13 Girls					0	#DIV/0!
Soccer Travel Practice - U14 Girls					0	#DIV/0!
Sports Squirts					0	#DIV/0!
Super Hero Camp					0	#DIV/0!
Swim-Competitive Swim Clinic					0	#DIV/0!
Swim Instruction- 1,2,3					0	#DIV/0!
Swim - Cook Staff Orientation					0	#DIV/0!
Swim-Pre-School					0	#DIV/0!
Swim - Tiny Tot					0	#DIV/0!
Swim Team-Party					0	#DIV/0!
Swim Team - Swim Practice					0	#DIV/0!
Swim Team - Dive Practice					0	#DIV/0!
Swim Team - Dive Meet					0	#DIV/0!
Swim Team - Swim Meet					0	#DIV/0!

**TOWN OF CORTLANDT RECREATION  
MONTHLY ATTENDANCE REPORT  
YOUTH ACTIVITY - 2025**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2025 Daily
	Jan. '25	Jan. '25	Jan. '24	Jan. '24	Jan. '25-Jan. '24	Average
Swim & Dive Orientation					0	#DIV/0!
Swim & Dive Pictures					0	#DIV/0!
Swim Instr.- Registration-CJC					0	#DIV/0!
Swim Instr.- CJC Camp					0	#DIV/0!
Swim Instr.-Croton					0	#DIV/0!
Tennis Camp 5-8 yr. olds					0	#DIV/0!
Tennis Camp 9-14 yr. olds					0	#DIV/0!
Tennis Camp - Advanced					0	#DIV/0!
Tennis Camp - Junior Aces					0	#DIV/0!
Tennis Camp - Mini Mites					0	#DIV/0!
Tennis Instr- Youth - Indoor Premier					0	#DIV/0!
Tennis Instr - Youth Indoor					0	#DIV/0!
Tennis Instr - Youth Outdoor					0	#DIV/0!
Town Hall Tours					0	#DIV/0!
Track Meet					0	#DIV/0!
Volleyball Camp - 3 camps					0	#DIV/0!
Volleyball Development					0	#DIV/0!
Yoga for Little Learners					0	#DIV/0!
Youth Employment-Hen Hud	31	378	31	328	50	10.58064516
Youth Employment-Walter Panas	31	397	31	363	34	11.70967742
Youth Center	24	503	22	332	171	15.09090909
Y.C.S - Canteens	9	152	6	64	88	10.66666667
Y.C.S. - Courses (performance) & trips					0	#DIV/0!
Y.C.S. - 5th Grade Fun Club-After School					0	#DIV/0!
Y.C.S. - DJ Nights, Karaoke, YC got talent	2	25	1	15	10	15
Y.C.S. - Lifeskills: 6th & 7th					0	#DIV/0!
Y.C.S. - Lifeskills: booster					0	#DIV/0!
Y.C.S. - Too Good for Violence-6th					0	#DIV/0!
Y.C.S. - Too Good for Violence-7th					0	#DIV/0!
Y.C.S. - Too Good for Violence-8th					0	#DIV/0!
Y.C.S. - Special Event					0	#DIV/0!
Y.C.S. - Sports Programs	2	12	3	12	0	4
Y.C.S. - Rock Wall, Weight Training	24	48	22	81	-33	3.681818182
Y.C.S.- Open Gym	4	23	3	12	11	4
Y.C.S - Gaming for Seniors			5	0	0	0
Y.C.S - 5th & 6th and 7th & 8th grade camp trips					0	#DIV/0!
Y.C.S - After Camp Program					0	#DIV/0!
Y.C.S - Open House					0	#DIV/0!
Y.C.S - Healthy Snack Club					0	#DIV/0!
Y.C.S - Birthday Parties/Rental	4	39	7	70	-31	10
Y.C.S.- Ice Skating	9	46	22	56	-10	2.545454545
<b>TOTAL</b>	<b>272</b>	<b>5569</b>	<b>281</b>	<b>6547</b>	<b>-978</b>	<b>23.29893238</b>

**TOWN OF CORTLANDT RECREATION  
MONTHLY ATTENDANCE REPORT  
ADULT ACTIVITY - 2025**

Activity	# of Sessions	Totals	# of Sessions	Totals	Difference	2025 Daily
	Jan. '25	Jan. '25	Jan. '24	Jan. '24	Jan. '25-Jan. '24	Average
Awareness Through Movement					0	#DIV/0!
Badminton					0	#DIV/0!
Basketball - 30 & Older	3	22	4	92	-70	23
Basketball - 18 & Older	3	17	4	80	-63	20
Boating & Seamanship					0	#DIV/0!
Body Sculpting					0	#DIV/0!
Choosing a College Major					0	#DIV/0!
CPR Review					0	#DIV/0!
CPR/AED for the Professional Rescuer					0	#DIV/0!
Defensive Driving					0	#DIV/0!
Environmental Programs					0	#DIV/0!
Exertone - Mon./Wed.					0	#DIV/0!
Golf Outing					0	#DIV/0!
Golf Instruction					0	#DIV/0!
Guitar Lessons					0	#DIV/0!
Healthy Nutrition					0	#DIV/0!
Hip Hop					0	#DIV/0!
Karate-Adult Beginner					0	#DIV/0!
Mambo-Beginner			2	20	-20	10
Adult Dance Classes	1	22			22	#DIV/0!
Navigating College Financial Aid Process					0	#DIV/0!
Nor-West	15	346	14	235	111	16.78571429
Oxygen Administration					0	#DIV/0!
Piano					0	#DIV/0!
Pickleball	2	9	3	30	-21	10
Pilates					0	#DIV/0!
Run, Jog, Walk					0	#DIV/0!
Soccer-Referee Course					0	#DIV/0!
Softball League - Meeting					0	#DIV/0!
Softball League - Umpires Meeting					0	#DIV/0!
Softball - Men Fall Arc Ball					0	#DIV/0!
Softball - Men Games					0	#DIV/0!
Softball - Mens/Tournament					0	#DIV/0!
Softball - Women's Games					0	#DIV/0!
Special Events/Supervisor					0	#DIV/0!
Summer Staff - Directors Meeting					0	#DIV/0!
Swim - Adult Beginner					0	#DIV/0!
Swim Facilities - CJC					0	#DIV/0!
Tai Chi					0	#DIV/0!
Tennis Instruction-Premier					0	#DIV/0!
Tennis Team (Men's League)					0	#DIV/0!
Tennis Team (Women's League)					0	#DIV/0!
Track & Field Meets					0	#DIV/0!
Volleyball - Co-Ed					0	#DIV/0!
Volleyball - Adv.					0	#DIV/0!
Water for a City					0	#DIV/0!
Waterfront Lifeguarding					0	#DIV/0!
Woga I	1	13	2	24	-11	12
Woga II	1	20	2	38	-18	19
Yoga Anyone					0	#DIV/0!
Yoga-Gentle			2	30	-30	15
Yoga Core & Stretch	1	21	2	36	-15	18
Yoga II	1	14	2	34	-20	17
Yoga Lite	1	9	2	26	-17	13
<b>TOTAL</b>	<b>29</b>	<b>493</b>	<b>39</b>	<b>645</b>	<b>-152</b>	<b>16.53846154</b>

ATTENDANCE - FIGURE COMPARISONS

Jan-25

2025 6,062  
 2024 7,192  
 DIFFERENCE (1,130)

PRINCIPLE PROGRAMS AFFECTING DECREASE IN PROGRAM ATTENDANCE

basketball-boys travel team games	2 less sessions held	-70
basketball-girls travel team games	not held in 2025	-105
basketball-pee wee games	1 less session held	-225
basketball-cub boys games	1 less session held	-225
basketball-cub girls games	1 less session held	-150
basketball-midget girls practices	2 less sessions held	-69
basketball-midget girls games	1 less session held	-150
basketball-cub girls practices	2 less sessions held	-68
basketball clinic	1 less session held	-73
basketball 30 & older	1 less session held	-70
basketball 18 & older	1 less session held	-63

PRINCIPLE PROGRAM AFFECTING INCREASE IN PROGRAM ATTENDANCE

youth employment-Hen Hud	increase in program participation	50
youth center	2 additional sessions held	171
YCS-canteens	3 additional sessions held	88
norwest-youth	6 additional sessions held	51
norwest-adult	increase in program participation	111

