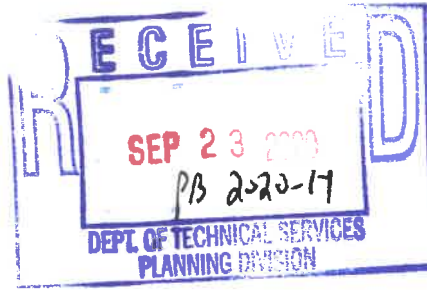




1600 Spring Valley Rd  
Ossining, NY 10562

P (914) 762-2912  
F (914) 762-2890

teatown.org  
info@teatown.org



September 21, 2020

Loretta Taylor  
Planning Board chairperson  
1 heady St.  
Cortlandt Manor, NY 10567

RE: Special Use Permit Renewal PB 5-15 Res. No. 19-15/Site Plan Amendment for tree removal and rock wall removal

Dear Ms. Taylor,

Teatown Lake Reservation herewith submits its application for renewal of PB 5-15 a Special Use Permit to conduct education programs at Teatown's Cliffdale Farm and a site plan amendment for the removal of trees and stone walls. We request a renewal of our Special use permit with no adjustments. Additional narrative and supporting documents related to the removal of trees and stone walls will be provided by Dr. Danielle Begley-Miller, Teatown's Director of Science and Stewardship.

Sincerely,

Dianne Barron  
Managing Director

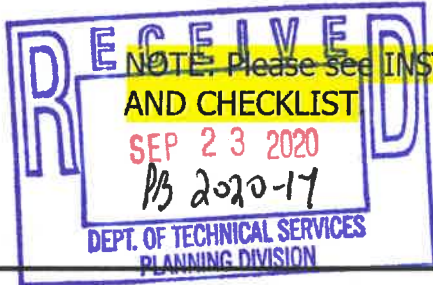
Copies ..... 1 ..... Planning Board  
..... Town Board  
..... Zoning Board  
..... Legal Dept.  
..... DOTS Director  
..... C.A.C.  
..... A.R.C.  
..... Applicant  
..... \_\_\_\_\_  
..... \_\_\_\_\_  
Sent 9/29/20

# TOWN OF CORTLANDT – PLANNING BOARD APPLICATION

## CHECK TYPE OF APPROVAL(S) REQUESTED

- Preliminary Subdivision  Conventional  Cluster   
 Lot Line Adjustment  Change of Use  
 Site Development Plan  Site Plan Amendment  
 Special Permit Renewal  Wetlands Permit  
 Steep Slopes Permit  Tree Removal Permit  
 Cell Tower  Accessory Apartment

For Official Use Only  
PB Case No. 2020-14  
Date Received: 9/23/20  
Fee Paid: \$ 500 Special Permit  
\$ 250 SOTA



NOTE: Please see INSTRUCTIONS AND CHECKLIST

**NAME OF PROJECT:** Cliffdale Farm Special Use Permit Renewal **SBL:** 79.08-1-1  
**ADDRESS OF PROJECT:** 57 Teatown Rd **OR SITE LOCATION: ON THE**  
north **SIDE OF** Teatown Rd **ZONING DISTRICT:** R80  
DIRECTION STREET

**OWNER:**  
**NAME:** Teatown Lake Reservation  
**MAILING ADDRESS:** 1600 Spring Valley Rd Ossining NY 10562  
**EMAIL:** dbaron@teatown.org **TELEPHONE #:** (914) 762-2912 x 112

**APPLICANT: (\*IF NOT OWNER, AN OWNER CONSENT FORM MUST BE ATTACHED)**  
**NAME:** above  
**MAILING ADDRESS:** \_\_\_\_\_  
**EMAIL:** \_\_\_\_\_ **TELEPHONE #:** \_\_\_\_\_

**ENGINEER/ARCHITECT**  
**NAME:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**EMAIL:** \_\_\_\_\_ **TELEPHONE #:** \_\_\_\_\_

**ATTORNEY OR OTHER CONTACT FOR THIS APPLICATION**  
**NAME:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_  
**EMAIL:** \_\_\_\_\_ **TELEPHONE #:** \_\_\_\_\_

**SCOPE/DESCRIPTION OF PROJECT**  
1. Special permit Renewal - no changes sought  
2. Tree Removal and rock wall Removal

**(ATTACH ADDITIONAL DOCUMENT IF NECESSARY)**

**CONFIRMATION OF ALL TAXES PAID:**

RECEIVER OF TAXES

DATE

STATE OF NEW YORK  
COUNTY OF WESTCHETER  
TOWN OF CORTLANDT

I Dianne Barron hereby depose and say that the above statements and the statements contained in the papers submitted in association with this application are true.

SIGNATURE OF OWNER, APPLICANT, REPRESENTATIVE Dianne Barron

If signing on behalf of an entity\*: \_\_\_\_\_

NAME

TITLE

PLEASE PRINT =

NAME: Dianne Barron DATE: 9-21-20

NOTARY PUBLIC  
STATE OF NEW YORK  
COUNTY OF WESTCHETER  
TOWN OF CORTLANDT

On this, the 21<sup>st</sup> day of September, 2020, before me a notary public, the undersigned personally appeared Dianne Barron known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument, and acknowledged that he executed the same for the purposes therein contained. In witness hereof, I hereunto set my hand and official seal. \_\_\_\_\_  
Notary Public.