TOTAL -1268

TOTAL 471



**Town Supervisor**  
RICHARD H. BECKER, MD

**Town Board Members**  
JAMES F. CREIGHTON  
CRISTIN JACOBY  
ROBERT E. MAYES  
JOYCE C. WHITE

**TOWN OF CORTLANDT**  
**DEPARTMENT OF RECREATION AND CONSERVATION**  
**OFFICE FOR SENIOR SERVICES**

MURIEL H. MORABITO COMMUNITY CENTER  
29 WESTBROOK DRIVE  
CORTLANDT MANOR, NY 10567  
MAIN PHONE: 914-528-1572  
FAX: 914-528-1585  
[www.townofcortlandt.com/seniors](http://www.townofcortlandt.com/seniors)



DAWN J. MAHONEY  
Director  
OFFICE FOR SENIOR SERVICES  
DAWNM@TOWNOFCORTLANDT.COM

February 28, 2025

To: Town Clerk Laroue Rose Shatzkin

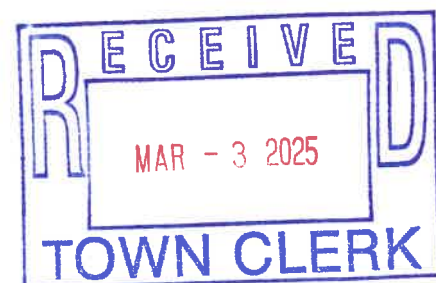
Re: Senior Citizen Monthly Attendance

Enclosed are the statistics related to the programs conducted at the Muriel Morabito Community Center, during the month of February, for the senior citizens of the Town of Cortlandt under my direction.

In addition to a detailed report of attendance, I have explained the program's fluctuations.

Sincerely,

Dawn Mahoney  
Director of Senior Services





### **Senior Citizen Clubs:**

We had 2 large club meetings this month with an average of 130 in attendance at each. Attendance is at its highest point in recent years. Verplanck Seniors continue to meet at the Schoolhouse each week.

### **Nutrition Program:**

The Home Delivered Meal Program is sporadic in nature, due in part to the fragile health of those involved. February yielded a few new additions to the program.

The Congregate Meal Program varies in accordance with the menu as put forth by Westchester County Senior Programs and Services. We continued and increased the number of congregate meals this month, in addition to the GRAB & GO meal service.

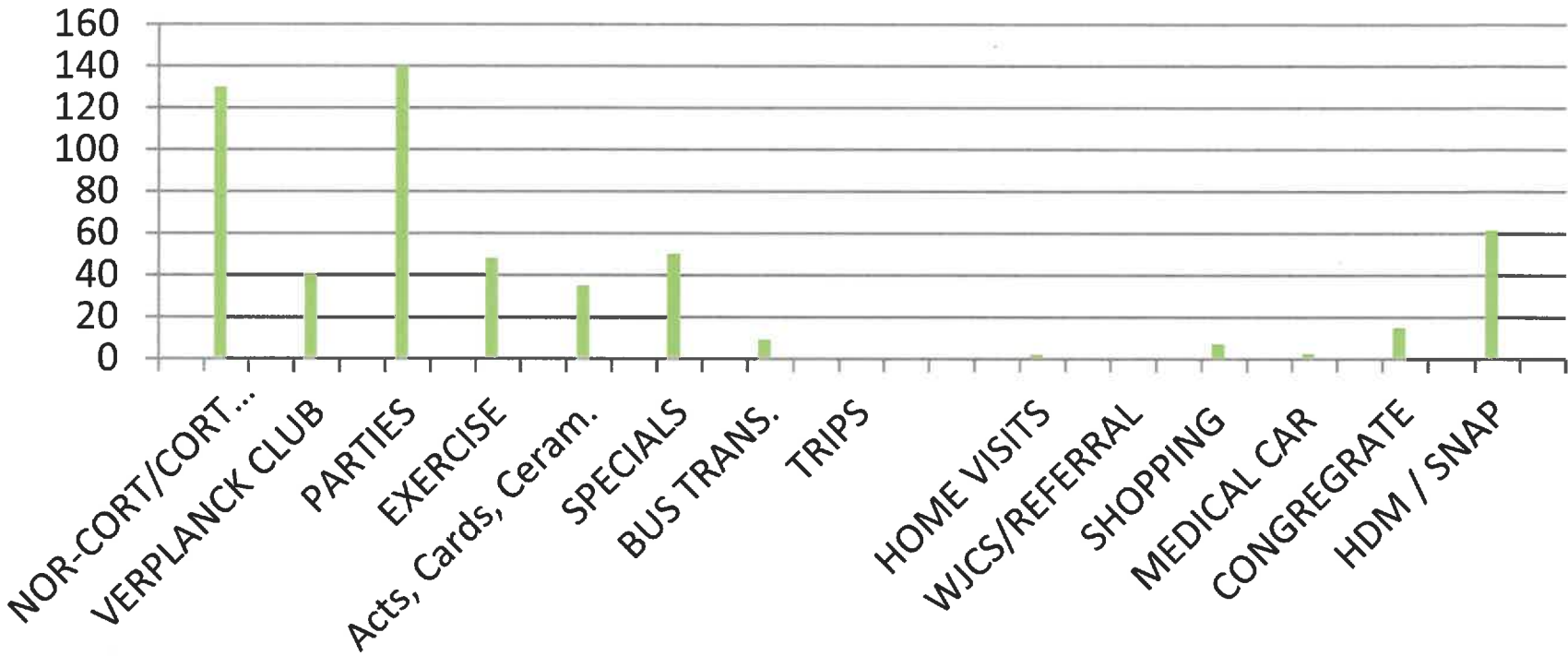
### **Other Services:**

I've attached our monthly February calendar so you can reference all the programs at the Center. In addition, to our regularly scheduled programs, we offered a few new offerings this month, such as Alzheimer's on-site car consultations, staff training in Alzheimer Awareness, 12<sup>th</sup> Annual Senior Academy Awards Afternoon, and Lunch and Learn Program: Healthy Lifestyle and Longevity. We have our regular scheduled programs that continue year around and are very successful.

2025-FEBRUARY

Activity	# of sessions	Totals	Avg/ session
NOR-CORT/CORT CLUB	2	260	130
VERPLANCK CLUB	4	160	40
PARTIES	1	140	140
EXERCISE	22	1056	48
Acts, Cards, Ceram.	16	560	35
SPECIALS	3	150	50
BUS TRANS.	3	28	9.33
TRIPS	n/a	n/a	n/a
HOME VISITS	2	4	2
WJCS/REFERRAL	18	68	3.7
SHOPPING	5	36	7.2
MEDICAL CAR	15	40	2.67
CONGREGRATE	18	268	14.89
HDM / SNAP	18	1105	61.39






# Senior Citizen Activities for February 2025



# TOWN OF CORTLANDT - THE GOLDEN CONNECTION

## February 2025



Monday	Tuesday	Wednesday	Thursday	Friday
<p>3 Line Dancing 10:30am-11:30am Gentle Movement Class 12:00-1:00pm Poker Group 1:00-3:00pm Drop in Pickleball 1:30-3:00pm Shopping Trip to Uncle G's &amp; Trader Joe's</p>	<p>4 Nor-Cort/Cortlandt Mtg. 10:30 am Alzheimer's Speaker 10:45am Lunch Bingo 1:1 Alzheimer's association on site care consultations 11:00am- 1:00pm</p>	<p>5 <b>Open: Sign up for Goodspeed Trip @ 10 am</b> Fit &amp; Functional Class 10:00 am -11:00 am Men's Discussion Group 12:00pm Coffee Hour 12:00pm Special Play with Pickleball Paul 1:00-3:00pm</p>	<p>6 Chair Yoga 10:30am Wii Bowling 11:45am Bereavement 12pm Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12:00pm Verplanck Mtg.10:00am @Schoolhouse</p>	<p>7 Low Impact 10:15am Zumba 12:15pm Pizza &amp; Movie 1:15 pm "What's Love Got to Do with It"</p>
<p>10 Line Dancing 10:30am-11:30am Gentle Movement Class 12:00-1:00pm Poker Group 1:00-3:00pm Drop in Pickleball 1:30-3:00pm</p>	<p>11 NO Nor-Cort/Cortlandt Mtg. <b>NO PROGRAMS</b>  POLING SITE FOR SPECIAL WESTCHESTER COUNTY ELECTION FOR COUNTY EXECUTIVE</p>	<p>12 Fit &amp; Functional Class 10:00 am -11:00 am Lunch and Learn: Healthy lifestyle &amp; longevity 12:00 pm No pickleball No coffee hour No men's discussion group</p>	<p>13 Chair Yoga 10:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12:00pm Verplanck Mtg.10:00am @Schoolhouse</p>	<p>14 Low Impact 10:15am Zumba 12:15pm Creative Collage 1:15 pm  <i>happy Valentine's day</i></p>
<p>17 <b>CENTER CLOSED</b>  </p>	<p>18 Nor-Cort/Cortlandt Mtg. 10:30am Lunch Big Bingo 12:30 pm</p>	<p>19 Fit &amp; Functional Class 10:00 am -11:00 am Men's Discussion Group 12:00pm Coffee Hour 12:00pm Drop in Pickleball 1:00-3:00pm</p>	<p>20 Chair Yoga 10:30am Wii Bowling 11:45am Bereavement 12pm Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12:00pm Verplanck Mtg.10:00am @Schoolhouse</p>	<p>21 Low Impact 10:15am Zumba 12:15pm</p>
<p>24 Line Dancing 10:30am-11:30am Gentle Movement Class 12:00-1:00pm NO Poker Group NO Drop in Pickleball Oscar event setup JV Mall Shopping Trip</p>	<p>25 NO Nor-Cort/Cortlandt Mtg. <b>12th Annual Cortlandt Seniors Academy Awards 11:00am- 2:00pm (Snow date: February 26th)</b>  </p>	<p>26 Fit &amp; Functional Class 10:00 am -11:00 am Men's Discussion Group 12:00pm Coffee Hour 12:00pm Drop in Pickleball 1:00-3:00pm</p>	<p>27 Chair Yoga 10:30am Wii Bowling 11:45am Mahjong/Chinese Mahjong, Cards, Canasta and Board Games 12:00pm Verplanck Mtg.10:00am @Schoolhouse</p>	<p>28 Low Impact 10:15 Zumba 12:15pm Craft Day 1:15 pm  </p>
<p><i>*Please note that the gym opens to everyone after Gentle Movement Class ends at 1:00pm on Mondays. Please be mindful of the noise level in the center until the class is over.*</i></p>			<p>Muriel H. Morabito Community Center 29 Westbrook Drive Cortlandt Manor, NY 914-528-1572</p>	<p><b>NOTICE: CALENDARS SUBJECT TO CHANGE WITHOUT PRIOR NOTICE!</b>   </p>

# TOWN OF CORTLANDT - THE GOLDEN CONNECTION

## Schedule of Events



**Play Pickleball with Paul:** Immerse yourself in gameplay with a veteran player as your fourth. Paul will give advice and feedback throughout games on things like technique, shot selection, court positioning, strategy, and more on Wednesday, February 5th between 1:00-3:00pm. This is not a clinic or one on one lesson. Free!

**Bereavement Support:** Available to those who are grieving a recent death and provide a safe and supportive environment where people can verbalize feelings associated with a loss. Susan Loomis, LMSW will be available for support. Next Meeting scheduled on Thursday, February 6th & 20th from 12-1pm. Office hours available upon request.

**Pizza & Movie:** Join us for the showing of "What's Love Got to Do with It" on Friday, February 7th. The movie takes place in London, an award-winning filmmaker documents her best friend's journey into an assisted marriage in line with his family's Pakistani heritage. In the process, she challenges her own attitude towards relationships. Enjoy your movie paired with 2 slices of pizza, a drink and dessert at a new time of 1:15 pm. Please register by Jan. 31st along with a fee of \$6.

**Lunch and Learn:** Join us for a discussion on February 12th at noon (12 pm). Mike Cohen from the cardiopulmonary program at North Westchester Restorative Therapy and Nursing Center will lead a discussion regarding Health, Exercise, and longevity. He will educate on how to live a productive life, as well as tips, facts and myths to follow for better living and how to focus on making good choices and better decisions for life. You must register by February 5th.

**Creative Collages:** Let your creativity flow during this afternoon of collage creating. Use our materials and mix them with your own pictures or items to make a wonderful memory board, travel ideas, or a beautiful valentine vision. Boards, magazines and other supplies will be available. Join us on February 14th at 1:15 pm. Please register by February 7th.

**Big Bingo:** Tuesday, February 18th at 12:30pm. Entrance fee is \$7.00 paid in advance includes card for each game. Additional cards, daubers and bonus Games will be available for purchase. Pre-registration is required with payment to reserve your spot. Payment at the door will be \$10.00 instead of \$7.

**12th Annual Cortlandt Seniors Academy Awards Afternoon: Walk the Red Carpet...** Vote on your Fav's... Be voted Best Dressed... Enjoy a catered lunch... Stop by the center on February 25th for an afternoon of glam, glitz, goodies, and prizes! Gowns, suits, glamour and garb are encouraged! Walk the red carpet and strut your stuff, with a fee of \$8 in advance. Please make all checks to Cortlandt Rotary Club. Doors will open at 10:30 am. RSVP by February 18th with payment. Snow date: February 26th.

**Senior Craft Afternoon:** Join staff from the Hendrick Hudson library for a fun afternoon creating crafts and memories, on February 28th from 1:30pm-3pm. We will be decouping wooden coasters!

### Looking Ahead:

**Tuesdays February 4th, March 4th, & April 8th:** 11:00am-1:00pm Alzheimer's & Dementia Support. For anyone who has any questions, or would like more information on how to care for someone with Alzheimer's or Dementia, and access to local resources join free office hours at Town of Cortlandt Senior Center.

**Monday, March 3rd: 1:15pm-3:15pm Drawing Demo-** The delicacy of silverpoint drawing was common during the Renaissance. Come watch a demonstration by artist Sharon Rubinstein, who will also supply materials so that you can try your hand at it! We'll focus on a simple still life, and you will have the option of using pencils to create a drawing as a first step, or in addition. Please bring a mechanical pencil if you have one. Please register with a fee of \$5 by February 24th.

**Friday, March 7th: Line Dance: Fun Friday Night Party with Steve Dillard (6pm-8pm)-** Ages 30 and over are welcome to dance the night away at the center. Please register by February 28th. Cash will be accepted. \$8 fee, \$10 at the door.

Space available on Lancaster, PA extended trip. Register before Trip is CANCELLED. Deadline February 18th, 2025

**SNOW CANCELLATION POLICY:**  
If Lakeland School District is DELAYED OR CLOSED for the day ALL programs, meals and transportation services at the community center are CANCELLED.



**RICHARD H. BECKER**  
Town Supervisor

# TOWN OF CORTLANDT

Purchasing Department  
Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567  
914-734-1046

**Town Board Members**  
JAMES F. CREIGHTON  
CRISTIN JACOBY  
ROBERT E. MAYES  
JOYCE C. WHITE

**Purchasing Director**  
Jennifer Glasheen

***PURCHASING DEPARTMENT  
REPORT TO THE TOWN BOARD  
MONTH OF FEBRUARY 2025***

***PURCHASE ORDERS PROCESSED*** **245**  
***APPROXIMATE PURCHASING VOLUME*** **\$293,079**

***AWARDED BIDS/RFP***

***2025-01 -Recreation Planner February 19– Request for Resolution March 2025***  
***2025-02 - Digital Sign – February 20, Request for Resolution March 2025***  
***2025-03 - Townwide Small Signs – February 14, Request for Resolution March 2025***  
***2025-06 – Fencing – Spitale Renewed Month to month***  
***2025-07 - Uniforms DES – Rescue Stuff - renewed Month to Month***

***OPEN BIDS/RFP'S***

***2025-04 – Two Electric Vehicle Garbage Trucks and Loader bodies. March 26, 2025***  
***#23-07 - Nutrition Bus Expected -Renewal - March Renewal***  
***2025-05 - Camp Transportation – Renewing March 2025***

***Other;***

***Services for Geese Determent Last week of April through till October. Cost is \$385 a month.***





# TOWN OF CORTLANDT

Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567  
Main #: 914-734-1030

DEBRA A CARTER  
RECEIVER OF TAXES

March 3, 2025

Honorable Richard Becker  
Supervisor, Town of Cortlandt  
Town Hall  
1 Heady Street  
Cortlandt Manor, NY 10567

Dear Supervisor Becker:

Pursuant to Chapter 283, Section 281 of the Westchester County Administrative Code 1948, I herewith submit this statement of all monies collected by the Tax Office for the month of February 2025.