\_\_\_\_\_  
NOTARY PUBLIC

\*If you are not the owner you need to fill out a separate "Owner Authorization" form

Melissa Carol Dellaquila  
Notary Public State of New York  
01DE6105084  
Qualified in Westchester County  
Expires: April 9, 2024

**TOWN OF CORTLANDT**  
**552289 - CORTLANDT**  
**SCHOOL TAX - 2020**

**DO NOT PAY - This is a receipt.**

We are sending this receipt to you for information purposes in accordance with the New York State "Property Taxpayer's Bill Of Rights".

TEATOWN LAKE RESERVATION INC  
 SPRING VALLEY RD  
 OSSINING, NY 10562

**BILL #** 002797  
**STATE AID** 5591438  
**NYS TAX FIN CD** 136  
**TAX YEAR** 2020  
**BANK**  
**PER ASSESSMENT ROLL** 07/01/2019  
**SCHOOL CODE** 552202

**TAX MAP #:** 79.8-1-1  
**LOCATION:** 57 TEATOWN RD  
**DIMENSIONS:** 83.19  
**PROPERTY CLASS:** Other Wild or Conservation L  
**ROLL SECTION:** 8  
**WARRANT DATE:** 8/20/2020 **FISCAL YEAR:** 07/01/2020-06/30/2021

**PROPERTY TAXPAYER'S BILL OF RIGHTS**

The Assessor estimates the Full Market Value of this property as of 07/01/2019 was 1387820

The Total Assesed Value of the property is: 21650

The Uniform Percentage Value used to establish assessments in your municipality was: 1.56%

If you feel your assessment is too high, you have the right to seek a reduction in the future. For further information, please ask your assessor for the booklet "How to File a Complaint on Your Assessment". Please note that the period for filling complaints on the above assessment has passed.

<u>Exemption</u>	<u>Value</u>	<u>Tax Purpose</u>	<u>Full Value Estimate</u>	<u>Exemption</u>	<u>Value</u>	<u>Tax Purpose</u>	<u>Full Value Estimate</u>
NON-PROFIT	21650	SC	1387820				

<u>Taxing Purpose</u>	<u>Total Tax Levy</u>	<u>% Change From Prior Year</u>	<u>Taxable Assessed Value or Units</u>	<u>Rate Per \$1,000 or per Unit</u>	<u>Tax Amount</u>
CROTON HARMON SCHOOL	39393811	1.7000	0	1233.220000	0.0000
CROTON LIBRARY	729877	-22.9000	0	22.870001	0.0000

\$0.00 Total Tax  
 \$0.00 \$0.00  
 \$0.00 Second Half Due by  
 \$ TOTAL PENALTY  
 \$ MISC FEES  
 \$0.00 TOTAL AMOUNT PAID

For your convenience we offer online payments as well as Email Receipting Registration and Email Reminders Notification at [townofcortlandt.com/tax](http://townofcortlandt.com/tax).

## PLANNING BOARD INSTRUCTIONS & CHECKLIST FOR SUBMISSION OF DOCUMENTS

**IMPORTANT:** Contact the Town's Department of Technical Services (914) 734-1080 to schedule an appointment with the Clerk to the Planning Board – Chris Kehoe, AICP to submit documents. Planning Board submissions can only be made between the hours of 2 PM and 4 PM on the submittal date. (See schedule on website) at Town Hall, 1 Heady Street, Cortlandt Manor NY. **You MUST have an appointment with Chris Kehoe, AICP, Dep. Director of DOTS Planning to submit to the Planning Board.**

A. **Complete the Application form and sign** and make sure all of the following are attached to the application. Please check off boxes in list to indicate completion. Done

<u>Supporting Document(s)</u>	<u># of Copies</u>	
1. Environmental Assessment Form	12	<input type="checkbox"/>
2. Plans size 11 X 17	12	<input type="checkbox"/>
3. FOLDED plans standard 24 x 36	2	<input type="checkbox"/>
4. Affidavit of Property Ownership/Deed	2	<input type="checkbox"/>
5. Owner Authorization Form (if Contract Vendee)	1	<input type="checkbox"/>
6. Recent Property Survey	2	<input type="checkbox"/>
7. Color photographs of the site, abutting properties	2	<input type="checkbox"/>
8. CD with all submissions as an individual PDF (jpeg)	1	<input type="checkbox"/>
9. Colored map of the project showing wetlands and steep slopes	1	<input type="checkbox"/>
10. List of adjoining property owners (& across street)	1	<input type="checkbox"/>
11. Check made out to the Town of Cortlandt for the application fee* <u>\$1500, \$250</u>	<u>21</u>	<input checked="" type="checkbox"/>

*Please note: Subdivisions, site development plans or special permit processes often involve engineering, architectural, legal or other professional skills. While the Planning Board staff will provide guidance and assistance within reasonable limits, the responsibility for the proper presentation of your project is your responsibility and the responsibility of your professional advisors.*

Applicant is responsible for **posting and removing a sign** on the project property. Sign will be provided by the DOTS Planning Division.

Fee Schedule & Escrow Information is available on website.

**SIGNATURE** Dianne Barron **DATE:** 9-22-20

For procedures, design standards, specifications for drawings and other information see the following Chapters in the Town of Cortlandt Town Code: Subdivisions – Chapter 265, Site Plans, Zoning and Special Permits – Chapter 307, Wetlands Permits Chapter 179 and Steep Slopes Chapter 259.