Sincerely,

Debra A Carter  
Receiver of Taxer



TOWN OF CORTLANDT  
RECEIVER OF TAXES  
February 1, 2025 to February 28, 2025

COLLECTION	OPENING BALANCE	COLLECTION	UNAPPLIED	CREDIT CARD FEES	MEMO/ CHK FEES	MISC	OVER/ SHORT	CLOSING BALANCE
School Taxes 2024-2025								
Croton Harmon	891,301.74	507,497.76						383,803.98
Hendrick Hudson	1,122,090.18	593,328.27						528,761.91
Lakeland	1,047,346.12	478,090.80						569,255.32
Putnam	137,583.17	60,897.87						76,685.30
Yorktown	57,343.76	7,777.04						49,566.72
Total School Taxes	3,255,664.97	1,647,591.74						1,608,073.23
School Penalty 2024-2025		82,187.02						
Town & County 2024	237,965.00	5,105.82						232,859.18
Town & County Penalty 2024		612.70						
Total Town, School,County, Pen		1,735,497.28						
Liens	1,782,774.78	74,592.17						1,708,182.61
Lien Interest		19,779.21						
Installment Plan	27,452.64							27,452.64
Installment Plan Interest								
Total Lien & Interest		94,371.38						
TOTALS Base & Interest	-	1,829,868.66		1,792.41	235.00		1.99	1,831,898.06

02122025CLM - Payment (\$3,707.95) was made to the SBL # 12.19-3-23.1 in error. Payment was reversed and posted to the correct SBL # 12.19-3-23 also includes balance due, 10% penalty, and \$5 memo fee.

02162025cor - 2024 2nd half school tax payment for SBL # 12.19-3-23.1

Payment was sent directly and deposited by the Comptrollers office for Liens through 08/2023 per the Judge.


Wt payment from the Town of Cortlandt {54.8-3-18} for School Tax bill # 007992



Account#	Account Description	Fee Description	Qty	Local Share
	Marriage License	marriage license	7	122.50
	TOWN CLERK FEES	Birth Certificates	137.5	1,375.00
		Carting License	13	3,250.00
		Death Certificates	266	2,660.00
		Dog Release Fee	1	25.00
		EZPass	1	25.00
		Genealogy	2	44.00
		Marriage Copy	6	60.00
		<b>Sub-Total:</b>		<b>\$7,561.50</b>
A2544			1	0.00
	Dog Licensing	Female, Spayed	17	153.00
		Female, Unspayed	1	15.00
		Male, Neutered	21	189.00
		Male, Unneutered	4	60.00
		Replacement Tags	2	10.00
		<b>Sub-Total:</b>		<b>\$427.00</b>
			<b>Total Local Shares Remitted:</b>	<b>\$7,988.50</b>
Amount paid to:	NYS Ag. & Markets for spay/neuter program			53.00
Amount paid to:	Nystatedept. For Marriage Lic.			157.50
<b>Total State, County &amp; Local Revenues:</b>		<b>\$8,199.00</b>	<b>Total Non-Local Revenues: \$210.50</b>	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Laroue Ross Shatzkin, Town Clerk, Town of Cortlandt, during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.




\_\_\_\_\_ 3/3/25 \_\_\_\_\_ 03/04/2025  
 Supervisor Date Town Clerk Date



*Mayor*  
Brian Pugh

*Trustees*  
Nora Moriarty Nicholson  
Cara Politi  
Len Simon  
Maria F. Slippen

*Village Manager*  
Bryan T. Healy

*Village Treasurer*  
Daniel Tucker

*Village Clerk*  
Pauline DiSanto

February 27, 2025

Dr. Richard Becker  
Town of Cortlandt Supervisor  
1 Heady Street  
Cortlandt Manor, New York 10567

Dear Dr. Becker:

I am writing on behalf of the Village of Croton-on-Hudson Board of Trustees to express a strong interest in the proposed town-wide curbside composting program. This initiative aligns with our community's commitment to environmental sustainability and would benefit our residents, who have demonstrated robust interest in commercial composting.

Our current drop-off program operates at capacity; in fact, there is currently a waiting list for more residents to join the program. This participation is evidence of the demand for convenient composting options and an indication of the potential for growth with the establishment of a curbside collection program for food scraps. In fact, residents participating in the program frequently ask if curbside composting is in the future.

I understand that the Town Board is in the process of evaluating the program's feasibility and scope. Of particular importance is the Town's efforts to line up grant funding to defray the cost of acquiring the necessary equipment and standing up the program.

Please keep the Village informed of your progress. This will enable us to commence discussions and collaborative planning for a composting program for our residents.

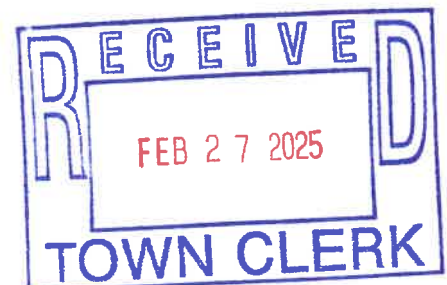
At the appropriate time, the Village Board wishes to initiate discussions regarding an Intermunicipal Agreement (IMA) between the Village of Croton-on-Hudson and the Town of Cortlandt to share resources and collaborate on this program.

I look forward to the Village being a partner with the Town of Cortlandt on this project.

Sincerely,

Bryan T. Healy  
Village Manager

Cc: Village Board of Trustees  
Frank Balbi, Superintendent of Public Works



**From:** [historicaljeff@aol.com](mailto:historicaljeff@aol.com) <[historicaljeff@aol.com](mailto:historicaljeff@aol.com)>  
**Sent:** Sunday, February 16, 2025 10:07 PM  
**To:** Claudia Vahey <[ClaudiaV@townofcortlandt.com](mailto:ClaudiaV@townofcortlandt.com)>  
**Subject:** roadside markers

**CAUTION:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi, Claudia,

Once again I hope you can help me.

I am belatedly following up on auto accidents that damaged two blue-and-gold roadside markers on Oregon Road in 2021 and, in the wake of the Covid-19 pandemic, never were resolved.

1. The "Van Cortlandt Plot" marker, near the entrance to Hillside Cemetery, was knocked over by a car late Sunday morning, May 2. The state police report I finally received did not indicate an insurance company to contact regarding a claim. I recovered the pole but the marker was gone by the time I got to the scene and was never found.

2. The "Jones Homestead" marker, a short distance away on the opposite side of the road, was knocked over by a car Sunday afternoon, June 20. I never received a state police report, and the "Accident Information Exchange Form" I received from the Town's Christina Edwards (thank you) indicated only "Allstate Fire and Casualty Insurance" with no specific contact information. Town highway workers (thank you) brought the broken marker to the garage in Verplanck, where I picked it up and brought it to the Little Red Schoolhouse. Unfortunately, it is not repairable.

Is it worth trying, at this admittedly late date, to get the information to pursue insurance claims? If so, would you be able to help me get the full accident reports - with insurance information - from the state police? Their response to several phone messages from me and a visit to the station shortly after the incidents was always the same - leave your name and number and somebody will get back to you. But nobody ever did.

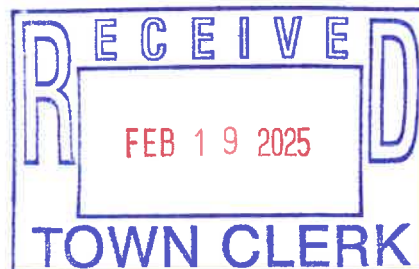
Otherwise, would the Town be able to help us underwrite the cost of replacement markers? The current cost per marker is \$1,560 (marker, pole and shipping).

As always, thanks for your help and guidance.

Jeff Canning

Past President

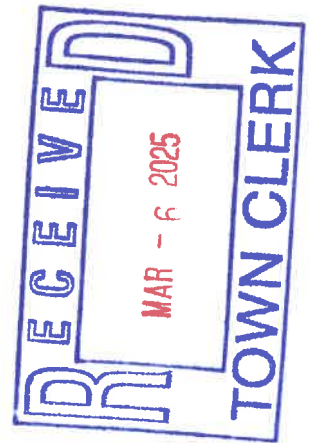
Van Cortlandtville Historical Society





## Friends of the Old Croton Aqueduct

March 6, 2025



Laroue Shatzkin  
Cortlandt Town Clerk's Office  
1 Heady Street  
Cortlandt Manor, NY 10567

Dear Ms. Shatzkin,

I am pleased to announce that The Friends of the Old Croton Aqueduct will again be participating in the annual I Love My Park Day initiated by Parks & Trails New York (PTNY) in coordination with the NYS Office of Parks, Recreation and Historic Preservation. This year the designated day is Saturday May 3<sup>rd</sup>, with May 4<sup>th</sup> as the rain date. Our plan is to work with volunteers to cut invasive vines and remove invasive plants from sections of the OCA State Historic Park that run through the Town of Cortlandt. We will also remove any trash we encounter and possibly address some drainage problems on the trail.

Since there are no convenient parking places available for the volunteers, I am writing, as I have done in the past, to request permission for volunteers to park on the west side of Quaker Bridge Road between #124 Quaker Bridge Road and #99 Quaker Bridge Road, from 9:00am to 3:00pm. This area is currently designated as a no parking zone. Last year we had 135 participants, the most ever! Probably the publicity provided by the Town made a difference. Even with that large number, the parking area allotted to us appeared to be sufficient since volunteers are encouraged to carpool, neighbors walk to the site, and we expect many families with children. Traditionally we find that some will leave early, thus making space for those arriving later in the day.

This will be our thirteenth year hosting this event. We have been pleased to have obtained permission for parking for these extremely successful events in the past held on the first Saturday in May.

Thank you for considering this request and for helping guide it through the approval process.

Diane C. Alden, Event Coordinator &  
Board Member, Friends of the Old Croton Aqueduct  
124 Quaker Bridge Road  
Croton on Hudson, NY 10520  
[daldenpc@bestweb.net](mailto:daldenpc@bestweb.net), (914) 941-8536

Cc: Richard Becker  
James Creighton  
Stephen Ferreira

The Keeper's House  
15 Walnut Street  
Dobbs Ferry, NY 15022

Mailing address:  
P.O. Box 182  
Hastings on Hudson, NY. 10706

**DRAFT**

**RESOLUTION**

**NUMBER X-25**

**(RE: ACCEPT THE 2024 MEMBER LIST OF VOLUNTEER AMBULANCE WORKERS FOR THE CORTLANDT COMMUNITY VOLUNTEER AMBULANCE AWARD PROGRAM)**

**WHEREAS**, the Cortlandt Community Volunteer Ambulance Corps has submitted a list of volunteers eligible for the Service Award Program for the year 2024;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Board of the Town of Cortlandt does hereby accept the annexed 2024 list of eligible volunteers submitted by the Cortlandt Community Volunteer Ambulance Corps.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on March 11, 2025  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER X-25**

**(AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE AN IMA WITH THE VILLAGE OF BUCHANAN FOR ANIMAL CONTROL AND LICENSING SERVICES)**

**WHEREAS**, the Mayor of Buchanan requested an intermunicipal agreement (“IMA”) with the Town of Cortlandt for Animal Control and Dog Licensing services; and

**WHEREAS**, the Town’s Animal Control services fall under the Department of Technical Services and dog licenses are issued by the Town Clerk’s Office; and

**WHEREAS**, the Town has sent a proposal to the Village of Buchanan for its review which would allow the Town to cover its costs in assisting the Village of Buchanan and would help the Village to comply with its requirements under the Agriculture and Markets Law;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Supervisor is authorized to execute an IMA with the Village of Buchanan to provide the Village with Animal Control and Dog Licensing services subject to the approval of the IMA by the Town Attorney’s Office.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted March 11, 2025  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

NUMBER **X-25**

**(AUTHORIZE THE TOWN SUPERVISOR TO EXECUTE A LICENSE AGREEMENT  
WITH THE OWNER OF 15 COBBLESTONE LANE)**

**WHEREAS**, there are existing walls and stone pillars (the “Encroachments”) located in the Town’s right-of-way installed by the owner of 15 Cobblestone Lane; and

**WHEREAS**, the Encroachments were discovered when the property owner was working to clear outstanding requirements with Code Enforcement; and

**WHEREAS**, the owner understands it is the owner’s responsibility to maintain & repair the Encroachments;

**NOW, THEREFORE, BE IT RESOLVED**, that the Supervisor is authorized to execute a license agreement with the owner of 15 Cobblestone Lane subject to approval of the agreement by the Town Attorney’s Office.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted March 11, 2025  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER X-25**

**(RE: REAPPOINT ALL MEMBERS TO THE CLIMATE SMART GREEN TEAM AND APPOINT NEW MEMBERS)**

**WHEREAS**, the Town of Cortlandt participates in the New York State Department of Environmental Conservation Climate Smart Communities (CSC) program, and

**WHEREAS**, the through this program the Town completes a variety of green/sustainable projects, acquires points to receive a level of Statewide Certification, and grant funding to complete additional green/sustainable projects, and

**WHEREAS**, the formation of a Climate Smart Green Team in 2024 was a mandatory requirement of the CSC program and provided the opportunity to receive a maximum of 20 points towards maintaining our Bronze Level CSC Certification, and

**WHEREAS**, to more accurately reflect the work of the Team, it shall be renamed the Climate Smart Task Force; and

**WHEREAS**, the all previous Climate Smart Task Force members shall be reappointed and one new member added by the Town Board, and hold regular meetings to continue to develop a government operations and community climate action plan and to exchange ideas, coordinate efforts and create a clearer path forward for the Town's climate action planning and implementation process;

**NOW THEREFORE BE IT RESOLVED**, that the following are hereby appointed to the Climate Smart Green Team for a term of one-year:

<b>CHRISTOPHER KEHOE</b>	Planner
<b>MICHELLE ROBBINS</b>	Assistant Planner
<b>PATTY ROBCKE</b>	Comptroller
<b>STEPHEN FERREIRA</b>	Director of Dept of Environmental Services
<b>MICHAEL PREZIOSI</b>	Director of Dept of Technical Services
<b>JENNIFER GLASHEEN</b>	Director of Purchasing
<b>CLAUDIA VAHEY</b>	Director of Operations
<b>MICHAEL CUNNINGHAM</b>	Deputy Town Attorney
<b>JAMES CREIGHTON</b>	Councilman/Deputy Supervisor
<b>MICHELLE PICCOLO-HILL</b>	Resident

**BE IT FURTHER RESOLVED**, that Councilman James Creighton, appointed above, shall serve as Liaison to the Town Board for the Climate Smart Task Force.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on March 11, 2025  
At a Regular Meeting  
Held at Town Hall**



**DRAFT**

**RESOLUTION**

**NUMBER X-25**

**(REAUTHORIZE FIELD ENHANCEMENT PROGRAM FOR TOWN FIELDS WITH  
CORTLANDT NATIONAL LITTLE LEAGUE, CORTLANDT AMERICAN LITTLE  
LEAGUE, AND THE GIRLS' SOFTBALL LEAGUE)**

**WHEREAS**, the Town Supervisor and the Town Board have always been large supporters of youth sports in the Town; and

**WHEREAS**, certain programs, such as youth baseball and softball, were originally run by the Town's in-house Recreation Department, but shifted to being run by outside organizations at the request of the participants; and

**WHEREAS**, the youth baseball and softball leagues use Town-owned and leased fields; and

**WHEREAS**, the Town's elected officials and staff worked with Cortlandt National Little League, Cortlandt American Little League, and the Girls' Softball League in 2021, allotting \$10,000 per year per organization for three years for fields used by each organization subject to review of costs by Town Staff; and

**WHEREAS**, the field improvements over the past three years have been lauded by the participants and their family members as they have improved safety and gameplay; and

**WHEREAS**, the Town Board wishes to renew this successful partnership to benefit the many youth members who participate in the aforementioned organizations;

**NOW, THEREFORE, BE IT RESOLVED**, the Town renews the field enhancement program for fields owned or leased by the Town of Cortlandt with Cortlandt National Little League, Cortlandt American Little League, and the Girls' Softball League.

**BE IT FURTHER RESOLVED**, that the allotted funding for fields used by each organization shall not exceed \$10,000 per year per organization for the years 2025-2027 subject to a review of costs by the Town Supervisor and Town staff.

**BE IT FURTHER RESOLVED** that unused funds shall be carried over to subsequent years for field improvements.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted March 11, 2025  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**DRAFT**

**RESOLUTION**

**NUMBER X-25**

**(AUTHORIZE PAYMENT OF SNOW PLOWING CHARGE)**

**WHEREAS**, Sprint Spectrum L.P. sued the Town Board of the Town of Cortlandt, Croton Park Colony, Inc., and individual homeowners in the early 2000s over an application to install wireless technology in the Croton Park Colony area; and

**WHEREAS**, as part of a settlement, it was agreed that Croton Park Colony, Inc. would be reimbursed up to a specified amount for snow plowing charges; and

**WHEREAS**, since new telecommunications infrastructure was approved for the area, the Supervisor and Town Board believe that it is prudent to pay snow plowing charges;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Comptroller is authorized to reimburse Croton Park Colony, Inc. \$8,140.00 for snow plowing charges for the 2024-2025 season as per the request submitted by Croton Park Colony, Inc.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted March 11, 2024  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER X-25**

**(AUTHORIZE CONTRACT FOR SAFE AND HUMANE GOOSE CONTROL FOR  
TOWN OF CORTLANDT PARKS & FIELDS)**

**WHEREAS**, the Town of Cortlandt is hosting many events at the Cortlandt Waterfront Park; and

**WHEREAS**, there is a large goose population that frequents Cortlandt Waterfront Park; and

**WHEREAS**, waste from geese contains harmful bacteria that can pose a danger to people and excessive grazing causes damage to the grass; and

**WHEREAS**, GEESE OFF! provides expertly trained Border Collies to manage and control goose populations and other humane techniques to stymie egg production; and

**WHEREAS**, the border collies are not used for hunting the geese, and the Border Collies are trained to use non-lethal chase techniques to encourage the geese to relocate;

**NOW, THEREFORE, BE IT RESOLVED**, that the Town Supervisor is authorized to execute an agreement with GEESE OFF! Located at 3 Oak Hill Road, Ardsley NY 10502 for humane geese control at the Cortlandt Waterfront Park at a cost of \$385 per week for the period of April 1, 2025-October 31, 2025, with optional second and third year extensions.

**BE IT FURTHER RESOLVED** that the Supervisor is authorized to expand the locations patrolled by GEESE OFF! so long as the total expenditure per week does not exceed \$1,000 in total for all of GEESE OFF!'s services.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted March 11, 2025  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER X-24**

**(AUTHORIZE A PROFESSIONAL SERVICES AGREEMENT WITH ENORMOUS  
CREATIVE)**

**WHEREAS**, for the last three years, the Town has utilized a media and public relations contract with Enormous Creative; and

**WHEREAS**, this contract has been very successful in producing high quality material that has both increased outreach to residents as well as increased general knowledge and education about the Town's various services and programs; and

**WHEREAS**, the Town Board is desirous of continuing to utilize the services of Enormous Creative; and

**NOW, THEREFORE, BE IT RESOLVED** that the Town Supervisor is authorized to execute a professional services contract with Enormous Creative for a sum not to exceed \$5,000 per month.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted March 11, 2025  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER X-25**

**(AWARD BID 2025-03 FOR TOWN WELCOME SIGNS)**

**WHEREAS, Blink Marketing DBA Blink Signs** of 1925 St Clair Ave, Cleveland, OH 44114 is lowest bid price for Welcome Signs; and

**WHEREAS,** the Director of Department of Technical Services and the Purchasing Director have reviewed the quotations and recommends awarding a one-time contract totaling \$14,760;

**NOW, THEREFORE, BE IT RESOLVED,** the Supervisor is hereby authorized to execute the contract documents and the Town Comptroller will secure necessary funds.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted March 11, 2025  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER X-25**

**(AWARD BID 2025-01 FOR PRINTING OF THE RECREATION PLANNER)**

**WHEREAS, Indiana Printing and Publishing Company Inc.** of Indiana Springs Road, Indiana PA 15701 is lowest bid price for Recreation Planner; and

**WHEREAS,** the Director of Recreation and the Purchasing Director have reviewed the quotations and recommends awarding a one-year contract totaling \$51,622 with additional pages 4 pages at \$444-\$492 and 8 pages \$884-\$886. Further, this contract also includes an optional second- and third-year extension;

**NOW, THEREFORE, BE IT RESOLVED,** the Supervisor is hereby authorized to execute the contract documents and the Town Comptroller will secure necessary funds.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted March 11, 2025  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

NUMBER **X-25**

**(AUTHORIZE THE PLACEMENT OF TWO HISTORIC ROADSIDE MARKERS ON OREGON ROAD)**

**WHEREAS**, the Van Cortlandtville Historical Society has requested that the Town assist in replacing two Historical Roadside Markers on Oregon Road; and

**WHEREAS**, these Roadside Markers included the “Van Cortlandt Plot” marker and the “Jones Homestead” marker; and

**WHEREAS**, the Town Board wishes to preserve the notice that these Historical Roadside Markers provide of historically significant locations in the Town;

**NOW, THEREFORE, BE IT RESOLVED**, the Town Board does hereby authorize the purchase and installation of the two aforementioned Historical Roadside Markers with the cooperation and assistance of the Van Cortlandtville Historical Society at a cost not to exceed \$4,120.; and

**BE IT FURTHER RESOLVED**, the Comptroller is authorized to amend the budget to fund the same.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted March 11, 2025  
At a Regular Meeting  
Held at Town Hall**



**DRAFT**

**RESOLUTION**

**NUMBER 122-24**

**(RE: AUTHORIZATION TO PERMIT PARKING ALONG THE WEST SIDE OF QUAKER BRIDGE ROAD ON MAY 3, 2025 WITH A RAIN DATE OF MAY 4, 2025)**

**WHEREAS**, the Friends of Old Croton Aqueduct, Inc. plan to remove invasive vines and plants from the Old Croton Aqueduct on May 3, 2025 with a rain date of May 4, 2025; and

**WHEREAS**, the Friends of Old Croton Aqueduct, Inc. have requested that parking be permitted between 99 and 124 Quaker Bridge Road on the west side of the street during daylight hours on May 3, 2025 and May 4, 2025; and

**WHEREAS**, the Department of Environmental Services has evaluated the request and recommends that the request be granted; and

**NOW, THEREFORE, BE IT RESOLVED**, that parking shall be permitted along the West Side of Quaker Bridge Road between 99 and 125 Quaker Bridge Road between the hours of 8:00 AM and 4:00 PM on May 3, 2025 and May 4, 2025.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on March 11, 2025  
At a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**DRAFT**

**NUMBER X-25**

**RE: (AUTHORIZE AMENDMENT TO TE CONTRACT 2024.18 DEMOLITION OF 78 LOCUST AVENUE, CORTLANDT MANOR, NY 10567)**

**WHEREAS**, additional asbestos containing material (ACM) was identified during demolition; and

**WHEREAS**, the Contractor Dan's Hauling & Demo, Inc., is required to abatement these additional areas which were not contemplated in the original bid; and

**WHEREAS**, the Contractor will abatement at a time and material cost, estimated not to exceed Forty Thousand Dollars (\$40,000).

**NOW THEREFORE BE IT RESOLVED**, that an additional contingency in the amount of Forty Thousand Dollars (\$40,000) is approved.

**BE IT FURTHER RESOLVED**, that the Supervisor is hereby authorized to execute the contract documents subject to approval of the same by the Trustees of the NWJWW and by the Town Attorney; and

**BE IT FURTHER RESOLVED**, that all costs associated with this project shall be distributed to the participating member of the NWJWW based on their percentage share as outlined in the intermunicipal agreement and charter of the NWJWW.

**BE IT FURTHER RESOLVED**, that the Comptroller is hereby authorized to amend the budget accordingly.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ SHATZKIN  
TOWN CLERK**

**Adopted on March 11, 2025  
at a Regular Meeting  
Held at the Town Hall**

**RESOLUTION**

**DRAFT**

**NUMBER X-25**

**RE: (APPOINT ERIN MCGUINNESS PROVISIONALLY TO THE TITLE OF  
PROGRAM SUPERVISOR AT NOR-WEST)**

**WHEREAS**, interviews were held for the position for Program Supervisor – Nor-West WENDY with an interview committee consisting of Director of Recreation, Ken Sherman, Director of Norwest, Ed McKay, and Director of Operations, Claudia Vahey; and

**WHEREAS**, the interview committee has recommended the appointment of Erin McGuinness to the position of Program Supervisor – Nor-West; and

**WHEREAS**, the Members of the Town Board have agreed to this recommendation; and

**NOW, THEREFORE, BE IT RESOLVED**, that Ms. Erin McGuinness be and hereby is Provisionally appointed to the title of Program Supervisor - Nor-West. Ms. McGuinness will be paid an annual salary at 6WC – Step 1 (\$57,515). This is a provisional appointment as for Civil Service Purposes. This appointment is subject to the successful completion of drug screening, background check, reference checks, and pre-employment physical.

**BE IT FURTHER RESOLVED**, this appointment is effective March 12, 2025.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on March 11, 2025  
at a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER X-25**

**RE: (APPOINT MELISSA WASSIL PROVISIONALLY TO THE TITLE OF RECREATION ASSISTANT AT THE MURIEL MORABITO COMMUNITY CENTER)**

**WHEREAS**, the Muriel H. Morabito Community Center has a vacancy; and

**WHEREAS**, interviews were held by Supervisor Richard Becker, Director of Recreation Ken Sherman, Director of Office of the Aging Dawn Mahoney, and Director of Operations Claudia Vahey; and

**WHEREAS**, the interview committee has recommended the provisional appointment of Melissa Wassil and the Town Board has agreed this request;

**NOW, THEREFORE, BE IT RESOLVED**, that Mrs. Melissa Wassil of 200 7<sup>th</sup> Street in Verplanck, be and hereby is provisionally appointed to the title of Recreation Assistant. Mrs. Wassil will be paid an annual salary of \$54,545 - 5WC – Step 1. This is a provisional appointment for Civil Service Purposed. This appointment is subject to the successful completion of drug screening, background check, reference checks, and pre-employment physical.

**BE IT FURTHER RESOLVED**, this appointment is effective March 17<sup>th</sup>, 2025.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on March 11, 2025  
At a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**DRAFT**

**NUMBER X-25**

**RE: (APPOINT JEAZETTE LALCHANDANI PROVISIONALLY TO THE TITLE OF PART-TIME SENIOR ACCOUNT CLERK IN THE OFFICE OF THE RECEIVER OF TAXES)**

**WHEREAS**, the Receiver of Taxes is in need of an additional staff member; and

**WHEREAS**, the Civil Service List for the title of Senior Account Clerk was canvassed in accordance with Westchester County Rules and Procedures; and

**WHEREAS**, interviews were conducted and no candidates were found; and

**WHEREAS**, Receiver of Taxes Debra Carter is requesting the appointment of Jeazette Lalchandani; and

**WHEREAS**, the Town Board has agreed to said request; and

**NOW, THEREFORE, BE IT RESOLVED**, that Ms. Jeazette Lalchandani of 1245 S. Division St. Peekskill, be and hereby is provisionally appointed to the title of Part Time Senior Account Clerk. Ms. Lalchandani will be paid an hourly wage of \$31.6017 AFSCME WC 6 – Step 1. This is a provisional appointment for Civil Service purposes. This appointment is subject to the successful completion of drug screening, background check, reference checks, and pre-employment physical.

**BE IT FURTHER RESOLVED**, this appointment is effective March 12, 2025.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on March 11, 2025  
At a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**DRAFT**

**NUMBER X-25**

**(RE: AUTHORIZE THE APPOINTMENT OF ASHLEY ROBERTINE AS A PART TIME  
EMPLOYEE IN THE RECREATION DEPARTMENT FOR THE YOUTH CENTER)**

**NOW, THEREFORE BE IT RESOLVED**, that Ashley Robertine be appointed in the Recreation Department, with a start date of March 12, 2025. This appointment is subject to completion of drug screening.

**BE IT FURTHER RESOLVED**, Ms. Robertine shall be compensated at an hourly rate of pay of \$18.00.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on March 11, 2025  
at a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER X-25**

**(RE: AUTHORIZE THE APPOINTMENT OF VICTOR MOLINO AS A PART TIME EMPLOYEE IN THE RECREATION DEPARTMENT FOR THE YOUTH CENTER)**

**NOW, THEREFORE BE IT RESOLVED**, that Victor Molino be appointed in the Recreation Department, with a start date of March 12, 2025. This appointment is subject to completion of drug screening.

**BE IT FURTHER RESOLVED**, Mr. Molino shall be compensated at an hourly rate of pay of \$18.00.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on March 11, 2025  
at a Regular Meeting  
Held at Town Hall**

**RESOLUTION**

**DRAFT**

**NUMBER X-25**

**(RE: AUTHORIZE A LEAVE OF ABSENCE FOR AN EMPLOYEE IN DOTS –  
ENGINEERING EFFECTIVE MARCH 12, 2025)**

**RESOLVED**, that the following employee is authorized a Leave of Absence:

Employee ID # 770942 – Effective March 12, 2025 – April 30, 2025

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted on March 11, 2025  
at a Regular Meeting  
Held at Town Hall**



**RESOLUTION**

**DRAFT**

**NUMBER X-25**

**(RE: AUTHORIZE A LEAVE OF ABSENCE FOR AN EMPLOYEE IN DES – PARKS  
EFFECTIVE MARCH 10, 2025)**

**RESOLVED**, that the following employee is authorized a Leave of Absence:

Employee ID # 563966 – Effective March 10, 2025 – March 30, 2025

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROU ROSE SHATZKIN  
TOWN CLERK**

**Adopted on March 11, 2025  
at a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER X-25**

**(SCHEDULE A PUBLIC HEARING FOR APRIL 22, 2025 TO EXTEND THE BATTERY ENERGY STORAGE MORATORIUM)**

**WHEREAS**, the Town Board approved a 9-month Battery Energy Storage Moratorium at its meeting on January 23, 2024; and

**WHEREAS**, that Moratorium was extended on October 22, 2024; and

**WHEREAS**, the technology for Battery Energy Storage Systems continues to rapidly evolve, and the Town Board believes that an extension of the Moratorium through the end of 2025 will allow the Town additional time to speak with industry experts and for the State and County to issue further guidance; and

**WHEREAS**, many other local municipalities currently have moratoria in place;

**NOW, THEREFORE, BE IT RESOLVED** that a Public Hearing is scheduled for April 22, 2025 at 7:00 PM at Town Hall, 1 Heady Street, Cortlandt Manor, New York 10567 for an extension of the Battery Energy Storage Moratorium.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted March 11, 2025  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER X-25**

At a meeting of the Town Board of the Town of Cortlandt, Westchester County, New York, held at the Town Hall, in Cortlandt Manor, New York in said Town, on March 11, 2025, at 7 o'clock P.M., Prevailing Time.

**PRESENT:**

Richard H.Becker  
Supervisor

James Creighton  
Councilperson

Cristin Jacoby  
Councilperson

Robert E. Mayes  
Councilperson

Joyce C. White  
Councilperson

-----  
In the Matter  
of  
The Increase and Improvement  
of Facilities of the Cortlandt Consolidated  
Water District in the Town of Cortlandt,  
Westchester County, New York  
\_\_\_\_\_

:  
:  
:  
:  
:  
:  
:  
:  
:  
:  
:

ORDER  
CALLING  
PUBLIC  
HEARING

WHEREAS, the Town Board of the Town of Cortlandt, Westchester County, New York, has caused to be prepared a plan and report, including an estimate of cost, pursuant to Section 202-b of the Town Law, relating to the increase and improvement of the facilities of the Cortlandt Consolidated Water

District (the “Water District”) in the Town of Cortlandt, Westchester County, New York, consisting of the replacement of mains and improvements to interconnection and water tanks, at a maximum estimated cost of \$6,000,000; and

WHEREAS, it is now desired to call a public hearing on the question of the increase and improvement of the facilities of the Water District in the matter described above, and to hear all persons interested in the subject thereof, concerning the same, in accordance with the provisions of Section 202-b of the Town Law; NOW, THEREFORE, IT IS HEREBY

ORDERED, by the Town Board of the Town of Cortlandt, Westchester County, New York, as follows:

Section 1. A public hearing will be held at the Town Hall, in Cortlandt, New York, in said Town, on April 22, 2025, at 7 o'clock P.M., Prevailing Time, on the question of the increase and improvement of the facilities of the Cortlandt Consolidated Water District in the Town of Cortlandt, Westchester County, New York, in the manner described in the preambles hereof, and to hear all persons interested in the subject thereof, concerning the same, and to take such action thereon as is required or authorized by law.

Section 2. The Town Clerk is hereby authorized and directed to cause a copy of the Notice of Public Hearing hereinafter provided to be published once in the official newspaper, and also to cause a copy thereof to be posted on the sign board of the Town, such publication and posting to be made not less than ten, nor more than twenty, days before the date designated for the hearing.

Section 3. The notice of public hearing shall be in substantially the following form:

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Town Board of the Town of Cortlandt, Westchester County, New York, will meet at the Town Hall, in Cortlandt, New York, in said Town, on April 22, 2025, at 7 o'clock P.M., Prevailing Time, for the purpose of conducting a public hearing in relation to the proposed increase and improvement of the facilities of the Cortlandt Consolidated Water District in said Town, consisting of the replacement of mains and improvements to interconnection and water tanks, at a maximum estimated cost of \$6,000,000.

At said public hearing said Town Board will hear all persons interested in the subject matter thereof.

Dated: Cortlandt, New York,  
March 11, 2025.

BY ORDER OF THE TOWN BOARD OF  
THE TOWN OF CORTLANDT,  
WESTCHESTER COUNTY, NEW YORK

Laroue Rose Shatzkin  
Town Clerk

Section 4. This Order shall take effect immediately. The question of the adoption of the foregoing Order was duly put to a vote on roll call, which resulted as follows:

Supervisor Richard H. Becker	VOTING	X
Councilperson James F. Creighton	VOTING	X
Councilperson Cristin Jacoby	VOTING	X
Councilperson Robert E. Mayes	VOTING	X
Councilperson Joyce C. White	VOTING	X

The order was thereupon declared duly adopted.

\* \* \* \* \*

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROU SHATZKIN  
TOWN CLERK**

**Adopted on March 11, 2025  
at a Regular Meeting  
Held at the Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER X-25**

**(SCHEDULE A PUBLIC HEARING FOR APRIL 22, 2025 TO CONSIDER AMENDING  
CHAPTER 15 OF THE TOWN CODE RELATED TO THE CONSERVATION  
ADVISORY COUNCIL)**

**WHEREAS**, the Conservation Advisory Council has provided sound advice to the Town Board on all matters related to Conservation; and

**WHEREAS**, there are many qualified student members of the community who wish to serve on the Conservation Advisory Council; and

**WHEREAS**, to accommodate these applicants, the Town Board wishes to amend the Code to expand the number of members of the community that can serve on the CAC as well as utilize the opportunity for any other updates that may be pertinent;

**NOW, THEREFORE, BE IT RESOLVED** that the Town Board will schedule a Public Hearing for a local law amending provisions of the Town Code related to the CAC for April 22, 2025 at 7:00 PM at Town Hall located at 1 Heady Street, Cortlandt Manor, New York 10567.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted March 11, 2025  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER X-25**

At a regular meeting of the Town Board of the Town of Cortlandt, Westchester County, New York, held at the Town Hall, in Cortlandt Manor, New York, in said Town, on the 11<sup>th</sup> day of March, 2025, at 7:00 o'clock P.M., Prevailing Time.

PRESENT:

RICHARD H. BECKER  
Supervisor

JAMES F. CREIGHTON  
Councilman

CRISTIN JACOBY  
Councilwoman

ROBERT E. MAYES  
Councilman

JOYCE C. WHITE  
Councilwoman

---

In the Matter

Of

Proposed Creation of the Bear Mountain  
Sewer District in the Town of  
Cortlandt, Westchester County, New York  
Pursuant to Article 12 of the Town Law

ORDER CALLING  
PUBLIC HEARING

---

**WHEREAS**, on October 8, 2024, Town Staff received a Map, Plan, and Report from DTS Provident Design Engineering, LLP (“DTS Provident”) in furtherance of a Petition pursuant



to Article 12 of the New York State Town Law to expand the existing Jacobs Hill Sewer District;  
and

**WHEREAS**, DTS Provident was Petitioning the Town on behalf of its client Bilal Ahmad who received site plan approval for a hotel to be located at 2054 East Main Street (SBL 23.20-1-2 & SBL 23.20-1-3); and

**WHEREAS**, after reviewing the Map, Plan, and Report, the Town has decided that creation of a new Sewer District called the “Bear Mountain Sewer District” is more appropriate than expanding the Jacobs Hill Sewer District; and

**WHEREAS**, the District Boundaries shall include the following parcels: Section 23.20, Block 3, Lots 1, 2, 3, 4, 5, 6 & 13, Section 23.20, Block 2, Lot 10 and the Hotel Development Site: Section 23.20, Block 1, Lots 2 & 3; and

**WHEREAS**, the infrastructure is existing and no improvements are expected to be made outside of normal repairs; and

**WHEREAS**, there is no proposed expenditure for the proposed Bear Mount Sewer District as the infrastructure is existing;

**NOW, THEREFORE, BE IT ORDERED**, that the Town Board shall meet at the Town Hall, 1 Heady Street, Cortlandt Manor, New York, on the 13<sup>th</sup> day of May, 2025 at 7:00 p.m., for the purpose of conducting a public hearing on the creation of the Bear Mountain Sewer District and hear all persons interested in the subject thereof.

**NOW, THEREFORE, BE IT FURTHER ORDERED**, that the Town Clerk is hereby authorized and directed to cause a copy of this order to be published once in the newspaper, and also to post a copy thereof on the Town signboard maintained by the Town Clerk, not less than ten

(10) nor more than twenty (20) days before the day designated for the hearing as aforesaid, all in accordance with the provisions of Article 12 of the Town Law.

<u>RICHARD H. BECKER</u> Supervisor	VOTING	___
<u>JAMES F. CREIGHTON</u> Councilman	VOTING	___
<u>CRISTIN JACOBY</u> Councilwoman	VOTING	___
<u>ROBERT E. MAYES</u> Councilman	VOTING	___
<u>JOYCE C. WHITE</u> Councilwoman	VOTING	___

The resolution was thereupon declared duly adopted.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUÉ ROSE SHATZKIN  
TOWN CLERK**

**Adopted on March 11, 2025  
At a Regular Meeting  
Held at Town Hall**

**DRAFT**

**RESOLUTION**

**NUMBER X-25**

**(SCHEDULE A SPECIAL TOWN BOARD MEETING FOR MARCH 24, 2025 AT 6:00 PM TO RENEW TOWN INSURANCE POLICIES)**

**WHEREAS**, the Town's insurance brokers have been working on obtaining insurance proposals for the Town's policies, which expire on March 30, 2025; and

**WHEREAS**, in order to obtain the most competitive estimates, Town staff has recommended that a Special Meeting be scheduled for March 24, 2025 at 6:00 PM to approve the new insurance package for 2025-2026;

**NOW, THEREFORE, BE IT RESOLVED** that the Supervisor and Town Board Schedule a Special Meeting for March 24, 2025 at 6:00 PM at 1 Heady Street, Cortlandt Manor, New York 10567 to renew Town insurance policies.

**BE IT FURTHER RESOLVED** that the Supervisor and Town Board request that the Town Clerk provide notice of this Special Meeting.

**BY ORDER OF THE TOWN BOARD  
OF THE TOWN OF CORTLANDT  
LAROUE ROSE SHATZKIN  
TOWN CLERK**

**Adopted March 11, 2025  
At a Regular Meeting  
Held at Town Hall**